



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA  
दक्षिणी क्षेत्र, चेन्नई हवाईअड्डा,  
SOUTHERN REGION, CHENNAI AIRPORT,  
चेन्नई — 600 027 CHENNAI -600 027



No. AAI/SR/Engg-Civil/ATS-Maint/2022-23/83

Date: 02.06.2022

**NOTICE INVITING e-TENDER (2 BOT -2 Envelope Open Tender)**

**(E-Tender ID: 2022\_AAI\_117789\_1)**

1. Percentage rate e- Tenders are invited through the CPP portal by Asst. General Manager Engg (Civil), AAI, SR, Operational office, Chennai Airport, Chennai-600027 PH.04422567567 on behalf of Chairman, AAI from the eligible contractors for the work of **“A/R & M/O Civil works during 2022-23. SH: Day to day maintenance and repair works in ATS building & E&M work shop at Chennai Airport.”** at an estimated cost of **Rs.25.00 Lakhs (Excluding GST)** with completion period of 12 (Twelve months). The scope of work includes day to day civil maintenance, repair, renovation, addition and alteration works as and when required in the ATS Building and E&M Workshop at Chennai Airport

The tendering process is online at CPP-portal URL address **<http://etenders.gov.in/eprocure/app>** or **[www.aai.aero](http://www.aai.aero)** Prospective tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain ‘Login ID’ & ‘Password’ and go through the instructions available in the Home Page after log in to the CPP-portal **<https://etenders.gov.in/eprocure/app>** or **[www.aai.aero](http://www.aai.aero)**. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application.

The process normally takes 03 days’ time. The Tenderer may also take guidance from AAI Help Desk Support through path **[aai.aero/tender/e-tender/help](http://aai.aero/tender/e-tender/help)** desk support:

- (i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below: -

Tel: 0120-4200462, 0120-4001002, Mobile: 91 8826246593,

E-mail: **[support-eproc@nic.in](mailto:support-eproc@nic.in)**

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the tenderer may contact to the following AAI help desk numbers on all working days only between

- (ii) 08.00 hrs to 20.00 hrs (Mon-Sat)-  
011-24632950, Ext-3512 (Six Lines), E-Mail: **[eprochelp@aai.aero](mailto:eprochelp@aai.aero)**
- (iii) 09.30 hrs to 18.00 hrs (Mon-Fri)-  
011-24632950 Ext-3523, E-Mail: **[etendersupport@aai.aero](mailto:etendersupport@aai.aero)** **[sanjeevkumar@aai.aero](mailto:sanjeevkumar@aai.aero)** and **[snita@aai.aero](mailto:snita@aai.aero)**
- (iv) 09.30 hrs to 18.00 hrs (Mon-Fri)-011-24657900, E-Mail: **[gmitichq@aai.aero](mailto:gmitichq@aai.aero)**

In case of Technical support regarding e-tender portal, if AAI help desk is not responsive, bid manager can be contacted on all working days from 0930 to 18.00 hrs.

**Tender Processing fee of Rs.1180/-(Rupees One thousand one hundred and eighty only) (i/c GST) (non-refundable)** will be required to be paid by online payment through CPP Portal. FDR/BG/DD shall not be accepted.

**EMD amounting to Rs. 50,000/- (Rupees Fifty Thousand Only)** will be required to be paid by online payment through CPP Portal. FDR/BG/DD shall not be accepted.



2. Following **2 ENVELOPES** shall be submitted through online at CPP portal by the

<b><u>CRITICAL DATA SHEET</u></b>	
Publishing Date	02.06.2022
Bid Document Download/Sale Start date / clarification start date / Bid Submission start date	03.06.2022 from 9.30 hrs
Clarification End Date	10.06.2022 upto 18.00 hrs
Bid submission End Date	14.06.2022 upto 18.00 hrs
Bid Opening Date (Envelope-I)	17.06.2022 at 11.00 hrs
Bid Opening Date (Envelope-II)	24.06.2022 at 11.00 hrs
Tender processing fee (Non-refundable) (to be paid online through CPP Portal)	Rs. 1180/- (i/c GST) non-refundable, will be required to be paid by online payment through CPP Portal
Earnest Money Deposit (EMD) (to be paid online through CPP portal).	Rs. 50,000/- will be required to be paid by online payment through CPP Portal

tenderer as per the following schedule:-

**2.1 ENVELOPE I: (Tender processing fee, EMD, Technical Bid and Pre-Qualification):-**

**BID Containing following:**

**A. Tender processing fee, EMD**

- I. Scanned copy of online payment proof for Tender Fee of **Rs. 1180/-** (nonrefundable) & Earnest Money Deposit (EMD) fee of **Rs. 50,000/-** will be required to be paid by online payment CPP Portal. FDR/BG/DD shall not be accepted.
- II. Scanned copy of online payment proof for EMD & Tender Fee paid to be uploaded.

