

Tender fees Rs. 590/-**AIRPORTS AUTHORITY OF INDIA** O/o The Airport Director Airports Authority of India, Jabalpur Airport, Jabalpur-482005 **E-TENDER DOCUMENT** (Two bid system) For CAMC of SCCTV Cameras, system & Accessories at Jabalpur Airport. E-Tender ID: 2022_AAI_ E-Tender NO. :AAI/JBP/AS/CAMC of SCCTV/2022-23/1 E-tender portal: <u>www.etenders.gov.in</u> or www.aai.aero Prepared by:-Checked By:-AGM -- CNS CNS in-charge APPROVED BY **AIRPORT DIRECTOR, JABALPUR**

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Ref :AAI/JBP/AS/CAMC of SCCTV/2022-23/1

Date: 29.04.2022

<u>SECTION –I</u> Notice Inviting e-Tender

[Through Government of India Central Public Procurement Portal (CPPP)]

S. No.	Name of the Work	Estimated Cost (Rs)
1.	CAMC of SCCTV cameras,system & Accessories at Jabalpur Airport for the period of One Year (May be extended for another one year)	Rs. 1036434/- (Inclusive of GST)

Scope of Tender

- e-tenders are invited through the CPPP Portal by Airport Director, Airports Authority of India, Jabalpur Airport, on behalf of Chairman, AAI from eligible contractors for the work of "CAMC of SCCTV Cameras, system & Accessories at Jabalpur Airport for the period of One Year "at an Estimated cost of Rs. 1036434/--(Rupees Ten lakh thirty six thousand four hundred thirty four only) [Inclusive of GST].
- 2. The tendering process is online at e-portal URL address <u>www.etenders.gov.in</u>. Aspiring bidders may go through the tender document by logging in the CPPP Portal. Prospective tenderers are advised to get themselves acquainted for e-tendering participation requirements at "Instruction for Online Bid Submission", register themselves at CPPP portal, obtain 'User ID' & 'Password' and go through the 'self-help files' available in the home page after login to the CPPP portal "www.etenders.gov.in". They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The tenderer may also take guidance from AAI Help Desk Support.
- 3. Tender fee of **Rs. 590**/- (inclusive of GST) is required to be paid online only through payment gateway provided at the CPP portal itself.
- 4. The proforma for undertaking Earnest Money declaration (Annex VII) shall be signed and furnished in the technical bid. Each tender shall be accompanied with the Earnest Money Deposit of Rs.20729/- (Rupees Twenty thousand seven hundred twenty nine only). Earnest Money Deposit shall be paid online at e-portal URL address http://etenders.gov.in.

Note: Tender fee and EMD in the form of cash/Demand Draft or any other form in offline shall not be accepted.

4.1)The following procedure is to be adopted for the MSEs bidders registered with NSIC/DIC/KVIC/KVIB/Coir Board/Directorate of Handicrafts and Handloom or any other body specified by the Ministry of MSME for goods produced and services rendered by MSEs for which they are registered :-

A. MSEs Bidders shall be issued tender documents free of cost and shall be exempted from paying EMD.

B. Price preference to MSEs shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.

C. MSEs Bidders seeking exemption and benefits should upload digitally signed self-attested scanned copy of valid Registration Certificate, giving details of such validity, stores / services etc. in Envelope-I, failing which they run the risk of their bid being passed over as ineligible for the benefits applicable to MSEs.

D. The benefits to MSEs shall be available only for the goods/Services produced and provided by MSEs for which they are registered.

E. In case the registration certificate of the MSEs is found invalid during evaluation, the bid of such bidder shall be rejected and action shall be taken as per rules & regulation of AAI.

Those firms shall submit / upload valid **NSIC registration Certificate/MSE Registration certificate & Annexure "MSME – A"** duly attested by Notary Public given in Annexure VI on CPPP portal & send the **originals by post** to the following address failing which the tenders will be rejected outright.

The CNS In Charge,

Office of the Airport Director,

Airports Authority of India,

Jabalpur Airport - 482005

AAI makes no representation or warranty as to the completeness or accuracy of any response, nor does AAI undertake to answer all the queries that have been posted by the Bidders. In order to provide reasonable time to bidders to take the amendments into account for preparing their bids, AAI may, at its discretion, extend the deadline for the submission of bids suitably.

4.2) Following **2 bids** shall be submitted through online at CPPP portal by the bidder.

a. Technical e-bid through CPPP Portal: -

Experience & Technical requirements:

- i. The bidder shall also upload all documents as detailed in <u>Section II clause 2</u> of Tender document in CPPP portal.
- ii. Bidder shall upload e-tender on e-Portal well in advance to avoid last minute hassles. AAI shall not entertain any queries on such subject after last date of downloading e-tender document.

b. Financial e-bid through CPPP Portal: -

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ (Bill of Quantity) format with the tender document, then the same is to be downloaded and to be filled by all the bidders.

Bidders are required to download the BOQ file in MS Excel format, open it and complete the light blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder).

No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

5. CPPP under GePNIC, Help Desk Services

a. For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk Number 0120-4200462, 0120-4001002.

Note- Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/ clarifications relating to the tender(s) published kindly contact the respective Tender Inviting Authority.



Tel: 0120-4200462, 0120-4001002. Mobile: 91 8826246593 E-Mail: support-eproc@nic.in

For any Policy related matter / Clarifications Please contact Dept of Expenditure, Ministry of b. Finance. E-Mail: <u>cppp-doe@nic.in</u>.

c. For any Issues / Clarifications relating to the publishing and submission of AAI tender(s).

In order to facilitate the Vendors / Bidders as well as internal users from AAI, Help desk services have been launched between 0800-2000 hours for the CPPP under GePNIC http://etenders.gov.in. The help desk services shall be available on all working days (Except Sunday and Gazetted Holiday) between 0800-2000 hours and shall assist users on issues related to the use of Central Public Procurement Portal (CPPP).

Before submitting queries, bidders are requested to follow the instructions given in "Guidelines to Bidders" and get their computer system configured according to the recommended settings as specified in the portal at "System Settings for CPPP".

	in case of any issues faced, the escalation matrix is as mentioned below						
SL.	Support	Escalation	E-Mail Address	Contact Numbers	Timings*		
No.	Persons	Matrix					
i.	Help Desk	Instant	eprochelp@aai.aero	011-24632950,	0800-2000 Hrs.		
	Team	Support		Ext-3512	(MON - SAT)		
				(Six Lines)			
ii.	Jr.Exe.(IT)	After 4	sanjeevkumar@aai.a	011-24632950,	0930-1800 Hrs.		
		Hours of	ero	Ext-3505	(MON-FRI)		
		Issue					
iii.	AGM(IT)	After 12	snita@aai.aero	011-24632950,	0930-1800 Hrs.		
		Hours		Ext-3523	(MON-FRI)		
iv.	General	After 03	gmitchq@aai.aero	011-24657900	0930-1800 Hrs.		
	Manager(IT)	Days			(MON-FRI)		

d. In case of any issues faced, the escalation matrix is as mentioned below:



CRITICAL DATE SHEET			
Published Date	17.05.2022		
Bid Document Download/Sale Start Date	17.05.2022 (1500 IST)		
Bid submission Start Date	17.05.2022 (1500 IST)		
Seek Clarification start Date	17.05.2022 (1500 IST)		
Seek Clarification end Date	03.06.2022 (1500 IST)		
Bid Submission End Date	08.06.2022 (1700 IST)		
Technical Bid Opening Date	09.06.2022 (1500 IST)		
Last date and time for receipt of Annex MSME signed by notary public if applicable.	08.06.2022 (1700 IST)		
Financial Bid Opening Date	15.06.2022 (1500 IST) (Change in opening date, if any will be intimated through CPP portal only)		

Critical dates for online submission in CPPP portal by the bidder is given below:

CNS-In-Charge For Airport Director, Jabalpur

Date: 29.04.2022

<u>SECTION – II</u>

INSTRUCTIONS TO BIDDERS

1. **DEFINITIONS**

- 1.1 "AAI / The Buyer" means the Airports Authority of India.
- 1.2 "The Bidder / Vendor" means the individual or firm who participates in this tender and uploads its bid.
- 1.3 "Project Leader AAI" means the AAI executive responsible for signing all documents from AAI side and shall coordinate all the activities of the project with the bidder / contractor.
- 1.4 "The Supplier / Contractor" means the individual or firm taking up the work as defined under the Notice Inviting Tender.
- 1.5 "The Works Order" means the order placed for the supply, installation testing of works by the Buyer with the Contractor signed by the Buyer including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.6 "The Contract" means the agreement signed between the Buyer and the Contractor as per the terms and conditions contained in the Purchase Order / Work Order.
- 1.7 "The Contract Price" means the price payable to the Contractor under the Purchase Order / Work Order for the full and proper performance of its contractual obligations.
- 1.8 "Non-responsive Bid" means a bid, which is not uploaded as per the instructions to the bidders or Earnest Money Deposit has not been attached, or the required data has not been provided with the Bid or intentional errors have been committed in the Bid.

