



**AIRPORTS AUTHORITY OF INDIA
ENGINEERING WING (ELECT.)
KANPUR AIRPORT, KANPUR**

**NOTICE INVITING e-TENDER (2 BOT – 2 Envelope Open
Tender)**

(TENDER ID:- 2022_AAI_116014_1)

File No.: AAI/KNP/Engg (E)/e-NIT-01/2022-23

Date: 23/05/2022

1. Item Rate e-tenders are invited through the e-tendering CPP Portal by Asst. Gen. Manager (Engg-E) Kanpur Airport, Kanpur, Uttar Pradesh – 208004, (Bid Manager) on behalf of Chairman, AAI from the eligible contractors for the work of “ARMO of Electrical & Mechanical installations at Kanpur Airport for the year 2022-23 for an estimated cost of Rs.64,18,012.00 (Rupees: Sixty Four Lacs Eighteen Thousand Twelve only) (Excluding GST, PF, ESIC & BONUS) with completion period of 12 Months.

The tendering process is online at CPP-Portal URL address <https://etenders.gov.in/eprocure/app> or www.aai.aero. Prospective Tenders may download and go through the tender document.

Prospective Tenders are advised to get themselves register at CPP-Portal, obtain ‘Login ID’ and ‘Password’ and go through the instructions available in the Home Page after log in to the CPP-Portal <https://etenders.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days’ time. The tenderer may also take guidance from AAI Help Desk Support through path [aai.aero/tender/e-tender/help desk](http://aai.aero/tender/e-tender/helpdesk) support.

(i) For any technical related queries please call the Helpdesk. The 24x7 Help Desk details are as below:-

Tel: 0120-4200462, 0120-4001002, Mobile: +91 8826246593,

E-mail: support-eproc@nic.in

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the tenderer may contact to the following AAI help desk numbers on all working days only between

(ii) 08.00 hrs to 20.00 hrs (Mon-Sat)-

011-24632950, Ext-3512 (Six Lines), E-Mail:- eprochelp@aai.aero

(iii) 09.30 hrs to 18.00 hrs (Mon-Fri)-

011-24632950 Ext- 3523, E-mail:- etenderssupport@aai.aero,
sanjeevkumar@aai.aero and snita@aai.aero.

(iv) 09.30 hrs to 18.00 hrs (Mon-Fri)-

011-24657900, E-Mail:- gmitchq@aai.aero

Tender processing fee of **Rs. 1,180.00 (i/c GST), non-refundable** will be required to be paid through online, through payment gateway on CPP portal.

Earnest money deposit (EMD) of **Rs.1,28,360.00** will be required to be paid through online, through payment gateway on CPP portal.

2. Following 2 envelopes shall be submitted through online at CPP-Portal by the tenderer as per the following schedule:-

CRITICAL DATE SHEET

Publishing Date	23.05.2022
Bid Document Download/Sale Start Date	23.05.2022 from 16:00 hrs.
Clarification Start Date	23.05.2022 from 16:00 hrs.
Clarification End Date	30.05.2022 upto 16:00 hrs.
Bid Submission Start Date	23.05.2022 from 16:00 hrs
Bid Submission End Date	13.06.2022 upto 17:00 hrs.
Bid Opening Date (Envelope-I)	14.06.2022 from 17:00 hrs.
Bid Opening Date (Envelope-II)	21.06.2022 from 12:00 hrs.
Tender Processing Fee	Rs. 1,180.00 (i/c GST) Non- refundable to be paid through online, through payment gateway on CPP portal.
Earnest Money Deposit (EMD)	Rs.1,28,360.00 will be required to be paid online through payment gateway provided on CPP portal.

Envelope-I (Tender processing fee, EMD, Technical Bid and Pre-qualification):- Bid containing following;

A. Tender processing fee, EMD:

- i) Proof of online payment of tender fee.
- ii) Proof of online payment of EMD fee.

B. Technical bid containing the following:-

i) Scanned copy of Unconditional Acceptance of AAI's Tender Conditions as per Annexure-II of tender document.

ii) Scanned copy of Permanent Account Number (PAN)

iii) Scanned copy of GST Registration Number.

iv) Scanned copy of 'Undertaking' regarding Blacklisting/Debarment on Company's Letter Head as per Annexure-I of tender document.

v) Scanned copy of affidavit towards payment of minimum wages (Notarised) as per Annexure-V

vi) Companies other than propriety firm shall submit, scanned copy of Authorization letter/power of Attorney along with copy of Certificate of Incorporation of the company under companies Act showing CIN/LLPIN/Name of Directors of the company & copy of Board Resolution regarding Authority to assign Power of Attorney.

