NIQ for SITC of EPABX system and integration in existing EPABX system for O/o RED -NR, RHQ ,
New Delhi-110037



NOTICE INVITING QUOTATION(NIQ /03/(CNS-IGIA)/2022-23)

On behalf of the Chairman, Airports Authority of India, General Manager (CNS), AAI, IGI Airport, New Delhi invites sealed quotations from original manufacturers or their authorized dealers and representatives for SITC of EPABX system and integration in existing EPABX system for O/o RED -NR, RHQ , New Delhi as per Section-C (Scope of work) .

- 1. Name of the Work: SITC of EPABX system and integration in existing EPABX system for O/o RED, RHQ , New Delhi as per details given in Section 'C' .
- 2. Estimated Cost: Rs. 1,02, 827/- (GST @18% extra)
- 3. Last date and time of receipt of quotation: 13.06.2022 up to 1500 IST
- 4. Date & Time of Opening of quotation: 14.06.2022 at 1530 IST
- Duly completed quotations along with requisite documents should reach by registered post or in person at the following address on or before 13.06.2022 up to 1500 hrs Positively.

Assistant General Manager (CNS-Lines), Room No.151, ACC Building, DATS complex Near Terminal -II, IGI Airport, New Delhi-110037.

- 6. Eligibility Criteria: The bidder / firm shall have
 - (a) GSTIN Number.
 - (b) PAN number.
 - (c) Agencies other than OEM (Original Equipment Manufacturer) must have OEM authorized representative certificate for their product.
 - (d) The firm shall have and produce balance sheet of last three years.
 - (e) One order of value more than or equivalent to Rs.82262/- (80% of Estimated Cost)

or

Two orders each of value more than or equivalent to Rs. 51414/- (50% of Estimated Cost)

Three orders each of value more than or equivalent to Rs.41131/- (40% of Estimated Cost)

- 7. All the intending bidders shall submit the documents as per Para -6 above along with quotation in **envelope** 'A'.
- 8. Quotation documents shall be downloaded from Airports Authority of India Website www.airportsindia.org.in /www.aai.aero. Duly complete downloaded Quotation documents may be dropped in the quotation box kept in the O/o Asstt. General Manager (Lines). In case of any problem in downloading the quotation form, please contact the undersigned on 011-28703314.
- Quotation will be opened on Tuesday (i.e. 14.06.2022 at 1530 hrs. in presence of interested bidders or their authorized representatives. AAI will not be responsible for delay in submission of quotation sent by post.
- 10. The price quoted in the Annexure-I should be inclusive of all spares including taxes, transportation and delivery at the Airport address. No extra payment will be made except the GST apart from the quoted amount.
- 11. The validity of quotation should be for a period of 90 days.
- 12. Quotations are to be given for the item with the given specification as per Section-C. No deviation will be allowed. Manufacturer's specification for the item (Copy of brochures/ catalogues) if any, should be furnished along with quotations.
- 13. Incomplete and ambiguous quotations will be rejected.
- 14. The payment will be made after submission of Tax Invoice along with satisfactory service certificate (SAT) duly certified by the representative of GM (CNS), AAI, IGI Airport.
- 15. Bank A/C details are to be furnished as per Annexure-III for electronic transfer of payment.
- 16. AAI reserves the right to accept/reject any quotation without assigning any reason.
- 17. Rates should be competitive and justified as per details given in financial bid.

Assistant General Manager (CNS-Lines)
For General Manager (CNS-D)

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SECTION A: GENERAL TERMS & CONDITIONS AND GUIDELINES

The General Terms & Conditions and Guidelines will form part and parcel of Notices Inviting Quotation (NIQ).