2. Technical Bid

Digitally signed, scanned copies of the following documents to be uploaded in the Technical Bid folder of e- Tender in CPPP.

- a. Copy of the PAN card.
- b. Scanned copy of Proof against Tender processing fee and EMD Payment.

(or)

Copy of Valid Registration certificate of NSIC / MSE's which are registered under MSME act or as per Govt of India modifications from time to time and MSME declaration/ affidavit as per Annexure-VI.

- c. Copy of GST Registration Number.
- d. Copy of EPF & ESI registration.
- e. Certificate from M/s Pelco/DSC, authorizing the tenderer to provide service support for Pelco/DSC Cameras.
- f. Certificate from M/s CISCO, M/s Fujitsu Authorizing the tenderer to provide service support for CISCO Servers & Fujitsu Work Stations.

- g. Proof of work executed in the last seven years. Vendor should have successfully completed works related with tender in Government Departments or Public Undertakings or Private sectors (within India), meeting any one of the following criteria.
 - One order of value more than or equivalent to 80% of estimated cost given in NIT.
 - Two orders each of value more than or equivalent to 50% of estimated cost given in NIT
 - Three orders each of value more than or equivalent to 40% of estimated cost given in NIT.
- h. Financial turn over for the last three years (should be supported with abridged balance sheet and profit & loss account.) Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- i. Digitally Signed copy of original tender.
- j. Signed & scanned copies of Annexures I to III & V to VII.

3. PRICE BID:

- a) The prices are to be quoted for "CAMC of SCCTV Cameras,system & Accessories at Jabalpur Airport for One Year "in the BOQ excel sheet. The bidder shall quote only one price for one item of same specification against the nomenclature in Price bid. The sample price schedule will be as per Schedule-A.
- b) The bidder shall quote as per price schedule given in Schedule-A for all the items in the price bid. In case the bidder not quoting price for all the items or not quoting for few items his price bid will not be considered.
- c) The prices quoted by the bidder shall remain firm during the entire period of contract and shall not be subject to variation on any account.
- d) Post offer discount, if any, offered by the bidders shall not be entertained. Bidders' planning to offer discount shall therefore modify their offers suitably while quoting and shall quote clearly net price. However, such discounts from the firm declared as L1 on the basis of post bid negotiations if any shall be considered and such negotiated offer when agreed by AAI & the bidder shall form a part of the Price Bid.
- e) Taxes as applicable and in force will be paid by as per prevailing rules.

4. COST OF BIDDING

The Bidder shall bear all costs associated with the preparation and submission of the bid. The Buyer, will in no case, be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

5. THE BID DOCUMENTS

BID DOCUMENTS

The required materials, bidding procedures and contract terms are prescribed in the Bid Documents. The Bid Documents include: -

- Notice Inviting e-Tender
- Instructions to Bidders
- General Terms & Conditions of the Contract
- Special terms and conditions
- Annexure I to VII
- Price Schedule- (Schedule-A)

The Bidder is expected to examine all instructions, forms, terms and conditions, specifications in the Bid Documents. Failure to furnish all information required as per the Bid Documents or

submission of bids not substantially responsive to the Bid Documents in every respect will be at the bidder's risk and shall result in rejection of the bid.

6. AMENDMENTS TO BID DOCUMENTS

- a. At any time, prior to scheduled date of submission of bids, AAI if it deems appropriate to revise any part of this tender or to issue additional data to clarify and interpretation of provisions of this tender, it may issue addendum / corrigendum to this tender. Any such addendum / corrigendum shall be deemed to be incorporated by this reference into this tender and binding on the bidders. Addendum / corrigendum will be notified through CPPP portal at www.etenders.gov.in
- b. If Bidder needs to delete and create a new bid response in case AAI issues amendment /corrigendum after bidder has created his response, and there is change in line item (new item added or existing item deleted) or in the price components of any line item he may do so.

7. PERIOD OF VALIDITY OF E-TENDER (BID)

The E- tender (Bid) shall remain valid for a minimum of 180 days from the date of opening of the bid. The bidder shall not be entitled, to revoke or cancel the offer or to vary any term thereof, during the said period of validity without the consent in writing of AAI. In case of the bidder revoking or cancelling the offer or varying any term in regard thereof, the bidder's earnest money deposit shall be forfeited.

In exceptional circumstances, the Buyer may request the bidder's consent for an extension to the period of bid validity. The request and the responses thereto shall be made in writing.

8. E-TENDER BID OPENING AND EVALUATION

- a. To shortlist technically qualified bidders, Technical bid shall be scrutinized by AAI to ensure whether the same are in conformity to Technical & Operational Requirement. Bidders shall provide complete information to substantiate compliance of the technical specification listed in the tender. In case of incomplete compliance statement or inadequate information, tenders shall be finalised on the basis of the information available. It shall, therefore, be in the bidders' interest to give complete and comprehensive technical particulars while submitting the bid.
- b. AAI may seek clarification on technical details or any other information deemed necessary.
- c. Tenders meeting Technical bid criteria as specified herein shall only be informed and considered for opening and evaluation of Price bid.

9. OPENING OF THE FINANCIAL BIDS:

- a. Financial Bids of those bidders who qualify in Technical bid evaluation shall be opened by AAI. Bidders can monitor the bid opening process on-Line.
- b. No correspondence shall be entertained from the bidders after opening of Financial Bid of the Tender.

10. CONTACTING THE BUYER:

Canvassing in any form in connection with the tenders is strictly prohibited and the tenders uploaded by the contractors who resort to canvassing are liable for rejection.

No bidder shall try to influence the Buyer directly or through external source on any matter relating to its bid, from the time of publication of e-Tender till the time the contract is awarded.

Any effort by a bidder to influence the Buyer in the bid evaluation, bid comparison or contract award decisions shall result in the rejection of the bid, and such actions will be considered as bad performance for future Projects.

11. AWARD OF CONTRACT

- a. The acceptance of the tender will be intimated to the successful bidder by AAI.
- b. AAI shall issue the purchase/work order to successful bidder induplicate. Successful bidder shall return one copy of purchase/work order within three working days as a confirmation to acceptance of terms and conditions of purchase/work order duly signed by him on each page of the order.
- c. Successful bidder has to enter into an agreement with AAI on terms and conditions mentioned in the tender, its corrigendum and technical queries and responses against which purchase/work order has been issued.
- d. AAI shall be the sole judge in the matter of award of contract and the decision of AAI shall be final and binding.

12. RIGHT TO ACCEPT OR REJECT THE TENDERS

- a. The right to accept the tender in full or in part/parts will rest with AAI. However, AAI does not bind itself to accept the lowest tender and reserves to itself the authority to reject any or all the tenders received without assigning any reason whatsoever.
- b. Tenders not accompanied with prescribed information or are incomplete in any respect, and/or not meeting prescribed conditions, shall be considered non-responsive and are liable to be rejected.
- c. The Buyer reserves the right to accept or reject any bid or a part of the bid or to annul the bidding process and reject all bids, at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the grounds for the Buyer's action.
- d. If the bidder gives wrong information in his E-Tender, AAI reserves the right to reject such tender at any stage or to cancel the contract, if awarded, and forfeit the Earnest Money Deposit.
- e. Should a bidder have a relation or relations employed in AAI in the capacity of an officer, the authority inviting tender, shall be informed. In the event of failure to inform and in a situation where it is established that the relation or relations employed in AAI has / have tried to influence the tender proceedings then AAI at its sole discretion may reject the tender or cancel the contract and forfeit the Earnest Money.
- f. The requirements indicated in this E tender are the minimum and bids of the firms not complying with these minimum requirements or having deviations equivalent to the minimum requirements shall be rejected. However, bids offering higher than the minimum requirements shall be technically acceptable without any additional Price implication.
- g. Any correspondence after the opening of the technical bid, from the bidder, regarding the bid unless specifically sought by AAI shall not be considered. Such post bid offers / clarifications may be liable for action as per clause 10 of this section.

13. ANNULMENT OF AWARD:

Failure of the successful bidder to comply with the requirement of Clause 11 of this section shall constitute sufficient ground for the annulment of the award in which event the Buyer may make the award to any other bidder at his discretion or call for new bids.