Proprietary firm shall submit scanned copy of Authorization Letter/Power of Attorney only if the tender is processed by a person other than proprietor.

vii) PQ Performa duly filled as per Annexure-III.

viii) Copy of EPF & ESIC registration document

C. Qualifying requirements of contractors/tenderers containing the following:-

i) Should have satisfactorily completed (# Phase/Part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) **three works, each of Rs.25,67,205.00 (Excluding GST) or two works, each of Rs. 32,09,006.00 (Excluding GST) one work of Rs. 51,34,410.00 (Excluding GST)** in single contract of similar nature i.e. “ARMO of Electrical & Mechanical Installation” during last seven years ending on **30.04.2022**.

“The value of executed works shall be brought to current costing lev Operation & Maintenance of Electrical & Mechanical installations by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”

Note: The experience certificate of works completed pre-GST era, completion amount will be divided by 1.12 (to excluding pre GST tax of VAT 12%) to make it at par with experience certificate of post GST era but excluding GST.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) alongwith a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

ii) Should have annualized average **financial turnover** of Rs **19,25,404.00 (Excluding GST)** against works executed during last three years ending **31st March of the years 2019-20 , 2020-21 and 2021-22** . As a proof, copy of **Abridged Balance Sheet along with Profit and Loss Account** Statement of the tenderer should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected. **Tenderers have to submit UDIN generated documents like balance sheet/ turn over certificate, working capital certificate (work done during last 5 year financial years & work in hand), ner worth certificate, Tax detuction at source (TDS) certificates for Non- govt. works etc. as per NIT conditionsduly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.**

iii) The tenderer should have a **minimum net worth** of Rs **9,62,702.00 (Excluding GST)** issued by certified Chartered Accountants as per **Annexure- IV** Of tender document. **Tenderers have to submit UDIN generated documents duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.**

Scanned copy of all the Documents of Envelope-I mentioned above shall be submitted on the CPP portal.

Envelope-II: The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have

been completed, the tenderer should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

3. Bid Submission:

The tenderer shall submit their application only at **CPP Portal:** <https://etenders.gov.in/eprocure/app>. Tenderer/Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

4. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
5. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <https://etenders.gov.in/eprocure/app>, shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and action shall be initiated as per Annexure-V and tenderer is liable to be banned from doing business with AAI.

6. Bids Opening Process is as below:

Envelope-I (Tender processing fee, EMD, Technical bid and Pre-qualification):

Envelope-I containing documents as per Para 2 (A) (B) (C) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATE SHEET.

If the bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on CPP portal to seek clarifications. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope-I, he will be asked to provide it through CPP portal or email if required. The tenderer shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through CPP portal.

Envelope-II (Financial Bid):

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATA SHEET. **(In case the date and time for opening of Envelope-II (Financial bid) is required to be changed, the same shall be intimated through CPP Portal).**

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
8. AAI reserves the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary or

Permanent debarment/black listing by any department of AAI or Central/State Govt. Depts/PSUs/World Bank/ADB etc. AAI reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any information/documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:

a) The tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual/legal action.

9. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.

10. **Tenderer have to submit UDIN generated documents like Balance sheet/Turnover certificate, working capital certificate (works done during last 5 financial years & works in hand), Net worth certificate, Tax deduction at source (TDS) certificate for Non-Govt. works as per e-NIT condition duly certificate by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.**

Asst. General Manager (Engg-Elect)
AAI, Kanpur Airport
(For and on Behalf of Chairman, AAI)

Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- (i) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link **“Online bidder Enrollment”** on the CPP Portal which is free of charge.
- (ii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- (iii) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- (iv) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- (v) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- (vi) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- a) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- b) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- i) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- ii) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- iii) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- iv) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- a) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- b) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- c) Bidder has to select the payment option as “Online” to pay the tender fee and EMD as applicable and enter details of the instrument.
- d) Bidder should prepare the EMD as per the instructions specified in the tender document.
- e) All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

- f) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is

maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

- g) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- a) Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- (b) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- i) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

CPPP under GePNIC, Help Desk Services

- a) **For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk Number**

0120-4200462, 0120-4001002

Note- Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/ clarifications relating to the tender(s) published kindly contact the respective Tender Inviting Authority.

