



**AIRPORTS AUTHORITY OF INDIA  
O/o. THE ASST. GENERAL MANAGER (TECH.),  
M T SECTION, OLD AIRPORT, MEENAMBAKKAM  
CHENNAI AIRPORT, CHENNAI-600 016**

## **NIQ DOCUMENT**

### **NAME OF THE WORK**

**DENTING/PAINTING/STICKERING &  
OTHER MISC. WORKS IN AAI VEHICLES  
AT CHENNAI AIRPORT**

**NIQ Ref. No. AAI\_CHN\_TECH\_2022\_07**



## **NOTICE INVITING QUOTATIONS**

- 1.0 Sealed Item Rate Quotations are invited from the reputed Local Automobile Body Workshops/Garages/Firm/Agencies/Contractors in and around Chennai /Airport for the work **"DENTING/PAINTING/ STICKERING & OTHER MISC. WORKS IN AAI VEHICLES AT CHENNAI AIRPORT"** by the Assistant General Manager (Tech) on behalf of Airport Director, Airports Authority of India, Chennai Airport, Chennai-600 016 in two envelope system.
- 1.1 The list of vehicles wherein works to be carried out are given under the scope of work at Clause No.3 (B) of NIQ.
- 2.0 Quotation shall be submitted in two separate envelopes, as indicated below:-

**ENVELOPE – A** - Technical Bid – Containing the following documents:-

SL. NO.	QUALIFYING REQUIREMENT	DOCUMENT(S) TO BE SUBMITTED
(i)	Should have GST Registration.	Copy of valid GST Registration Certificate.
(ii)	MSE Purchase Preference.	Copy of valid MSME Certificate. (By Bidders who wish to avail MSE Purchase Preference).
(iii)	Declaration of NIQ.	Declaration at Page No.7 agreeing to all terms & conditions of NIQ, duly signed & stamped.

**Note:-**

**Purchase Preference to Micro and Small Enterprises (MSEs):**

Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the Bidder wants to avail the Purchase preference for services, the Bidder must be the service provider of the offered services. Relevant documentary evidence in this regard shall be submitted uploaded along with the Technical Bid (Envelope-A) in respect of the offered services.

**ENVELOPE – B – Price Bid in prescribed format as per Annexure-I.**

**Note:-**

- a) Bidders shall submit the Quotation strictly as per the format.
- b) Transparent cellophane tape shall be affixed on the quoted rates.
- c) The rate quoted/offered shall be valid for acceptance for **120 days** from the date of opening of Technical Bid.
- d) The taxes and other charges if any shall be clearly specified and in case it is not applicable, the relevant row / column shall indicate "Not Applicable" or "Nil" or "Included". In the event it is left blank, it shall be deemed to have been included in the basic cost.
- e) Any conditional offer shall be rejected.

<b>Last Date of receipt of Sealed Quotations</b>	<b>08.06.2022 upto 1400 hrs.</b>
<b>Date of opening of Technical Bid</b>	08.06.2022 at 1430 hrs.
<b>Date of opening of Price Bid</b>	09.06.2022 at 1430 hrs.

Both Envelope-A (Technical Bid) & Envelope-B (Price Bid) shall be separately sealed and placed in a master envelope. The master envelope shall also be sealed and superscribed with the name of the work **"QUOTATION FOR DENTING/PAINTING/STICKERING & OTHER MISC. WORKS IN AAI VEHICLES AT CHENNAI AIRPORT"** and submitted to the Assistant General Manager (Tech) Airports Authority of India, Dept. of Technical (MT Section), Chennai Airport, Chennai-600016. Offers not adhering to two envelope system or unsigned shall be rejected.

Envelope- B shall be opened after evaluation of Envelope – A of those technically qualified Bidders.

**3.0 SCOPE OF WORK**

- (i) Scope of Work is Denting/Painting/Stickering & Other Misc. Works in AAI Vehicles at Chennai Airport.
- (ii) The vehicles shall be handed over to the Contractor to carry out the work. Also, the execution of work can be carried out in the premises of E & M Workshop, Chennai Airport. Water & Electricity if required shall be provided by AAI.
- (iii) The Contractor shall use high quality of material for carrying out the work.

