



भारतीय विमानपत्तन प्राधिकरण / AIRPORTS AUTHORITY OF INDIA

हुबबल्ली एयरपोर्ट / HUBBALLI AIRPORT

सीएनएस विभाग / DEPARTMENT OF CNS

No. AAI/VOHB/CNS/IT/Printers/NIQ01

Date:25-05-2022

Notice Inviting Quotation (NIQ)

Name of Work: Supply of HP57A Imaging Drum, HP53A, HP56X, HP56A (OEM Make only) at Hubballi Airport

Sealed Item Rate Quotations by super scribing the name of work on top of the envelope with an **Estimated Cost of ₹23,020.00 (Rupees Twenty Three Thousand and Twenty) excluding applicable taxes** are invited for the subject work from OEM Authorized Resellers only

Your offer should reach to the office of the JGM (CNS), O/O. CNS - Incharge, Airports Authority of India, Hubballi Airport, Gokul Road, Hubballi - 580030 in the format given below latest by **18:00 hrs. On 04/06/2022** positively. No postal delay will be accepted. For any queries, please mail at itd.hubli@aai.aero during office hours i.e. from 09.30 hrs. to 18.00 hrs. on all the working days.

The quotation (Envelope "A"- Eligibility details) shall be opened in the office of the JGM (CNS) on **06/06/2022 at 11:00 hrs.** Envelope "B" of only those firms who have qualified will be opened thereafter either on the same day or at a date notified later. The Schedule of Quantity is enclosed at **Annexure-I** and the terms and conditions are mentioned here below:

I) Terms and Conditions:

1. Scope of work:

- 1.1. Supply of HP57A Imaging Drum, HP53A, HP56X, HP56A (OEM Make only) at Hubballi Airport as per the schedule of quantity mentioned in Annexure-I and specifications mentioned in Annexure-II.

2. Payment terms: 100% Payment shall be done after Supply of HP57A Imaging Drum, HP53A, HP56X, HP56A (OEM Make only) at Hubballi Airport as per the schedule of quantity. Invoice raised shall include applicable taxes.

3. Period:

- 3.1. Supply of items should be completed **within a period of 2 weeks from the date of receipt of purchase order.**
- 3.2. If there is any delay in completion of the work, Order placed for the work stands cancelled.

4. Rates:

- 4.1. Rates quoted shall be **exclusive** of GST.
- 4.2. In case of any ambiguity between the quoted rates in Figures & Words, the rate quoted in words shall be considered for evaluation.

II) Bidding Process:

Two bid systems shall be followed for this work. The firm shall submit their offer in two sealed envelopes.

Envelope-A:

Envelope-A shall contain the following documents.

1. Qualification / Eligibility Criteria:

1.1 Bidders should submit OEM Authorization Certificate which shall be verified on HP Website or through Representatives of HP.

2. Bid Security Declaration:

Duly filled and signed form of **Annexure-IV** should be submitted.

3. Copy of PAN, GST Registration Certificate and Bank Details.

4. Compliance to the specifications of items mentioned in Schedule of Quantity (Annexure-I) to be should be submitted as per the Annexure-II.
5. Checklist as per the Annexure-III should be submitted.

Envelope – B:

Should contain quoted price in the format given in the Schedule of Quantity at Annexure-I.

General Conditions:

1. Envelope "A" will be opened first on **06/06/2022 at 11:00 hrs.** After opening the Envelope – A, Price bids (Envelope "B") of only those firms who have technically qualified will be opened thereafter either on the same day or at a date notified later to the bidders qualified in the technical bid.
2. Prices shall be quoted only in Envelope "B" and not in Envelope A. Tenderers who have quoted prices in Envelope "A" will have their offers rejected without any correspondence on this issue. No conditional quote to be made.
3. Quotation can be submitted by downloading the format mentioned in Annexure-I and duly filling and signing the same.
4. Prices quoted shall include transportation costs etc. also. No separate charges shall be paid apart from the Quoted amount and applicable taxes.