Tel: 0120-4200462, 0120-4001002, Mobile: 91826246593

E-Mail: support-eproc@nic.in

- a. **For any Policy related matter / Clarifications Please contact Dept of Expenditure, Ministry of Finance.**
E-Mail: cphp-doe@nic.in
- b. **For any Issues / Clarifications relating to the publishing and submission of AAI tender(s)**
- a. In order to facilitate the Vendors / Bidders as well as internal users from AAI, Help desk services have been launched between 0800-2000 hours for the CPPP under GePNIC <https://eprocure.gov.in>. The help desk services shall be available on all working days (Except Sunday and Gazetted Holiday) between 0800-2000 hours and shall assist users on issues related to the use of Central Public Procurement Portal(CPPP).
- b. Before submitting queries, bidders are requested to follow the instructions given in “Guidelines to Bidders” and get their computer system configured according to the recommended settings as specified in the portal at “System Settings for CPPP”.
- i. **In case of any issues faced, the escalation matrix is as mentioned below:**

SL NO.	Support Persons	Escalation Matrix	E-mail Address	Contract Numbers	Timings*
1	Help Desk Team	Instant Support	eprochelp@aai.aero	011-24632950, Ext-3512 (Six Lines)	0800-2000 Hrs. (MON - SAT)
2	Jr.Exe.(IT)	After 4 Hours of Issue	sanjeevkumar@aai.aero	011-24632950, Ext-3505	0930-1800 Hrs. (MON-FRI)
3	AGM(IT)	After 12 hours	snita@aai.aero	011-24632950, Ext-3523	0930-1800 Hrs. (MON-FRI)
4	Jt.GM (IT)	After 24 hours	ykkaushik@aai.aero	011-24651507	0930-1800 Hrs. (MON-FRI)
5	GM(IT)	After 03 Days	gmitchq@aai.aero	011-24657900	0930-1800 Hrs. (MON-FRI)

***The Helpdesk services shall remain closed on all Govt. Gazetted Holidays.**

The above mentioned help desk number are intended only for queries related to the issues on e-procurement portal and help needed on the operation of the portal. **For queries related to the tenders published on the portal, bidders are advised to contact concerned.**

In case of technical support regarding e-tender portal, IF AAI Help Desk is non-responsive, the Bid- Manager can be contacted as below on all working days from 9.30 hrs to 1800 hrs.

All bid procedure related to queries be referred to HELP DESK as above and then to Bid Manager only.

NOTICE INVITING TENDER

AND

INSTRUCTIONS TO TENDERERS

AIRPORTS AUTHORITY OF INDIA
NOTICE INVITING e-TENDER

1. Item Rate Tenders are invited through e-tendering portal on behalf of Chairman, Airports Authority of India for the work with estimated cost are mentioned under Schedule-F. This estimate, however, is given merely as rough guide.
2. The Tenders shall be in the prescribed Form, are invited in open e-Tender three Cover system :
Cover – I :
Tender fee , EMD, Technical Bid and Pre-qualification

Cover – II : Price Bid
3. The works are required to be completed within the period as mentioned at Clause No.5 in Schedule F. This period shall be reckoned from the Fifteenth day of the date of written orders to commence the work, in accordance with phasing, if any, indicated by AAI in the Tender document.
4. Not more than one Tender shall be submitted by a contractor or a firm. Not more than one concern in which an individual is interested as Proprietor and/or partner shall tender for the execution of the same work. If they do so, all such Tenders shall be liable to be rejected.
5. The Accepting Authority as mentioned at Serial No.2 (viii) in Schedule F shall be the Accepting Officer hereinafter, referred to as such for the purpose of this contract.
6. Tenders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their Tenders as to the nature of the ground and sub soil (as far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require, working conditions including space for stacking of materials, installation of T & P conditions affecting accommodation and movement of labours etc., and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or effect their Tender. A Tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.
7. Submission of a Tender by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the works to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by Airports Authority of India, local conditions, local material rates and other factors bearing on the execution of the works.
8. **Tender document consisting of plans, specifications, Schedule(s) of quantities of the various classes of work to be done, the conditions of contract and other necessary documents will be available on e-tender portal can be downloaded from the AAI e-tendering portal. Tender fee of Rs. 1,180.00 and EMD of Rs. 1,28,360.00 will be required to submit online, through CPP payment gateway”.**
9. Notification of Award of contract will be made in writing to the successful Bidder by the Accepting Authority or his representative. The Contract will normally be awarded to the qualified and responsive Bidder offering lowest evaluated bid in conformity with the requirements of the specifications and contract documents and the Accepting Authority shall

be the sole judge in this regard. The Accepting Authority does not bind himself to accept the lowest or, any Tender or to give any reason for his decision.

