

**AIRPORTS AUTHORITY OF INDIA**  
**ENGINEERING WING, SURAT AIRPORT, WR.**

**NOTICE INVITING e-TENDER (2 Envelope Open Tender)**

**[Tender ID: 2022\_AAI\_115326\_1]**

1. Percentage rate e-tenders are invited through the CPP portal by **Asstt. Gen. Mgr. (Engg-C), Project Office-I, Surat Airport, Surat**, (Bid Manager) on behalf of Chairman, A.A.I. from the eligible contractors for the work of **“Annual Maintenance Contract (Civil Work) for Operational area with boundary wall at Surat Airport, Surat for two years (FY 2022-24).”** at an estimated cost of **Rs. 1,60,00,000.00 (One Crore Sixty Lacs Only) (excluding GST)** with completion period of **Twenty-Four (24) Months**.

The tendering process is online at CPP-portal URL address <https://etenders.gov.in/eprocure/app> or [www.aai.aero](http://www.aai.aero) (for reference only). Prospective Tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves registered at CPP-portal, obtain 'Login ID' & 'Password' and go through the instructions available in the Home Page after login to the CPP-portal having URL address <https://etenders.gov.in/eprocure/app> or [www.aai.aero](http://www.aai.aero) (for reference only). They should also obtain Digital Signature Certificate [DSC] in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through path [aai.aero/tender/e-tender/help desk support](http://aai.aero/tender/e-tender/help%20desk%20support). AAI Helpdesk may be contacted by following the instructions / details mentioned vide **“CPPP under GePNIC, Help Desk Services”** stipulated in **Appendix- 'A'**.

In case of technical support regarding e-tender portal, if the AAI Help Desk is non-responsive, the Bid Manager may be contacted as below on all working days from 09.30 hrs. to 18.00 hrs.

Name : Sh. Sanjay S. Uke  
Telephone No. : 0261-2700251  
Mobile No. : 94047-95444  
E-mail ID : [sanjayuke@AAIAERO](mailto:sanjayuke@AAIAERO)

**All bid procedure related queries be referred to HELP DESK as above and then to Bid Manager.**

**TENDER PROCESSING FEE**

Tender processing fee of **Rs. 1,180/- (i/c GST), non-refundable** will required to be paid online only through payment gateway of State Bank of India, integrated with CPP e-tendering Portal.

**EARNEST MONEY DEPOSIT (EMD)**

EMD of the value of **Rs. 3,20,000.00** will require to be paid online through payment gateway of State Bank of India, integrated with CPP e-tendering Portal. Earnest Money Deposit (EMD) of the value of **Rs. 3,20,000.00** may also be submitted offline in the form of Bank Guarantee from a Nationalized or any scheduled bank (but not from Co-Operative or Gramin bank).

AAI Bank & Account details for preparation of Bank Guarantee are as follows:

NAME OF ACCOUNT HOLDER : /CORPORATE NAME	AIRPORTS AUTHORITY OF INDIA
BANK NAME	ICICI BANK
IFSC CODE	ICIC0000007
BG ADVISING MESSAGE	IFN 760COV (BG ISSUE) IFN 767COV (BG AMENDMENT)
UNIQUE IDENTIFIER CODE (7037)	AAISURAT

While submitting the documents to BG issuing bank, the agency will also submit letter to the issuing bank as per the formats mentioned in the Appendix -XIA & Annexure-11 of tender document.

Advisory for Applicant and its BG issuing Bank Branch is also mentioned in the Annexure- 15 of tender document.

Note:- EMD in the form of Cash/Demand Draft or any other form except mentioned above shall not be accepted. Bidder shall also note that they are not required to contact any AAI employee or submit any documentary evidence of submission of EMD via online to any AAI employee during the process of the tender.

#### **SETTLEMENT OF TENDER PROCESSING FEE, FORFEITURE / REFUND OF EMD**

The settlement of tender processing fee, forfeiture / refund of EMD as per the case will be executed through online mode except if EMD submitted offline in the form of Bank Guarantee (BG).

In case, EMD is submitted by the tenderer in the form of BG, the refund of EMD to tenderers who fail to qualify in the eligibility criteria, shall be initiated within 7 days of their rejection. For all tenderers who qualify and their financial bids are opened, the refund of EMD of all such tenderers except L-1 shall be processed within 7 days of opening of the financial bid.

#### **Note:-**

- i) State Bank of India (SBI) has been authorized as Nodal Bank and its payment gateway has been integrated/ mapped with CPP Portal for the collection of Tender Processing Fee and Earnest Money Deposit (EMD) through e-procurement / e-tendering portal from various tenderers participating in e-Tendering / e-Procurement process.
- ii) Procedure to be followed for online submission of Tender Processing Fee and Earnest Money Deposit (EMD) is stipulated in **Appendix-B "General Instructions for Online Bid Submission"**.

