



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

निदेशक विमानपत्तन का कार्यालय
OFFICE OF THE AIRPORT DIRECTOR

श्री गुरु राम दास जी अंतरराष्ट्रीय एयरपोर्ट, अमृतसर
SHRI GURU RAM DAS JI INTERNATIONAL AIRPORT, AMRITSAR

तकनीकी अनुभाग
TECHNICAL SECTION

कार्य का दायरा और काम का विवरण दस्तावेज़
SCOPE OF WORK & JOB DESCRIPTION DOCUMENT
(No.AAI/ASR/Tech/GeM Tender (CISF Vehicles)/2022/01)
(Bid No.: GEM/2022/B/2221627)

कार्य का नाम: एसजीआरडीजे अंतरराष्ट्रीय हवाई अड्डे, अमृतसर पर सी.आई.एस.एफ उपयोग के लिए मासिक आधार पर वाहन किराए पर लेना (02 वर्ष की अवधि के लिए 2022-24)।

NAME OF WORK: **HIRING OF VEHICLES ON MONTHLY BASIS FOR C.I.S.F USE AT SGRDJ INTERNATIONAL AIRPORT, AMRITSAR (FOR A PERIOD OF 02 YEARS 2022-24).**

भारतीय विमानपत्तन प्राधिकरण AIRPORTS AUTHORITY OF INDIA

**NAME OF WORK: - HIRING OF VEHICLES ON MONTHLY BASIS FOR C.I.S.F
USE AT SGRDJ INTERNATIONAL AIRPORT, AMRITSAR
(FOR A PERIOD OF 02 YEARS 2022-24).**

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This is to certify that; this tender document contains total pages 39 Nos. (Thirty-Nine Only).

AIRPORTS AUTHORITY OF INDIA

SECTION – A: GENERAL INFORMATION AND GUIDELINES (GIG)

1. PURPOSE AND SCOPE OF TENDER DOCUMENT:

Airports Authority of India (AAI) manages a total of 137 Airports which includes 24 International Airports, 10 Customs Airports, 80 Domestic Airports and 23 Domestic Civil Enclaves at Defense Airfields. On behalf of The Chairman, Airports Authority of India, **Jt. General Manager (Ops. /Tech.), SGRDJ International Airport, Amritsar-143101**, invites bid on GeM portal, for the work of “**Hiring of Vehicles on Monthly Basis for CISF use at SGRDJ International Airport, Amritsar (for a period of 02 years 2022-24)**” for an estimated cost of **Rs. 1,97,84,129.00 (excluding GST)** for 02 years under given below details: -

- i. 01 No. Tata Altroz or equivalent car, model April 2020 onwards on regular basis for 24 hrs. a day, 2100 Km per month and all days in a month with 3.5 drivers per month for use by Chief Airport Security Officer (CASO), Airport Security Group (ASG) at Amritsar Airport.
- ii. 01 No. Minimum Seven-Seater M&M Bolero/TUV 300 or equivalent vehicle, model April 2020 onwards on regular basis for 24 hrs. a day, 2800 Km per month and all days in a month with 3.5 drivers per month for use by Gazetted Officers (GOs), ASG at Amritsar Airport.
- iii. 01 No. Minimum Seven-Seater M&M Bolero/TUV 300 or equivalent vehicle, model April 2020 onwards on regular basis for 24 hrs. a day, 2800 Km per month and all days in a month with 3.5 drivers per month for use by Gazetted Officers (GOs), ASG at Amritsar Airport.
- iv. 01 No. Minimum Seven-Seater M&M Bolero/TUV 300 or equivalent vehicle, model April 2020 onwards on regular basis for 24 hrs. a day, 4000 Km per month and all days in a month with 3.5 drivers per month for Patrolling use by ASG at Amritsar Airport.
- v. 01 No. Tata 407 SFC or equivalent vehicle, model April 2020 onwards on regular basis for 24 hrs. a day, 2000 Km per month and all days in a month with 3.5 drivers per month for Pick-up use by ASG at Amritsar Airport.
- vi. 01 No. Tempo Traveller (Minimum 12+1 Seat model) or equivalent vehicle, model April 2020 onwards on regular basis for 24 hrs. a day, 1000 Km per month and all days in a month with 3.5 drivers per month for BDDS & Dog Squad use by ASG at Amritsar Airport.
- vii. 01 No. Bolero Camper or equivalent vehicle, model April 2020 onwards on regular basis for 24 hrs. a day, 400 Km per month, all days in a month and without driver for self-drive QRT use by ASG at Amritsar Airport.
- viii. 01 No. Hero HF Deluxe or equivalent motorcycle, model April 2020 onwards on regular basis for 24 hrs. a day, 2000 Km per month, all days in a month and without driver for self-drive Dispatch Rider use by ASG at Amritsar Airport.
- ix. 01 No. Hero HF Deluxe or equivalent motorcycle, model April 2020 onwards on regular basis for 24 hrs. a day, 2000 Km per month, all days in a month and without driver for self-drive Dispatch Rider use by ASG at Amritsar Airport.

Note: The contract period shall be for two years and duration of the service contract may be extended up to 6 months, beyond the initial contract duration, (subject to satisfactory performance and mutual consent).

2. The Firms fulfilling the following Pre-Qualifying conditions criteria are eligible to participate in the tender:

2.1. **EXPERIENCE:**

Experience of having successfully executed work of providing similar type of vehicles to Govt. OR Private firms during last 07 (Seven) years ending on last date (extended date) of submission of bids in India, should either of following:

Should have satisfactorily completed (Phase/part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) three works, each of **Rs. 39.57 Lakhs (without GST)** or Two works each of **Rs. 49.46 Lakhs (without GST)** or One work of **Rs. 79.14 Lakhs (without GST)** in a single contract of similar nature of work during last 07(Seven) years ending on last date (extended date) of submission of bids in India.

2.2 **Capability:**

Should have annualized average annual financial turnover of **Rs. 29.68 Lakhs (without GST)** against works executed during last three years ending on 31st March of previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account statement of the firm, duly certified by a Chartered Accountant with UDIN, should be submitted along with the Pre-Qualification and Technical Bid. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. Firm showing work experience certificate from non-government /non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate in support of their claim for having experience of stipulated value of work.

2.3 **Registrations:**

- 2.3.1
- i) **Should possess valid GST Registration.**
 - ii) **Should possess valid Permanent Account Number (PAN) from Income tax Deptt.**
 - iii) **Should possess Valid EPFI and ESIC Registration number. The tenderer who are presently not registered with appropriate ESIC and EPFI registration authority are also eligible to apply provided they submit an undertaking on their company's letter head stating that they will get registered, Obtain and deposit their ESIC and EPFI Registration Certificate Number to the AAI on award of the work.**

On award of work, the Execution of work by such tenderers shall be allowed only after deposition of above certificates.

2.4 **Fleet of Vehicles & their Valid Documents:**

- 2.4.1 In addition to the above required 09 nos. vehicles, the Firm must have at least 01 No. vehicle extra of type minimum Seven-Seater M&M Bolero/TUV 300 or equivalent vehicle as proposed in the tender and registered in the name of firm/ proprietor/owner. These Vehicles shall be either in the name of tenderer or attached to them by duly **Notarised power of attorney (POA). After the award of work, the tenderer must submit the registered power of attorney duly registered from the O/o Registrar.**
- 2.4.2 All the above vehicles (Para 2.4.1), should not be more than 02 years old (\pm 02 months) on the date of opening of technical bids where Model year will be the manufacturing year & month. The Vehicles should be registered in the **Commercial use** Category. Copy of RC Book with updated Fitness Certificate, RTO Tax, Insurance, permit (if applicable) and Pollution under Control Certificate (if applicable) should be deposited along with the Pre-Qualification cum Technical Bid.

3. This document includes requirements in respect of description of work, details of end locations, delivery schedules, payment schedules etc.
4. The bidder shall assume complete responsibility for **“Hiring of Vehicles on Monthly Basis for CISF use at SGRDJ International Airport, Amritsar (for a period of 02 years 2022-24)”**.
5. Following department of AAI will be carrying out the tender processing through **GeM portal**.

Department	Tender Details	Earnest Money Deposit (EMD)
Airports Authority of India, SGRDJ International Airport, Amritsar (Punjab) 143101, Technical Section.	Tender for “Hiring of Vehicles on Monthly Basis for CISF use at SGRDJ International Airport, Amritsar (for a period of 02 years 2022-24)”.	Rs. 3,95,683.00 However, exempted for eligible MSEs, having registration in relevant category, who will have to submit EMD declaration as per Annexure-VII.