10. A responsive bidder is one who submits priced Tender and accepts all terms and conditions of the specifications (including SOQ) and contract documents.
 - A major modification is one which affects in any way the quality, quantity and period of completion of the work or which limits in any way the responsibilities or liabilities of the Bidder or any right of AAI as required in the specifications and contract documents. Any modification in the terms and conditions of the tender which are not acceptable to AAI shall also be treated as a major modification.
 - A Tenderer shall submit a responsive bid, failing which his Tender will be liable to be rejected.
 - The accepting Authority reserves to himself the right of accepting the whole or any part of the Tender and Tenderer shall be bound to perform the same at his quoted rates
11. On acceptance of Tender earnest money will be treated as part of the security deposit.
12. Airports Authority of India will return the earnest money where applicable to every unsuccessful Tenderer except as provided in the Tender documents.
13. Canvassing in connection with Tenders is strictly prohibited and the Tenders submitted by the Tenderers who resort to canvassing will be liable to rejected.
14. The Tender works shall remain open for acceptance for a period of **90 (Ninety) Days** from the date of opening of Tenders. If any Tenderer withdraws his Tender before the said period or makes any modifications in the terms and conditions of the Tender which are not acceptable to the Department, then Airports Authority of India shall without prejudice to any other right or remedy, be at liberty to forfeit the full said earnest money absolutely.
15. AAI reserves the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary or Permanent debarment/black listing by any department of AAI or Central/State Govt. Depts/PSUs/World Bank/ADB etc. AAI reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any information/documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:
 - a) The tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual/legal action.
16. The site for the work may be made available in full or parts as decided by Engineer- In-charge. No time extension for handing over of site in phases will be granted
17. As this tender is an Item rate Tender, rates for all items quoted shall only be considered. Any Tender containing percentage below/above the total estimated cost is liable to be rejected.
18. The Tenderer shall not be permitted to tender for works in Airports Authority of India Engineering Department, responsible for award and execution of contracts, in which his near relative is posted as Manager (Finance & Accounts) or Sr. Officer or as an engineer in any capacity. He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any officer in Airports Authority of India. Any breach of this condition by the contractor would render him liable to be debarred from Tendering for next 2 years.
19. The contractors shall give a list of AAI employees related to him.
20. No Engineer of Gazetted rank or other Gazetted Officer employed in Engineering or administrative duties in an Engineering Department of Airports Authority of India/Govt. of

India is allowed to work as a contractor for a period of two years of his retirement from Airports Authority of India/ Government service, without the previous permission of Airports of India/Govt. of India. The contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of Airports Authority of India/Govt. of India as aforesaid before submission of the Tender or engagement in the contractor's service.

21. On acceptance of the Tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Engineer-in-Charge shall be communicated to the Engineer-in-Charge.

MODE OF SUBMISSION OF TENDERS:

22. Tender for the work shall be submitted online through CPP portal in open tender two cover system as detailed below:

22.1. Tenderer should download the Tender Documents from the CPP portal, fill up the required information and upload the same after digitally signing well in time along with authorization letter /power of attorney, if any, required.

Last date for the online submission of e-bid (Cover I, II) is as per e-NIT.

(i) Processing Fee for online E-Tender: e-Tender/ Bid application processing fee of **Rs. 1,180.00** (Rupees One Thousand One Hundred and Eighty only) will be required to be paid online as per e-NIT.

(ii) The EMD of **Rs.1,28,360.00** (One Lacs Twenty Eight Thousand Three Hundred and Sixty only) will be required to be paid online as per e-NIT.

All rates shall be quoted online in the CPP portal in Indian Rupees only in the Cover II (Price Bid).

22.2. Once the contractor has uploaded the digitally signed unconditional acceptance as an attachment, he is not permitted to upload any additional file or put any remark(s)/ conditions(s) in / along with the Tender document.

22.3. In case, the condition 22.2 above is found violated, the tender shall be rejected and AAI shall without prejudice to any other remedy be at liberty to take action .

This Notice Inviting Tender shall form part of the contract documents. The successful Tenderer/contractor, on acceptance of his Tender by the Accepting Authority, shall within 15-days from the date of award of work sign the contract consisting of Notice inviting Tenders, General conditions of contract, special/additional condition, General and particular specifications, drawings, Tender conditions as issued at the time of invitation of Tender and acceptance thereof with any correspondence lead to

23.1. The bidder shall provide breakup towards material, services and percentage as well as amount of GST applicable for availing input tax credit (ITC).

