



भारतीय विमानपत्तन प्राधिकरण,  
सिविल एयरपोर्ट आगरा

Airports Authority of India  
Civil Air Terminal, Agra

# **NOTICE INVITING QUOTATION**

For

Provision of Barber Services

For

CISF Personnel at Civil  
Air Terminal, Agra

Airport Director, CAT Agra  
Approving Authority

Chief Security Officer, Agra Airport  
Tender Issuing Authority

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## **SUMMARY**

1	Name of Work	<b>Provision of Barber Services for CISF Personnel at Civil Air Terminal, Agra</b>
2	Estimated Cost	Rs. 46080/- per Year (For 2 cuttings per person per month of 64 nos. CISF Personnel for year 2022-23)
3	Earnest Money	NIL
4	Cost of Quotation Document	NIL
5	Period of contract	01 (One) year
6.	Schedule for collection of Quotation	From 01.06.2022 to 05.06.2022 up to 1500 hrs. at O/o Airport Director, AAI, Civil Air Terminal, Agra, U.P. Pincode282008
7	Last Date, Time and place for submission of duly filled in NIQ document	13.06.2022 UPTO 1500 HRS at O/o Airport Director, AAI, Civil Air Terminal, Agra, U.P. Pincode282008
8	Date and Time of opening of Quotation	13.06.2022 AT 1600 HRS at O/o Airport Director, AAI, Civil Air Terminal, Agra, U.P. Pincode282008

### **Notice Inviting Quotation**

Sealed quotations are invited by O/o Airport Director, AAI, Civil Air Terminal, Agra on behalf of The Chairman, AAI for Provision of Barber Services for CISF Personnel at Civil Air Terminal, Agra from shop/firm/company etc. as per following:

S.N.	Name of Work	Number of service required	Estimated Cost per year	Completion period for year 2022-23
01.	Provision of Barber Services for CISF Personnel at Civil Air Terminal, Agra.	For 2 cuttings per Person per month of 64 nos. CISF Personnel	Rs. 46080/-	01 (One) year

The NIQ documents can be collected from O/o Airport Director, AAI, Civil Air Terminal, Agra, and U.P. Pincode 282008.

- The NIQ will be issued from 01.06.2022 to 05.06.2022 up to 1500 hrs.
- The NIQ shall be submitted latest by 13.06.2022 Up to 1500 hrs.
- The NIQ shall be opened on 13.06.2022 AT 1600 hrs.

The NIQ document can be also downloaded from website: [www.aai.aero](http://www.aai.aero)

**General Terms and Conditions**

1. The applicant shall submit following documents:
  - a. Duly signed NIQ document
  - b. The agency shall have a running shop / work place for Hair cutting in Agra.
  - c. Agency has to quote their rate as per the condition of quotation un-conditionally. In Case of any condition put by the agency in quotation form, quotation will be rejected.
  - d. The quotation shall be submitted in sealed cover with writing name of work and name & Address of agency on cover.
  - e. Duly filled-in and signed unconditional acceptance letter (as per prescribed format attached with the NIQ).
  - f. Self-attested photocopy of PAN Card.
2. The criteria for selection of successful bidder shall be based on lowest quote.
3. The applicant shall be solely responsible to observe and comply with Labor laws in force for employment of such workers as may be considered in Agra U.P.
4. The duration of contract shall be for One year from the date of acceptance of work Order by the agency with a provision for extension of another one year on the same terms and conditions, subject to satisfactory performance, which will be granted without any escalation.
5. The service is required presently for 64 numbers of CISF personnel. If the CISF personnel will be increased during the currency of contract period due to commencement of more flights from/to Civil Air Terminal, Agra the additional amount on pro-rata basis shall be payable exceeding 64 numbers.
6. The necessary tools for the said services shall be arranged by the service provider at his own cost including all consumables like Shaving Cream, Antiseptic Lotion and Blades etc. as required.
7. Service provider shall ensure that the most safe materials and tools are used for the services and an experienced barber is deployed for rendering safe services.
8. The barber would be required to carry-out the hair cutting at least thrice in a week at CISF Unit Line (presently at Agra Air Terminal,) or at any other location as decided from time to time.
9. AAI Agra Air Terminal shall pay to the successful bidder; the rates quoted by him on monthly basis by 10th of every month, on submission of bill (after deduction of income tax, work tax and recoveries if any).
10. The successful bidder shall be issued work order and same should require to be acknowledged within FIVE DAYS of issue of letter of intent. 10% of the amount for one year shall be deposited with AAI as Security Deposit by the successful party, which shall be

refunded after expiry of the contract without any interest.

