



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA



NOTICE INVITING e-TENDER (2 BOT- 2 Envelope Open Tender)

Ref No. AAI/Dimapur/AGM (E-C)/Grass cutting (Ops)/NIT-03/22-23

Date: 20.05.2022

Tender ID: 2022_AAI_116394

1. Item Rate e-tenders are invited through the e-tendering CPP portal by **Asstt. General Manager (Engg-Civil) AAI, Dimapur Airport**, on behalf of Chairman A.A.I. from the eligible contractors for the work of **"Cleaning of bushes and grasses in Operational area for the year 2022-23 at Dimapur Airport."** at an estimated cost of **Rs. 19,10,100.00 (excluding GST)** with period of completion 12 (Twelve) months.

The tendering process is online at e-portal URL address <https://etender.gov.in/eprocure/app> or www.aai.aero. Prospective Tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP portal, obtain "Login ID" & "Password" and go through the instructions available in the Home Page after log in to the CPP portal <https://etender.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through path aai.aero/tender/e-tender/helpdesk/support.

i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are below: Tel: 0120-4200462, 0120-4001002, Mobile: 91 8826246593
E- mail: support-eproc@nic.in

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while e mailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the tenderer may contact to the following AAI help desk numbers on all working days only between –

(ii) 08.00 hrs to 20.00 hrs (Mon-Sat)-
011-24632950, Ext-3512(Six Lines), E-Mail:-eprochelp@aai.aero

(iii) 09.30 hrs to 18.00 hrs (Mon-Fri)-
011-24632950 Ext-3523, E-Mail:- etendersupport@aai.aero.
sanjeevkumar@aai.aero and snita@aai.aero

(iv) 09.30 hrs to 8.00 hrs (Mon-Fri)-
011-24657900, E-Mail:- gmitchg@aai.aero Tender processing fee of Rs. 1180.00 (i/c GST) non-refundable will be required to be paid **Online through SBI MOPS Gateway using SBI/Other Banks/NEFT/RTGS mode.**

2. Following 2 envelopes shall be submitted through online at CPP-portal by the tenderer as per the following schedule:

CRITICAL DATA SHEET

Publishing Date	20.05.2022
Bid Document Download / Sale Start Date	20.05.2022 from 1600 hrs.
Clarification Start Date	20.05.2022 from 1630 hrs.
Clarification End Date	27.05.2022 up to 1800 hrs.
Bid submission Start Date	20.05.2022 from 1630 hrs.
Bid submission End Date	10.06.2022 up to 1800 hrs.
Bid Opening Date (Envelope-I)	14.06.2022 at 1130 hrs.
Bid Opening Date (Envelope-II)	Tentative 17.06.2022 at 1500 hrs. or to be intimated later
Tender Processing Fee (Non-refundable, in the form of Online mode only)	Rs. 1180.00 including GST) Non-refundable
Earnest Money Deposit (EMD)	Rs. 38,202/- to be submitted online.

Envelope-I (Tender processing fee, EMD, Technical Bid and Pre-qualification):

Bid containing following:

a. Tender processing fee and EMD:

- (i) Scanned Copy of Tender fees online transaction receipt.
- (ii) Scanned copy of EMD payment online transaction receipt.

b. Technical Bid containing the following:

- i) Scanned copy of Unconditional Acceptance of AAI's Tender Conditions as per [Annexure-\(III\)](#).
- ii) Scanned copy of Permanent Account Number (PAN) and GST Registration Number.
- iii) Scanned copy of 'Undertaking' regarding Blacklisting /Debarment on company's letter head as per [Annexure-IV](#)
- iv) Tenderer should deploy sufficient plant and machinery as per the requirement of work in consultation with the Engineer-in- Charge (EIC) to complete the work within the time period. Tenderer shall submit scanned copy of 'Undertaking' on company's Letterhead as per [Annexure-\(V\)](#)
- v) Companies other than propriety firm shall submit, scanned copy of Authorization letter/power of attorney along with copy of certificate of incorporation of the company under companies Act showing CIN/LLPIN/name of Directors of the company & copy of Board resolution regarding Authority to assign Power of Attorney.

Proprietary firm shall submit scanned copy of Authorization letter/power of Attorney only if the tender is processed by a person other than proprietor.

vi) Pre-qualification Performa duly filled. [Annexure-I](#)

c. Qualifying requirements of contractors / tenderers containing the following:

i) Should have satisfactorily completed (# Phase/Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) three works, each of **Rs. 7.64 lakhs (Exc. GST/VAT)** or two works, each of **Rs. 9.55 lakhs (Exc. GST/VAT)** or one work of **Rs. 15.28 lakhs (Exc. GST/VAT)** in single contract of similar nature of work during last seven years ending on the last date or extended last date(s) of submission of bid.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

ii) Should have annualized average financial turnover of **Rs. 5.73 lakhs** against works executed during last three years ending **31.03.2022**. As a proof, certificate issued by certified Chartered Accountant along with copy of Abridged Balance Sheet including Profit and Loss Account Statement of the tenderer should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

iii) The tenderer should have minimum Net Worth of **Rs. 2.87 lakhs** issued by certified Chartered Accountants ([Annexure- VII](#)).

Refund of EMD

The EMD of the bidders who fails to qualify in the eligibility/technical criteria shall be returned to the bidders.

Envelope-II: - The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue colored (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed, once the details have been completed, the tenderer should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

3. Bid Submission:

The tenderer shall submit their application only at CPP Portal: <https://etenders.gov.in/eprocure/app>. Tenderer/Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

4. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

5. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <https://etenders.gov.in/eprocure/app>, shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and tendered is liable to be banned from doing business with AAI.

6. Bids Opening Process is as below:

Envelope-I (Scanned copy of tender processing fee, EMD, Technical bid and Pre-qualification):

Envelope-I containing documents as per Para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on CPP portal to seek clarifications. No other means of communication in this regard shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope - I, he will be asked to provide it through CPP portal or email if required. The tenderer shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through CPP portal.

Envelope-II (Financial Bid):

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATA SHEET. **(In case the date and time for opening of Envelope-II (Financial bid) is required to be changed, the same shall be intimated through CPP Portal).**

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.

8. AAI reserves the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary or Permanent debarment/black listing by any department of AAI or Central /State Govt. Depts./PSUs/World Bank/ ADB etc. **AAI reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**

a) **Forfeit the entire amount of EMD submitted by the Contractor.**

b) **The tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual/legal action.**

9. Consortium/JV companies shall not be permitted.

10. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.

11. Tenderers have to submit UDIN generated documents like balance sheet/Turnover certificate, ~~working capital certificate (works done during last 5 financial years & work in hand)~~, Net worth certificate, tax deduction at source (TDS) certificates for Non-Govt. works etc. as per NIT condition duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.

Bid Manager

Sd/-

(Limawati Imchen)

AGM (Engg-Civil)
Airports Authority of India
Dimapur Airport