

**AIRPORTS AUTHORITY OF INDIA
NSCBI AIRPORT, KOLKATA - 700052
ELECTRICAL MAINTENANCE DIVISION – IX
NOTICE INVITING e-TENDER (2 BOT – 2 Envelope Open Tender)
(Tender Id: 2022_AAI_117736_1)**

1. Item rate / EPC e-tenders are invited through the e-tendering CPP portal by Asst. General Manager (Engg– Elect.), Electrical Maintenance Division – IX, (Bid Manager), Airports Authority of India, NSCBI Airport, Kolkata – 700052 on behalf of Chairman, Airports Authority of India from the eligible contractors/ agency for the work of “Provision of LED Solar Car Park Lights in front of AAI Operational Building at NSCBI Airport, Kolkata” at an estimated cost of Rs. 25,42,967.00 (Excluding GST) (Rupees Twenty-Five Lacs Forty Two Thousand Nine Hundred Sixty Seven Only) with period of completion 04 (Four) months.

The tendering process is online at CPP-portal URL address <http://etenders.gov.in/eprocure/app> or www.aai.aero. Prospective Tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain ‘Login ID’ and ‘Password’ and go through the instructions available in the Home Page after log in to the CPP-portal <http://etenders.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days’ time. The tenderer may also take guidance from AAI Help Desk Support through path [aai.aero/tender/e-tender/help desk support](http://aai.aero/tender/e-tender/help%20desk%20support).

(i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk Number - 0120-4200462, 0120-4001002, 0120-4001005 and 0120-6277787. International Bidders are requested to prefix 91 as country code.

Note- Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/ clarifications relating the tender(s) published kindly contact the respective Tender Inviting Authority.

Tel: 0120-4001002, 0120-4001005, 0120-6277787

E-Mail: support-eproc@nic.in

(ii) For any Policy related matter / Clarifications Please contact Dept. of Expenditure, Ministry of Finance.

E-Mail: cphp-doe@nic.in

(iii) For any technical Issues / Clarifications relating to the publishing and submission of AAI tender(s)

a. In order to facilitate the Vendors / Bidders as well as internal users from AAI, Help desk services have been launched between 0800-2000 hours for the CPPP under GePNIC <https://etenders.gov.in>. The help desk services shall be available on all working days (Except Sunday and Gazetted Holiday) between 0800-2000 hours and shall assist users on issues related to the use of Central Public Procurement Portal (CPPP).

b. Before submitting queries, bidders are requested to follow the instructions given in “**Guidelines to Bidders**” and get their computer system configured according to the recommended settings as specified in the portal at “**System Settings for CPPP**”.

(iv) In case of any technical issues faced, the escalation matrix is as mentioned below:

SL. No.	Support Persons	Escalation Matrix	E-Mail Address	Contract Numbers	Timings*
1.	Technical Help Desk Team	Instant Support	eprochelp@aai.aero	011-24632950, Ext - 3512	0800-2000 Hrs. (MON- SAT)
2.	Sh. Sanjeev Kumar, Sr. Mgr. (IT)	After 4 Hrs. of issue	etendersupport@aai.aero or sanjeevkumar@aai.aero	011-24632950, Ext-3523	0930-1800 Hrs. (MON-FRI)
3.	Sh. Dharmendra Kumar, Jt. GM (IT)	After 12 Hrs.	dkumar@aai.aero	011-24632950, Ext. 3527	0930-1800 Hrs. (MON-FRI)
4.	General Manager (IT)	After 03 Days	gmitichq@aai.aero	011-24657900	0930-1800 Hrs. (MON-FRI)

***The Helpdesk services shall remain closed on all Govt. Gazetted Holidays.**

(v) The above mentioned help desk numbers are intended only for queries related to the issues on e-procurement portal and help needed on the operation of the portal. **For queries related to the tenders published on the portal, bidders are advised to contact concerned Bid Manager of AAI.**

Tender processing fee of **Rs. 1,120/- (i/c GST)**, non-refundable will be paid online only through payment gateway provided at the CPP Portal itself.

2. Following 2 envelopes shall be submitted through online at CPP-portal by the tenderer.
as per the following schedule:

CRITICAL DATA SHEET

Sl. No.	Description	Date
1.	Publishing Date	01/06/2022, 18:00 hrs.
2.	Bid Document Download / Sale Start Date	02/06/2022, 09:00 hrs.
3.	Clarifications Start Date	02/06/2022, 09:00 hrs.
4.	Clarifications End Date	08/06/2022, 18:00 hrs.
5.	Bid Submission Start Date	02/06/2022, 09:30 hrs.
6.	Bid Submission End Date	27/06/2022, 18:00 hrs.
7.	Last date of submission of EMD & tender fees on line in CPP Portal	27/06/2022, 18:00 hrs.
8.	Bid Opening (Envelop-I)	29/06/2022, 11:00 hrs.
9.	Bid Opening (Envelop-II)	04/07/2022, 11:00 hrs. (any change in the date will be intimated through CPP portal.)
10.	Tender Fee	Rs.(1000.00+12% of GST)= Rs.1120.00 (i/c GST) Non- Refundable.
11.	EMD	Rs. 50,859.00

Envelope-I (Tender processing fee, Technical Bid and Pre-qualification): -

Bid containing following:

A. Tender processing fee,

- i) Tender Fee of Rs. **1,120.00/-** (i/c GST) is required to be paid online **only** through payment gateway provided at the CPP Portal itself. **Documentary Proof** regarding online payment of Tender Processing Fee to be submitted by the agency in CPP Portal along with Envelope I.
- ii) Earnest Money Deposit (EMD) of value Rs. **50,859.00** shall be accepted online only through the payment gateway integrated for the purpose with CPP Portal

Note: EMD in the form of Cash/demand Draft shall not be accepted. **Documentary Proof regarding online Payment of Tender Processing Fee and EMD amount to be submitted by the agency in CPP Portal along with Envelope-I.**

Refund of EMD: The refund of EMD to Tenderers who fail to qualify in the eligibility / technical criteria shall be initiated within 07 (seven) days of their rejection. For all tenderers who qualify and their financial bids are opened, the refund of EMD of all such tenderers except L1 shall be processed within 07 (seven) days of opening of the financial bid.