14. It is advised to tenderer to visit the site before tendering.

<u>SECTION – III</u>

TERMS & CONDITION OF COMPREHENSIVE AMC WITH SPARES (for one year CAMC, may be extended for another one year)

- **1)** The vendor of SCCTV system with all accessories shall carry out the following maintenance on their offered system in addition to manufacturers prescribed normal preventive and corrective maintenance schedules during the AMC period:
 - I. Comprehensive AMC charges shall be paid by AAI at the end of each quarter for the work done in previous quarter on production of bill. All the necessary recoveries/ deduction for which firm has made themselves liable for, shall be effected before releasing the payment and satisfactory performance certificate issued by AAI, site In charge. The rates quoted for the comprehensive maintenance contract shall be inclusive of all spares of the entire system.
 - **II.** AMC service provider shall maintain preventive/corrective/break down visit record at each site and at his premises, and get it counter signed by AAI representative for payment of AMC charges as per payment schedule.
 - **III.** Vendor shall visit AAI premise as many times as breakdown calls are received and replace all the faulty & functionally not acceptable components (including software support) as per item list(Annexure-A) attached (same specification or better). Cameras are installed in airport terminal building, airside (Operational area) and cityside (passenger movement area).
 - **IV.** Preventive maintenance shall be carried out at in each calendar months.
 - V. Vendor shall maintain sufficient inventory of spares to ensure compliance of para ii & iii.
 - VI. The rates quoted for the CAMC shall be inclusive of all spares and services including consumables like replacement of maintenance free batteries/cables etc.
 - VII. Vendor shall normally replace any battery when same is found faulty in CAMC period. Full replacement of all batteries shall be made by Vendor in the first month of award of extended one year of AMC. Cost of the same shall be included in equipment/ AMC quote. AAI shall not pay anything extra for replacement of batteries. If vendor is unable to replace within stipulated time, then such replacement shall be carried out by AAI and its cost shall be deducted from running payments/PBG/SD of the contractor.
 - VIII. The contractor shall deploy adequate technical staff (specialist for maintenance of SCCTV system and associated equipment) so that the preventive and breakdown maintenance can be carried out efficiently with minimum down time. The entire contractor's staff shall be competent to handle and efficiently maintain the system. Preventive maintenance visit shall be carried out once every months or as per system requirement.
 - IX. In case of any breakdown the AMC service provider personal shall fix the breakdown on receipt of complaint and set right the system to the satisfaction of the Engineer- in Charge within 48 Hours.
 - X. It is responsibility of CAMC vendor to ensure recording, retrieving and replaying of stored SCCTV data/video.
 - XI. Proper log books shall be maintained by the service provider for preventive, breakdown maintenance, as well as periodic inspections as per the instructions of AAI, and shall be handed over to the officer in charge AAI or his authorized representative.

- XII. Vendor shall make appropriate entry about comprehensive performance based on Preventive/ corrective maintenance; performance logged and his evaluation/ analysis about system; AAI representative shall check the log book periodically.
- XIII. The service provider shall confirm in writing, the names of the service engineers with complete address and shift mobile number. Any change in address, shift mobile number shall be intimated in advance. Complaints shall be lodged at the shift mobile number for availability of maintenance engineer. The maintenance engineer of the contractor shall keep in touch with the installation serviceability by way of periodic inspections, etc. and in case of any unserviceability, take immediate corrective action. Besides the above, AAI officer in charge or his authorized representative shall be informed with details.
- XIV. Test equipment, tools, ladder, cleaning materials etc. shall be the responsibility of the contractor.
- XV. In case of corruption or damage to the Programme (Software) / Data due to and reason, the replacement and reprogramming shall be the responsibility of the contractor.
- XVI. The contractor will not be liable for any damages arising out of war, Riots and natural calamity such as fire, storm, earthquake etc.
- XVII. The preventive maintenance is to be carried out independently during the lean period without affecting the Airport operations as per maintenance schedule of manufacturer and in consultation with the Engineer-in-charge of respective airport.
- XVIII. The contractor shall keep record in the logbook of preventive maintenance check, and break down details, etc. those details must be made available and submitted for periodical check on demand to the Engineer-in-charge of AAI. Maintenance record shall be property of AAI.
 - XIX. If at any stage the contractor fails to provide satisfactory service, AAI shall terminate the contract by giving one month's notice and security deposit will be forfeited. Any damage to the equipment and its accessories shall be rectified by AAI on the contractor's risk and cost.
 - XX. AAI reserves the right to cancel/terminate the contract at any time without assigning any reason .
 - XXI. The repairs/maintenance of equipment is to be carried out at site. In case of a defect in equipment/ its accessories, necessitating major repairs at the service Centre of the contractor, the same may be taken to service Centre under intimation to the Airport Systems in charge of the respective airport. In such cases all the expenditure and arrangement to dispatch, repair and return of the equipment/ sub-assembly shall be borne/ carried out by the contractor. Penalty shall be levied for delay beyond the prescribed time in setting right the equipment. The original equipment has to be reinstated at site after the repairs have been carried out at service Centre at the earliest.
- XXII. Component level/card level maintenance shall have to be carried out by the contractor.it is therefore necessary that sufficient stock of spares is kept with the maintenance engineer of the contractor, so that un-serviceability can be Attended by the method of replacement in order to have minimum down time.
- XXIII. The equipment and accessories shall be handed over to AAI in fully serviceable condition on expiry/ termination of the contract.
- XXIV. Spares: All spares required for repairs and maintenance of the complete system shall be kept with the contractor. All critical spares required during the course of the year shall be analyzed and necessary inventory kept at all the times.
- XXV. Payment: Comprehensive AMC charges shall be paid by AAI quarterly , after the completion of each quarter for the work done in previous quarter on production of bill

and submission of service reports, duly signed by AAI representative. All the necessary penalty/ recoveries for which firm has made themselves liable for, shall be deducted from the bills before releasing the payment. Payment shall be released within one month after the receipt of bills & other pre-requisites.

- XXVI. Penalty shall be levied for the delay, beyond the prescribed time under the scope in setting right the equipment. In case of partial/ complete failure of the equipment, on expiry of prescribed time limit, recovery shall be made @ 1% of the annual maintenance charges per system, per week (part of week shall be considered as one week) for each system or its accessories from the quarterly bill of the running quarter. However , if a suitable fully functional replacement is provided in place of faulty equipment within prescribed time. No penalty shall be levied. The original equipment has to be reinstated at site after the repairs at the earliest.
- XXVII. Present CCTV system has 30 no. of cameras (combination of fixed and PTZ cameras). The 03 nos. cameras are faulty/not working. Repairing of these cameras will also be under the scope of CAMC without any extra cost.
- XXVIII. In case any addition of cameras is required to install, CAMC vendor should integrate these cameras in CCTV system without any extra cost.
 - XXIX. Relocation of cameras if required also under the scope of CAMC.
 - XXX. One dedicated technical manpower should be deployed for 8hrs/day for 7 days in a week for CCTV maintenance work.
 - XXXI. The CAMC vendor is deemed to have understood all the terms and condition of this CAMC contract and has fully made aware him/herself of the Systems under CAMC and working at Jabalpur Airport .

1) PAYING AUTHORITY

Airport Director Jabalpur Airport

- 2) INABILITY TO PERFORM CONTRACT
 - Should the contractor's preparation for the commencement of the work, or any portion of it or his subsequent rate of progress, be from any cause whatsoever, so slow that in the opinion of the AAI, the contractor will be unable to complete the work or any portion there of as agreed upon, or should he not have the work ready for delivery in conformity with the contract or should be neglect to comply with any directions given to him by the Authority, or in any respect fail to perform the contract at the end , in which case the contractor shall be liable for any expenses, loss or damage which the purchaser may incur or sustain by reason of, or in connection with the contractor's default.
- 3) In case of poor maintenance, AAI shall terminate the contract by giving one month notice and PBG against comprehensive AMC shall be forfeited. Any defect shall be rectified at contactor's risk & cost.
- 4) The contractor shall take care of labour regulations and is required to follow all the guidelines prescribed by concerned authorities i.e. Regional Labour Commissioner/ Central Advisory Contract Labour Board etc.
- 5) Arranging of entry pass to the Airport premises for contractor and his staff shall be the responsibility of the contractor. AAI shall provide assistance for issue of entry passes.
- 6) Airports being a sensitive area, rules& regulation governing for the entry and work are notified by security Agencies from time to time. It is the responsibility of the firm to ensure that all rules are strictly complied with.
- 7) The contractor shall maintain all the system to the entire satisfaction of the AAI Engineerin-Charge. Since on completion of the contract period (expiry of contract/ termination of contract), the equipment is to be handed over to AAI in fully serviceable condition, it will be tested for its 100% serviceability by AAI representative and contractor's representative

at site. In case any spares are required to be replaced or any rectification is required to be carried out for satisfactory performance of the System/ Equipment, the contractor at their cost shall carry out the same.

