



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA
दक्षिणी क्षेत्र, चेन्नई हवाईअड्डा,
SOUTHERN REGION, CHENNAI AIRPORT,
चेन्नई — 600 027 CHENNAI -600 027



No. AAI/RHQ-SR/AGM Engg(C)/Colony/Maint/2022-23/

Dated: 20.05.2022

NOTICE INVITING e-TENDER (2 BOT -2 Envelope Open Tender)

(E-Bid No. 2022_AAI_116449_1)

1. **Percentage rate** e-tenders are invited through the CPP e-tendering portal by Jt. General Manager (Engg. – Civil), AAISR, Operational office, Chennai Airport, Chennai – 600 027 Ph. No.044 22567554 on behalf of Chairman, AAI, from eligible contractors for the work of **“A/R & M/O civil work during 2022-23. SH: Day to Day maintenance and minor repair works in AAI/SR, Residential colony at Chennai Airport”** at an estimated cost of Rs. 23.00 lakhs (excluding GST) with period of **completion 365 days (12 months)**. The scope of work includes day to day civil maintenance, repair, renovation, addition and alteration works as and when required in the Residential colony at Chennai Airport.

The tendering process is online at e-portal URL address <https://etender.gov.in/eprocure/app>. Aspiring bidders may go through the tender document by login “CPP portal”.

Prospective Tenderers are advised to get themselves register at CPP portal, obtain ‘User ID’ & ‘Password’ and go through the instruction available in the Home Page after log into the CPP portal “<http://etenders.gov.in/eprocure/app> or www.aai.aero.” They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days time. The tenderer may also take guidance from AAI Help Desk Support through path aai.aero/tender/e-tender/helpdesk support.

- (i) For any technical related queries please call the Helpdesk. The 24x7 Help Desk details are as below:-

Tel: 0120-4200462, 0120-4001002, Mobile: 91 8826246593, E-mail: support-eproc@nic.in
Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details. For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI help desk numbers on all working days only between.

- (ii) 08.00 hrs to 20.00 hrs (Mon-Sat) – 011-24632950, Ext-3512(six lines), [Email-eprochelp@aai.aero](mailto:eprochelp@aai.aero)
- (iii) 09.30 hrs to 18.00 hrs (Mon-Fri) – 011-24632950, Ext-3523, Email-etendersupport@aai.aero, sanjeevkumar@aai.aero and snita@aai.aero.
- (iv) 09.30 hrs to 18.00 hrs (Mon-Fri) – 011-24657900, Email-gmitchq@aai.aero

Tender fee of Rs.1180/- (i/c GST) (Rupees One Thousand One Hundred and Eighty only) (non-refundable) will be required to be paid by online payment CPP Portal. FDR/BG/DD shall not be accepted.

EMD amounting to Rs. 46,000/- (Rupees Forty six thousand only) will be accepted online through CPP portal.

2. The following 2 Envelopes shall be submitted through online at CPP portal by the bidders as per the following schedule:

CRITICAL DATA SHEET

Publishing Date	20.05.2022
Bid Document download/ Sale Start Date / clarification start state/Bid submission start date	21.05.2022 from 09.30 hrs
Clarification End Date	06.06.2022 upto 1800 hrs
Bid Submission End Date	10.06.2022 upto 1800 hrs
Bid Opening Date: (Envelope -I)	13.06.2022 at 1100 hrs
Bid Opening Date(Envelope -II)	17.06.2022 at 1100 hrs
Tender processing fee (non-refundable), to be paid online through CPP portal.	Rs. 1180/- (i/c GST) non-refundable, will be required online payment through CPP Portal
EMD	Rs. 46,000/- will be accepted online payment through CPP Portal.

2.1 Envelope -I:- (A proof online paid receipt of Tender processing fee, Technical bid and prequalification): Bid containing following:

A: Tender Processing Fee, EMD

1. Scanned copy of receipt for online payment of Tender Processing Fee of Rs.1180/- (non-refundable) will be required to be paid by online payment through CPP Portal.
2. Scanned copy of receipt for online payment of Earnest Money Deposit (EMD) of Rs. 46,000/- will be required to be paid by online payment through CPP Portal.