**A. Denting/Painting/Stickering & Other Misc. Works of Vehicles**

- (i) The vehicles shall be painted with high quality of PU paints.

- (ii) The Base coat or primer shall be done for filling the gaps, dents or flaws so that smooth surface finish can be achieved, prior to final coat of paint.
- (iii) The Contractor shall use the paint which meets all OSHA & EPA standards.
- (iv) Generally, the color of paint shall be as the existing one, however, the final color of paint shall be intimated while handing over the vehicle to the Contractor.
- (v) The Sticker/Painting depicting organisation name with Logo, as per the existing size, shall be carried out after painting works.
- (vi) The Floor Mat shall be replaced in the Driver Cabin.

**B. List of vehicles wherein works to be carried out:-**

Sl. No.	Vehicle Regn. No. & Make	Category of Vehicle	Description of Work	Qty. (in Nos.)
01.	TN 22 DC 9946 (SML Ambulance)	Commercial	Denting/Painting/Stickering & Floor Mat replacement in Driver Cabin.	01
02.	TN 22 DC 9978 (SML Ambulance)	Commercial	Denting/Painting/Stickering & Floor Mat replacement in Driver Cabin.	01
03.	TN 22 DC 9915 (SML Ambulance)	Commercial	Denting/Painting/Stickering & Floor Mat replacement in Driver Cabin.	01
04.	TN 22 DC 9918 (SML Ambulance)	Commercial	Denting/Painting/Stickering & Floor Mat replacement in Driver Cabin.	01

**4.0 CONTRACTOR'S OBLIGATIONS & LIABILITIES**

- (i) The Contractor shall thoroughly inspect vehicles available at E&M Workshop, Chennai Airport and satisfy themselves about the extent and quantum of works to be carried out and quote their rates accordingly. No later claim that defect were not noticed during inspection will be entertained.
- (ii) The Contractor shall obtain approval from local Regional Transport Officer (RTO) for executing the painting work in case of change of colour for all types of vehicles.
- (iii) The Contractor shall obtain Fitness Certificate from the Local Regional Transport Officer (RTO) for the Commercial vehicles. The RTO/Statutory Charges towards the same shall be reimbursed on actuals, on production of documentary proof.
- (iv) The Contractor shall return the vehicles in good condition after execution of work. If any tampering is found in its engine, gearbox or any other auxiliary components, any damage, dents, defects in the vehicles during

the delivery, the amount towards the repair of such acts as decided by the Competent Authority shall be levied from the Contractor.

- (v) The contractor shall execute the work within 7 days from the date of issue of Work Order and if the contractor fails to execute the work within the allowed period, a liquidated damage/ penalty calculated @ 1% of the basic value of uncompleted portion of work per week or part thereof subject to maximum of 5% of basic value. In case the delay exceeds 5 weeks AAI shall reserves the right to cancel the order.

## **5.0 GENERAL TERMS AND CONDITION**

- (i) In the event of the date of opening of Technical Bid or Price Bid is postponed due to administrative or technical reasons the same shall be opened on the next working day. The Bidders can be present during opening of Technical and Price Bid if they wish to.
- (ii) AAI is not bound to accept lowest quotation and reserves the right to accept or reject any or all quotation without assigning any reason whatsoever and to call for any other details or information from any of the Bidder.
- (iii) AAI shall not be responsible for any postal delay and offers received beyond stipulated date and time shall not be considered.
- (iv) All extensions, corrigendum, clarifications etc. if any relating to the NIQ shall be sent through email.
- (v) In case of any dispute arising out of this NIQ, decision of the Airport Director, AAI, Chennai Airport will be binding on both sides.