**B. Technical Bid containing the following:**

- i. Scanned copy of duly signed Unconditional Acceptance letter of AAI's tender conditions on Company's letter head. **(As per Annexure-A) - Page no. 165.**
- ii. Scanned copy of duly signed Permanent Account Number (PAN) and GST Registration Number.
- iii. Scanned copy of duly signed 'Undertaking' regarding Blacklisting/Debarment on Company's Letter Head. **(As per Annexure B) - Page no. 166**
- iv. Scanned copy of duly signed Affidavit for minimum wages on Company's letter head. **(As per Annexure -C) - Page no. 167**
- v. Scanned copy of duly signed GST undertaking on company's letter head **(As per Annexure-D) – Page no.168.**
- vi. Companies other than propriety firm shall submit, scanned copy of Authorization letter/Power of Attorney along with copy of Certificate of Incorporation of the company under companies Act showing CIN/LLPIN/Name of Directors of the company & copy of board resolution regarding Authority to assign Power of Attorney. Proprietor firm shall submit scanned copy of authorization letter/power of attorney only if the tender is processed by a person other than proprietor.



- vii. Scanned copy of valid EPF & ESI registration.
- viii. Scanned copy of duly signed Net worth certificate on company's letter head (**As per Annexure E) – Page no.169.**)
- ix. Scanned copy of turnover of last three years duly certified by CA and abridged balance sheet along with profit and loss account for the last three financial years.
- x. Scanned copy of work experience/completion certificate of works of requisite value.
- xi. Scanned copy of qualifying requirements of Contractors / firms as per NIT. .
- xii. Scanned copy of PQ Performa duly filled (Page 08-10 of Tender document).

**C. Qualifying requirements of contractors / tenderers containing the following:**

- i. Should have satisfactorily completed (# Phase/Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) three works, each of **Rs. 10.00 Lakhs (Excluding GST)** or two works, each of **Rs.12.50 Lakhs (Excluding GST)** or one work of **Rs. 20.00 Lakhs (Excluding GST)** in single contract of similar nature of work (**similar nature of works or building construction works etc.)**” during last seven financial years ending on date of E-bid submission/ Extended date of submission of India.

**“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”.**

**Note:** The experience certificates of works completed pre-GST era, completion amount will be divided by 1.12 (to exclude pre-GST tax of VAT 12%) to make it at par with experience certificates of post GST era excluding GST.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

- ii) Should have annualized average financial turnover of **Rs. 7.50 lakhs (Excluding GST)** against works executed during last three years ending 31<sup>st</sup> March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the tenderer should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- iii) The tenderer should have a minimum net worth of **Rs. 3.75 lakhs (Excluding GST)** issued by the certified Chartered Accountants with UDIN.
- iv) Both the Certificates Issued / undertaken/ signed by Chartered Accountant as per (C) II & (C) III of above, should have / consist Unique Document Identification Number (UDIN) of the Institute of Chartered Accountant of India.
- v) **Tenderers have to submit UDIN generated documents like Balance sheet / Turnover Certificate, Net worth certificate, Tax deduction at source (TDS) certificate for Non-Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.** Scanned copy of all the documents of Envelop-I mentioned above shall be submitted on the CPP portal.



## 2.2 Refund of EMD

- I. The EMD of the bidders who fails to qualify in the technical bid will be refundable to their source of account through the CPP portal on completion of the technical evaluation by the bid manager.
- II. The EMD of the bidders who are technically qualified except the L-1 bidder will be refunded to their source of account on completion of the financial evaluation of the bids by the bid manager.

### 3. Envelope-II: - The Financial e-Bid through CPP portal.

All percentage shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue colored (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

#### i. Bid Submission:-

The tenderer shall submit their application only at CPP Portal: <https://etenders.gov.in/eprocure/app>. Tenderer/contractor are advised to follow the instruction provided in the tenderer document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

- ii. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstances will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partners(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
- iii. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPP) website <https://etenders.gov.in/eprocure/app>, shall not tamper /modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered /modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

## 4. Bids Opening Process is as below: -

### Envelope-I: (Tender Processing Fee, EMD, Technical bid and pre-qualification):

Envelope I containing document as per Para 2 (A), (B) and (C) (uploaded by the tenders) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid document of the work, they should use 'Seek clarifications' on CPP portal to seek clarifications. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope-I he will be asked to provide it through CPP portal or email if required. The tenderer shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through CPP Portal.


**Envelope-II: (Financial Bid)**

Envelope – II containing financial bid of the tenders found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in **CRITICAL DATA SHEET. (In case the date and time for opening of Envelope II (Financial Bid) is required to be changed, the same shall be intimated through CPP portal)**

5. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
6. AAI reserve the right to disallow the issue of tender document to working agencies whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debarment/blacklisting by any department of AAI or Central/State Govt. Dept./PSUs/World Bank/ADB etc.

**AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**

- a) **Forfeit the entire amount of EMD submitted by the tenderer.**
- b) **The tenderer shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual/legal action.**
7. Consortium /JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
8. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
9. Concessions to Indian Micro & Small Enterprises (MSEs) units registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and Handloom etc., to be given as per the provisions of Public Procurement Policy for MSEs order 2020 with up to date amendments, shall be applicable for tenders of supply/services and shall not be extended to construction work.

**Asst. General Manager (Engg. – Civil),**  
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