EMD of the value of **Rs. 3,95,683.00** (Rupees Three Lakh Ninety-Five Thousand Six Hundred and Eighty Three only) shall be accepted either in form of DD/FDR or can be transferred on-line in Bank account of AAI, Amritsar.

For EMD through DD/FDR:

Demand draft/receipt of Fixed deposit from nationalized or scheduled bank (but not from cooperative or gramin bank) issued in favour of Airports Authority of India payable at Amritsar.

Original original EMD to be sent (preferably by India Post) to the Manager (Technical), Airports Authority of India, SGRDJ International Airport, Amritsar-143101 and should reach before the date & time of opening of Technical (Envelop-I). Tender of the tenderer whose EMD are not received by the time of the opening of Technical Bis of tender, their tenders will be summarily rejected. Any postal delay will not be entertained.

For EMD through On-line Transfer:

EMD amount can also be transferred in revenue bank account of AAI, Amritsar and details for same are as below: -

Name of Account Holder: AIRPORTS AUTHORITY OF INDIA

PAN No.: AAACA6412D

Name of Bank: STATE BANK OF INDIA

Address of Bank: AIR CARGO COMPLEX, RAJA SANSI, AMRITSAR

Bank Account No.: 30434604337

Bank MICR code: 143002019

IFSC code: SBIN0002455

Type of Account: CURRENT

Soft copy of EMD amount transfer transaction detail shall be submitted along with other documents in Technical bid for verification of same.

Refund of EMD:

The refund of EMD to bidders who fail to qualify the eligibility/technical criteria shall be initiated within 07 days of their rejection. For all bidders whose financial bids are opened, the refund of EMD except of L1 bidder shall be processed within 07 days of opening of the financial bid.

Bid of the tenderer who does not submit EMD in Technical bid on GeM portal, their bids may be summarily rejected at discretion of AAI.

6. **Bid Document:**

- 6.1 This document consists of three sections. The Bidder shall go through all these sections;

Section A: General Information and Guidelines (GIG)

Section B: General Conditions of contract (GCC)

Signature of the tenderer

Section C: Special conditions of the tender document (SCC)

Bidders shall comply with each clause of all the three sections.

- 6.2 The instructions in this document are binding on the bidder and submission of the bid shall imply unconditional acceptance of all the terms and conditions by the bidder.

7. Clarifications of Bid Documents:

- 7.1 Clarifications and other documents, if and when issued by AAI, shall be in relation to the tender and hence shall be treated as their extension.

- 7.2 AAI makes no representation or guarantee as to the completeness or accuracy of any response, nor does AAI undertake to answer all the queries that have been posted by the Bidders.

8. Period of Validity of Bids:

The Bids shall remain valid for **60 days** from the end date of submission of bids. AAI shall summarily reject a bid as non-responsive if found valid for a shorter period. Only in exceptional circumstances, AAI may request the bidder's consent for an extension to the period of bid validity. The request and the responses thereto shall be made in writing.

9. Post Tender Qualification for Technical Evaluation:

Apart from the eligibility conditions as specified in the tender, the following shall also be considered for the evaluation:

- 9.1 If any document submitted in 'Pre-Qualification cum Technical Bid' is found to be false or fabricated, black listing of the bidder as per AAI norms may be carried out.
- 9.2 Airports Authority of India reserves the right to reject any or all tenders, without assigning any reasons thereof, and to call for any other details or information from any of the bidder.

10. Composition of Bids and General Guidelines for bid process:

- 10.1 The Pre-qualification cum Technical bids will be opened online by AAI at the time and date as scheduled for the same. All the Statements, documents, Certificates etc., uploaded by the bidders shall be downloaded and verified for Pre-qualification cum Technical evaluation.
- 10.2 The clarifications, particulars, if any, required from the bidders, will be obtained through query provision available in GeM Portal.

11. Fleet of Vehicles & Their Valid Documents:

- 11.1 The Firm should submit list of Vehicles, with the details of Registration Number, Make, Model Year of Manufacture, Road Tax Paid upto, Insurance valid upto, Fitness Valid upto, Name of Owner or duly **Notarised Power of Attorney (POA)** (if vehicle is not in the name of tenderer/firm). While notarised POA is acceptable for participating in the tender process but, after award of work, duly registered POA (from the O/o registrar) should be submitted mandatorily (if vehicle is not in the name of tenderer/firm). In no case, new vehicle booking form / receipt will be accepted as a proof of owning the vehicle.
- 11.2 All the above vehicles (Para 2.4.1), should not be more than 02 years old (± 02 months) on the date of Opening of Technical Bids. The Vehicles should be registered in the **Commercial use** Category. Copy of RC Book with updated Fitness Certificate, RTO Tax, Insurance and Pollution under Control Certificate (if applicable) should be deposited along with the Pre-Qualification cum Technical Bid.

12. Pre-Qualification cum Technical Bid Submission:

The following documents shall be submitted on-line for Pre-Qualification cum Technical Bid evaluation:

- (i) Copy of GST Registration Number (GSTIN) of the Tenderer.
- (ii) Copy of the Earnest Money Deposit (EMD) amount transferred on-line 'or' copy of DD/FDR originally sent by post 'or' EMD declaration as per Annexure-VII along with copy of MSE certificate.
- (iii) Documentary proof of providing similar type of passenger vehicles to user agency as per eligibility criteria.
- (iv) Satisfactory Performance Certificate from any one of the user agencies.

- (v) Photo copy of duly audited, by Chartered Accountant with UDIN, Annual Reports/Balance Sheets/ Profit & Loss Accounts, from April 2019 to March 2022.
- (vi) Photo copy of Registration Certificate of PF and ESI issued by appropriate government authority or **undertaking**.
- (vii) Details and list of all 10 Vehicles with their Registration Numbers, Make, Model Year of Manufacture, Road Tax Paid upto, Insurance valid upto, Fitness Valid upto, Name of Owner or duly **Notarised Power of Attorney (POA)** (If, vehicle is not in the name of tenderer).
- (viii) Proof (self attested Photocopies) of all documents of vehicles as listed above and **Notarised Power of Attorney (POA)** (If, vehicles are not in the name of tenderer).
- (ix) Unconditional Acceptance of AAI's Terms & Conditions, as per enclosed Performa as per Annexure-I (i.e. declaration by Tenderer).
- (x) Undertaking by the Proprietor of the firm on firm's letter head that Proprietor/Partners of the Firm and Firm itself were not indulging in any criminal cases in the past as per Annexure-II.
- (xi) Affidavit regarding payment of minimum wage on Rs. 100/- Non-judicial stamp paper. (Annexure- VI)
- (xii) **Declaration by the Contractor/Tenderer:**
The following Declaration will be submitted by the Contractor/Tenderer along with his Pre-Qualification cum Technical Bid and on his company's letter head:
"I/We hereby declare that none of the members of my family or my/our relatives are relative of any employee of AAI and I/We also further declare that no Director/Employee of Airports Authority of India is/are a Director/ Partner of my/our Firm/ Company/ Partner / Proprietor".
- (xiii) Duly filled copy of "CHECK LIST" (as given on page no. 8 to 12 of this bid document).
- (xiv) Undertaking by the Proprietor of the firm on firm's letter head regarding debarment / blacklisting as per Annexure-VIII.

13. **Financial Bid Submission:**

- 13.1 Currency of quote shall be Indian Rupees.
- 13.2 It shall be clearly understood and noted that Financial Bid of the tender document is for pricing alone. No condition, whatsoever, shall be stipulated in this part.
- 13.3 The prices quoted by the bidder shall remain firm during the entire period of contract and shall not be subject to variation on any account, except statutory Indian Govt. taxes and levies.
- 13.4 Tenders, in which any of the particulars and prescribed information are missing or are incomplete, in any respect and/or prescribed conditions are not fulfilled, shall be considered non-responsive and are liable to be rejected. If the bidder gives wrong information in his tender, AAI reserves the right to reject such tender at any stage or to cancel the Contract, if awarded and **forfeit the Earnest Money Deposit/Security Deposit**.
- 13.5 AAI reserves the right to reject any or all tenders without assigning any reason. The Financial bids of the bidders who do not qualify in Technical bid evaluation shall not be opened. AAI also reserves the right, at its sole discretion, not to award any order under the tender called. AAI shall not pay any cost incurred in the preparation and submission of any tender or any cost incidental to it. The documentation submitted by tenderers shall not be returned.
- 13.6 As item of "Motorcycle" is not available on GeM, price for same to be quoted against item of "Hatchback". Similarly, for pick-up vehicle and Tempo Traveller vehicle, item of MUV has been selected due to their un-availability on GeM. Prices for vehicles to be quoted after thoroughly going through this bid document for required vehicle type, no. of drivers and modifications required on vehicles.