- 8) In case any of the personnel deputed by the contractor is found indulging in theft/ pilferage or any other misdeed or any other undesirable activities, the contractor shall ensure that the services of the concerned staff are dispensed with immediate effect under intimation to the Authority. This will be without prejudice to any other liability to AAI, arising out of claims etc. on account of such misdeeds.
- 9) The contractor will not be liable for any damages arising out of war, riots and natural calamity such as fire, storms, earthquakes etc.
- 10) On completion if the contract period (expiry of contract/ termination of contract), the SCCTV system at each site shall be handed over to AAI in fully serviceable condition, it shall be liability of the contractor to repair the system & its accessories for any defects, observed during handing over and make them fully serviceable. The rectification/ repairing of these systems or their accessories shall be carried out by the contractor with in 30 days of receipt of such notice from the Engineer-in-charge, the Engineer-in-charge reserve the right to get the repair work executed at risk and cost of contractor.
- 11) The contractor shall not be entitled for any extra payment whatsoever on account of above conditions of contract.

SERVICES TO BE PROVIDED BY AAI

- 12) AAI will provide space for the workman to perform maintenance duties free of cost.
- 13) Free electricity for CMC (comprehensive maintenance contract) related works and water shall be provide. Electric supply at 230/415 V+ 10%, A.C., single phase/3 phase, 4wire 50Hz, if required, for work shall be made available at one point by the Authority at the site of work. The contractor shall provide all necessary connections, cable, fitting etc. from the main switch onwards in order to ensure a proper and suitable supply of electricity for the execution of work. The Authority does not guarantee continuity of supply and no compensation whatsoever shall be allowed for supply becoming intermittent or for breakdown in the system.

DISPUTE RESOLUTION, ARBITRATION & JURISDICTION:

- 14) If any dispute of any kind whatsoever arises between the authority (AAI) and contractor in connection with or arising out of contract or the execution of works, whether during execution of work or after their completion and whether before or after the repudiation or termination of contract, including any disagreement by either party with any action, opinion , instruction determination, certificate or valuation of engineer; the matter in dispute shall in first place, be referred to the Dispute Resolution Committee(DRC) appointed by APD Jabalpur AAI.
- 15) DRC thus constituted may act as 'conciliator' and will be guided by principles of 'conciliation' as included in part III of Arbitration & conciliation Act 1996. DRC should take into consideration, rights and obligation of parties, usage to trade concerned and circumstances surrounding the dispute(s), including any previous business practices between parties. Efforts of DRC should be to come to an amicable settlement of outstanding disputes. If parties agree a written settlement will be drawn up and signed by the parties . DRC will authenticate the settlement agreement and furnish a copy to each party.



16) If the dispute between the parties is not resolved by the DRC, then matter shall be referred to a sole arbitrator to be appointed by the Chairman, Airport Authority of India in accordance to the provisions of the Arbitration and conciliation Act,1996 of India. The governing law will be Indian Law.

AGREEMENT:

- 17) Contractor or his authorized representative , within one week of award of work, shall contract the AAI Engineer-in charge & sign agreement on non-judicial stamp paper of appropriate amount.
- 18) These terms & conditions shall form part of agreement.
- 19) CORRUPT PRACTICES: The contractor shall not offer or give or agree to give to any person in the employment of AAI (the purchaser) or working under the orders of the purchaser any gift or consideration of any kind as an inducement or reward for doing or forbearing to do or having done or for borne to do any act in relation to the obtaining or execution of the contract or any other contract with the purchaser or for showing or forbearing to show favour or disfavor to any person in relation to the contract or any other contract with the purchaser. Any breach of the aforesaid condition by the contractor, or any one employed by him or acting on his behalf whether with or without the knowledge of the contractor, or by any one employed by him on acting on his behalf shall entitle the Purchaser to cancel the contract and all or any other Contract with the Contractor and to recover from the Contactor the amount of any loss arising from such cancellation in accordance with the provision of this contract.
- 20) CONTRACT PERIOD: The comprehensive AMC shall be valid for the period of 01 (One) years (may be extended for another one year).
- 21) Term and condition of Security Deposit will be as per AAI guidelines.
- 22) Normally Security Deposit(SD) shall be furnished @ 10% of awarded AMC value within 30 calendar days of issue of letter of intent by AAI. In case the bidder firm fails to submit the Security Deposit within stipulated period, work order will not be issued and it will be deemed that vendor is not interested for the work. And thus AAI reserves the right to bar the vendor. The security deposit shall be en-cashed by AAI and shall be returned after 6 months post completion of the contract on request of the vendor without any interest.

SECTION – III **GENERAL TERMS & CONDITIONS OF THE CONTRACT**

1. **PURPOSE & SCOPE**

> This document sets out the terms & conditions to be met in connection with the "CAMC of SCCTV Cameras, system & Accessories at Jabalpur Airport for One Years" (may be extended for another one year) for the work as per details given in the notice inviting e-tender with specifications as in Annexure-V.

Bidders bidding for part supply of the total requirements will be rejected.



2. COMPLIANCE

- a. The unconditional acceptance of all the terms & conditions of the E-Tender has to be uploaded through a letter. The format of the letter is attached at Annexure-II.
- b. The submission of the tender will imply acceptance of all the tender conditions by the bidder laid in tender document including all the Annexure & Schedules to the tender document.
- c. The compliance to the Technical Specifications as in Annexure V and terms & conditions should be supported by authenticated documentation wherever required.
- d. The submission of unconditional acceptance as described above is essential for the tender evaluation. The failure to upload the unconditional acceptance statement in the said format shall result in the bid being rejected.

3. SECURITY CLEARANCE

As the site of work is in the restricted area/ AAI premise, the contractor has to arrange for the security clearance and obtain Airport Entry Passes (AEP) from Security Authorities at Jabalpur Airport & Bureau of Civil Aviation Security (BCAS) for the work force deployed by him to carry out this installation work after making necessary fees as per the procedures in vogue. Over and above, the identity card issued by the firm to be displayed while the persons are on duty. In case of loss/renewal of AEP, the cost of making new passes shall be borne by the contractor. The contractor shall be responsible for misuse of any AEP and be liable for action by security agencies at the airport.

4. AAI shall have unqualified option to forfeit the Security deposit, if the contractor failed to carry out the services as per the terms and condition of the contract without prejudice to other rights and remedies available to AAI. Any sum of outstanding dues against the Contractor including any amount on acceptance and liquidated damages shall be recovered from the security deposit. AAI shall also have the rights to forfeit or appropriate towards the damages or losses that may be sustained by AAI due to any act / commission or defaults by the Contractor.

5. CORRESPONDENCE

All correspondence would be directly with the bidder and correspondence through agents will not be entertained.

6. PATENTS, SUCCESSFUL BIDDER'S LIABILITY & COMPLIANCE OF REGULATIONS

- a. Successful bidder shall protect and fully indemnify the AAI from any claims for infringement of patents, copyright, trademark, license violation or the like.
- b. Successful bidder shall also protect and fully indemnify the AAI from any claims from successful bidder's workmen/employees, their heirs, dependents, representatives etc or from any person(s) or bodies/ companies etc. for any act of commission or omission while executing the order.
- c. Successful bidder shall be responsible for compliance with all requirements under the laws and shall protect and indemnify completely the AAI from any claims/penalties arising out of any infringements and indemnify completely the AAI from any claims/penalties arising out of any infringements.

11. TERMINATION FOR INSOLVENCY

The AAI may at any time terminate the Contract by giving written notice of one month to the contractor, without compensation to the Contractor, if the Contractor becomes bankrupt or otherwise insolvent as declared by the competent court provided that such termination will not prejudice or affect any right or action or remedy which has accrued or will accrue thereafter to AAI. In the event of termination for penalty to the contractor Clause 9-c shall be applicable.

12. FORCE MAJEURE

AAI may grant an extension of time limit set for the completion of the work in case the timely completion of the work is delayed by force majeure beyond the contractor's control, subject to what is stated in the following sub paragraphs and to the procedures detailed there in being followed. Force Majeure is defined as an event of effect that cannot reasonably be anticipated such as acts of God (like earthquakes, flood, storms etc), acts of states, the direct and indirect consequences of wars (declared or un-declared), hostilities, national emergencies, civil commotion and strikes (only those which exceed a duration of ten continuous days) at successful Bidder's factory. The successful bidder's right to an extension of the time limit for completion of the work in above mentioned cases is subject to the following procedures.

- a. That within 10 days after the occurrence of a case of force majeure but before the expiry of the stipulated date of completion, the bidder informs the AAI in writing about the occurrence of Force Majeure Condition and that the Bidder considers himself entitled to an extension of the time limit.
- b. That the contractor produces evidence of the date of occurrence and the duration of the force majeure in an adequate manner by means of documents drawn up by responsible authorities.
- c. That the contractor proves that the said conditions have actually interfered with the carrying out of the contract.
- d. That the contractor proves that the delay occurred is not due to his own action or lack of action.
- e. Apart from the extension of the time limit, force majeure does not entitle the successful bidder to any relaxation or to any compensation of damage or loss suffered.

13. START OF CONTRACT AND AGREEMENT.

The Contract shall be considered as having come into force from the date of signing of contract. Contractor or his authorised representative, within one week of award of work, shall contact the CNS incharge), AAI, Jabalpur Airport & sign agreement on non- judicial stamp paper of appropriate amount. Tender Document shall form part of the agreement. CNS incharge , AAI, Jabalpur Airport shall sign agreement on behalf of AAI.

