



AIRPORTS AUTHORITY OF INDIA
RAJA BHOJ AIRPORT, BHOPAL – 462036
CIVIL ENGINEERING UNIT – II

AAI/BHOPAL/ENGG-C/RM1/GC/22-23

DATE:09/05/2022

NOTICE INVITING e- Tender (2 BOT – 2Envelope Open Tender)
(Tender I.D. No.2022_AAI_114811_1)

- Item rate/Percentage rate/EPG e-tenders** are invited through the e – tendering CPP Portal by AGM Engg. (Civil), Airports Authority of India, Raja Bhoj Airport, Bhopal (Bid Manager) on behalf of Chairman, A.A.I. from the eligible contractors for the work/ composite work of Annual Maintenance Contract of upkeep of operational area by removal of grass and vegetation at Raja Bhoj Airport, Bhopal for the year 2022-23. at an estimated cost of **₹48.45 Lakh (Excluding G.S.T.)** with completion period of **12 (TWELVE) months including two months of rainy season.**
- The e - tender process is online at CPP – portalURL address **<https://etenders.gov.in/eprocure/app>** or **www.aai.aero** Prospective Tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain 'Login ID' and 'Password' and go through the instructions available in the Home Page after log in to the CPP-Portal **<https://etenders.gov.in/eprocure/app>** or **www.aai.aero**. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The Tenderers may also take guidance from AAI Help Desk Support through path **[aai.aero/tender/e-tender/help desk support](http://aai.aero/tender/e-tender/help%20desk%20support)**.

(i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk numbers are as follow: -

a. Tel: 0120-4200462, 0120-4001002, 0120-4001005 & 0120-6277787, International bidders are requested to prefix 91 as country code.

b. E-mail: **support-eproc@nic.in**

(ii) For any policy related matters / Clarifications please contact department of expenditure / Ministry of Finance.

a. E-Mail ID : **cppp-doe@nic.in**

(iii) For any technical issues / clarifications relating to the publishing and submission of AAI Tender(s)

a. In order to facilitate the vendors / bidders as well as internal users from AAI, helpdesk services have been launched between 08:00 – 20:00 Hrs for the CPPP under GePNIC **<https://etenders.gov.in>**. The helpdesk services shall be available on all working days (except Sunday and Gazetted holiday) between 08:00 – 20:00 Hrs and shall assist users on issues related to the use of central public procurement portal (CPPP).

b. Before submitting queries, bidders are requested to follow the instructions given in the "Guidelines to bidders" and get their computer system configured according to the recommended settings as specified in the portal at "System Setting for CPPP".

(iv) In case any technical issues faced, the escalation matrix is as mentioned below:

Sl. No.	Support Persons	Escalation Matrix	E-Mail Address	Contact Numbers	Timings*
1.	Technical Help Desk Team	Instant Support	<u>eproc@aii.aero</u>	011-24632950, Ext-3512	0800-2000 Hrs. (MON - SAT)

2.	Sh. Sanjeev Kumar, Sr. Mgr.(IT)	After 4 Hrs. of Issue	etendersupport@aai.aero or sanjeevkumar@aai.aero	011-24632950, Ext-3523	0930-1800 Hrs. (MON-FRI)
3.	Sh. Dharmendra Kumar, Jt.GM (IT)	After 12 Hrs.	dkumar@aai.aero	011-24632950 Ext. 3527	0930-1800 Hrs. (MON-FRI)
4.	General Manager (IT)	After 03 Days	gmitchq@aai.aero	011-24657900	0930-1800 Hrs. (MON-FRI)

Tender processing fee of **₹1180.00/- (i/c GST) Non-refundable** will be required to be paid **online through Payment Gateway in CPP Portal.**

2. Following 2 – Envelopes shall be submitted through online at CPP – portal by the tenderers as per the following schedule: -

CRITICAL DATA SHEET

Publishing Date (Date-1)	09/05/2022 at 18:00 hrs.
Bid Document Download / Sale Start Date(Date-2)	10/05/2022from 09:30 hrs.
Clarification Start Date(Date-2)	10/05/2022from 09:30 hrs.
Clarification End Date(Date-4)	21/05/2022upto18:00 hrs.
Bid Submission Start Date(Date-5)	28/05/2022from 09:30 hrs.
Bid Submission End Date(Date-3)	01/06//2022upto 18:00 hrs.
Bid Opening Date (Envelope – I) (Date-6)	03/06/2022 at 11:00hrs.
Bid Opening Date (Envelope – II) (Date-7)	06/06/2022at 11:00 hrs.
Tender Fee	₹ 1180.00/-(i/c GST) Non-refundable shall be paid only through online payment gateway in CPP Portal.
Earnest Money Deposit (EMD)	Rs 96,919.20/- through online payment gateway on CPP Portal.

- 2.1 **Envelope – I (Tender processing fee, EMD, Technical Bid and Pre - qualification):** - Bid containing following:

A. Tender processing fee, EMD:

- i) Scanned Copy of online payment acknowledgement receipt/challan of **tender processing fee** paid online ONLY through payment gateway on CPP Portal.