14 **Evaluation of Pre-qualification cum Technical Bids:**

- 14.1 To shortlist technically qualified bidders, the Pre-Qualification cum Technical bids shall be scrutinized by AAI to ensure whether the same are in conformity as per **Para 12 (i to xiv)** of GIG Section-A. For this purpose, the documents submitted by the bidders as required in clause 12

Signature of the tenderer

shall be scrutinized to ascertain whether these documents are in order and meet the requirement of AAI.

- 14.2 However AAI may seek clarification on technical details or any other information deemed necessary. Such queries raised on-line on GeM portal shall be replied on-line positively by the bidder, within the time specified, failing which the evaluation shall be done on the basis of the information available.
- 14.3 At no cost to AAI, as a part of Pre-Qualification cum Technical Evaluation, bidders participating in this tender may be required to demonstrate operational and technical requirements or specifications, at a location considered fit by bidder in consultation with AAI.
- 14.4 AAI shall evaluate the bids to determine whether they are complete, the documents have been properly signed and the bids are in order.
- 14.5 AAI will determine the substantial responsiveness of each bid to the Bid documents. For purposes of these clauses, a substantially responsive bid is one which confirms to all the terms and conditions of the Bid documents without material deviations. AAI's determination of bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence. A bid determined as substantially non-responsive will be rejected by AAI.
- 14.6 The bids received shall be evaluated by AAI to ascertain the complete scope contained in the tender document.

15. **Opening of the Financial Bids:**

- 15.1 Financial Bids of only those bidders who qualify in Pre-Qualification cum Technical bid evaluation shall be opened by AAI.
- 15.2 No correspondences / representations shall be entertained from the bidders after opening of Financial Bid of the Tender in tendering process.
- 15.3 Date of submission and opening of bids can be extended on sole discretion of the Competent Authority.

16. **Evaluation of Financial bids:**

- 16.1 The tenders shall be compared based on prices quoted by the bidders for Hiring of vehicles. **The amount indicated in the pricing schedule shall be taken for main tariff price comparison for work out L-1. The Rates for Extra Km, as per formula given by GeM, will not be considered for workout L-1 but, reason-ability of extra Km rates will be ensured (through negotiation) by AAI before award of work.**
- 16.2 AAI's decision in the evaluation process shall be final and binding on all Bidders.

17. **Award of contract:**

- 17.1 The acceptance of the tender shall be intimated to the successful bidder by AAI through letter/telephone/e- mail etc. in addition to generating contract on GeM portal.
- 17.2 AAI shall be the sole judge in the matter of award of contract and the decision of AAI shall be final and binding.

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Technical Bid, he will be asked to provide it through short fall documents / seek clarifications folder in GeM portal. The bidder shall upload the requisite clarification/documents with in time specified by AAI, failing which tender will be liable for rejection.

18. Consortium/Joint Venture companies shall not be permitted. No single firm shall be permitted to submit two separate applications.

If the entity participating in any of the tenders is a private or public limited company, partnership firm or proprietary firm and any of the Directors/Partners/Proprietors of such company is also a director of any other company or partner of a concern or a sole proprietor having established business with AAI and has outstanding dues payable to the Authority, then the said entity shall not be allowed to participate in AAI tenders.

CHECK LIST**(To be submitted by applicants along with Technical Bid on GeM Portal).****कार्य का नाम: एसजीआरडीजे अंतरराष्ट्रीय हवाई अड्डे, अमृतसर पर सी.आई.एस.एफ उपयोग के****लिए मासिक आधार पर वाहन किराए पर लेना (02 वर्ष की अवधि के लिए 2022-24)।****NAME OF WORK: - HIRING OF VEHICLES ON MONTHLY BASIS FOR CISF USE AT SGRDJ INTERNATIONAL AIRPORT, AMRITSAR. (FOR A PERIOD OF 02 YEARS 2022-24)**

1. Ref No.	2. Qualifying Criteria	3. Particulars	4. Enclosure Check List
01.	GST number (photo Copy of certificate enclosed)		Copy of GST registration enclosed: YES/NO
02.	Copy of EMD or declaration as per Annexure- VII		Enclosed: YES/NO
03.	Documentary proof of providing vehicles to user agency as per NIT. Three works of each of Rs. 39.57 Lakhs (without GST) OR (i) Two works of each of Rs. 49.46 Lakhs (without GST) OR (iii) One work of Rs. 79.14 Lakhs (without GST) in single contract of similar nature of works during last 07 years ending on previous financial year.	Details of the Three/Two/One work(s) as applicable Client: Work: Order No.& Dt.: 1. 2. 3. Cost: 1. 2. 3. Date of Completion: 1. 2. 3.	Copy of certificates enclosed: YES/NO
06a.	Where experience from Govt. organization or private clients?	Govt. Organization/Private Clients. (Tick which is applicable. In case experience of private client, TDS certificate from clients to be enclosed.)	TDS Certificate enclosed: YES/NO
06b.	Satisfactory Performance Certificate from any one of the user agencies.	Name of organization----- Period of Execution----- Amount Rs. -----	YES/NO
07.	TURNOVER: Annualized average financial turnover equivalent to Rs. 29.68 Lakhs (without GST) in Indian rupees during last three financial years (ending on March 2022).	Year INR (in Lakh) F.Y. 2019-20 Rs. ----- F.Y. 2020-21 Rs. ----- F.Y. 2021-22 Rs. ----- Average:	Proof of turn over enclosed (Abridged balance sheet & profit & loss A/C) YES/NO
9.	Registration of PF and ESI (Phto copy of both certificates		Registration Certificate of PF No...

Signature of the tenderer

	enclosed)		Registration Certificate of ESI No... (Both Photo copy enclosed) YES/NO
10.	List of 10 Vehicles with The details:		
10.1	Tata Altroz or Equivalent 2100 Km, 24 hrs., monthly hire basis		
10.1.1	Registration No.		
10.1.2	Model Year of Manufacturing		
10.1.3	Road Tax Paid upto		
10.1.4	Insurance valid upto		
10.1.5	Fitness valid upto		
10.1.6	Name of Owner		
10.1.7	Power of Attorney Duly Notarised. (If not in the name of Tenderer)		
10.2	M&M Bolero/TUV 300 or Equivalent 2800 Km, 24 hrs., monthly hire basis		
10.2.1	Registration No.		
10.2.2	Model Year of Manufacturing		
10.2.3	Road Tax Paid upto		
10.2.4	Insurance valid upto		
10.2.5	Fitness valid upto		
10.2.6	Name of Owner		
10.2.7	Power of Attorney Duly Notarised. (If not in the name of Tenderer)		
10.3	M&M Bolero/TUV 300 or Equivalent 2800 Km, 24 hrs., monthly hire basis		
10.3.1	Registration No.		
10.3.2	Model Year of Manufacturing		
10.3.3	Road Tax Paid upto		
10.3.4	Insurance valid upto		
10.3.5	Fitness valid upto		
10.3.6	Name of Owner		
10.3.7	Power of Attorney Duly Notarised. (If not in the name of Tenderer)		
10.4	M&M Bolero/TUV 300 or Equivalent 4000 Km, 24 hrs., monthly hire basis		
10.4.1	Registration No.		
10.4.2	Model Year of Manufacturing		
10.4.3	Road Tax Paid upto		
10.4.4	Insurance valid upto		
10.4.5	Fitness valid upto		

Signature of the tenderer

10.4.6	Name of Owner		
10.4.7	Power of Attorney Duly Notarised. (If not in the name of Tenderer)		
10.5	Tata 407 SFC or Equivalent 2000 Km, 24 hrs., monthly hire basis		
10.5.1	Registration No.		
10.5.2	Model Year of Manufacturing		
10.5.3	Road Tax Paid upto		
10.5.4	Insurance valid upto		
10.5.5	Fitness valid upto		
10.5.6	Name of Owner		
10.5.7	Power of Attorney Duly Notarised. (If not in the name of Tenderer)		
10.6	Tempo Traveller (12+1 seat) or Equivalent 1000 Km, 24 hrs., monthly hire basis		
10.6.1	Registration No.		
10.6.2	Model Year of Manufacturing		
10.6.3	Road Tax Paid upto		
10.6.4	Insurance valid upto		
10.6.5	Fitness valid upto		
10.6.6	Name of Owner		
10.6.7	Power of Attorney Duly Notarised. (If not in the name of Tenderer)		
10.7	Bolero Camper or Equivalent 400 Km, 24 hrs., monthly hire basis		
10.7.1	Registration No.		
10.7.2	Model Year of Manufacturing		
10.7.3	Road Tax Paid upto		
10.7.4	Insurance valid upto		
10.7.5	Fitness valid upto		
10.7.6	Name of Owner		
10.7.7	Power of Attorney Duly Notarised. (If not in the name of Tenderer)		
10.8	Hero HF Deluxe or Equivalent 2000 Km, 24 hrs., monthly hire basis		
10.8.1	Registration No.		
10.8.2	Model Year of Manufacturing		
10.8.3	Road Tax Paid upto		
10.8.4	Insurance valid upto		
10.8.5	Fitness valid upto		
10.8.6	Name of Owner		
10.8.7	Power of Attorney Duly		