14. CLARIFICATION.

If the bidder has any query related with the tender document of the work they should use clarification tab in CPPP Portal to seek clarifications. No other means of communications in this regard will be entertained. Last date & time of making query is mentioned in the tender document.



15. **TERMINATION FOR DEFAULT & RISK PURCHASE**

- a. The AAI may, without prejudice to any other remedy for breach of contract, by written notice of one month of default, sent to the Contractor, terminate this Contract in whole or in part in any or the following events if the Contractor fails to perform any other obligation(s) under Contract.
- If the Contractor, in either of the above circumstances, does not remedy his failure within a period b. of 30 days (or such longer period as AAI may authorize in writing) after receipt of the default notice from AAI.
- c. In case of poor maintenance, AAI shall terminate the contract by giving one month notice and PBG/security deposit against comprehensive AMC shall be forfeited. Any defect shall be rectified at contactor's risk & cost.

SECTION - IV SPECIAL CONDITIONS OF THE CONTRACT

- 1. The CAMC contractor shall depute one trained technician (Skilled) for 8hrs/day for 7 days in a week . who is conversant with the operation of CCTV system and has experience in trouble shooting common faults shall be stationed at the Airport for day to day maintenance of the system to cover 24 hrs operations.
- 2. Period of Contract: -

The service contract shall be for a period of **12 months (may be extended for another 12 months on the same terms and conditions of the agreement.)** from the date of handing over of site. AAI reserves the right to terminate the contract fully or partially by giving 30 days' notice in writing to the contractor. If in the opinion of the Engineer-In-Charge, it is observed that the contractor is not doing the works satisfactorily as per the terms and conditions of contract, then the contract can be terminated with immediate effect without giving any reasons thereof.

3. Entry Pass: -

The work site lies in restricted area. The contractor shall apply in writing in advance for issue of necessary entry passes of workmen engaged by him. The Office / Airport premises is an essential service covered under the maintenance of essential service Act and hence disruption of services rendered will be a statutory offence. The necessary police verification etc. as required for entry passes will be the responsibility of the contractor. All expenditure towards arranging security passes shall be borne by the Agency.

4. Security: -

The contractor and his employees shall abide by security regulation framed by AAI / BCAS or Police Authorities. Any worker of the contractor, whose presence is found undesirable in AAI premises, shall not be allowed to work. The Contractor shall be fully responsible for the satisfactorily working of his staff.

"If Contractor or his authorized representative or his employed workers are found violating any of security regulations, suitable action shall be taken by AAI as per prevailing rules".

5. All men and vehicles shall be permitted to enter the restricted / office area only on possession of the security passes. The contractor shall apply in writing in advance before commencement of work for issue of security passes and shall submit a list of personnel concerned with their addresses. The contractor shall ensure that his men are deployed only in those areas where the security passes issued is valid for. Passes shall be deposited back with Engineer-In-Charge on demand and in any case immediately after completion of work. The contractor or his staff / workmen shall observe all the rules promulgated from time to time by the concerned authorities. Any person found violating the security rules

laid down by the authority will be expelled from the area without assigning any reason whatsoever and contractor shall have no claim on this account.

6. Statutory & Regulatory Clauses: -

The contractor has to discharge all the obligations as provided under various statutory enactment including the EPF / ESI / Contract Labor (Regulation and abolition) / Minimum Wages / Payment of Wages / Payment of Bonus /Payment of Gratuity / Workmen's compensation / Works Contract and other relevant Acts, Rules and Regulations in force and as amended from time to time in the State, as applicable.

- 7. The engagement and employment of workers and payment of wages to them as per existing provisions of various labor laws and regulations is the sole responsibility of the contractor and any breach of such laws or regulations shall be deemed to be violation of this contract. AAI may ask the contractor to produce documents to verify that these provisions / laws are compiled by the contractor.
- 8. The contractor has to follow the local security / safety rules & regulations and such instructions on restricted hours of work as may be imposed on him by the department / local authorities, while working in security restricted zones and no claim whatsoever on account of this, will be entertained.
- 9. The contractor has to deploy their staff to run the system on all days (365days) including Sundays and Gazetted holidays as per BOQ for which nothing extra shall be paid.
- 10. Contractor has to submit the details of staff such as, qualification documents and experience letters of the staff, the CV and passport size colored photograph along with copy of police verification (not older than six months on the date of start of work) before engaging them on work. All the documents should be self-attested by each worker and signed and stamped by contractor / agency. The decision of CNS In-Charge, to accept or reject any candidate on the basis of lack of experience, qualification, lack of skills required for job, will be final and binding on the Agency.
- 11. Uniform:- The contractor / agency has to provide every year during the currency of the contract, 2 sets of uniform (pant and shirt), 1 pair of shoes & 3 pairs of socks and a raincoat to his staff of approved colour during the contract period, (within one month from the date of award) failing which, AAI recover an amount of Rs 200/- per person per week till the compliance of the same from the contractor's running / final bill. In the event of noncompliance of wearing uniform & shoes by workers on daily basis, a recovery of Rs. 50/-per day per person shall be made from running bills. The workers should wear a badge on the left pocket of the shirt mentioning company's name.
- a. Penalty shall be imposed to contractor for absence of technician deployed at site @Rs.1000/- per day.



- b. A fine of Rs. 50/day in case site engineer does not carry mobile with him.
- c. In case the contractor fails to disburse the bonus on completion of six months, the amount @ 10% of the subsequent bills shall be withholding which shall be released on the disbursement of bonus
- 12. No accommodation shall be arranged by the AAI for the staff / workers of the contractor. It is the responsibility of contractor to make his own arrangements for the facilities.
- 13. Rates:

The prices quoted shall be inclusive of all taxes inclusive GST but exclusive of PF, ESI & Bonus. PF & ESI amount paid to the statutory authorities by the contractor shall be reimbursed on actual basis throughout the contract period on submission of the documentary evidence in next bill or after the final bill.

14. Bonus amount as per latest Govt. rules or 8.33% of annual salary whichever is higher will be paid to the deployed manpower by the contractor and the same shall be reimbursed on actual basis throughout the contract period on submission of the documentary evidence in next bill or after the final bill. In case of nonpayment of bonus necessary recovery / withheld against bonus from their RA Bill / Final bill shall be made as decided by EIC and appropriate action will be initiated by AAI against the contractor. The decision of EIC in this regard will be final and binding on the Agency.

15. PF & ESIC Contribution: -

The contractor shall register himself with Labor Licensing Authority and obtain Labor License Number in this regard.

- 16. The contractor shall have to register with PF & ESIC (where ever applicable) for workmen engaged for the work & challans / deposit receipts of PF & ESI contribution shall be submitted in AAI office for verification / reimbursement, at the time of submission of bill.
- 17. The PF dues (including EDLI and administrative charges) in respect of workers engaged by the contractor for AAI works to be deposited by the contractor every month by a challan and the documentary evidence in support of such payments along-with employee wise details of the PF contribution (both Employee's share and the employer's contribution) needs to be submitted to the Engineer in charge for the work / contract.
- 18. ESI (where ever applicable) & EPF amount (contractor's contribution & administrative charges) paid to the statutory authorities by the contractor shall be reimbursed on actual basis on submission of documentary evidence.
- 19. If ESI not applicable, the agency shall provide Minimum Rs.2.0 Lakhs Mediclaim policy to each person engaged at the site.

20. The contractor has to deposit PF & ESI as applicable, failing which recovery / with-held @26% and 6% against PF and ESI respectively from their R.A bills / Final Bill shall be made.

21. Labor Wages:

The contractor has to pay the prevailing minimum wages issued by the office of Regional Labor Commissioner / Chief Labor Commissioner (whichever is higher), from time to time. However, the difference in minimum wages based on actual payment made to the labor and wages applicable at the time of submission of tender will be reimbursed including difference in EPF and ESI payment to the contractor on revision of minimum wages and no additional amount such as contractor's overhead & profit will be paid on this account.

- 22. In this regard the successful bidder shall submit an affidavit on non-judicial stamp paper of Rs.100 as per Annexure before award of the work.
- 23. For the purpose of admitting the claim for reimbursement of statutory increase in wages paid by him, the contractor has to produce the required documentary evidence to the satisfaction of Engineer-In-Charge.
- 24. The payment to the workmen's engaged by the contractor is to be paid through NEFT/ RTGS/ Cheque on or before 7th of every month irrespective of Saturday, Sunday and bank holidays. If any violation with respect to Payment of wages for any two months in a contract period, necessary action for cancellation of contract, debarring of the agency for participating in future contracts in AAI shall be initiated. The agency will not be allowed to participate in any of the tendering process in AAI till finalization of the decision.
- 25. The contractor has to pay separate day wage for working on Three National holidays (26th January,15th August & 2nd October every year) to their staff engaged in this contract in addition to Monthly wages.
- 26. The Vendor shall pay the wages, PF, ESI and bonus as per prevailing minimum wages act as per Govt. of India revised from time to time to the manpower deployed at Jabalpur Airport. At any time if it is found that vendor not paying wages, PF, ESI and bonus as per Govt. of India minimum wages act, his contract is liable to be terminated.
- 27. An expert engineer/ senior official shall visit the office of CNS incharge at least once in a quarter to discuss the pending issues if any.