11. The bill submitted by the party shall be duly verified by the office of Commandant, CISF, Agra Air Terminal, on monthly basis for processing of payment.
12. AAI Agra Air Terminal, shall not be responsible for any kind of compensation due to dispute between agency and its employee.

13.

a. Cover No.1 shall contain the following documents :-

- i. Declaration of the agency have a running shop / work place for Hair cutting in Agra with complete Shop/ work place address on notarized non judicial stamp paper of value Rs. 50/- .
- ii. Duly filled-in and signed unconditional acceptance letter (as per prescribed format attached with the NIO).
- iii. Self-attested photocopy of PAN Card.

b. Cover No.2 (Price Bid) shall contain in separate cover. "Duly-Signed & Stamped Price-Bid (Annexure - II)".

NOTE:

1. Cover No 2 shall contain un-conditional price bid only. Corrections, Insertion or over-writing, if any, must be signed and stamped by the contractor.
2. Both Cover No. 1 (Technical Bid) and Cover No.2 (Price Bid) shall be submitted in Master Envelop in sealed condition
3. Cover No. 1 shall be opened first. The offers from those parties who are unable to unconditionally accept AAI's NIO conditions or who fail to deposit the required valid documentary proof of eligibility criteria will be rejected and Cover No 2 containing tender documents shall not be opened.
4. The NIOs of firm/ parties who shall be found technically qualified shall be eligible for opening of his/ their Cover no. 2 (Price Bid).
5. The bidder shall ensure timely submission of NIOs.
6. AAI, reserves the right to terminate the contract without assigning any reason thereof by giving 07 days notices in writing.

## ACCEPTANCE LETTER

(To be placed in Cover.1)

To,

The Airport Director

AAI, Civil Air Terminal, Agra

### **SUBJECT: UN-CONDITIONAL ACCEPTANCE OF AAI's NIQ CONDITIONS**

Sir,

The quotation documents for the work of **Provision of Barber Services twice in month for CISF Personnel at Civil Air Terminal, Agra** have been sold to me/us by AAI and I/We hereby certify that I/We have inspected the site and read, understood and clarified the entire terms and conditions of the quotation documents and I/We shall abide by the conditions/clauses contained therein.

**I/We hereby unconditionally accept the terms and conditions of AAI's quotation documents in its entirety for the above work.**

It is clarified to me/us that after unconditionally accepting the Quotation conditions in its entirety, it is not permissible to put any remarks/ conditions (except quoted rates, if any) in the Quotation and the same has been followed in the present case. In case, this provisions of the Quotation is found violated after opening of Quotation. I/We agree that the Quotation shall be rejected and AAI shall without prejudice to any other right or remedy be at liberty to forfeit the said earnest money absolutely,

**'That, I/We declare that I/We have not paid and will not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of AAI asks for bribe/ gratification, I/We will immediately report it to the Appropriate Authority in AAI'**

Yours faithfully,

(Signature of Quotation with Date: Seal / rubber stamp)	
Address of Shop	
Correspondence Address and Email Id if available	
Contact no.	

**"SCHEDULE - A"**

Name of work: - Provision of Barber Services twice in month for CISF Personnel at Civil Terminal,  
Agra

S. No.	Name of Work	Number of service required	Offered Rate in figure & words (Per Hair Cutting)
01.	Provision of Barber Services for CISF Personnel at Civil Air Terminal, Agra.	For 2 cuttings per person Per month of 64 nos. CISF Personnel	Rs. (Rupees ..... .....only)

Plus applicable Taxes, etc. extra

Signature