Signature of the tenderer

	Notarised. (If not in the name of Tenderer)		
10.9	Hero HF Deluxe or Equivalent 2000 Km, 24 hrs., monthly hire basis		
10.9.1	Registration No.		
10.9.2	Model Year of Manufacturing		
10.9.3	Road Tax Paid upto		
10.9.4	Insurance valid upto		
10.9.5	Fitness valid upto		
10.9.6	Name of Owner		
10.9.7	Power of Attorney Duly Notarised. (If not in the name of Tenderer)		
10.10	M&M Bolero/TUV 300 or equivalent vehicle for ensuring stand-by vehicle availability.		
10.10.1	Registration No.		
10.10.2	Model Year of Manufacturing		
10.10.3	Road Tax Paid upto		
10.10.4	Insurance valid upto		
10.10.5	Fitness valid upto		
10.10.6	Name of Owner		
10.10.7	Power of Attorney Duly Notarised. (If not in the name of Tenderer)		
11.	Attested photo copies of all documents of vehicles listed above in para 10		Photo copy of all documents enclosed YES/NO
12.	Unconditional acceptance (Annexure-I)		On Firms letter head (Enclosed) YES/NO
13.	Undertaking for Criminal cases (Annexure-II)		On Firms letter head (Enclosed) YES/NO
15.	Declaration for relatives (On Firms letter head) as per GIG para 12(xii)		On Firms letter head (Enclosed) YES/NO
16.	Affidavit payment of minimum wage on Rs. 100/- Non-judicial stamp paper. (Annexure - VI)		Submitted. YES/NO
18.	Undertaking regarding Debarred/blacklist on Rs. 100/- Non-judicial stamp paper. (Annexure - VIII)		Submitted. YES/NO

Place:

Date:

Signature with Stamp
Authorized Signatory of the Firm/Contractor

Signature of the tenderer

DECLARATION

I/We (-----) hereby declare that the documents submitted/enclosed are true and correct. In case any document at any stage is found to be fake/incorrect, My/Our firm may be debarred / blacklisted. Also, my/our Earnest Money Deposit (EMD) may be forfeited.

Place:

Date:

Signature with Stamp
Authorized Signatory of the Firm/Contractor

भारतीय विमानपत्तन प्राधिकरण AIRPORTS AUTHORITY OF INDIA

अनुभाग-बी: करार की सामान्य शर्तें

SECTION -B: GENERAL CONDITIONS OF CONTRACT (GCC)

1. इस दस्तावेज की सारांश में दर्शाये गये कार्यों हेतु अध्यक्ष, भारतीय विमानपत्तन प्राधिकरण की ओर से निविदाएं आमंत्रित की जाती हैं।
Tenders are invited on behalf of the Chairman, Airports Authority of India for the work as mentioned in the summary of tender document.
2. निविदा निर्धारित प्रपत्र में भरी होनी चाहिए।
The Tender shall be in the prescribed form.
3. निविदाएं "दो बिड" की व्यवस्था के आधार पर निविदा आमंत्रण सूचना विवरण के अनुसार जेम पोर्टल पर आमंत्रित की जाती है।
Tenders are invited based on two bid system on GeM portal as detailed in NIT.
4. अनुबंध की अवधि दो साल की होगी जिसे भा.वि.प्रा. के विवेक पर अगले छह माह के लिए बढ़ाया जा सकता है।
The period of contract shall be for two years and extendable for further six months on the discretion of AAI.
5. एक ठेकेदार द्वारा समान कार्य के लिए एक से अधिक निविदा नहीं भरी जानी चाहिए।
A Contractor shall not submit more than one Tender.
6. दो या दो से अधिक प्रतिष्ठानों का कोई व्यक्ति स्वामित्व या साझेदार के रूप में उसी काम के निष्पादन में रुचि रखता है और निविदाएं भरता है तो ऐसी सारी निविदाएं निरस्त कर दी जाएंगी।
No two or more concerns/firms in which an individual is interested as Proprietor and/or Partner shall tender for the execution of the same works, if they do so, all such tenders shall be liable to be rejected.
7. निदेशक विमानपत्तन, भारतीय विमानपत्तन प्राधिकरण, अमृतसर अन्तरराष्ट्रीय हवाई अड्डा ही निविदा स्वीकार करने वाले अधिकारी होंगे और आगे इस अनुबंध के बाबत वही सक्षम प्राधिकारी होंगे।
The Airport Director, Airports Authority of India, SGRDJ International Airports Amritsar, shall be the Accepting Officer herein after referred to as such for this contract.
8. निविदाकर्ता द्वारा निविदा प्रस्तुत किए जाने का आशय यह होगा कि उसने इस सूचना एवं निविदा के सभी दस्तावेजों को पढ़ लिया है और किये जाने वाले कार्यों के क्षेत्र और विशिष्टियों, शर्तों, स्थानीय दशाओं एवं विशिष्ट कार्य निष्पादन की प्रकृति एवं वहन किये जाने वाले अन्य पहलुओं की उसे जानकारी है।
Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the job to be done and of conditions and local conditions and other factors bearing on the execution of the nature of specified job.
9. सभी दरें प्राइज बिड में दी जानी चाहिए।
All rates shall be quoted in Price Bid only.
10. इस मद दर निविदा में केवल दी गयी दरों पर ही विचार किया जायेगा। किसी भी निविदा में दी गयी दर से कम या अधिक प्रतिषत होने पर निविदा निरस्त किए जाने योग्य होगी।
In this item rate tenders, only rates quoted shall be considered. Any tender containing percentage below/ above the rates quoted is liable to be rejected.

11. निविदा स्वीकार करने वाला सक्षम प्राधिकारी संविदा देने की सूचना लिखित रूप में सफल बोलीकर्ता को देंगे। सफल बोलीकर्ता के साथ लिखित में संविदा करेंगे। सामान्यतः तकनीकी रूप एवं उपयुक्त न्यूनतम दर उद्धृत करने वाले योग्य एवं संस्तुत निविदाकर्ता को ही कार्यादेश जारी किया जायेगा। इस संबंध में स्वीकार करने वाले प्राधिकारी ही मुख्य निर्णायक होंगे। स्वीकार करने वाले प्राधिकारी न्यूनतम दरें मंजूर करने या कोई भी निविदा या उनके निर्णय का कारण देने के लिए बाध्य नहीं हैं।

Notification of award of contract will be made in writing to the successful bidder by the Accepting Authority. The contract will normally be awarded to the technically qualified and responsive Bidder offering lowest evaluated bid in technically are commonly conformity with the requirements of the specifications and contract documents. The Accepting Authority shall be the sole judge in this regard. The Accepting Authority does not bind himself to accept the lowest or any tender or to give any reason for his decision.

12. एक अनुक्रियाशील निविदाकार वो है जो मूल्य संधारित दरें प्रस्तुत करता है और निविदा की निबंधन एवं शर्तों एवं करार दस्तावेजों को बिना किसी मुख्य आशोधन के स्वीकार करता है।

A responsive bidder is one who submits priced bid and accepts all terms and conditions of the specifications and contract documents without any major modifications.

- 12.1 निविदा दस्तावेजों और विशिष्टियों में अपेक्षित मुख्य आशोधन जो कि काम पूरा करने की अवधि, गुणवत्ता, मात्रा को किसी प्रकार से प्रभावित करता है अथवा भारतीय विमानपत्तन प्राधिकरण के अधिकारों अथवा बोलीकर्ता के दायित्वों, जिम्मेदारियों को किसी प्रकार से सीमित करता है, निविदा की निबंधन एवं शर्तों में किसी प्रकार का आशोधन जो कि भारतीय विमानपत्तन प्राधिकरण को स्वीकार्य नहीं है को आशोधन करने के लिए मुख्य आशोधन माना जाएगा।

A major modification is one which affects in any way, the quality, quantity and period of completion of the work or which limits in any way the responsibilities OR liabilities of the Bidder or any right of AAI as required in the specifications and contract documents. Any modification in the terms and conditions of the tender, which are not acceptable to AAI, shall also be treated as a major modification.