**Sd/-
JGM(CNS),
AAI Hubballi**

Annexure-I SCHEDULE OF QUANTITY (To be submitted in Envelope-B)

Name of Work: Supply of HP57A Imaging Drum, HP53A, HP56X, HP56A (OEM Make only) at Hubballi Airport

S. No	Description of Item	Qty	Unit	Unit Rate without GST (₹)	Total amount without GST (₹)	HSN/ SAC Code	GST %
1	HP 57A (CF257A)	02	Nos				
2	HP 53A	01	Nos				
3	HP 56X	01	Nos				
4	HP 56A	01	Nos				
Grand total without GST (₹)							
Total amount without GST (in words)							

Note:

1. Please specify **Unit Rate, Total Amount without GST, HSN/SAC Code and GST%**. Do not make any modifications in the other columns.
2. Unit rate should be excluding GST.
3. Total cost should be excluding GST.
4. **L1 will be decided based on the total basic amount without GST.**

Signature of Authorized Signatory

Seal of firm

Annexure-II

Name of Work: Supply of HP57A Imaging Drum, HP53A, HP56X, HP56A (OEM Make only) at Hubballi Airport

Compliance to the Specifications (To be submitted in Envelope-A)

Sl. No	Specification	Values
(I)	HP 57A Imaging Drums	
1	Minimum Yield	80,000 Pages
2	Compatibility	Should be compatible with HP Laserjet MFP 436nda, HP LaserJet MFP M433a
(II)	HP 53A	
1	Minimum Yield	3000 Pages
2	Compatibility	HP LaserJet P2015d
(III)	HP 56X	
1	Minimum Yield	13700 Pages
2	Compatibility	HP Laserjet MFP 436nda
(III)	HP 56A	
1	Minimum Yield	13700 Pages
2	Compatibility	HP LaserJet MFP M433a
All HP cartridges shall be verified on HP Sure Supply Application. Unverified Cartridges will be rejected. Shelf Life Of at-least Six Months FROM DATE OF RECEIPT		

Signature of Authorized Signatory

Seal of firm

अनलग् नुक -III/Annexure-III

Name of Work: Supply of HP57A Imaging Drum, HP53A, HP56X, HP56A (OEM Make only) at Hubballi Airport

Check List (To be submitted in Envelope-A)

Sl. No.	Description	Tick or Fill up
1.	Have you carried out similar types of work in the past?	Yes/No
2.	Is the quoted price exclusive of GST and including all other charges?	Yes/No
3.	Have you submitted your offer in two sealed envelopes as mentioned above?	Yes/No
4.	Have you superscripted the name of work on top of the envelop?	Yes/No
5.	Have you marked "Envelope A" on Envelope "A", and Envelope "B" on envelope "B"?	Yes/No
6.	Have you ensured that you have quoted the prices only in Envelope B and NOT in Envelope "A"?	Yes/No
7.	Have you enclosed the following in Envelop "A"? a) OEM Authorization Certificate b) Bid Security Declaration Annexure-IV c) Check List Annexure-III. d) Copy of PAN Card e) Copy of GST Registration Certificate f) Bank Details (For e-Payment)	Yes/No
8.	Have you ensured that you have sealed both the envelopes properly?	Yes/No
9.	Can you complete the work within stipulated time period?	Yes/No

Signature of Authorized Signatory

Seal of firm

Annexure – IV

BID SECURITY DECLARATION
(TO BE SUBMITTED IN ENVELOPE -A)

To,
The Joint General Manager (CNS),
O/O. CNS - Incharge,
Airports Authority of India,
Hubballi Airport,
Gokul Road, Hubballi – 580030.

Sub: Bid Security Declaration

Name of Work: Supply of HP57A Imaging Drum, HP53A, HP56X, HP56A (OEM Make only) at Hubballi Airport

NIQ No.: No. AAI/VOHB/CNS/IT/Printers/NIQ01

Dear Sir,

I / We hereby unconditionally accept that if I/we withdraw or modify the bid submitted for the above-mentioned work during the period of validity of bid I/we will be liable for suspension for the period of one year from participating in any of the tenders published by Airports Authority of India.

Yours Sincerely,

Date: _____

(Signature of the Bidder)
with seal