



भारतीय विमानपत्तन प्राधिकरण / Airports Authority of India
तूत्तिकोरिन हवाई अड्डा, तूत्तिकोरिन / Tuticorin Airport, Tuticorin -628103

(तकनीक विभाग / Technical Department)

उद्धरण आमंत्रण सूचना
NOTICE INVITING QUOTATION

(यह प्रमाणित किया जाता है कि इस उद्धरण दस्तावेज़ में 01 से 10 तक के पृष्ठ हैं /

This is to certify that this quotation document contains pages from 01 to 10)

कार्य का नाम / Name of Work

“तूत्तिकोरिन हवाई अड्डे पर भा.वि. प्रा. के 9 वाहनों की बीमा पॉलसी का नवीनीकरण”
“Renewal of Insurance Policies of 9 Nos of A.A.I. Vehicles at Tuticorin Airport”

अनुक्रमणिका / INDEX

कार्य का नाम / Name of Work: तूत्तिकोरिन हवाई अड्डे पर भा.वि. प्रा. के 9 वाहनों की बीमा पॉलसी का नवीनीकरण / *Renewal of Insurance Policies of 9 Nos of A.A.I. Vehicles at Tuticorin Airport*

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-हस्ताक्षरित-/-Sd-
विमानपत्तन निदेशक/ Airport Director
तूत्तिकोरिन हवाई अड्डा/ Tuticorin Airport

उद्धरण आमंत्रण सूचना **NOTICE INVITING QUOTATION**

(2 लिफाफे ओपन टेंडर प्रणाली / 2 Envelope Open Tender System)

कार्य का नाम : तूत्तिकोरिन हवाई अड्डे पर भा.वि. प्रा. के 9 वाहनों की बीमा पॉलसी का नवीनीकरण

Name of Work: *Renewal of Insurance Polices of 9 Nos of A.A.I. Vehicles at Tuticorin Airport*

Item wise sealed quotations are invited for Renewal of Insurance Polices of 9 Nos of A.A.I. Vehicles at Tuticorin Airport by the Airport Director, Airports Authority of India, Tuticorin Airport, Tuticorin-628103 in two envelope system from the Nationalized Insurance Companies authorized by IRDA.

सीलबंद कोटेशन प्राप्त करने की अंतिम तिथि / Last Date of Receipt of Sealed Quotation	10.06.2022 को 1300 बजे तक 10.06.2022 up to 1300 hrs.
कोटेशन खोलने की तारीख / Date of opening of Quotation	10.06.2022 को 13:30 बजे 10.06.2022 at 1330 hrs.

सामान्य नियम एवं शर्तें

GENERAL TERMS AND CONDITION

1. Quotations should be submitted in accordance with Two envelopes system as mentioned below. Both the envelopes super scribing Envelope- A & Envelope-B shall be separately sealed and placed in a master envelope. The master envelope shall also be sealed and super scribed with the Name of the Work and submitted to The Airport Director, Airports Authority of India, Tuticorin Airport, and Tuticorin-628103. Envelope- B shall be opened after evaluation of documents of Envelope – A. **Only Nationalized Insurance Companies authorized by IRDA shall participate.**

ENVELOPE – A

Containing the following documents:

- i. Seal & Signature of Bidder on all pages of General Terms & Condition (Page No 04 to 06)
- ii. Seal & Signature of Bidder on Vehicle Details (Annexure-I) (Page No 07)
- iii. Unconditional Acceptance Letter (Annexure – III)
- iv. Checklist for Necessary Documents - (Annexure-IV)

If any clarification is needed from the bidder about the deficiency in Bidder's documents in Envelope- A, Bidder shall be asked to provide shortfall documents via Post. The bidder shall submit the requisite clarification / shortfall documents within time specified by AAI, failing of which result in Agency disqualification during Technical Bid Evaluation.

ENVELOPE – B

Containing the following document “Unconditional Financial Bid” (Annexure – II)