- 12.2 निविदाकार को अनुक्रियाशील बोली देनी चाहिए, ऐसा नहीं करने पर उसकी निविदा निरस्त किए जाने योग्य होगी।

A tenderer shall submit a responsive bid, failing which his tender will be liable to be rejected.

13. निविदा स्वीकार हो जाने पर, निविदाकार या उसके प्रत्यायित प्रतिनिधि की जिम्मेदारी होगी कि वह भारतीय विमानपत्तन प्राधिकरण से आगे के निर्देश प्राप्त करे।

On acceptance of the tender, the contractor or his accredited representative(s) would be responsible for taking instructions from Airports Authority of India.

14. इस निविदा के संबंध में लगने वाले सभी कर निविदाकार द्वारा दिये जायेंगे, जिनकी कटौती स्रोत पर ही की जा सकती है। इस संबंध में भारतीय विमानपत्तन प्राधिकरण किसी भी प्रकार की दावेदारी पर विचार नहीं करेगा। ठेके की यह सूचना भी ठेका दस्तावेजों का एक हिस्सा होगी।

Taxes as applicable in respect of this contract shall be payable by the contractor and may be deducted at source. Airports Authority of India will not entertain any claim whatsoever in this respect.

15. यह निविदा प्रपत्र करार दस्तावेज/एग्रीमेंट का भाग होगा।

This tender document shall form part of the contract document/agreement.

16. सभी निविदादाता, निविदा पर हस्ताक्षर करने वाले व्यक्ति की क्षमता और प्राधिकार का उल्लेख अवश्य करेंगे।

All the tenderers must indicate the capacity & authority of the individual signing tender.

भारतीय विमानपत्तन प्राधिकरण AIRPORTS AUTHORITY OF INDIA

अनुभाग-सी : संविदा की विशेष निबंधन एवं शर्तें

SECTION –C: SPECIAL TERMS & CONDITIONS OF CONTRACT (SCC)

1. कार्य क्षेत्र में निम्नलिखित शामिल हैं:

Scope of work covers the following:

1.1 निम्नलिखित विवरण के अनुसार किराये पर वाहनों को उपलब्ध करवाना:-

- (i) 01 नं. टाटा ऐल्ट्रोज़ या समकक्ष वाहन नियमित आधार पर, 24 घण्टे प्रति दिन, 2100 किमी प्रति माह, माह के सभी दिन **मय 3.5 चालक** प्रति माह – मॉडल अप्रैल 2020 या उसके बाद का निर्मित। CASO, ASG द्वारा उपयोग हेतु।
- (ii) 01 नं. न्यूनतम 7 सीटर महिन्द्रा बोलेरो/टी यू वी 300 या समकक्ष वाहन नियमित आधार पर, 24 घण्टे प्रति दिन 2800 किमी प्रति माह, माह के सभी दिन **मय 3.5 चालक** प्रति माह – मॉडल अप्रैल 2020 या उसके बाद का निर्मित। GOs, ASG द्वारा उपयोग हेतु।
- (iii) 01 नं. न्यूनतम 7 सीटर महिन्द्रा बोलेरो/टी यू वी 300 या समकक्ष वाहन नियमित आधार पर, 24 घण्टे प्रति दिन 2800 किमी प्रति माह, माह के सभी दिन **मय 3.5 चालक** प्रति माह – मॉडल अप्रैल 2020 या उसके बाद का निर्मित। GOs, ASG द्वारा उपयोग हेतु।
- (iv) 01 नं. न्यूनतम 7 सीटर महिन्द्रा बोलेरो/टी यू वी 300 या समकक्ष वाहन नियमित आधार पर, 24 घण्टे प्रति दिन 4000 किमी प्रति माह, माह के सभी दिन **मय 3.5 चालक** प्रति माह – मॉडल अप्रैल 2020 या उसके बाद का निर्मित। ASG द्वारा Patrolling उपयोग हेतु।
- (v) 01 नं. टाटा 407 SFC या समकक्ष वाहन नियमित आधार पर, 24 घण्टे प्रति दिन 2000 किमी प्रति माह, माह के सभी दिन **मय 3.5 चालक** प्रति माह – मॉडल अप्रैल 2020 या उसके बाद का निर्मित। ASG द्वारा Pick-up उपयोग हेतु।
- (vi) 01 नं. न्यूनतम 12+1 सीटर टेम्पो ट्रेवलर या समकक्ष वाहन नियमित आधार पर, 24 घण्टे प्रति दिन 1000 किमी प्रति माह, माह के सभी दिन **मय 3.5 चालक** प्रति माह – मॉडल अप्रैल 2020 या उसके बाद का निर्मित। ASG द्वारा BDDS & Dog Squad उपयोग हेतु।
- (vii) 01 नं. महिन्द्रा बोलेरा केम्पर या समकक्ष वाहन नियमित आधार पर, 24 घण्टे प्रति दिन 400 किमी प्रति माह, माह के सभी दिन **बिना वाहन चालक के** – मॉडल अप्रैल 2020 या उसके बाद का निर्मित। ASG द्वारा QRT उपयोग हेतु।
- (viii) 01 नं. हीरो एच एफ डीलक्स या समकक्ष मोटरसाइकल नियमित आधार पर, 24 घण्टे प्रति दिन 2000 किमी प्रति माह, माह के सभी दिन **बिना वाहन चालक के** – मॉडल अप्रैल 2020 या उसके बाद का निर्मित। ASG द्वारा Dispatch Rider उपयोग हेतु।
- (ix) 01 नं. हीरो एच एफ डीलक्स या समकक्ष मोटरसाइकल नियमित आधार पर, 24 घण्टे प्रति दिन 2000 किमी प्रति माह, माह के सभी दिन **बिना वाहन चालक के** – मॉडल अप्रैल 2020 या उसके बाद का निर्मित। ASG द्वारा Dispatch Rider उपयोग हेतु।

नोट: बिना चालको वाले ठेके के वाहनों को ASG (CISF) द्वारा चलाया जाएगा।

Providing of vehicles on hire basis as per details given below: -

- i. 01 No. Tata Altroz or equivalent car, model April 2020 onwards on regular basis for 24 hrs. a day, 2100 Km per month and all days in a month with 3.5 drivers per month for use by Chief Airport Security Officer (CASO), Airport Security Group (ASG) at Amritsar Airport.

- ii. 01 No. Minimum Seven-Seater M&M Bolero/TUV 300 or equivalent vehicle, model April 2020 onwards on regular basis for 24 hrs. a day, 2800 Km per month and all days in a month with 3.5 drivers per month for use by Gazetted Officers (GOs), ASG at Amritsar Airport.
- iii. 01 No. Minimum Seven-Seater M&M Bolero/TUV 300 or equivalent vehicle, model April 2020 onwards on regular basis for 24 hrs. a day, 2800 Km per month and all days in a month with 3.5 drivers per month for use by Gazetted Officers (GOs), ASG at Amritsar Airport.
- iv. 01 No. Minimum Seven-Seater M&M Bolero/TUV 300 or equivalent vehicle, model April 2020 onwards on regular basis for 24 hrs. a day, 4000 Km per month and all days in a month with 3.5 drivers per month for Patrolling use by ASG at Amritsar Airport.
- v. 01 No. Tata 407 SFC or equivalent vehicle, model April 2020 onwards on regular basis for 24 hrs. a day, 2000 Km per month and all days in a month with 3.5 drivers per month for Pick-up use by ASG at Amritsar Airport.
- vi. 01 No. Tempo Traveller (Minimum 12+1 Seat model) or equivalent vehicle, model April 2020 onwards on regular basis for 24 hrs. a day, 1000 Km per month and all days in a month with 3.5 drivers per month for BDDS & Dog Squad use by ASG at Amritsar Airport.
- vii. 01 No. Bolero Camper or equivalent vehicle, model April 2020 onwards on regular basis for 24 hrs. a day, 400 Km per month, all days in a month and without driver for self-drive QRT use by ASG at Amritsar Airport.
- viii. 01 No. Hero HF Deluxe or equivalent motorcycle, model April 2020 onwards on regular basis for 24 hrs. a day, 2000 Km per month, all days in a month and without driver for self-drive Dispatch Rider use by ASG at Amritsar Airport.
- ix. 01 No. Hero HF Deluxe or equivalent motorcycle, model April 2020 onwards on regular basis for 24 hrs. a day, 2000 Km per month, all days in a month and without driver for self-drive Dispatch Rider use by ASG at Amritsar Airport.

Note: for vehicles hired without driver(s), the same will be driven by ASG (CISF) staff.