2. Following 2 envelopes shall be submitted online through CPP-portal by the bidder as per the following schedule: -

**CRITICAL DATA SHEET**

Publishing Date	25/05/2022
Bid Document Download / Sale start Date (Next day of publishing date)	25/05/2022 from 0930 Hrs.
Clarification Start Date	25/05/2022 from 0930 Hrs.
Clarification End Date	13/06/2022 up to 1800 Hrs.
Bid Submission Start Date	25/05/2022 from 0930 Hrs.
Bid Submission End Date	17/06/2022 up to 1800 Hrs.
Last date and time of submission of Original BG against EMD (Applicable in case EMD submitted offline i.e. in the Form of BG).	22/06/2022 up to 1800 Hrs.
Bid Opening date (Envelope I)	23/06/2022 up to 1100 Hrs.
Bid Opening date (Envelope II)	27/06/2022 up to 1100 Hrs. (In case the date of opening is changed, the same shall be intimated through CPP portal)
Tender Processing Fee (Non-Refundable, payable online through CPP portal only)	<b>Rs. 1,180/- (i/c GST)</b> Non-refundable
Earnest Money Deposit (EMD), payable online through CPP portal or in the form of BG.	<b>Rs. 3,20,000.00</b>

**Envelope -I (Tender Processing Fee, EMD, Technical Bid and Pre-Qualification): -**

Bid containing following:

**A. Tender processing Fee, EMD:**

- i. Tender processing fee of **Rs. 1,180/- (i/c GST)**, non-refundable will required to be paid online only through the payment gateway of State bank of India, integrated with CPP e-tendering Portal. Copy of Challan to be uploaded in Envelope-I.
- ii. Earnest Money Deposit (EMD) amounting to **Rs. 3,20,000.00** will require to be paid online through the payment gateway of State bank of India, integrated with CPP e-tendering Portal. Copy of Challan to be uploaded in Envelope-I. In case EMD to be submitted in the form of BG, Tenderer shall upload Scanned copy of BG against EMD (as per Appendix-IA) along with letter of undertaking (as per Appendix XIA) and copy of the SFMS BG Confirmation message in Envelope-I.

**B. Technical Bid** containing the following: -

- i. Digitally Signed Unconditional Acceptance of AAI's Tender Conditions (Performa given in page no. **Annexure-1** at page PR-1 of Tender Document).
- ii. Scanned copy of Permanent Account Number (PAN) and GST Registration number.
- iii. Tenderer should deploy sufficient plant and machinery as per requirement of work in consultation with the Engineer-in-Charge (EIC) to achieve the milestones/targets and overall completion within the time period. Tenderer shall submit Digitally Signed 'Undertaking' on Company's letter head as per format at **Annexure- 5**.
- iv. Digitally Signed 'Undertaking' regarding Blacklisting/ Debarment on Company's Letter Head as per format at **Annexure- 9**.
- v. Companies other than propriety firm shall submit, scanned copy of Authorization letter / Power of Attorney along with copy of certificate of incorporation of the Company under Companies Act showing CIN/ LLPIN/ Name of Directors of company & Copy of Board Resolution regarding Authority to assign Power of Attorney.

Proprietary firm shall submit scanned copy of Authorization letter / Power of Attorney only if the tender is processed by a person other than proprietor.

- vi. Technical Bid and PQ Performa duly filled.

**C. Qualifying requirements of contractors / tenderers** containing the following: -

- i. Tenderer should have satisfactorily completed (# Phase/Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) three works, each of **Rs. 32.00 Lakhs** or two works, each of **Rs. 40.00 Lakhs** or one work of **Rs. 64.00 Lakhs** in single contract of **similar nature of work\* in India** during last seven years ending on Last date of Submission of Bid.

\* Similar nature of work i.e. **AMC Repairing and Maintenance Civil Works of Airport Terminal Buildings, Operational area and Construction of Runway and Building Works** during last seven years ending on Last date of Submission of Bid.

**Note: The experience certificates of works completed pre-GST era, Completion amount will be divided by 1.12 (to exclude pre-GST tax of VAT 12%) to make it at par with experience certificates of post GST era but excluding GST.**

**"The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per**

**annum, calculated from the date of completion to Last date of Submission of Bid”.**

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate along with a certificate issued by registered Chartered Accountant having Unique Document Identification Number (UDIN), clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

- ii. Tenderer should have minimum annualized average financial turnover of **Rs. 24.00 Lakhs** against works executed during last three years ending 31.03.2022, without any escalation. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement or certificate issued by Registered Chartered Accountant, having UDIN, clearly mentioning the Financial Turnover of the tenderer should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected. Financial turnover shall be calculated exclusive of GST. Agency shall submit an undertaking duly certified by Registered Chartered Accountant, having UDIN, clearly mentioning that the Financial Turnover is exclusive of GST. The Proforma of Undertaking is enclosed at Annexure – 10, of Tender Document.
- iii. The tenderer should have a minimum net worth of **Rs. 12.00 Lakhs**, issued by certified Chartered Accountants having UDIN. (Performa given in page no. **Annexure-8**, of Tender Document).