- 1. A quotation document is not transferable.
- 2. Bidder may obtain the quotation document from office of AAI or download the same from AAI website.
- 3. Not more than one quotation shall be submitted by a contractor or by a firm of contractors. No two or more concerns in which an individual is interested as Proprietor/partner shall quote for the execution of the same work. If, they do so, all such Bidders shall be liable to be rejected.
- 4. Submission of a quotation by a Bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the works to be done, local conditions, local material rates and other factors bearing on the execution of the works. The Bidder may contact this office for any clarification on terms and conditions of the quotation document, if required.
- 5. If at any stage, any information/documents submitted by the bidder are found to be false, the bidder shall be liable for debarment from bidding in AAI, apart from any other appropriate/legal action.
- 6. The Technical bid and financial bids shall be submitted in two different sealed envelopes as Envelope "A" and Envelope "B" and both envelopes are to be sealed in the "MASTER ENVELOPE", and addressed to "Assistant General Manager (CNS-Lines), Airports Authority of India, Room No 151, ACC building, DATS Complex, IGI Airport, New Delhi-110037". For clarifications feel free to contact on 011-28703314.
- 7. Envelope 'A', which shall be opened first, shall contain the following documents:
 - i) Details of Bank Account given in Annexure 'III' for e-payment.
 - ii) Acceptance letter for accepting all the terms & condition given in quotation documents. This letter shall be as per the acceptance letter Performa given in Annexure 'II'.
 - iii) Technical details and technical documents like system manual etc.
 - iv) Duly signed and stamped copy of scope of the work under this contract as given in: Scope of Work Section-C.
 - v) Authorized Signatory name, designation, contact address along with telephone number and specimen signature on letter head.
 - vi) Supporting documents as per eligibility criteria given in para-6 of NIQ.
- **8.** The quotation document and supporting documents as per eligibility criteria given in para-6 of NIQ submitted with the quotation shall be duly signed and stamped by authorized signatory only.
- 9. It may be clearly noted that in case quotation(s) submitted by Bidder(s) is not accompanied by all or any of the documents stated in clause-8 above, will be rejected outright by the Authority. However, AAI may seek clarification/supporting documents during technical evaluation process of the bids.
- 10. Envelope 'B' shall be opened only for those bidders who qualify in the technical bids after scrutiny of the documents contained in **Envelope 'A'**. **Envelope 'B'** shall contain 'Price Schedule' indicating financial bid to be quoted by the Bidder and no other documents.
- 11. Envelope 'B' may be opened on the same day or on any later day as decided by competent authority and same will be intimated to parties whose documents in Envelope 'A' are found correct.
- 12. The authorized signatories of the Bidder(s) should avoid any overwriting, correction or insertion.
- 13. Each page of submitted documents shall be signed by the Bidder mentioning his/her name along with date & seal of company. In case of any difference in figure & corresponding expression in words, the value expressed in words will be taken as correct and final. Bidder(s) shall clearly indicate the name & address of their firm, Individual, as the case may be, on both the Envelopes.

14. Rates:

- i. The rates shall be quoted inclusive of all taxes, duties, levies, freight & insurance, loading/unloading etc. Nothing extra shall be paid on any account other than the quoted amount except GST. The rates shall be quoted both in figures and words.
- ii. A Bidder shall quote the rates in the Price Schedule of the quotation. The amount for each item should be worked out and all requisite totals should be given in the format provided in Bidder

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Document. The total amount shall be written both in figures and in words, In case of figures, the words. 'Rs.' should be written before the figure of rupees. The rate should be in nearest whole rupees followed by the word 'only'. Where the amount is not worked out correctly, the rates quoted by the contractor will be taken as correct and not the amount.