1.2 भाड़े वाले वाहनों का नियमित रख-रखाव

Regular maintenance of the hired vehicles.

- 1.3 किराये के वाहन को चालक एवं ईंधन उपलब्ध कराना, उपलब्ध कराए जाने वाले वाहनों के उपर नारंगी रंग की ऑब्स्ट्रक्शन बीकन लाईट प्रदान कराना, सर्दी के मौसम में सभी वाहनों पर पीले रंग की फॉग लाईट्स प्रदान करना एवं आवश्यकतानुसार भा.वि.प्रा द्वारा प्रदान किये जाने वाले वॉकी-टॉकी बेस सेट या अन्य उपकरण वाहनों में लगाए जाएंगे।

Provide fuel, driver for the hired vehicles. Also, amber colored flashing/rotating obstruction beacon light will have to be provided on top of all the vehicles provided along with yellow colored fog lights on vehicles for winter season. If required, walkie-talkie base sets, vehicle locator equipment or any other equipment (provided by AAI) essential for use of vehicle in operational area will have to be installed in the vehicles provided.

- 1.4 वाहन अच्छी स्थिति में, हर दिन अच्छी तरह से साफ-सफाई एवं सेनेटाईज़ की गई हो एवं उनका रखरखाव भली भाँति किया गया हो। वाहन में आरटीओ संबंधी दस्तावेज मय प्रदूषण प्रमाण पत्र, काम्प्रेहेन्सिव बीमा पालिसी, मिनी फायर एक्सटिंगुशर एवं प्राथमिक उपचार बॉक्स हमेशा रखने होंगे। सभी वाहनों में स्पीड गर्वनर उपकरण लगा होना अनिवार्य होगा।

Carrying out all type of daily and other Schedule Maintenances, all type Major OR Minor repairs, fueling of vehicles, Cost on account of change/replacement of any spare Parts, Tyres, batteries, Lubricants, maintaining of vehicles interior as per AAI's directive /standards, expenditures on account of Drivers salaries, their Uniform, ESI and PF, and also on account of obtaining and maintaining of road tax, all kind of permit, licenses, Insurances and any other Govt. Taxes and levies etc (except for which a specific clause/provision is mentioned in the Tender Form) The

vehicles should be in good working condition, hygienically cleaned, sanitised and well maintained every day. The vehicle should always have car perfume, valid RTO related documents, including PUC, Comprehensive Insurance Policy, Mini Fire Extinguisher and First Aid Box will be kept in the vehicle for unforeseen emergencies. Also, vehicle speed governor/speed limiting device must be installed in all vehicles.

- 1.5 अमृतसर हवाई अड्डा पर केंद्रीय औद्योगिक सुरक्षा बल, एयरपोर्ट सुरक्षा ग्रुप कार्यालय के दैनिक एवं परिचालन के सरकारी कार्य करने हेतु वाहनों को प्रयोग में लिया जाना है।

The vehicles are required for use at SGRDJ International Airport, Amritsar for CISF official and ASG duty.

- 1.6 मॉडल अप्रैल 2020 (± 02 माह) से पूर्व निर्मित वाहनों को स्वीकार नहीं किया जायेगा। वाहन संबंधित दस्तावेजों के साथ कमर्शियल रजिस्टर्ड होने चाहिये।

Any vehicle having month/year of manufacture prior to April 2020 (± 02 months) will not be accepted. The vehicles shall be with Commercial Registration with related documents.

- 1.7 किराये पर लिये गये सभी वाहनों को पूरे समय अर्थात् 24 घंटे ड्यूटी पर तैनात रहना होगा और गैर ड्यूटी के लिए बाहर ले जाने की अनुमति नहीं होगी सिवाए रख-रखाव कार्य हेतु जिसके लिए ठेकेदार को ऐवजी वाहन उपलब्ध कराना होगा।

All vehicles shall be under full time hire charter for 24 hrs duty and will not be allowed to go outside for performing non-official duty except for maintenance purpose where a substitute vehicle will have to be provided by contractor.

- 1.8 किसी वाहन के खराब हो जाने/उनके रखरखाव के एवज में अन्य कोई वाहन उपलब्ध करवाने हेतु निविदाकार को भारतीय विमानपत्तन प्राधिकरण से पूर्व अनुमति लेनी होगी।

The contractor shall take prior permission of AAI for substitution of any vehicle in case of breakdown/ maintenance.

- 1.9 अगर किसी कारणवश निविदाकार को किसी वाहन को बदलने की आवश्यकता हो तो वह निविदा की शर्तों के अनुरूप होने एवं भाविप्रा की स्वीकृति से ही बदला जा सकेगा। यह बदलाव छह माह में एक बार से अधिक स्विकार्य नहीं किया जा सकेगा।

If, for any reason the contractor needs to replace any vehicle, the same will be allowed not more than once in 06 months. Also, the vehicle should be as per conditions of tender and approval of AAI.

- 1.10 संविदा प्रस्तुत करने वाले के अपने स्वयं या फर्म के नाम पर वाहन हो अथवा फर्म अथवा निविदाकार के पक्ष में नोटरीकृत पावर ऑफ एटोर्नी। कार्य आवंटन के पश्चात, पंजीकृत पावर ऑफ एटोर्नी (रजिस्ट्रार कार्यालय से पंजीकृत) जमा कराना अनिवार्य होगा।

The intending contractor should own the vehicles in his name or of the firm or under duly notarised power of attorney in favour of the contractor. After award of work, registered power of attorney (duly registered from the O/o the Registrar) will have to be submitted mandatorily.

- 1.11 वाहन के दिन-प्रतिदिन संचालन के संबंध में समन्वय करने हेतु निविदादाता संपर्क अधिकारी/पर्यवेक्षक का नाम अवश्य दें।

Contractor must name his liaison officer/ representative to be available for coordination in connection with day to day running of the vehicle.

- 1.12 नियमित रूप से चलने वाले वाहन के खराब होने अथवा दुर्घटनाग्रस्त होने अथवा अन्य किसी तात्कालिक आवश्यकता से वाहन को वापस लेने पर निविदादाता तत्काल उसी प्रकार का वाहन उपलब्ध करवाने के लिए उत्तरदायी होगा। इस प्रकार के प्रतिस्थापन की सूचना भारतीय विमानपत्तन प्राधिकरण को उसी दिन प्रस्तुत करनी होगी।

In case of breakdown, accident or any other exigencies involving any regular vehicles, the contractor will be liable to provide replacement of the same with comparable quality immediately. The details of any such substitution shall be submitted to AAI, on the same day.

- 1.13 निविदाकार की जिम्मेदारी होगी कि समय-समय पर वाहनों को तैनात करने के लिए विनिर्दिष्ट किए गए समय का दृढ़ता से पालन करें।

It shall be the responsibility of contractor to adhere to the timings as specified from time to time for deployment of vehicles.

- 1.14 Any vehicle which may primarily be meeting the above age norms but the same if, not found to be in good mechanical and physical condition, having Dirty/bad Exteriors OR Interiors, Vehicle with Peeled Off Paint, Scratches, Dents on the Body, Torn/Dirty Seat Covers, worn out tyres, etc. will not be accepted.
- 1.15 During the Period of contract the mechanical and physical condition of the Vehicles will be in accordance to the directives of the Jt. General Manager (Ops./Tech.), AAI, SGRDJ International Airport, Amritsar OR his authorized Representative and his instructions will be binding to the Contractor.
- 1.16 निविदाकार अपने चालको के एयरपोर्ट प्रवेश पास, जो कि बीसीएस से जारी होगा, के लिए आवश्यक चरित्र प्रमाण पत्र एवं पुलिस सत्यापन का प्रबंध करेंगे तथा जो भी फीस आदि हो उनका भुगतान करेंगे। चालक का ड्राइविंग परमिट एवं एयरपोर्ट के प्रचालन क्षेत्र में वाहन प्रवेश परमिट का भी प्रबंध करेंगे तथा जो भी फीस आदि हो उनका भी भुगतान करेंगे।
- The Contractor shall arrange Character & Incident verifications & pay the fees required for Airport Entry Pass issued by BCAS and necessary Driving Permit from the concerned Airport officials in respect of his drivers & Vehicle Entry Permit for his vehicles & pay the fees as required for use of Vehicles inside Operational areas of the Airport, as applicable.
- 1.17 The Security Clearance and security programme in respect of the Agency and their Partner/Proprietor should be submitted before entering into the contract. If any criminal case against the agency, their Partner/Proprietor is found during the course of contract, the same will be terminated immediately and no Airport Entry Passes will be issued to their Proprietor and Staff which are engaged for duty. In such case Security Deposit shall be forfeited. The agency should submit the undertaking as per Annexure-II.
- 1.18 Following Modification works in vehicles will have to be done as per satisfaction of AAI, before commencement of work, by the contractor at his own cost: -

For BDDS & Dog Bus;

- i. Installation of 01 no. LED emergency/ strobe/ warning light bar (of aprox 1200mm length) with PA system mounted on roof top.
- ii. Installation of 02 nos. cages in which dogs can sit comfortably along with space for seating of 08 persons excluding driver.
- iii. The letters "BDDS DOG SQUAD" to be written, on all four sides of vehicle, in bold capital letters of suitable size so that it is conspicuous from distance.