B. Technical Bid containing the following:

- (i) Scanned copy of duly signed Unconditional Acceptance of AAI's Tender Conditions (**Annexure A** Page 168 of Tender document).
- (ii) Scanned copy of Permanent Account Number (PAN) and GST registration number.
- (iii) Scanned copy of "Undertaking" regarding Black listing /Debarment as per (**Annexure B** Page 169 of Tender document) on company's letter head.
- (iv) Scanned copy of Affidavit for minimum wage as per (**Annexure C** Page 170 of Tender document) on company's letter head.
- (v) Scanned copy of GST undertaking (**Annexure D** Page 171 of Tender document) in their company letter pad duly signed.
- (vi) Scanned copy of Companies other than propriety firm shall submit, scanned copy of Authorization letter/Power of Attorney along with copy of Certificate of Incorporation of the company under companies Act showing CIN/LLPIN/Name of Directors of the company & copy of board resolution regarding Authority to assign Power of Attorney.

- (vii) Scanned copy of PQ Performa duly filled (**Annexure F** Page 173-175 of Tender document).
- (viii) Agency should submit digitally signed AAI tender document for agreement.

C. Qualifying requirements of contractors / tenderers containing the following:

- (i) Should have satisfactorily completed (# Phase / Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) three works, each of **Rs. 9.20 lakhs** (excluding GST) **or two works, each of Rs. 11.50 lakhs** (excluding GST) **or one work of Rs. 18.40 lakhs** (excluding GST) in single contract of **similar nature of works / building works** during last seven years ending on date of E-Bid submission/Extended date of submission in India.

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”

Note: The experience certificates of works completed pre GST era, Completion amount will be divided by 1.12 (to exclude pre GST tax of VAT 12%) to make it at par with experience certificates of post GST era but excluding GST.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificates along with a certificate issued by Registered Chartered Accountant clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

- (ii) Should have annualized average financial turnover of **Rs. 6.90 lakhs** (excluding GST) against works executed during last three financial years ending **31st of March 2021**. As a proof, copy of abridged balance sheet along with profit & loss account statement with **UDIN** (Unique Document Identification Number) of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- (iii) Scanned copy of minimum net worth of **Rs. 3.45 lakhs** (excluding GST) issued by the by the certified Chartered Accountants with UDIN (Annexure E Page 172 of Tender document)
- (iv) Both the Certificates Issued / undertaken/ signed by Chartered Accountant as per (C) ii & (C) iii of above, should have / consist Unique Document Identification Number (UDIN) of the Institute of Chartered Accountant of India.
- (v) Tenderers have to submit UDIN generated documents like Balance Sheet / Turnover Certificate, Net worth Certificate, Tax Deduction at Source (TDS) Certificate for Non-Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.

2.2 Refund of EMD:

- i. The EMD of the bidders who fail to qualify in the Technical bid will be refunded to their source of account through the CPP portal on completion of the technical evaluation by the bid manager.

- ii. The EMD of the bidders who are technically qualified except the L-1 bidder will be refunded to their source of account on completion of the financial evaluation of the bids by the bid manager.

3 Envelope - II: The financial e-bid through CPP portal

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected

i) Bid Submission:

The tenderer shall submit their application only at CPP Portal: <https://etenders.gov.in/eprocure/app>. Tenderer/Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

- ii) Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
- iii) Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPPP) website <https://etenders.gov.in/eprocure/app>, shall not tamper/modify the tender from including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited-and tenderer is liable to be banned from doing business with AAI

4. Bid Opening Process is as below:-

4.1 Envelope -I: (Tender processing fee, EMD , Technical bid and Pre-qualification)

Containing Documents as per Para 2 (A), (B) and (C) (uploaded by the contractors /firms), shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the bid document of the work, they should use “Seek Clarification” on CPP portal to seek clarifications. No other means of communications in this regard shall be entertained.

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope - I , he will be asked to provide it through CPP portal. The bidder shall upload the requisite clarification/documents within time specified by AAI, failing which tender will be liable for rejection. The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through CPP portal.

Envelope-II: (Financial Bid): Envelope II containing financial bid of the contractors/firms found to be meeting the qualifying requirements shall be opened on date & time as per CRITICAL DATA SHEET. (In case the date and time for opening of Envelope- II (Financial Bid) is required to be changed, the same shall be intimated through CPPP portal).

5. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
6. AAI reserves the right to disallow issue of tender document to working agencies whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain / temporary / permanent debar by any department of AAI. **AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information / documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the firm then AAI shall take the following action:**
 - a) Forfeit the entire amount of EMD submitted by the tenderer .
 - b) **The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual /legal action.**
7. Consortium / JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
8. Purchase preference to Central Public Sector undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.

Asst. General Manager (Engg. – Civil),
AAI, Southern Region, Operational Office Complex,
Chennai Airport, Chennai-600 027
(044-22567554)