23.2. In case of change in rate of Tax or any provision relating to levy of Tax resulting in increase in burden of Tax on the contractor, the contractor shall be entitled to receive any compensation for such increase in quantum of tax payable by the contractor. Similarly recovery shall be made from the contractor on account of decrease of rate of Tax or any provision relating to levy of tax

23.3. Scanned copy of GST registration number shall be submitted by the bidder. In case of non-compliance of GST provisions and blockage of any input credit, the bidder shall be responsible to indemnify AAI. That all input credits have been passed on to AAI by the bidder.

24. PROCEDURE FOR OPENING OF TENDER

Following steps shall be followed for opening of tender documents.

(I) Cover –I : Cover-I shall be opened as mentioned on page e-NIT.

(II) Cover-II (Price Bid Folder): Cover-II will be opened only of those bidders who will be qualifying/meeting the Eligibility Criteria as per Cover –I of e-NIT.

25. Rejection of Tender

- (i) Airports Authority of India reserves the right to reject any or part of tender without assigning any reason. The documentation submitted by tenderers shall not be returned. AAI also reserves the right at its sole discretion not to award any order under this tender call. This decision does not commit AAI to pay any costs or loss incurred directly or indirectly what so ever.
- (ii) If the tenderer deliberately gives wrong information in his tender, AAI reserves the right to reject such tender at any stage or to cancel the contract, if awarded, and to take action as per Annexure-V, absolutely.
- (iii) Canvassing in any form in connection with the tenders is strictly prohibited and the tenders submitted by firms who resort to canvassing are liable for rejection.
- (iv) Tender in which any of the particulars and prescribed information are missing or are incomplete, in any respect and/or prescribed conditions are not fulfilled, shall be considered non-responsive and is liable to be rejected.
- (v) No correspondence shall be entertained from the tenderers after the opening of Price bid of the tender unless called by AAI.
- (vi) Tenders with incomplete / ambiguous details are liable to be rejected without seeking any further clarification.
- (vii) The AAI reserves the right to ask for submission of sample in respect of material for which the tenderer has quoted his rates before the tender can be considered for acceptance. If the tenderer who is called upon to do so does not submit samples within 7 (Seven) days of written order to do so, AAI shall be at liberty to take action as per Annexure-V absolutely.

26. SUBMISSION OF BANK GUARANTEE

The agency shall advise the branch of the bank issuing bank guarantee to send the original Bank guarantee directly to the Airports Authority of India (AAI) under Registered Post (A.D).

The agency shall also advise the issuing bank branch that whenever any letter is issued by AAI to the concerned Bank Branch, for confirmation of having issued the guarantee, Branches must send the confirmation letter to the concerned authorities promptly without fail.

- 27.** If at any stage, any information / documents submitted by the applicant are found to be false; the agency shall be liable for debarment from tendering in AAI, apart from any other appropriate / legal action.
- 28.** i) It shall be the sole liability of the contractor (including the Contracting firm / company) to obtain and to abide by all necessary licenses / permissions from the authorities concerned as provided under the various labour legislations including the labour license obtained as per the provisions of the contract labour (Regulations & Abolition) Act, 1970.
- ii) The contractor shall ensure regular and effective supervision and control of the personnel deployed by him and gives suitable direction for undertaking the contractual obligations

29. Tenderers are advised to get themselves acquainted for e-tendering participation requirements at “instruction for Online Bid Submission”, register themselves at CPP portal, obtain ‘User ID’ & ‘Password’ and go through the ‘self-help files’ available in the home page after login to the CPP portal www.etenders.gov.in They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application.
30. Tenderers are advised to go through the “instruction for Online Bid Submission” given on the CPP portal www.etenders.gov.in for online guidance, before online registration and submission of their applications/bids and submit their applications along with firms bio-data & self-attested documents/credentials etc. as required as an attachment before due date.
31. AAI is not responsible for any postal delay or delay due to link failure /internet problem etc. in respect of submission /receipt of any documents or in submission of e-Bid. Bidders who are intending to submit responsive e-Bids are requested to submit the same well in advance before the due date & time. It is the responsibility of the Bidder to make sure that the required documents /e- Bid is submitted in time.

For an on behalf of
Airports Authority of India

Signature:

Designation:

Date :