- 28. In this contract of CCTV system in Jabalpur Airport, the CAMC Service Provider shall carry out the maintenance of CCTV system and it's Hardware, Software & accessories which includes their preventive maintenance, corrective/breakdown maintenance for all the items mentioned in Annexure-V of this document, during the CAMC period.
- 29. The preventive maintenance, corrective/breakdown maintenance for 100% serviceability of CCTV system and its associated hardware/software including all types of cables, shall be provided by the contractor during CAMC period within the awarded CAMC cost to the full satisfaction of AAI, as mentioned in <u>scope of works</u> (Annexure-V). No extra charges whatsoever, other than CAMC charges, shall be paid by AAI with regard to maintenance & operation.
- 30. Corrective/Breakdown maintenance shall be provided, **on 24x7x365 days** basis as per requirement. Service Provider shall visit AAI premises as many times as Breakdown complaints of CCTV system are received and repair the CCTV system. During operation hours on receipt of complaints, service engineer shall attend the fault within half an hour time.
- 31. Coordination with OEM for rectification of faults in Camera, Server, Switches & NAS

It will be the responsibility of the contractor to coordinate with various OEMs (like M/s Pelco/DSC, M/s CISCO, M/s Fijutsu, M/s Netapp etc.) of Camera, Server, Switches & NAS mentioned in Annex V for rectification of faults including software, hardware & licence matters during the CAMC period. In case of any Hardware change was carried out in CCTV servers/ work stations, the CAMC contractor has to coordinate with OEM for updation of license package.

- 32. In case of failure of a System, a standby system should be placed temporarily or Unserviceable module should be serviced within the turnaround time. In case the Contractor fails to rectify the problem within 6 hours, AAI at its discretion shall get the faulty items repaired through other sources at the risk & cost of the CAMC service provider. In such an event AAI shall deduct a fine equal to the repair charges plus all other incidental charges on the repair from the monthly bill of the CAMC.
- 33. However, preventive & predictive maintenance, may be carried out from 0930-1800 Hrs.

SR. NO.	TYPE OF	EQUIPMENT	PERIODICITY
	MAINTENANCE		(IN DAYS)
1	General Cleaning	CCTV System rack and units.	Daily
2	Preventive	CCTV system rack and units	Daily
3	Preventive	1. Checking the hardware & software of	Monthly
		all servers, cameras, Network	

The Service Level Agreement shall be as per following schedule:



		switches, work stations & NAS. To	
		coordinate with OEM for preventive	
	& breakdown maintenance.		
4	Predictive Based on Pre-failure Warning		As & When
5	Repairs & Service All Equipment		Fault Based

- 34. Until and unless permission from the Authority is obtained in writing, the original specifications/system characteristics shall not be changed.
- 35. CAMC Service Provider shall maintain Preventive / Corrective/ Break down maintenance record countersigned by AAI representatives.
- 36. CAMC Service Provider shall maintain sufficient inventory related hardware components & cables of CCTV system to ensure that preventive and breakdown maintenance can be carried out efficiently with minimum down time. The following is the minimum list of spares shall be made available at the site.

1. Fixed outdoor & Indore CCTV Camera	:	01+01 Nos.
2. PTZ outdoor & Indore CCTV Camera	:	01+01 Nos.
3. COMPATBLE OPTICAL PATCH CARDS	:	02Nos.

- 37. In case of any breakdown of the equipment beyond the office hours, the CAMC Service Provider personal shall report at site on lodging of complaint within half an hour.
- 38. CAMC Service Provider and AAI shall follow the complaint lodging &, monitoring mechanism, as mentioned below, for serviceability of CCTV system and its accessories": -Complaint shall be lodged through telephone/mail as and when unserviceability noticed/found. Complaints shall be lodged by AAI representatives indicating details of unserviceability i.e. sl. no. of equipment, nature of fault observed etc. The complaint shall be acknowledged by firm's representative by giving complaint/docket no. Any change in Address, Telephone no. shall be intimated in advance.
- 39. The CAMC can be terminated by either AAI or contractor with notice of three months. Contractor shall handover the system/equipment in fully serviceable and functional condition at the time of closure of maintenance contract. Else, the defects shall be rectified at the risk and cost of contractor.
- 40. AAI shall terminate the contract and takeover the system maintenance at any time without notice, in case the services are not found satisfactory. Under such conditions, all the defects shall be rectified at the risk and cost of contractor.
- 41. Subcontracting of CAMC work to other vendor in any form/manner is strictly prohibited. At any point of time, if it is observed that contract is subcontracted, the contract shall be liable to be terminated and performance bank guarantee shall be forfeited.

- 42. The CAMC will be valid for a period of one year with effect from the date of award of work.
- 43. The CAMC includes Break Down maintenance and periodic preventive maintenance as mentioned in the schedule here below. The list of equipment to be maintained is enclosed in Annexure-V.
- 44. In case of major breakdown, additional technical personnel or the service engineer of the firm may be deputed to the site, to assist the resident technicians in rectifying the fault in the shortest possible time i.e., the breakdown time shall be kept as minimum as possible.
- 45. The resident technicians shall be available at the airport site. The firm shall also provide the telephone number, mobile number, fax number of their main office.
- 46. During the contract period, the firm's technician will carry out preventive maintenance of the system at regular intervals as mentioned in the maintenance schedules. He shall also attend to any breakdown complaint as and when required.
- 47. The CAMC charges are inclusive of the cost of all spares / components used for repair.
- 48. The CCTV system equipment to be maintained under this CAMC as listed at Annexure-V have to be maintained by the firm in serviceable condition at all times.
- 49. Analysing, identifying and rectifying all faults in the system LAN network and networking equipment including CAT6 Cables, fibre optic cables and patch cords are covered in the scope of this contract.
- 50. In any case no extra/ additional charges will be paid for completion of CAMC (e.g. for consumables, replacement of faulty parts, stationery etc.). The quoted rate will be final and paid on quarterly basis subject to tender conditions.
- 51. In case programming or reloading of system software is required, the same shall be done by the contractor at his own cost in coordination with OEM.

In case of corruption or damage to the Program/Data due to any reason, the replacement and reprogramming shall be the responsibility of the contractor and is covered under the scope of this contract.

52. If any defective equipment covered under this CAMC is taken out of Airport premises for servicing, the to and fro transport charges will be the responsibility of the contractor and the cost to this effect shall be borne by the contractor only.

53. Payment:

CAMC charges shall be paid by AAI quarterly, after the completion of each quarter for the work done in previous quarter on production of bill along with Salary Statement, bank statement of salary account, Workmen Compensation Insurance Policy, PF, and ESI statement of the deployed manpower, submission of service reports duly signed by AAI representative and satisfactory performance certificate ,for that quarter . Applicable prevailing rates of minimum wages should be paid to skilled and semi-skilled workmen employed as per the order of Chief Labour Commissioner, New Delhi.

All the necessary penalty/recoveries for which firm has made themselves liable for, shall be deducted from the bills before releasing the payment.

Note: Bidders are advised to evaluate all the **probable expenditures** borne by them towards manpower deployment and maintaining SCCTV systems before participating in bidding process.

- 54. The rates quoted in the tender shall remain valid for a period of 180 days from the date of opening financial bid. If any tenderer withdraws during this period of validity, the vendor shall be suspended for one year and shall not be eligible to bid for AAI tenders from date of issue of suspension order.
- 55. The rates once approved shall be final and no escalation, deviation shall be accepted under any circumstances. Any upgradation of both software and hardware if carried out to the existing system shall be deemed to be part and parcel of the CAMC. The contractor shall not claim for compensation for the inclusion of those additional.
- 56. In case the successful tenderer does not accept the award letter, the tenderer shall be suspended for one year and shall not be eligible to bid for AAI tenders from date of issue of suspension order. The party will also be debarred for future participation in the tenders for a period of three years.

57. The successful vendor must give acceptance of contract through e-mail/letter within 07 days from the receipt of work order.

S. No	Description	Penalty
1.	Complete system failure for	1% of the total CAMC cost per day , for the number
	more than 2 hrs.	of days, shall be deducted from the running bill of
		each quarter.
2.	or partial failure of the system	0.5% of the total CAMC cost per day for faulty
		items if the failure is beyond 2 days, shall be
		deducted from the running bill of each quarter.
4	Non-availability of Trained	Per day wages for the period of absence will be
	technicians /helper at site	deducted from the running bill of each quarter

58. Penalty:

59. PAYING AUTHORITY:

Airport Director, Jabalpur Airport, AAI.