## **6.0 QUOTING OF RATES IN PRICE BID**

- a) The unit rates quoted in Annexure – I shall be **inclusive** of Material such as primer, paints, labour charges, tools & equipment and any other incidental charges but **exclusive** of GST and RTO/Statuary charges for commercial vehicles.
- b) Once the rate quoted by the Bidders are accepted, cannot altered during the period of the contract.

## **7.0 BID EVALUATION**

The evaluation criteria / comparison of rates for identifying the successful Bidder shall be based on "**Lowest Basic Amount**" **quoted against each vehicle/itemwise (exclusive of GST)**.

## **8.0 GOODS & SERVICES TAX (GST)**

- (i) The service covered by this contract falls under the scope of GST and the Contractor shall be fully responsible for meeting all the statutory obligations in respect of GST.

- (ii) The GSTIN of AAI and the Bidder must be mentioned on Invoice/Bill.
- (iii) No Claim on account of penalties, interest etc. if any levied by statutory authorities on account of non-compliance of provision of GST shall be entertained.
- (iv) Goods & Services Tax as applicable will be paid extra by AAI during currency of the contract. Any change in the GST rate, as notified by the Govt. of India from time to time shall be applicable.

#### **9.0 PAYMENT**

- a) After completion of work, payment shall be released through RTGS within a period of 20 days from the date of submission of Invoice complete in all aspects. Delay an account of improper invoice shall be attributed to Contractor.
- b) Successful Bidder has to give bank details (e-payment format) for releasing payment through RTGS.
- c) AAI shall not provide Form C and D.
- d) No advance payment shall be made by AAI.

--Sd/--  
(Sanjeev Kumar)  
Asst. Manager (Tech)  
for Asst. General Manger (Tech)

## **DECLARATION**

**(To be submitted in Envelope-A)**

<b>Name of Work</b>	Denting/Painting/Stickering & Other Misc. Works in AAI Vehicles at Chennai Airport
<b>NIQ Ref No.</b>	AAI_CHN_TECH_2022_07.

I/We have carefully read and fully understood the Terms & Conditions at Page No.1 to 6 of NIQ and agree to fully abide by the same.

Signature of Bidder/ Authorized Signatory

Company Stamp/Seal:

Date:

Email:

Mobile:

**ANNEXURE-I****PRICE BID**

<b>Name of Work</b>	Denting/Painting/Stickering & Other Misc. Works in AAI Vehicles at Chennai Airport
<b>NIQ Ref No.</b>	AAI_CHN_TECH_2022_07.

<b>Sl. No.</b>	<b>Vehicle Regn. No., Make &amp; Category</b>	<b>Description of Work</b>	<b>Qty. (in Nos)</b>	<b>Unit Rate (excl. GST) (Rs.)</b>	<b>Total Rate (incl. GST) (Rs.)</b>
01.	TN 22 DC 9946 (SML Ambulance)  Category: Commercial	Denting/Painting/Stickering & Floor Mat replacement in Driver Cabin.	01		
		<b>% of GST Applicable</b>			
02.	TN 22 DC 9978 (SML Ambulance)  Category: Commercial	Denting/Painting/Stickering & Floor Mat replacement in Driver Cabin.	01		
		<b>% of GST Applicable</b>			
03.	TN 22 DC 9915 (SML Ambulance)  Category: Commercial	Denting/Painting/Stickering & Floor Mat replacement in Driver Cabin.	01		
		<b>% of GST Applicable</b>			
04.	TN 22 DC 9918 (SML Ambulance)  Category: Commercial	Denting/Painting/Stickering & Floor Mat replacement in Driver Cabin.	01		
		<b>% of GST Applicable</b>			

**Note:**

1. Validity of Offer: **120 Days.**
2. The Contractor shall obtain Fitness Certificate from the Local Regional Transport Officer (RTO) for the Commercial vehicles. The RTO/Statutory Charges towards the same shall be reimbursed on actuals, on production of documentary proof.

Date:

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Signature of Bidder/ Authorized Signatory

Company Stamp/Seal:

Firm/Company Name: .....

Address: .....

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Email:.....

Mobile No.:.....