- ii) Scanned copy of online payment acknowledgement receipt/challan against Earnest Money Deposit (EMD) paid online ONLY through payment gateway on CPP portal

B. Technical Bid containing the following: -

- i) Scanned copy of **Permanent Account Number (PAN)** and **GST Registration Number.**
- ii) **Scanned copy of affidavit**(As per proforma I, Page No. A-1 & A-2)
- iii) Scanned copy of **Unconditional Acceptance of AAI's Tender Conditions**[as per PROROMA II; Page No. A - 3]
- iv) Scanned copy of **'Undertaking' regarding Blacklisting/ Debarment'** on Company's Letter Head. [as per PROFORMA III; Page No. A - 4]
- v) Scanned copy of **'Undertaking for the GST Input credit'**. [as per PROFORMA IV; Page No. A-5]
- vi) Tenderer should deploy sufficient plant and machinery as per the requirement of work in consultation with the Engineer – In – Charge (EIC) to achieve the milestone/ targets and overall completion within the time period. Tenderer shall submit scanned copy of **'Undertaking for Plant & Machinery'** on Company's Letter Head[as per PROFORMA V; Page No. A-6].
- vii) Companies, other than propriety firm, shall submit scanned copy of **'Authorization Letter/ Power of Attorney'** along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/ LLPIN/ Name of Directors of the Company, Copy of Board Resolution, **Partnership deed** wherever applicable regarding Authority to assign Power of Attorney.
Proprietary firm shall submit scanned copy of Authorization Letter/ Power of Attorney only if the tender is processed by a person other than proprietor.
- viii) **PQ Performa**dulyfilled[as per PROFORMA VI (Part A, B &C); Page No. A7 - A10].

C. Qualifying requirements of contractors/ Tendererscontaining the following: -

- i) Should have satisfactorily completed (Phase/ Part completion of the scope of work in contract shall not be considered, however pre-determined phasing of the work will be accepted) **three works, each of ₹ 19.38 Lakh [without GST]or two works each of ₹ 24.23 Lakh [without GST]or one work of ₹38.77 Lakh [without GST]**in single contract of **similar nature of Works (Annual Maintenance Works (Civil), Garden /Park Maintenance work etc)** during last seven years ending on the last date (Extended if any) of submission of this Bid.
The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum,

calculated from the date of completion to the last date of submission of bid (i.e. Date-3).

[Note:- The experience certificates of works completed pre GST era, Completion amount will be divided by 1.12 (to exclude pre GST tax of VAT 12%) to make it at par with experience certificates of post GST era but excluding GST.]

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. Tenderers showing work experience certificate from non-government/ non PSU organizations should submit copy of **Tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered Chartered Accountant** [as per PROFORMA VIII; Page A-12], **clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

- ii) Should have annualized average financial turnover of **14.54 Lakh** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit & Loss Account Statement of the tenderer should be submitted along with the application. **Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.**
- iii) The tenderers should have a minimum net worth of **7.27 Lakh**, issued by certified Chartered Accountants. [as per PROFORMA VII; Page No. A -11] (~~In case of tenderers invited on EPC Mode/ Turn Key (Design & Build) Basis, financial turnover and net worth of Associated Architect/ Designer Firm is not required.~~)

Scanned copy of all the Documents of Envelope-I mentioned above shall be submitted on the CPP portal.

2.2 Envelope-II: - The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BoQ file, open it and complete the blue colored (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderers should save it and submit it online, without changing the filename. If the B.O.Q. file is found to be modified by the tenderer, the bid will be rejected.

3. Bid Submission: -

The tenderers shall submit their application only at CPP Portal: <https://etenders.gov.in/eprocure/app>. Tenderers/ Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers

are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

4. Not more than one tender shall be submitted by one tenderer of tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/ director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tender of both parties liable to rejection.
5. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <http://etender/gov.in/eprocure/app>, shall not tamper/ modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/ modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderers liable to be banned from doing business with AAI.
6. **Bids Opening Process is as below: -**

6.1 Envelope – I (Tender processing fee, EMD, Technical bid and Pre –

Qualification):

Envelope – I containing documents as per Para 2 (A), (B) and (C) (uploaded by the tenderer) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on CPP portal to seek clarifications. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope – I, he will be asked to provide it through CPP portal or email if required. The tenderers shall upload the requisite clarification/ documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/ rejection of their bids will be intimated to the tenderers through CPP portal.

6.2 Envelope – II (Financial Bid):

Envelope – II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATA SHEET. **(In case the date and time for opening of Envelope – II (Financial Bid) is required to be changed, the same shall be intimated through CPP Portal).**

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserve the right to call off tender process at any stage without assigning any reason.

8. AAI reserves the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/ Temporary or Permanent debarment/ black listing by any department of AAI or Central/ State Govt. Depts. / PSUs/ World Bank/ ADB etc. **AAI reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award of work). if at any stage, any information / documents submitted by the applicant is found to be incorrect/ false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**
- a) Forfeit the entire amount of EMD submitted by the tenderer.
 - b) The tenderers shall be liable for debarment from tendering AAI, including termination of the contract apart from any other appropriate contractual/ legal action.
9. Consortium/ JV companies shall not be permitted.
10. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
- ~~11. Concession to Indian Micro & Small Enterprises (MSEs) units registered with DIC/ NSIC/ KVIC/ KVIB/ Directorate of Handicraft and Handloom etc., to be given as per the provisions of Public Procurement Policy for MSEs order 2012 with up to date amendments, shall be applicable for tenders of supply/ services and shall not be extended to construction work.~~
- 12. Tenderers have to submit UDIN generated documents like Balance Sheet/Turnover certificate, Working Capital Certificate (works done during last 5 financial years & works in hand), Net worth Certificate, Tax Deduction at Source (TDS) Certificate for Non- Govt. works etc. as per NIT condition duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.**

-S/d-

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for and on behalf of
Chairman, AAI