- 60. If at any stage the contractor fails to provide satisfactory service, AAI shall terminate the contract by giving one month's notice and security deposit shall be forfeited. Any damage to the equipment and its accessories shall be rectified by AAI on the contractor's risk and cost.
- 61. Providing Test equipment, tools, ladder, cleaning material, spare parts etc. shall be the responsibility of the contractor. However, AAI will provide suitable place to keep tools & ladder.

- 62. In case of corruption or damage to the software Program /Data of the equipment due to any reason, the replacement and reprogramming shall be the responsibility of the contractor.
- 63. The contractor shall maintain the equipment for 100% serviceability throughout the contract period. However, the time taken for preventive maintenance will not be considered as down time.
- 64. The repairs/maintenance of equipment is to be carried out at site. In case of a defect in equipment/its accessories, necessitating major repairs at the service centre of the contractor, the same may be taken to service centre under intimation to the Airport Systems in charge of Airport. In such cases, all expenditure and arrangement to dispatch, repair and return of the equipment/sub-assembly shall be borne/ carried out by the contractor. Penalty shall be levied for delay beyond the prescribed time in setting right the equipment within the prescribed time. The original equipment has to be reinstated at site after the repairs have been carried out at service centre at the earliest.
- 65. Contractor must take all safety precautions while the worker executing the maintenance job at heights and provide adequate insurance for the workers engaged. AAI shall not be responsible for occurrence of any untoward incidents.
- 66. Component level/card level maintenance shall have to be carried out by the contractor. It is therefore necessary that sufficient stock of spares/modules is kept with the maintenance engineer of the contractor, so that un-serviceability can be attended by the method of replacement in order to have minimum down time. The equipment and its accessories shall be handed over to AAI in fully serviceable condition on expiry/termination of the contract.

67. Inability to perform contract:

In the opinion of AAI, if the works are going slow or unable to complete the work or any portion thereof as agreed upon, or not abiding to conditions agreed upon, then the contractor shall be held responsible for the loss.

- 68. Airports being a sensitive area, rules & regulation governing for the entry and work are notified by security agencies from time to time. It is the responsibility of the firm to ensure that all rules are strictly complied with.
- 69. The contractor shall maintain all the system to the entire satisfaction of the Unit-In-Charge Airport Systems, AAI. Since on completion of the contract period (expiry of contract/termination of contract), the equipment is to be handed over to AAI in fully serviceable condition, it will be tested for its 100% serviceability by AAI representative and contractor's representative at site. In case any spares are required to be replaced or any rectification is required to be carried out for satisfactory performance of the System/equipment, the contractor at their cost shall carry out the same.
- 70. In case any of the personnel deputed by the contractor is found indulging in theft/pilferage or any other misdeed or any other undesirable activities, the contractor shall ensure that the services of the concerned staff are dispensed with immediate effect under intimation to the Authority. This will be without Prejudice to any other liability to AAI, arising out of court directions/claims etc. on account of such misdeeds.

71. The contractor will not be liable for any damages arising out of War, riots and natural calamity such as fire, storm, earthquake etc.

72. DEFECTS LIABILITY PERIOD:

On completion of the contract period (expiry of contract/termination of contract), the CCTV system and its accessories, shall be handed over to AAI in the same condition as taken over, it shall be duty of the contractor to repair the CCTV system (& its accessories) for any defects, observed during handing over and make them fully serviceable. AAI reserves the right to get the repair work executed at the risk and cost of contractor. The Contractor shall not be entitled for any extra payment whatsoever on account of above conditions of contract.

- 73. The CAMC can be terminated either AAI or with notice of three months. Contractor shall handover contracted items in fully serviceable and functional condition at the time of closure of maintenance contract. Else the defects will be rectified at the risk and cost of the contractor.
- 74. AAI shall terminate the contract and take over the system maintenance at any time without notice, in case the services are not found satisfactorily. Under such conditions, all the defects shall be rectified at the risk and cost of the contractor.

75. GENERAL GUIDELINES:

- a. Tender Document is not transferable.
- b. No party will be sold more than one tender form under any circumstances.
- c. Any tenderer giving tenders in different names or in the names of its sister concern or groups Firms will be disqualified and his tender will be rejected.
- d. The maintenance contract will be awarded for the period of one year as mentioned in the work Order/acceptance of the contract.
- e. The rates quote in the offer (as per Schedule-A) shall be valid for the period of two year and no increase in the rates will be permissible.
- f. AAI may extend the contract on mutual consent with the same rates, terms & conditions as per AAI rules.
- g. The acceptance of the tender will rest with the competent authority i.e The Airport Director, AAI, Jabalpur Airport who does not bind himself to accept any tender and reserves the rights to return all or any of the tenders received or part thereof without assigning any reason thereof.
- h. Any upgradation of both software and hardware if carried out to the existing system shall be deemed to be part and parcel of the CAMC. The contractor shall not claim for compensation for the inclusion of those additional.
- i. Exclusion of items from contract/Termination of Part/Full contract: AAI at its sole discretion may not award a CAMC for all the items included in the NIT and may exclude some of the items which may have become obsolete over the

period of time or may have been replaced/upgraded by AAI. AAI may also at its sole discretion terminate the contract for some of the items, which have become obsolete or have been replaced/upgraded by AAI during the tenure of the contract. The contract value of such items shall not be paid in the subsequent bills.



ANNEXURE-I

Company/Firm details.

(To be uploaded in Technical bid folder)

SI. No.	Details	To be furnished by the vendor
01.	Name&Address of thefirm	
02.	Official E-Mail id of the firm	
03.	PAN No.*	
04.	Type of organization & year of incorporation. *	
05.	Correspondence address with contact person's name, telephone number, mobile number etc.	
06.	Turnover of the company. Please provide audited Balance Sheets for last 3 years. *	
07.	Name & address of the client organizations with details of contact person. Please arrange to provide following details: *	
08.	Value of the work & details of work installed/maintained till 30/04/22. (Attach proof like copy of work order ,performance & completion certificate etc.)	

*Relevant documents duly self-certified should be attached as Proof.

Signature of the authorizedpersonwith Company seal





<u>Annexure-II</u>

UN CONDITIONAL ACCEPTANCE LETTER

(To be uploaded along with bid document)

To,

The CNS In charge Airports Authority of India, Jabalpur Airport, Jabalpur-482001

Sub: UNCONDITIONAL ACCEPTANCE OF AAI'S TERMS & TENDER CONDITIONS.

Ref No: e-Tender NO. : AAI/JBP/AS/CAMC of SCCTV/2022-23/1

Name of Work: "CAMC of SCCTV Cameras, system & Accessories at Jabalpur Airport for One Years".

Dear Sir,

- 1. The tender document for the works mentioned above have been provided to me/us by Airports Authority of India and I/we hereby certify that I/we have inspected the sites and read the entire terms and conditions of the tender documents made available to me/us, which shall form part of the contract agreement and I/we shall abide by the conditions/Clauses contained therein.
- 2. I/We hereby unconditionally accept the tender conditions of AAI's tender documents in its entirety for the above works.
- 3. It is clarified that after unconditionally accepting the tender conditions in its entirety, it is not permissible to put any remarks / conditions (except unconditional rebates on quoted rates if any) in the tender enclosed the same has been followed in the present case. In case any provisions of this tender are found to be violated after opening Technical & Price bids, I / we agree that the tender shall be rejected and AAI shall without prejudice to any other right or remedy be at liberty to forfeit the full said earnest money absolutely.
- 4. I/we declare that I/we have not paid and will not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills and further if any officer of AAI asks for bribe/gratification, I /we will immediately report it to the appropriate authority in AAI.
- 5. It is declared that our company/partners or its Directors have not been black listed or any case is pending or any complaint regarding irregularities is pending, in India or any Indian State/Central Governments Departments or Public Sector Undertaking of India.

Yours faithfully,

Date:

(Signature of the bidder with rubber stamp)



<u> Annexure – III</u>

PROFORMA FOR e-PAYMENT

To, The Airport Director Airports Authority of India, Jabalpur Airport, Jabalpur-482005.

Subject: Request for E-Payment.

Sir,

Following particulars are given for effecting E-payment in respect of our claim / Bill.

1	Name of Company
2	Company Address
3	City
4	Postal Code
5	Telephone No.
6	Fax no
7	Mobil No
8	Email-Id
9	PAN Number of the Company
10	Company Bank A/c Number
11	Name of Bank / Branch
12	Branch Code
13	Bank Address
14	City
15	Mode of Payment
16	RTGS/NEFT details

We also enclose herewith a cheque duly cancelled of our bank A/c.

Thanking You,

Yours Faithfully

Signature of the authorized person with Company seal

Note: Any erroneous information may lead to harmful transaction for which either AAI or the Bank will not be liable / responsible.