- iii. Rate shall be quoted against all the items mentioned in the Price schedule. In case it is found that any firm has not quoted all the rates in the price schedule or some rates have been left blank then it will be Presumed by AAI that the firm will execute these items/works free of cost and amount against these item will be treated as NIL. No consideration in this respect will be entertained by AAI at a later stage. If firm/contractor does not accept the same, then AAI will be at liberty to take action as stipulated in Clause 6 above.
- 15. <u>Taxes:</u> Rates should be inclusive of all types of taxes, duties and levies except goods and services Tax.GST.
- 16. Validity: The quotations shall remain valid for 90 Days.
- 17. Escalation of rates: The rates once approved shall be final and no escalation or deviation shall be accepted under any circumstance.
- 18. Quality; The work should be to the satisfaction of AAI, which will be approved by Assistant General Manager (CNS-Lines) or any other officer authorized by GM (CNS).
- 19. Payment: The bill/invoice for SITC of EPABX system and integration in existing EPABX system for O/o RED -NR RHQ, New Delhi shall be submitted to General Manager(CNS-IGIA), Airports Authority of India, DATS complex. However the same will be accepted for payment on satisfactory report submitted by authorized AAI official. The payment will be made through E-Payment system. As such the following information may please be provided along with invoice/bill with GST no. 07AAACA6412D3Z8
 - i. Name of the Bank and Branch address to which the Payment is to be credited.
 - ii. The IFSC Code Number allotted by the Branch for E-Payment.
 - iii. The Account Number allotted by the Branch to the Bidder / Contractor or agency.
 - iv. One Cancelled cheque.
- 20. The Acceptance of the quotation will rest with the General Manager, Airports Authority of India, IGI Airport, New Delhi or any other officer authorized by him who does not bind himself to accept any quotation and reserves the right to reject all or any of the quotations received or part thereof without assigning any reasons thereof.
- 21. The contracting firm shall submit Security Deposit in the form of performance Bank Guarantee (PBG) within a 30 days after issue of work order/ award letter. In case if fail to submit the PBG, AAI has reserve of right to cancel the purchase order.

22. Arbitration

Except where otherwise provided for in the contract, all questions and disputes relating to the meaning of the specifications, designs, drawings and instructions herein before mentioned and so the quality of workmanship or materials used on the work or as to any other question, Claim, right, relating to the contract, designs, drawings, specifications, estimates, and instructions. Orders of these conditions or otherwise concerning the works or these execution or failure to execute the same whether arising during the progress of the work or after the completion or abandonment thereof shall be referred to the sole arbitrator as may be appointed by the RED, NR, Airports Authority of India. It is the term of the contract that the party invoking arbitration shall specify the dispute or disputes to be referred to arbitration under this clause together with the amount or amounts claimed in respect of each such dispute.

The arbitrator(s) may from time to time with consent of the parties extend the time, for making and publishing the award.

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The work under the contract shall, if reasonably possible, continue during the arbitration proceedings and no payment due or payable to the contractor shall be withheld on account of such proceedings. The arbitrator shall be deemed to have entered on the reference on the date he issued notice to both the parties fixing the date of the first hearing. The venue of arbitration shall be such place as may be fixed by the Arbitrator in his sole discretion. The award of the Arbitrator shall be final, conclusive and binding on all parties to this contract.

23. Force Majeure Clause

Force majeure is defined here as any cause which is beyond the control of the contractor or the purchaser as the case may be which could not be foreseen or with a reasonable amount of diligence could not have foreseen which substantially affect the performance of the contract such as

- Act of government including but not limited to war declared or undeclared Priorities, quarantines, embargoes, provided either party shall within Fifteen days from the occurrence of such a cause notify the other in writing of such cause.
- ii. The contractor or the purchaser shall not be liable for delays in performing his obligations resulting from any force majeure clause as referred to and or defined above. The date of completion will subject to hereinafter provided, to extend by a reasonable time.

24. Liquidated Damages (LD)

- i. A sum equivalent to 0.5 per cent per week for the price of uncompleted portion/ activity/ delivery of contract cost executed/ completed beyond delivery schedule is recovered as liquidated damages. The total damages shall not exceed 10 per cent of the value of delayed goods/services. The liquidated damages shall be calculated on the base cost without the Govt. taxes and duties.
- LD should never be waived, except under exceptional conditions, and only after obtaining approval from competent Authority as per DOP.

