

NOTICE INVITING e-TENDER

Tender ID No. 2022_AAI_115882

1. Item rate e-tenders are invited through the e-tendering CPP portal by Assistant General Manager (Engg -Civil), Operational Building 1st floor, NSCBI Airport, Kolkata-700052 (Office Tel No. 033-39874933) on behalf of Chairman, AAI from eligible contractors for the work of **“R & M Terminal and other Building in operational area for the year 2022-23 at NSCBI Airport, Kolkata. SH:- Facilitation to Haj movement (Departure and Arrival)”**. at an estimated cost of **Rs 38,88,600/-** (excluding GST) with period of completion **03 months**.

The tendering process is online at CPP-portal URL address **<https://etenders.gov.in/eprocure/app>** or **www.aai.aero**. Prospective Tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP portal, obtain 'Login ID' & 'Password' and go through the instructions available in the Home Page after log in to the CPP portal **<https://etenders.gov.in/eprocure/app>** or **www.aai.aero**. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through path **[aai.aero/tender/e-tender/help desk support](http://aai.aero/tender/e-tender/helpdesk/support)**.

For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below:

Tel: 0120-4001002, 0120-4001005, 0120-627787

E-mail : support-eproc@nic.in

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI help desk numbers on all working days only between

- i. 08:00 hrs to 20:00 hrs (Mon – Sat) 011-24632950, Ext – 3512 (Six Lines), E-mail – **eprochelp@aai.aero**
- ii. 09:30 hrs to 18:00 hrs (Mon – Fri) 011-24632950 Ext – 3523, E-mail – **etendersupport@aai.aero**, **sanjeevkumar@aai.aero**
- iii. 09:30 hrs to 18:00 hrs (Mon – Fri) 011-24632950 Ext – 3527, E-mail – **dkumar@aai.aero**
- iv. 09:30 hrs to 18:00 hrs (Mon – Fri), 011-24657900, E-mail – **gmitichq@aai.aero**.

Tender Processing fee **Rs 1180/-** (i/c GST), Non-refundable will be required to be paid by way of online payment through State Bank of India (SBI) gateway provided at the CPP portal itself. In case of cancellation of tender before opening / retender the Tender Fee will be refunded.

2. Following 2 envelope shall be submitted through online at CPP portal by the tenderer as per the following schedule:

CRITICAL DATA SHEET

Publishing Date	14.05.2022
Bid Document Download / Sale Start Date	15.05.2022 from 0930 Hr.
Bid Documents Download/Sale End Date	23.05.2022 up to 1800 Hr.
Clarification Start Date	15.05.2022 from 0930 Hr.
Clarification End Date	20.05.2022 up to 1500 Hr.
Bid Submission Start Date	15.05.2022 from 0930 Hr.
Bid Submission End Date	23.05.2022 up to 1800 Hr.
Bid Opening Date (Envelope – I)	25.05.2022 at 1100 Hr.
Bid Opening Date (Envelope – II)	27.05.2022 at 1500 Hr.
Tender Processing Fee	Rs 1180/- (i/c GST) Non-refundable. This fee will be required to be paid online through payment gateway provided at the e-tender portal itself. In case of cancellation of tender before opening/retender the Tender Fee will be refunded.
EMD	Rs 77,772/- shall be accepted online only through e-tender portal via bank transfer. Vendors shall use payment gateway provided at CPP Portal.

Envelope-I:(Tender processing fee, EMD, Technical Bid and Pre-qualification):-
Bid containing following:

A. Tender processing fee, EMD:

- i) The tender processing fee will be required to be paid by way of online payment through State Bank of India (SBI) gateway provided at the e-tender portal. In case, payment was debited from the account and further **Payment failure** is shown, immediately contact the e-Procurement helpdesk, for resolution before tender closing time.

B. Technical Bid containing the following:

- i) Scanned copy of Unconditional Acceptance of AAI's Tender Conditions (as per **ANNEXURE-I**).
- ii) Scanned copy of Permanent Account Number (PAN) and GST Registration Number. (Undertaking for GST as per proforma given in Annexure – III of Tender Document).
- iii) Scanned copy of declaration on Company's Letter Head regarding Blacklisting as per proforma given in Annexure – V of Tender Document.
- iv) Scanned copy of duly notarized affidavit on non-judicial stamp paper of Rs. 100/- for Compliance of Minimum Wages as per proforma given in Annexure – VI of Tender Document.
- v) Tenderer should deploy sufficient plant and machinery as per requirement of work in consultation with Engineer-In-Charge (EIC) to achieve the milestones / targets and overall completion within the time period. Tenderer shall submit scanned copy of undertaking on company's letter head (as per **Annexure-IV**).

vi) Companies other than propriety firm shall submit, scanned copy of Authorization Letter / Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN / LLPIN / Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney.