For QRT vehicle;

- iii. Painting of complete exterior of QRT vehicle in yellowish green color.
- iv. Installation of 01 no. LED emergency/ strobe/ warning light bar (of aprox 1200mm length) with PA system mounted on roof top.
- v. Installation of 02 nos. benches with cushion in loading bay and provision of LMG mounting stand on roof top with tarpal cover over loading bay.
- vi. The letters "QRT" to be written, on three sides of vehicle, in bold capital letters of size 2" x 16" so that it is conspicuous from distance.

Penalty as deemed fit by AAI will be deducted from each month's bill if above modification works are not done by the contractor as per satisfaction of AAI.

2. लॉग बुक्स

LOG BOOKS

- 2.1 भारतीय विमानपत्तन प्राधिकरण द्वारा विभिन्न वाहनों के लिए संविदाकार को उपलब्ध करायी गई लॉग बुक में वाहन के चलने का सत्यापन करने के लिए किमी. का रिकार्ड रखें। अगर वाहन का माइलोमीटर खराब हो जाता है तो इस स्थिति में की गई यात्रा की दूरी भारतीय विमानपत्तन प्राधिकरण द्वारा सुनिश्चित की जायेगी तथा इस मामले में प्राधिकरण का फैसला ही अन्तिम एवं मान्य होगा। निविदाकार इस प्रकार के खराब माइलोमीटर (Milometer)की मरम्मत/बदली एक दिन में करेंगे या निर्धारित प्रतिदिन की दरें देय होंगी।

The log book provided by AAI, for the purpose of various vehicles will be maintained by the contractor to record km covered for verification. In case of failure of odometer / km reader, the actual distance traveled shall be assessed by AAI, whose decision in this regard shall be final and

binding. The contractor shall repair/ replace such km reader with in one day or otherwise pro-rata Km per day will be paid.

- 2.2 The contractor/his drivers shall always maintain all valid & desirable documents/records with them at the work site & provide them for verification/inspection of the authority concerned whenever demanded.
- 2.3 Contractor OR his employee at site will maintain the log book of the vehicle for daily deployment. This log book should be every day got signed by the user of CISF & which will be used as base for release of contractor's monthly payment.
- 2.4 It is the responsibility of the contractor to safe guard the log books and to properly/correctly fill up the entries of all the columns in the log books on completion of each trip and get it signed by the user.
- 2.5 The Original log books with one photo copy of the same will be deposited with AAI at the end of the Month alongwith Contractor's bills for payment.

3. Inspection of site:

The Contractor shall be deemed to have satisfied himself as to the nature of the site of work, local facilities of access availability etc. and all other matters affecting his prices for the execution and completion of work. He is required to make himself fully acquainted with the nature and scope of works to be carried out.

4. Sufficiency of tender:

The contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works to be carried out which would cover all his obligations under the contract, and all matters and things necessary for the proper completion and maintenance of the works to be carried out.

5. निविदाकार, उनके प्रतिनिधि, एजेंट एवं कर्मी :

Contractor's Representatives, Agents and workmen:

- 5.1 निविदाकर्ता को निविदा के साथ चैक लिस्ट में वाहनों का पूर्ण विवरण प्रस्तुत करना होगा।
The contractor should furnish full particulars of the vehicles in Check List along with the Tender.
- 5.2 समय-समय पर लागू कानूनों के तहत आय कर एवं अन्य करों की कटौती अधिनियम में की गई व्यवस्थाओं के अनुसार निविदाकर्ता के बिल से कर ली जाएगी।
Income tax or any other taxes as applicable from time shall be deducted as per provisions of the act from the bill of contractor.
- 5.3 मोटर वाहन अधिनियम के लागू होने की तिथि से बनाये गये नियमों के अधीन सभी बाध्यताओं और प्रतिबंधों के अनुपालन की जिम्मेदारी निविदाकार की होगी।
Contractor shall be responsible for compliance with all obligations and restrictions imposed under the Motor Vehicle Act and rules made there under as applicable on date.
- 5.4 निविदाकर्ता द्वारा वाहनों पर नियुक्त किए गए कार्मिकों के द्वारा हवाई अड्डे के प्रचालन क्षेत्र के अन्दर अथवा प्रचालन क्षेत्र के बाहर किए गए किसी कार्य/दुर्घटना के लिए निविदाकर्ता जिम्मेदार होगा।
The contractor shall be responsible for the acts/and accidents committed by the person employed by him either inside or outside operational area of Airport.
- 5.5 इस संविदा के द्वारा दिए गए कार्य की वजह से संविदाकार के कार्मिकों के द्वारा तृतीय पार्टी अथवा केन्द्रीय प्राधिकारी अथवा किसी भी राजनीतिक उपसंभाग के द्वारा उठने वाले सभी दावों, मुकदमों अथवा कार्यवाही, कानूनों, विनियमों अथवा अपेक्षाओं का उल्लंघन निविदाकार के द्वारा किये जाने से भारतीय विमानपत्तन प्राधिकरण के विरुद्ध केन्द्रीय, राज्य सरकार अथवा स्थानीय प्राधिकारियों के द्वारा पेनल्टी लगायी जाती है तो उसकी देयता से होने वाली क्षति की पूर्ति और अपने को निरपराध साबित करने के लिए संविदाकार प्रतिवाद करेगा।
The contractor shall defend, indemnify and hold harmless from any liability of penalty which may be imposed by the central, state or local authorities by reason of any violation by the contractor or such laws, regulation or requirements and also from all claims, suits or proceedings that may be brought against the AAI arising under, growing out of or by reason of the work provided for by

this contract whether brought by employees of contractor, by third parties or by central authority or any political subdivision thereof.

- 5.6 The contractors shall employ only Indian Nationals and verify their antecedents and loyalty before employing them on the work. He shall ensure that no person of doubtful antecedent and nationality is in any way, associated with the works.

6 **Bye Laws:**

The contractor shall comply with all bye-laws and regulations of local and other statutory Govt. authorities having jurisdiction over the works to be carried out/services to be provided and shall be responsible for payment of all fees and other charge and for giving and receiving of all necessary notices and keep the Jt. General Manager (Ops./Tech.) or his successor in the office, informed of the said compliance with the bye- laws, payment made notices issued and received.

7. **Rates:**

- 7.1 The quoted rates will be free from all rise & fall in the market rates throughout the validity of the contract except for variation in Government duties, levies & taxes as applicable on time and will be paid on actual. (**Also, please refer to “Fuel” clause**).
- 7.2 Rates should be valid for acceptance for 60 days after submission of Bids.

8. **Acceptance of Abnormally low quoted bid (Capital & Revenue Expenditure Contract)**

Wherever the quoted amount of the lowest bidder is lower than the justified/estimated cost by more than 25%, lowest bid can be termed as abnormally low quoted bid (**ALQB**). Processing of such bid shall be as follows: -

- 8.1 The bid processing manager shall seek from lowest bidder, a Bank guarantee amounting to 10% of the difference between 75% of the justified cost and the cost quoted by the bidder. This bank gurantee shall be termed as Quality Protection Bank Guarantee (**QPBG**) and shall be over and above the normal bank guarantee and shall be valid up to the completion of the work.
- 8.2 The lowest bidder to submit the QPBG within 10 days of issue of letter from bid manager.
- 8.3 On receipt of QPBG from the lowest bidder, the bid processing manager shall submit the case to the officer competent to accept the tender as per delegation of powers.
- 8.4 In case of percentage rate tenders QPBG shall be asked for 10% of the difference between 75% of the justified/estimated cost the corresponding cost worked out on the basis of percentage quoted by the lowest bidder.
- 8.5 The QPBG for any tender shall be as fixed amount as one-time measure and will not vary at any stage during the currency of the work or contract.
- 8.6 The justified cost worked out by AAI shall be final and binding on the contractor.
- 8.7 In case of labour intensive ALQB like MESS, Annual maintenance contract for supply of labourers, Operation & Maintenance contract and other similar works, contractor shall transfer/deposit salary of the individual worker to their bank account which should be linked with AADHAR and a statement is to be submitted to AAI alongwith each running bill and final bill.
- 8.8 In case the lowest bidder fails to submit QPBG within stipulated time, as decided by Bid manager or contractor does not transfer/deposit salary of the individual worker to his/her bank account which should be linked with AADHAR and do not submit statement to AAI as the case may be the tender Shall be rejected/foreclosed and EMD/SD collected till date shall be forfeited.
- 8.9 In case of non-execution/completion of the work, QPBG and EMD/SD collected till date shall be forfeited.