25. Effect and legal Jurisdiction

- The contract shall be considered as having come into force from the date of issue of letter of the award of the contract by the purchaser.
- ii. The law applicable to this contract shall be the law enforced in India. The courts of Delhi shall have exclusive jurisdiction in all matters arising under this contract.
- 26. AAI reserves right to reject any or all quotation(s) in part or in full without assigning any reason.
- 27. The firm shall enter into agreement with AAI which will be signed on non-judicial paper of Rs. 100/- within a period of 15 days from the date of award of work. The cost of the judicial paper will be borne by the Contractor.
- 28 I. AAI reserves the right to terminate the contract at any time by giving one month advance notice under the following conditions:
 - a. If there is any violation of the terms & conditions of the quotation ;
 - If the works and materials supplied are not found satisfactory as per the terms & conditions of the quotation;
 - c. Any unforeseen circumstances arisen during Contract period.
 - II. The performance Bank Guarantee shall stand forfeited if post warranty services are not satisfactory.



- 29. The contractor shall be responsible for any damage caused to any equipment/building of AAI due to the negligence of the staff. The same shall be made good by the contractor at his own cost.
- 30. Any incident /mishap of contractor's staff shall be the contractor's responsibility and liability.
- 31. Any dispute that remains unresolved shall be settled under the Rules of Indian Arbitration and Conciliation Act, 1996, the venue of Arbitration shall be New Delhi, India. The arbitration award shall be final and binding upon the parties and judgment may be entered thereon, upon the application of either party, by any court having jurisdiction.

Assistant General Manager (CNS-Lines) For General Manager (CNS-D)

NIQ for SITC of EPABX system and integration in existing EPABX system for O/o RED -NR, RHQ,
New Delhi-110037



<u>Scope of Work</u>: SITC of EPABX system and integration in existing EPABX system for O/o RED, RHQ, New Delhi-110037.

Sealed quotations are invited by GM(CNS), Airports Authority Of India for SITC of EPABX SYSTEM and integration in existing EPABX system for O/o RED, RHQ, New Delhi-110037 as per specifications given below for the use at RED office, RHQ, New Delhi from Original manufacturer or their authorized dealers and representatives.

Technical Descriptions:-

Table 1:- Detailed requirement

Lines	Telephones	
06	00	0.1
	06	

Table 2:- Detailed specifications of EPABX,KTS and UPS

S.No.	Specification				
01	Computer Connectivity: EPABX System should have built in dual Ethernet ports of 10/100/1000 Mbps along with necessary cables and connectors to interface to the computer. EPABX System should have necessary software to monitor, configure and manage the EPABX system Full software license with all functionalities to install in any computer.				
02	Management features: EPABX System should have built-in features of auto attendant and on-site Configuration / programming both through operator console and computer.				
03	Standard features: a) Abbreviate Dialing b) Allowed and Denied list c) Background Music d) Hot Line e) Dynamic Locking f) Auto call disconnection g) DOD h) Programmable access codes i) Alternate number dialing j) Emergency number dialing k) Caller ID on analog and digital phone l) Last number redial m) Routing with least cost n) Auto call back on extensions and CO /Trunk lines o) Call forwarding p) Call hold q) Call Pickup r) Call Transfer s) Flexible Numbering t) Conferencing feature(Minimum 04 subscribers can join)				



0.4	XXI.
04	POWER SUPPLY: All the equipment, accessories and sub-systems shall operate with normal power supply of 230V, +/- 10%, 50Hz +/-1Hz AC supply.
	There should be provision of connecting 12V DC power supply to the EPABX equipment.
05	Support: System should support the following type of terminals: a) Analog Phones b) Digital phones
06	CLI (Caller Line Identification) facility (CLIP/CLIR) – Calling Numbers (internal & external) should be displayed on all analog extensions.
07	GROUNDING: The system shall be configured to be grounded electrically to a common ground point to prevent interference to the system from external and internal sources and to protect equipment and personnel.
08	### ACC By Call Hold Call Hold
09	UPS: 01 KVA online UPS with minimum 30 minute backup. i. Input: 180V-260V, 50Hz ± 3% Single Phase AC ii. Output: 230V ± 2% (with alternative setting for 220V ± 2%), 50 Hz ± 0.5Hz, Single phase. Voltage regulation from no load to full load shall be within ± 1% in both the cases. iii. Efficiency (at rated output voltage and frequency): Overall efficiency (minimum): 80%
10	Network Rack: 01 no. of Wall Mounted network rack (19 Inch) to accommodate EPABX system and UPS. Minimum Size of rack should 12u. 1. Rack should have provision of cable entry from top and bottom. 2. Front glass door with lock and key. 3. Power distribution unit with 6nos. of 5Amps female sockets.