2. Bidder is advised to study General Terms & Condition, Vehicle Details (Annexure-I), Unconditional Acceptance Letter (Annexure – III) and Checklist (Annexure-IV).
3. Quotation received from Agent / Broker will not be entertained. Only Nationalized Insurance Companies authorized by IRDA shall participate, other offers shall be rejected out rightly.
4. The firm should not submit more than one offer.
5. The complete NIQ document including details of vehicles (Annexure-I) and Financial Bid (Annexure-II) can be obtained from O/o the Airport Director, Airports Authority of India, Tuticorin Airport, except Saturday & Sunday, on any working days between the hours of 09:30 Hrs to 17:00 Hrs up to 09.06.2022. The NIQ documents can also be downloaded from the Tender sections of website of Airports Authority of India (www.aai.aero).
6. The scanned copies of existing Insurance policies, RC of vehicles if required, may be obtained via e-mail on **votk.tech@aai.aero** from In-Charge, Technical Department, AAI, Tuticorin Airport.
7. Before submitting the quotation if desired, The Company may send their representative to inspect the vehicle and documents at Airport premises except for Saturday & Sunday, on any working day from 26.05.2022 to 09.06.2022 between 09:30 Hrs to 17:30 Hrs. It is advised to go through all the Terms & Conditions thoroughly before quoting the premium rates. The later claims will not be entertained.
8. The Company must sign in all pages Annexure – I, II, III, IV with the company seal and date.
9. All vehicles are presently insured with Comprehensive Insurance policy cover and same to be renewed with the same Comprehensive Policy cover for the proposed period mentioned in the “Annexure-II”.

10. For Vehicle Class – “ACFT” (S.No. 1,2,3,7 of Annexure I) , Bidder shall provide Insurance policies under either (i) Motor Act or (ii) Contractor Plant & Machinery Policy with Basic Cover (Accidental Damage Cover) of IDV Value & 3rd Party Coverage of Rs 10 lakhs. For Other Vehicles (S.No. 4,5,6,8,9 of Annexure I) , Bidder shall provide Insurance policies under Motor Act only.
11. The item wise /vehicle insurance premium should be quoted in prescribed format of price/Financial-bid (Annexure-II) along with the full details of quotation for each vehicle on your company’s letterhead should be enclosed as per IRDA norms and **NO Claim Bonus shall be included.**
12. **Special discount on insurance premium for vehicle coming under category like Crash Fire Tender and Tractor** which are exclusively plying within the Airport premises should be provided as applicable under insurance regulation.
13. The bidders are requested to offer their best-discounted rates. The rates quoted in Annexure – II should be inclusive of GST and other charges if any. No extra payment will be made other than the quoted amount. AAI shall not provide Form C or D.
14. Transparent cellophane tape should be fixed on the quoted rates.
15. **No Insurance Claims have been lodged to date on the current policies of 9 Nos of vehicles.**
16. The evaluation criteria for comparison of rates to identify the lowest bidder shall be based on lowest quoted total amount, for each vehicle.
17. If any bidder is offering L-1 rates for 5 or more vehicles than opportunity will be extended to the same bidder to match the L-1 rates for remaining vehicles quoted by other bidders.
18. The IDV less than proposed IDV for 2022-23 (as per Annexure-II) will not be acceptable.
19. The voluntary excess should not be incorporated in the policy.
20. If rates are revised by IRDA after opening of Quotation, the difference in amount i.e. increase/decrease can be claimed by the successful bidder after presenting full justification.
21. The duly filled Quotation in the sealed envelope subscribing on the top “Quotation for Renewal of Insurance Policies of 9 Nos of A.A.I. Vehicles at Tuticorin Airport” and addressed to “The Airport Director, Airports Authority of India, Tuticorin Airport, Tuticorin -628 103” should reach this office on or before 10.06.2022 at 13:00 Hrs either by hand or Registered post.
22. Any quotation received after the date and time stated above shall not be entertained under any circumstances.
23. Airports Authority of India does not take responsibility for delay of submission of quotation send by post. Any delayed quotation shall not be considered.
24. Received quotations shall be opened by a committee of AAI executives on the same day i.e.10.06.2022 at 13:30Hrs at the o/o the Airport Director, AAI, Tuticorin Airport. The bidders can be present during the opening of Quotation if they wish to.
25. AAI is not bound to accept the lowest quotation and reserves the right to accept or reject any or all quotation without assigning any reason thereof and to call for any other details or information from any of the bidder
26. In the event of the date of opening of quotation is postponed due to administrative or technical reasons the same shall be opened on the next working day.
27. All-time extensions, corrigenda, addenda, amendments, clarifications etc. if any of the NIQ document will be posted on AAI website.
28. Bidders should regularly visit the website to be updated.
29. Rates offered in the NIQ shall be remain fixed during the entire period of contract.
30. Payment will be made only through NEFT/RTGS/Cheque.

31. On satisfactory completion of work/supply, the Collection Receipt shall be submitted to O/o Airport Director on the same day.
32. If any errors are found in Insurance Policies during inspection, the errored Insurance Policies shall not be accepted & same shall be replaced free of cost and submitted to O/o Airport Director, Tuticorin Airport within a week time.