Proprietary firm shall submit scanned copy of Authorization Letter / Power of Attorney only if the tender is processed by a person other than proprietor.

vii) PQ Performa duly filled (as per **Page- 9 & 10**).

C. Qualifying requirements of contractors / tenderers containing the following:

- i. Should have satisfactorily completed (Phase/Part completion of the Scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) three works, each of Rs 15,55,440.00 (Excluding Service Tax/VAT/GST) or two works, each of Rs 19,44,300.00 (Excluding Service Tax/VAT/GST) or one work of Rs. 31,10,880.00 (Excluding Service Tax/VAT/GST) in single contract of Similar Nature of work (Decorators and House-keeping) during last seven years ending on last date of submission of bid in India.

Note: The experience certificate of works completed pre GST era, completion amount will be divided by 1.12 (to exclude pre GST tax of VAT 12%) to make it at par with experience certificate of post GST era but excluding GST.)

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non-government / non-PSU organizations should submit copy of tax deduction of at sources (TDS) certificate(s) along with a certificate (Containing UDIN) issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

- ii. Should have annualized average financial turnover of Rs.11,66,580.00 against works executed during last three years ending 31st March of previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement (**Containing UDIN**) of the firm should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- iii. The tenderer should have a minimum net worth of Rs. 5,83,290.00 (up to 31/03/2022) issued by certified Chartered Accountant (Containing UDIN) as per prescribed format (**Annexure –VIII**).

Clarification regarding any document / requirement of any additional document will be communicated only ONCE through Shortfall document. If additional document or clarification is not received in the first chance, there is no provision of second time submission and the tender shall be summarily rejected.

Refund of EMD

The refund of EMD to tenderers who fail to qualify in the eligibility / technical criteria, shall be initiated within 7 days of their rejection. For all tenderers who qualify and their financial bids are opened, the refund of EMD of all such tenderers except L-1 shall be processed within 7 days of opening of the financial bid.

Envelope-II: The Financial e-Bid through CPP portal

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

3. Bid Submission:

The tenderer shall submit their application only at CPP Portal: <http://etenders.gov.in/eprocure/app>. Tenderer /Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

4. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s) / director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
5. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <http://etenders.gov.in/eprocure/app>, shall not tamper / modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered / modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

6. Bids Opening Process is as below:

Envelope I (Tender processing fee, EMD, Technical bid and Pre-qualification):

Envelope – I containing documents as per Para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on CPP portal to seek clarifications. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope-1, he will be asked to provide it through CPP portal or e-mail if required. The tenderer shall upload the requisite clarification / documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance / rejection of their bids will be intimated to the tenderers through CPP portal.

Envelope II (Financial Bid):

Envelope – II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATA SHEET. **(In case the date and time for opening of Envelope-II (Financial bid) is required to be changed, the same shall be intimate through CPP Portal).**

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
8. AAI reserve the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debarment / black listing by any department of AAI or Central / State Govt. Depts. / PSUs / World Bank / ADB etc. **AAI reserve the right to verify the credential submitted by the Tenderer at any stage (before or after the award of the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**
 - a) Forfeit the entire amount of EMD submitted by the tenderer.
 - b) The Tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual /legal action.
9. Consortium /JV companies shall not be permitted.
10. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
11. **Tenderers have to submit UDIN generated documents like balance sheet/turnover certificate, working capital certificate (works done during last 5 financial years & works in hand), Net worth certificate, Tax deduction at source(TDS) certificates for Non-Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.**

12. The bidder may submit BG(~~PBG~~/BG-SD) in accordance with the following bank details:-

Corporate name: - AIPORTS AUTHORITY OF INDIA

Bank name:- ICICI BANK

IFSC Code:- ICIC0000007

BG Advising message: - IFN 760COV(BG ISSUE)

IFN 767COV(BG AMENDMENT)

Unique identifier code (7037) :- AAIKOLKATA

13. Any Bank Guarantees submitted by bidders/contractors will be verified through Structured Financial Messaging System(SFMS) of ICICI Bank. The bidder/contractor will also submit letter to the issuing bank as per format attached (Annexure- X).

Sd/-

Asstt. General Manager (E-C),
AAI NSCBI Airport Kolkata