Annexure-I Price-Bids

(To be submitted in envelop 'B')

Quotation No. :- NIQ/03/(CNS-IGIA)/2022-23

Name and address of the Bidder:

SI. no	Description/Specifications (A)	QTY (B)	Unit Price without GST value in Rs GST in Rs (D)	GST value in Rs (D)	Unit Price	Total price in Rs
÷	EPABX (Minimum Three years warranty)	01	2		(E)	BxE=(F)
7	KTS Digital telephone instrument (Min. One year warranty)	80				
m	UPS (01 KVA) Online (Min. One year warranty)	01				
4	Other Items Including Jumper cable Krone module and MDF Box (20 pair)	01				
Ŋ.	Network Rack	01				
.9	Supply installation testing, commissioning charges and integration with existing EPABX system	01				
Fotal in	Fotal in Words :-					

Assistant General Manager (CNS-Lines) For General Manager (CNS-D)

(SIG.OF BIDDER)

NIQ for SITC of EPABX system and integration in existing EPABX system for O/o RED -NR, RHQ, New Delhi-110037



UNCONDITIONAL ACCEPTANCE LETTER

(To be submitted in envelop 'A')

To General Manager Airports Authority Of India DATS Complex, IGIA

Subject: Acceptance of AAI's NIQ Terms & conditions

Sir,

The NIQ for the work of "SITC of EPABX system and integration in existing EPABX system for O/o RED, RHQ, New Delhi-110037" has been submitted by me/My firm.

- 1. I/we hereby certify that I/we have read the entire terms and conditions of the NIQ made available to me/us from the office of the Assistant General manager(CNS) on behalf of GM (CNS), IGI Airport, which shall from part of the contract agreement and I / we shall abide by the conditions / clauses contained therein.
- 2. I/We hereby unconditionally accept the conditions of AAI's NIQ terms & conditions for "SITC of EPABX system and integration in existing EPABX system for O/o RED, RHQ, New Delhi-110037".
- 3. It is clarified that after unconditionally accepting the Quotation conditions in its entirety, it is not permissible to put any remarks/conditions (except unconditional rebates on quoted rates if any) in the Quotation enclosed in envelope "B" & "A" and the same has been followed in the present case. In case any provisions of this quotation are found violated after opening envelope "A" & "B", I/we agree that the quotation shall be rejected.
- 4. I/We declare that I/We have not paid and will not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at any time of payment of bills, and further if any officer of AAI asks for bribe/gratification, I will immediately report it to the appropriate authority in AAI.
- 5. I/We declare that my/our firm has not been debarred / blacklisted by Central Vigilance Commission, Central Bureau of Investigation or by Airports Authority Of India.
- 6. AAI reserves the right to itself to accept /reject any / all the quotations without assigning any reasons what so ever.

Yours Faithfully,

(Signature of the bidder with Stamp)



(To be submitted in envelop 'A')

DETAILS FOR TRANSFER OF FUND UNDER RTGS

S.No.	Particulars	
1.	Name of the Party	
2.	Office Address	
3.	Type of Party's Organization	
	(a) Sole Proprietor	
	(b) Partnership	
	(c) Private Ltd. Company	
	(d) Public Ltd. Company	
4.	Name of Bank in which Party Maintains A/c	
5.	Bank Branch Code	
5.	Bank Account No.	
'.	IFSC Code	
	PAN No.	
	GST Registration No.	