ANNEXURE-IV

PROFORMA BANK GUARANTEE

(To be stamped in accordance with stamp Act) (The non-judicial stamp paper should be in the name of issuing Bank)

Bank Guarantee No:-

Date.....

То

Ref:-

The Airport Director Airports Authority of India, Jabalpur Airport, Jabalpur-482001.

In consideration of the Chairman, Airports Authority of India [hereinafter called" AAI"] having offered to accept the terms and conditions of the proposed agreement between...... and [here-in-after called "the said agreement"] vide Order no. Dated Dated having agreed to production of irrevocable Bank Guarantee for Rs..... (Rupees......only) as a security / guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement.

1. We..... (Indicate the name of the Bank) [herein after referred to as "the Bank"] hereby undertake to pay to the Chairman, AAI an amount not exceeding Rs.....only) on demand by AAI.

We.....(indicate the name of the Bank) do hereby undertake to pay the 2. amounts due and payable under this Guarantee without any demure, merely on a demand from AAI stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor(s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs...... (Rupees only).

We, the said bank further undertakes to pay to the Chairman, AAI any money so 3. demanded notwithstanding any dispute or disputes raised by the contractor (s) in any suit or proceeding pending before any court or tribunal relating thereto, our liability under this present being absolute and unequivocal.

4. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the contractor(s) shall have no claim against us for making such payment. We.....(indicate the name of the bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of AAI under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till Project-In-Charge on behalf of AAI certified that the terms and conditions of the said agreement have been fully and properly carried out by the said contractor(s) and accordingly discharges this guarantee.

We(indicate the name of the bank) further agree with AAI that AAI shall 5. have the fullest liberty without our consent and without effecting in any manner our obligations hereunder to vary any of terms and conditions of the said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by AAI against the said contractor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall



CAMC of SCCTV Cameras, system & Accessories at Jabalpur Airport for One Year. (may be extended for another one year)

not be relived from our liability by reason of any such variation, or extension being granted to the said contractor(s) or for any forbearance, act or omission on the part of AAI or any indulgence by the AAI to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect so relieving us.

This guarantee shall not be discharged due to the change in the constitution of the Bank or the contractor(s).

We.....(indicate the name of the bank) lastly undertake not to revoke this guarantee except with the previous consent of AAI in writing.

This guarantee shall be valid up tounless extended on demand by AAI. Not with standing anything mentioned above, our liability against this guarantee is restricted to Rs...... (Rupeesonly) and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of this guarantee all our liabilities under this guarantee shall stand discharged.

Dated the (Day) of (Month)...... (Year)

For (Indicate the name of bank).



Annexure-V

Items to be covered under CAMC

Name of Work: "CAMC of SCCTV cameras, system & Accessories at Jabalpur Airport for One Year". TENDER NO.:AAI/JBP/AS/CAMC of SCCTV/2022-23/1

				Compliance for
Sr No.	Item	Make/ Model	Quantity	CAMC Y/N
1	Outdoor PTZ Camera	TYCO/DSCi 150-S037	6	
2	Indoor PTZ Camera	TYCO/DSCi 150-S037	4	
3	Fixed Indoor Camera	TYCO/DSCi 150-D011	5	
4	Fixed Outdoor camera	TYCO/DSCi 150-X011	8	
5	Outdoor PTZ Camera	Pelco	7	
6	L2 switch 24 port	Cisco/WS-C2960S	4	
7	L3 Switch 48 port	Cisco/WS-C4510R	2	
8	Wimax BTS	Airspan	1	
9	Wimax CPE	Airspan	3	
10	Network Attached Storage	NetApp	1	
11	NVR Server	CISCO/UCS-C220-M3S	2	
12	Data base Server	CISCO/UCS-C220-M3S	1	
13	Video Analytics Server	CISCO/UCS-C220-M3S	2	
14	Network Time Protocol	Symmetricom/SyncServer S250	1	
15	Workstation	Fujitsu/CELCIUS W530	5	
16	2X2 46" Video Wall Display	Delta/LW4688 SR IA		
17	46" Display	Samsung/LH46LEPLBC/XL	4	
18	19" LCD Monitor	Aten/CL5708	1	
19	10 KVA UPS Main and Stand by with Battery Bank backup	Numeric/Digital HPL 10 KVA	03 set	
20	42 U Rack	COSMOS/NRA Series	1	
21	Console Table	COSMOS	1	
22	Power Distribution Panel	Havells	6	
23	12 Port LIU	Molex	6	
24	2 port Media Convertor	Digisol DG-MC 6123	8	
25	3" dia GI Pole 5 metre	Jindal	5	
26	Color lasor Printer	Samsung/CLP-680ND	1	
	Provision of Skilled manpower for preventive maintenance,attending day to day complaints & rectification of faults(for 12 months) 8 hrs per			
27	day 7 days in week		1	

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CAMC of SCCTV Cameras, system & Accessories at Jabalpur Airport for One Year. (may be extended for another one year)

28	Videonetics Software	Version 220.2	10	
29	Linux OS	version 14.04 LTS server	5	
30	Linux OS	version 14.04 LTS client	5	

Note1: Apart from above list of Equipment / items all the cabling including Data Cat6(UTP cable)/ OFC/ Power cables/ Patch cords/ Rewiring/ Replacing/ Splicing/ Network cable crimping, Termination / OFC Termination or Distribution Box/ OFC Junction box related issues and power adapters of Cameras and Encoders are covered under this CAMC contract.

(Signature of the bidder with stamp)



Annexure VI

ANNEXURE "MSME-A"

(To be submitted in Non-Judicial Stamp Paper value of Rs.100/- and to be uploaded in Technical folder)

Declaration (For MSE Units Only)

l,	on behalf of M/S			
	(Position) hereby declare that			

- 1. Our MSE Unit(s) is/are availing benefits extended by MSME, Government of India to Micro and Small Enterprises (MSEs) for the work of CAMC of SCCTV Cameras, system & Accessories at Jabalpur Airportfor One Year invited vide Bid Number
- 2. Our MSE Unit(s) has/have not been awarded any work/ Supply under MSME benefit during the current financial year.

OR

Our MSE Unit(s) has/have been awarded work / supply for a total value of _____only) under MSME benefits as on date Rs. and same work(s) /Supply is/are "In hand(Progress)/Incomplete" during the current financial year. Further We confirm that the value of work/supply is /are in hand (awarded under MSME benefits) during the financial year plus estimated cost of this tender has not crossed the "Monetary Limit" mentioned in NSIC Certificate.

3. Our firm is participating in this tender under "MSE Unit" or "Open Bidder".

Note: Strike out the conditions in (2) & (3) whichever is not applicable. Decision on any discrepancy in this "Declaration" shall be at the discretion of AAI and shall be final and binding.

Signature with Company Seal

Attested by Notary public



Annex - VII

Proforma for Earnest Money Declaration

(To be submitted on contractor's letter head)

Whereas, I/We.....have submitted bid for "CAMC of SCCTV Cameras, system & Accessories at Jabalpur Airport for One Year".

I/We hereby submit following declaration in lieu of submitting Earnest Money Deposit.

(1) If after the opening of tender, I/We withdraw of modify my/our bid during the period of validity of tender (including extended validity of tender) specified in the tender documents,

Or

(2) If, after the award of work, I/We fail to sign the contract, or to submit performance guarantee before the deadline defined in the tender documents,

I/We shall be suspended for one year and shall not be eligible to bid for AAI tenders from date of issue of suspension order.

Signature of the contractor(s)



<u>Schedule A</u>

This is a sample of financial quote. The bidder has to download the Excel sheet BOQ from CPPP site and fill only the unit rates. All rows should be filled compulsorily.

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6		Io: AAI/JBP/AS/CAMC of SCCTV/2022-23/1									_		
	Name of the Bidder/												
8	Bidding Firr												
		PRICE SCHEDULE											
9	(This BU	(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevent columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)											
10	NUMBER 4	• TEXT •	NUMBER *	TEXT 🔹	TEXT #	NUMBER #	NUMBER	NUMBER	NUMBER	TEXT #	_		
	SI. No.	Item Description	Quantity	Units	Quoted Currency in INR	Unit Rate In Figures for One Year CAMC Rs. P	GST Percentage %	Total Rate for One Year Excluding GST	TOTAL AMOUNT for One Years With Taxes	TOTAL AMOUNT for two Years In Words			_
11													
12	1	2 Comprehensive Annual Maintenance Contract of Surveillance CCTV	4	5	12	13	35	38	40	55	7		
		system with spares and service for all items as per Annexure – V and as per conditions in section III & IV for 12 months including one experienced skilled Technical manpower.	1.00	Nos	INR			0.00	0.00	INR Zero Only			
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CAMC of SCCTV Cameras, system & Accessories at Jabalpur Airport for One Year. (may be extended for another one year)

END OF BID DOCUMENT

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