All the Digitally Signed / Scanned Copy of documents of Envelope-I mentioned above shall be submitted on the CPP portal. If a tenderer submits EMD offline i.e. in the form of BG then in such case original BG against EMD & **copy of the SFMS BG Confirmation message sent by the BG issuing bank to ICICI bank** is required to be posted/couriered/given in person to **Asstt. GM (Engg-Civil) [Bid Manager], Airports Authority of India, Project Office-I, Surat Airport, Dumas Road, Dumas, Surat – 394550** on or before date & time mentioned in CRITICAL DATA SHEET. The tenderer, whose original BG against EMD if submitted offline is not received by the date & time mentioned in critical data sheet, then their tenders will be liable to be rejected. Any postal delay will not be entertained.

#### **Envelope-II: - The Financial e-Bid through CPP portal.**

All rates shall be quoted in the standard BOQ format provided with the tender and no other format is acceptable. Tenderers are required to download the standard BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

3. **Bid Submission: -**

The tenderer shall submit their tender / application (i.e. Envelope-I & II) online along with duly filled Technical Bid & PQ Performa (Appendix –C) only at CPP Portal: <https://etenders.gov.in/eprocure/app>. Tenderer/Contractor are advised to follow the instructions provided in the tender document at Appendix –B for online submission of bids. Tenders are required to fill up the required information and upload the digitally signed file of scanned documents required as per Para 2, in the technical bid/ attachment section in the portal. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Rates to be quoted in the respective Section only in “Envelope-II” (Price Bid / Financial Bid).

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

4. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
5. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <https://etenders.gov.in/eprocure/app>, shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

**Note:** Once the bidder has uploaded the digitally signed files of tender related documents along with Unconditional Acceptance of AAI’s Tender Conditions, he is not permitted to upload any additional file or put any remark(s)/conditions(s) in / along with the tender documents (Except unconditional rebate on quoted rates i.e. header discount (%) if any).

6. **Bids Opening Process is as below: -**

**Envelope-I: (Tender Processing Fee, EMD, Technical Bid and Pre-Qualification):**

Envelope-I containing documents as per Para 2(A), (B) & (C) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid Document of the work, they should use ‘Seek Clarification’ on CPP portal to seek clarifications. No other means of communication in this regard shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded Documents in Envelope-I, he will be asked to provide it through CPP portal or email, if required. The tenderer shall upload the requisite clarification/

documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderer through CPP Portal.

**Envelope-II (Financial Bid):**

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATA SHEET. **(In case the date and time for opening of Envelope-II (Financial bid) is required to be changed, the same shall be intimated through CPP portal).**

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
8. AAI reserves the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary or Permanent debarment/black listing by any department of AAI or Central /State Govt. Depts./PSUs/World Bank/ ADB etc.
9. In case, partners / directors / board members of agency participating in the tender were previously the partners / directors / board members of some other company which is blacklisted / restrained in AAI, then AAI reserves the right to disallow the agency from participating in the tender till the time such debarment of previous company is in force as on last date of submission of bid.
10. AAI also reserves the right to verify the credential submitted by the Tenderer at any stage (before or after the award the work). **If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**
  - a) Forfeit the entire amount of EMD submitted by the tenderer.
  - b) The Tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual/legal action.
11. Consortium / JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
12. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
13. Concessions to Indian Micro & Small Enterprises (MSEs) units registered with DIC/NSIC/KVIC/KVIB/ Directorate of Handcraft and Handloom etc. to be given as per the provisions of Public Procurement Policy for MSEs order 2012 with upto

date amendments, shall be applicable for tenders of supply/services and shall not be extended to construction work.

14. Tenderers have to submit UDIN generated documents like Balance Sheet/Turnover certificate, Working Capital Certificate (works done during last 5 financial years & works in hand), Net worth Certificate, Tax Deduction at Source (TDS) Certificates for Non- Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained

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Asstt. GM (Engg-Civil)  
Bid Manager  
(For and on behalf of the Chairman)  
Airports Authority of India  
Project Office-I, Surat Airport,  
Dumas Road, Dumas,  
Surat-394550, INDIA