B. Technical Bid containing the following: -

- i. Scanned Copy of Unconditional Acceptance of AAI's Tender Conditions (Performance given as per Annexure A of Tender Document).
- ii. Scanned copy of valid Electrical Contractors license.
- iii. Scanned copy of Permanent Account Number (PAN) and GST Registration Number.
- iv. Scanned copy of valid EPF & ESIC registration.

v. Scanned copy of duly signed Affidavit for payment of Minimum Wages on non-judicial stamp paper of Rs. 100/- .

vi. Undertaking of GST on Company's Letter Head (Performa given as per Annexure GST).

vii. Scanned copy of 'Undertaking' regarding Blacklisting/ Debarring on Company Letter Head. (Performa given in tender document).

viii. Tenderer should deploy sufficient plant and machinery as per the requirement of work in consultation with Engg-in-charge (EIC) to achieve the milestones/target and overall completion within the time period. Tenderer shall submit scanned copy of Undertaking on Company Letter Head.

ix. Companies other than proprietary firm shall submit, scanned copy of Authorization Letter/ Power of Attorney along with copy of certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign

Power of Attorney. Proprietary firm shall submit scanned copy of Authorization Letter/ Power of Attorney only if the tender is processed by a person other than Proprietor.

x. PQ Performa duly filled (as per Annexure-B of tender document)

xi. Digitally signed complete tender document to be uploaded.

C. Qualifying requirements of contractors / tenderers containing the following: -

Should have satisfactorily completed (# Phase/Part Completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) **three works**, each of **Rs. 12,00,280.00/- (including all taxes / GST)** or **two works**, each of **Rs. 15,00,351.00 /- (including all taxes / GST)** or **one work** of **Rs. 24,00,561.00/- (including all taxes / GST)** in single contract of similar nature of work ending on **last date of submission of bid** as mentioned in technical data sheet i.e. **Similar nature of work** is defined as **"SITC of Solar based LED Street lights/Plants/Water heater etc"** during **last seven years ending on 31/03/2022**.

"The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid i.e. last date of submission of bid as mentioned in critical data sheet."

Client certificate for experience should show the nature of work done (schedule of work), the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. Tenderers showing work experience certificate from **non-government /non-PSU organizations** should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.

Should have annualized average financial turnover of **Rs. 7,62,890.00** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the tenderer should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

iii) The tenderers should have a minimum net worth of **Rs.3,81,445.00** issued by certified Chartered Accountants.

iv) Tenderers have to submit UDIN generated documents like Balance Sheet/ Turnover certificate, Working Capital Certificate (works done during last 5 financial years & works in hand), Net worth Certificate, Tax Deduction at Source (TDS) Certificates for Non- Govt. works etc. as per NIT

conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.

Scanned copy of all the Documents of Envelope-I mentioned above shall be submitted on the CPP portal.

Envelope – II: The Financial e-Bid through CPP portal Bids Opening Process is as below: -

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenders. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the filename. If the BOQ file is found to be modification by the tenderer, the bid will be rejected.

3. Bid Submission: -

The tenderer shall submit their application only at CPP portal <https://etenders.gov.in/eprocure/app>. Tenderer/Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenders are required to upload the digitally signed file of scanned documents as per para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in deducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

4. Not more than one tender shall be submitted by one tenderer of tenderers having business relationship. Under no circumstance will father and his son(s) or other close relation who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

5. Tenderer who has downloaded the tender form Central Public Procurement Portal (CPPP) website <http://etenders.gov.in/eprocure/app>, shall not tamper / modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered / modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

6. Bids Opening Process is as below: -

Envelope –I (Tender processing fee, Technical bid & Pre-qualification):

Envelope-I containing documents as per Para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in **CRITICAL DATA SHEET**.

If the bidder has any query related to the Bid Document of the work, they should use ‘**Seek clarification**’ on CPP portal to seek clarifications. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope-I, he will be asked to provide it through CPP portal or email if required. The tenderer shall upload the requisite clarification/ documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance / rejection of their bids will be intimated to the tenderers through CPP portal.

Envelope –II (Financial Bid):

Envelope –II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATA SHEET. (In case the date and time for opening of Envelope-II (Financial bid) is required to be changed, the same shall be intimated through CPP Portal).

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.

8. AAI reserves the right to disallow the working agencies whose performance at ongoing project (s) is below PAR and usually poor and has been issued letter of restrain / Temporary or Permanent debarment / black listing by any department of AAI or Central/State Govt. Depts./PSUs/World Bank/ADB etc. **AAI reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any information / documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**

a) **Forfeit the entire amount of EMD submitted by the tenderer.**

b) **The tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual / legal action.**

9. Consortium / JV companies shall not be permitted.

10. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.

11. 9. Since it is a construction/ job works hence, the benefit to MSE's shall not be extended for this work.

**Asst. G.M. (Engg. - Elect.), EMD-IX,
Airports Authority of India,
NSCBI Airport, Kolkata - 700052.**