-हस्ताक्षरित-/-Sd-

**विमानपत्तन निदेशक/ Airport Director
तूत्तिकोरिन हवाई अड्डा/ Tuticorin Airport**

वाहन विवरण / Vehicle Details

कार्य का नाम : तूत्तिकोरिन हवाई अड्डे पर भा.वि. प्रा. के 9 वाहनों की बीमा पॉलसी का नवीनीकरण

Name of Work: *Renewal of Insurance Policies of 9 Nos of A.A.I. Vehicles at Tuticorin Airport*

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
S. No	Reg. No	Make	Class of Vehicle	Maker's class	Year of Mfg.	Wheel base	Chassis No.	Engine No.	Fuel used	BHP	C.C	Capacity	Weight	Colour	G V W (Kg)	Type of Body
1	DL 01 M 3936	TATRA	ACFT	CAS –TD- 815 ACFT AGNI VIJAY	2003	-	37172	6057	Diesel	300	-	-	-	RED	26000 Kg	Closed
2	MH 43 NT 4701	TATRA	ACFT	CAS –TD- 815 ACFT AGNI VIJAY	2006	-	039571	002023	Diesel	300	-	-	-	RED	26000 Kg	Closed
3	BEA 8417	TATRA	ACFT	CAS-32T-815 ACFT AGNI SHATRU	1987	-	42173127	39303034 08	Diesel	380	-	5	11500	RED	-	Closed
4	TN 69 BC 5674	SML ISUZU	AMBULANCE	Prestige 2515 Ambulance BS IV	2016	2515 mm	MBUWEL 4XKV 0226124	SLT 4KV 219722	Diesel	75	3455	14	3040	WHITE	6200	Closed
5	TN 69 AD 9776	SML ISUZU	AMBULANCE	Swaraj Mazda WT	2011	2515 mm	MBUWEL 4XFA 0159681	SLT 3FA 153278	Diesel	75	3455	9	3040	WHITE	6200	Closed
6	TN 69 BA 9428	NEW HOLLAND FIAT INDIA LTD	TRACTOR (AGRICULTURE)	New Holland 7500	2016	2200 mm	NHN7500 0 ZGB 345667	175862N	Diesel	75	3908	1	2895	BLUE	-	Open
7	RB-1	ROSENBAUER	ACFT	Panther 6x6 CA_05	2009	4800 mm	1R96WC 6839W49 0463	MDP0163 2	Diesel	750	18.1 liters	5	23,500	Red	36000 Kg	Closed
8	TN 69 BH 6959	MAHINDRA & MAHINDRA	MOTOR CAR (Passenger Car)	Bolero SLE 2WD 7Seater AC N PS BS4 WD	2018	2680 mm	MA1WY2 GRKJ5M5 8034	GRJ4M705 70	Diesel	46.3 KW	2523	7	1670	Yellow	2330	Closed
9	KL 01 CP 2928	EICHER MOTORS LTD	Mobile Office Van (Misc. Vehicle)	Eicher Pro 10.95 XP HFSD BS4	2019	5050 Mm	MC2F8LR C0KG169 477	E424CDKG 293805	Diesel	110 HP	3770	3	7980	Brown & Green	12976	Closed

दिनांक /Date:

स्थान /Place:

हस्ताक्षर तथा मुहर

Signature of the Insurance Company Representative with seal

वित्तीय बोली / Financial Bid

कार्य का नाम : तूत्तिकोरिन हवाई अड्डे पर भा.वि. प्रा. के 9 वाहनों की बीमा पॉलसी का नवीनीकरण

Name of Work: *Renewal of Insurance Policies of 9 Nos of A.A.I. Vehicles at Tuticorin Airport*

1	2	3	4	5	6	7		8	12
S. No	Reg. No	Make	Type	Year of Mfg.	Proposed IDV (INR)	Proposed Period		Insurance Type	Premium in Rs (inclusive of GST)
						From	To		
1	DL- 01-M- 3936	TATRA- CAS - 4TD- 815	ACFT AGNI VIJAY	2003	14,88,035	07.07.2022	06.07.2023	COMPREHENSIVE	
2	MH 43 NT 4701	TATRA- CAS - 4TD- 815	ACFT AGNI VIJAY	2006	39,85,808	07.07.2022	06.07.2023	COMPREHENSIVE	
3	BEA 8417	TATRA T 815	ACFT AGNI SHATRU	1987	7,97,162	07.07.2022	06.07.2023	COMPREHENSIVE	
4	TN 69 BC 5674	SML ISUZU	AMBULANCE	2016	6,73,159	07.07.2022	06.07.2023	COMPREHENSIVE	
5	TN 69 AD 9776	SML ISUZU	AMBULANCE	2011	2,92,621	07.07.2022	06.07.2023	COMPREHENSIVE	
6	TN 69 BA 9428	NEW HOLLAND TRACTOR	TRACTOR 7500 TURBO SUPER	2016	4,25,153	07.07.2022	06.07.2023	COMPREHENSIVE	
7	CFT RB-1	Panther 6x6 CA_05	ACFT ROSENBAUER	2009	96,95,700	07.07.2022	06.07.2023	COMPREHENSIVE	
8	TN 69 BH 6959	MAHINDRA & MAHINDRA	MOTOR CAR (Passenger Car)	2018	4,71,996	07.07.2022	06.07.2023	COMPREHENSIVE	
9	KL 01 CP 2928	EICHER MOTORS LTD	Mobile Office Van (Misc. Vehicle)	2019	31,78,387	07.07.2022	06.07.2023	COMPREHENSIVE	