Assistant General Manager (CNS-Lines For General Manager (CNS-D)

(SIG.OF Firm/Bidder)

NIQ for SITC of EPABX system and integration in existing EPABX system for O/o RED -NR, RHQ,
New Delhi-110037



Annexure IV

PROFORMA FOR PERFORMANCE BANK GUARANTEE (PBG)

(On Non-judicial stamp paper of Rs. 100.00)

In consideration of the Chairman, Airports Authority of India [hereinafter called "AAI"] having offered to accept the terms and conditions of the proposed agreement between
[here-in-after called "the said agreement"] vide Order no. Dated, having agreed to production of irrevocable Bank Guarantee for Rs, (Rupees, only) as a security / guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement. We
2. We(indicate the name of the Bank) do hereby undertake to pay the amounts due and payable under this Guarantee without any demure, merely on a demand from AAI stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor(s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs(Rupees
3. We, the said bank further undertake to pay to the Chairman, AAI any money so demanded notwithstanding any dispute or disputes raised by the contractor (s) in any suit or proceeding pending before any court or tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the contractor(s) shall have no claim against us for making such payment.
4. We
5. We
6. This guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s).
7. We(indicate the name of the bank) lastly undertake not to revoke this guarantee except with the previous consent of AAI in writing.
8. This guarantee shall be valid uptounless extended on demand by AAI.
Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs



AGREEMENT

For SITC of system and integration in existing EPABX system for O/o RED -NR, New Delhi

BETWEEN

AIRPORTS AUTHORITY OF INDIA, RAJIV GANDHI BHAWAN, SAFDARJUNG AIRPORT, NEW DELHI-110 003

AND

••••							
AIRPORTS A the Airports BHAWAN, S OFFICES, F (which ter Chairman,	AUTHORITY S Authority SAFDURJUN RANGPURI,I m shall un or Member,	made at New OF INDIA, A bo Act (Act 55 of IG AIRPORT, NE GI AIRPORT, NE less excluded by Executive Direct behalf and shalf	ody corporate 1994) and W DELHI-11 W DELHI rep y or is repu tors, General	having its 0003 and represented by gnant to the Managers,	d by the Central Corporate office egional head of y hereinafter can e context be of Officers or any	al Governm ce at RAJI fice at OPE alled the 'Al deemed to y of them s	ent under V GANDHI CRATIONAL UTHORITY' include its epecified by
having				-	•		business
(hereafter other part	hereinafter the context	called the CO	NTRACTOR	(which terr	n shall unles	and repres of t s excluded	sented by the on the by or is
The second secon		ACTOR has offer					-

......on AAI e-portal, . This Price is inclusive of patents, handling charges, VAT/Sales Tax/Entry Tax/Octroi /work contract tax/Service Tax, labourcess and all other taxes, duties, levies, freight, Insurance etc...up to destination and Service tax against Testing, commissioning and warranty services on each site and AAI has accepted its offer;

Now, therefore, in consideration of the promises and mutual covenants contained herein, the CONTRACTOR and the AUTHORITY (hereinafter referred to as the "parties") agree as follows:

For the purpose of this contract the following constitutes part of the agreement:



	b. Bid Response Documents submitted by the BIDDER in fulfilling the quotation requirements that includes the signed Compliance.
	requirements that includes the signed Compliance.
	of all the pity of the state of all the pity of the state
	CONTRACTOR. Replies to Overior reject by Avyry and the Avyry and the Conditions as given by the
	Trophes to Outlies raised by Altrumbing J
	clarifications submitted by the CONTRACTOR in response thereof vide letter dated:
	The price hid of the CONTRACTOR
	The price bid of the CONTRACTOR opened at AAI onand accepted by AUTHORITY.
- 1	AUTHORITY's Letter of Intent stating accounts
	AUTHORITY's Letter of Intent stating acceptance dated
	AUTHORITI Order no
1	- Terrormance Bank Guarantee No deta
	Rs for
water.	ed duly authorized representatives on theday andyear
(ON BEHALF OF ON BEHALF OF
(M/S	(AIRPORTS AUTHODITY OF INDIA)
	(AIRPORTS AUTHORITY OF INDIA)
1. W	itness:
2. W	