दिनांक /Date:

स्थान /Place:

हस्ताक्षर तथा मुहर

Signature of the Insurance Company Representative with seal

To,

The Airport Director,
Airports Authority of India,
Tuticorin Airport,
Tuticorin,
Tamil Nadu-628103

Unconditional Acceptance of Terms & Conditions of Quotation

Dear Sir,

1. The quotation documents for the work “**Renewal of Insurance Policies of 9 Nos of A.A.I. Vehicles at Tuticorin Airport**” have been issued to me/us by Airports Authority of India and I / we hereby certify that I / we have read the entire terms and conditions of the NIQ document which shall form part of the contract agreement and I /we shall abide by all the conditions / clauses contained therein. I / We hereby unconditionally accept all the NIQ conditions of AAI’s NIQ document in its entirety for the above works. It is clarified that after unconditionally accepting all the NIQ conditions in its entirety, it is not permissible to put any remarks / conditions (except unconditional rebates on quoted rates if any) in the NIQ enclosed in Technical & Commercial Bids and the same has been followed in the present case. In case any provisions of this NIQ are found violated after opening Technical & Commercial Bids, I / We agree that the NIQ shall be rejected.
2. I /We declare that I/we have not paid and will not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of AAI asks for bribe / gratification, I will immediately report it to the appropriate authority of AAI.
3. I / We do hereby declare and state that none of my/our near relatives is posted in AAI as officer responsible for award and execution of this NIQ/work and that no employee of AAI is a Director / Proprietor / Partner or holding any other post in my/our Firm/Company. I / We further undertake to intimate the names of persons, if any who are working with me / us in any capacity or are subsequently employed by me / us and who are near relatives to any officer in AAI.
4. I / We do hereby declare and state that our Firm / Company has not been blacklisted / debarred by CBI / CVC / AAI / BCAS or any other Department of Govt. Of India / State Govt. and have no outstanding dues payable to the AAI. I / We do further declare and state that all the above information given by me / us is true to the best of my/our knowledge and in case if it is found to be false / incorrect, AAI shall have the absolute right to take any action as deemed fit / without any prior intimation to me/us.

दिनांक / Date:

स्थान / Place:

हस्ताक्षर तथा मुहर
Signature of the Insurance Company with seal

अनुलग्नक-IV/Annexure-IV

लिफाफों में संलग्न होने वाले आवश्यक दस्तावेजों की चेकलिस्ट /
Checklist for Necessary Documents to Be Enclosed in the Envelopes

क्र. संख्या / S. No.	दस्तावेज का नाम / Name of the Document	लिफाफा / Envelope	निविदा खंड सं. के संदर्भ में / Ref. to tender clause No.	संलग्न / Whether enclosed
1.	Seal & Signature of Insurance Company Representative on all pages of General Terms & Condition (Page No 04 to 06)	लिफाफा अ Envelope-A	Clause A-(i) Page No. 04	हाँ / YES <input type="checkbox"/> नहीं / NO <input type="checkbox"/>
2.	Seal & Signature of Insurance Company Representative on Vehicle Details (Annexure-I)	लिफाफा अ Envelope-A	Clause A-(ii) Page No. 04	हाँ / YES <input type="checkbox"/> नहीं / NO <input type="checkbox"/>
3.	Unconditional Acceptance Letter (Annexure – III)	लिफाफा अ Envelope-A	Clause A-(iii) Page No. 04	हाँ / YES <input type="checkbox"/> नहीं / NO <input type="checkbox"/>
4.	Checklist for Necessary Documents - (Annexure-IV)	लिफाफा अ Envelope-A	Clause A-(iv) Page No. 04	हाँ / YES <input type="checkbox"/> नहीं / NO <input type="checkbox"/>
5.	Un- conditional price bid (Duly Signed with Company Seal) in prescribed format as per Annexure – II	लिफाफा ब Envelope-B	Clause B- Page No. 04	हाँ / YES <input type="checkbox"/> नहीं / NO <input type="checkbox"/>

दिनांक / Date:

स्थान / Place

हस्ताक्षर तथा मुहर
Signature of the Insurance Company with seal