9. जुर्माने (निम्नानुसार होंगे अथवा GeM SLA के अनुसार जो भी अधिक हो)

PENALTY (will be as follows or as per GeM SLA whichever is higher)

- 9.1 किसी वाहन के खराब होने पर निविदाकार तत्काल एक घण्टे के अन्दर दूसरा वाहन उपलब्ध करवायेगा। वाहन उपलब्ध करवाने में पहले 02 घण्टे के लिए असफल रहने पर इस प्रकार की हरेक घटना पर प्रति घण्टे भारतीय विमानपत्तन प्राधिकरण रुपये 100/- की कटौती करने का हकदार होगा जो कि अधिकतम रुपये 500/- प्रतिदिन होगी।

In case of breakdown of any vehicle, the contractor shall immediately replace the vehicle within one hour. Failure to replace the vehicle after initial 02 Hrs, will entitle AAI to deduct an amount of Rs. 100/- per hrs, per vehicle subject to max of Rs. 500/- per day from the monthly bills/security deposit or any other dues of the Contractor, at each such occasion.

- 9.2 मांगे गये वाहन समय पर रिपोर्ट न करके 30 मिनट से अधिक की देरी पर रिपोर्ट करता है तो टेन्डर देने वाला इस प्रकार की हरेक घटना के घटने पर भारतीय विमानपत्तन प्राधिकरण को रुपये 150/- की राशि अदा करेगा जो कि उसके मासिक बिलों / जमानत राशि या अन्य किसी बकाये से काट ली जाएगी।

In case the vehicle reports later than by 30 minutes of the time, it was requisitioned for, the tenderer shall pay an amount of Rs. 150/- for each occurrence to the AAI and the amount will be deducted from the monthly bills/ security deposit or any other dues.

- 9.3 यदि वाहन किसी दिन रिपोर्ट नहीं करता है/ नहीं आता है तो उस दिन भाड़े पर लिए गए भाड़े की औसत दर के अतिरिक्त रुपये 500/- का दण्ड भी लगाया जाएगा।

In case the vehicle does not report at all on any day a sum of Rs. 500/- will be imposed as penalty in addition to deduction of pro-rata hiring charge for the day.

- 9.4 वाहन का उपयोग करने वाले व्यक्ति को बिना बताये यदि ड्राइवर कार्यस्थल से गायब रहता है तो ऐसे प्रत्येक अवसर के लिए रुपये 50/- की पेनल्टी लगाई जायेगी।

If a Driver while on duty misses from the site without intimation to the user, penalty of Rs. 50/- will be imposed per occasion and the will amount be deducted from the monthly bills/ security deposit or any other dues.

- 9.5 निविदाकार मांगे गये वाहन उपलब्ध करवाने में असमर्थ रहता है तो भारतीय विमानपत्तन प्राधिकरण को अधिकार होगा कि मांगे गये वाहन बाजार से मंगवा ले और निविदादाता द्वारा दी गई सहमति से अधिक दरों पर वाहन मिलते हैं तो अतिरिक्त दी जाने वाली राशि की वसूली निविदाकार के मासिक बिलों से/ जमानत राशि से कटौती कर ली जाएगी। भारतीय विमानपत्तन प्राधिकरण द्वारा इस संबंध में बताई गई राशि अंतिम होगी और निविदाकार उसे मानने के लिए बाध्य होगा।

In case the contractor fails to provide the vehicle requisitioned, the AAI reserves the right to hire such number of vehicles, as requisitioned from the market and the additional amount, if any, over and above the rates agreed to by the tenderer will be deducted out of the monthly bills/ security deposit payable to the contractor. The amount stated by AAI shall be final and binding on the contractor.

- 9.6 निविदाकार द्वारा उपलब्ध करवाये गये वाहन सड़क पर चलने के योग्य अथवा अच्छी हालत में नहीं होने की दशा में भारतीय विमानपत्तन प्राधिकरण को अधिकार होगा कि वह ऐसे वाहनों को उपयोग में न ले। यदि वाहन उपयोग में ले लिया जाता है तो निविदाकार द्वारा उद्धृत की गई दर की आधी दर पर अनुपातिक दर के आधार पर भुगतान किया जाएगा।

In case the tenderer provides the vehicle, which is not roadworthy and in good condition, the AAI reserves the right to may OR may not use such vehicle. If the vehicle is used, Payment of the same will be made at half of the contracted rate on pro-rata basis.

- 9.7 If the contractor provides a vehicle which has a Mechanical fault OR does not meet to the directions of Jt. General Manager (Ops./Tech.) or his successor, the Contractor shall withdraw that Vehicle and make good of said default within reasonable time of 10 days.

In such an event a reasonably good replacement (permanent or temporary) of existing vehicle will be provided by the contractor to the AAI till return of existing Vehicle.

- (a) If the performance of the contractor is not found satisfactory in the opinion of AAI or in case of any failure of contractual obligations, the AAI reserves the right to cancel the contract and to forfeit security deposit of the contractor. The AAI further reserves the right to recover from the contractor any amount which may become due to the AAI even after adjustment from the security deposit.
- (b) The Contractor will be required to provide reasonably good replacement (permanent or temporary of existing vehicle to the AAI in case he withdraws the Vehicle for any Technical Failure (repairs of which may warrant more than 02 hrs), for the purpose of road Fitness and for other such purpose etc. failing to do so would attract deductions as per clause (9.5) above.
- 9.8 In case if any time a vehicle does not run for want of fuel a penalty @ Rs 100/- per hrs to till it is made Operational along with pro-rata deductions for the un – done duty portion will be made.
- 9.9 यदि निविदाकार महीने में 07 दिन वाहन उपलब्ध कराने में असमर्थ रहता है या निविदाकार द्वारा किया गया काम भारतीय विमानपत्तन प्राधिकरण की दृष्टि से संतोषजनक नहीं है या संविदा पर दिए गए कार्यों को करने में असफल रहता है तो भारतीय विमानपत्तन प्राधिकरण ठेके को निरस्त करने और जमानत राशि (Security Deposit) के समायोजन के पश्चात् भी निविदाकार की तरफ प्राधिकरण की यदि कोई देय राशि शेष रह जाती है तो प्राधिकरण उस राशि की भी वसूली करने के लिए अधिकृत होगा।
If the contractor makes default in replacement of vehicle for a period of 07 days in a month or performance of the contractor is not found satisfactory in the opinion of AAI or in case of any failure of contractual obligations, the AAI reserves the right to cancel the contract and to forfeit security deposit of the contractor. The AAI further reserves the right to recover from contractor any amount which may become due to the AAI even after adjustment from the security deposit.
- 9.10 The contractor shall be responsible for any damage caused to any equipment /building of AAI due to the negligence of the staff. The same shall be made good by the contractor at his cost.

10. Contractor's obligations & Liabilities (Staff/Driver/Manpower):

- 10.1 The contractor will comply with /obey /abide by the provisions of the labour laws which are in force such as contract labour (Regulation and Abolition) Act 1970, Contract labour (Regulation and Abolition) central rules 1971, workmen's compensation Act 1923, Child Labour (prohibition and Regulation) Act 1986, Minimum Wages Act, 1948, Minimum Wages (Central) Rules 1950, Payment of Wages Act 1936, Employees Liability Act, 1938, or the modifications thereof or any other laws relating thereto and the rule made there under and their amendments made from time to time.
- 10.2 The contractor shall comply with all the provisions of the Employees Provident Fund & Misc. Provisions Act. 1952 and ESI Act, 1948, amended from time to time and rules framed there under.
- 10.3 The contractor shall on award of the contract, furnish the list containing names and addresses of his staff along with police verification report of each workman so as to enable the AAI to check the character and antecedents and to provide temporary permits to operate within the restricted area(s). The contractor shall get AAI's approval for the staff to be engaged.
- 10.4 If the AAI will have the right to reject the presence of any of the Contractor Employee / Driver of the contractor having antecedent conduct, behavior OR if found to be of doubtful character. The contractor will have to replace him as per AAI advice.
- 10.5 Total 21 nos. of drivers each month (i.e. including reliever) have to be provided for this work by the contractor and the contractor must ensure that in any case the wages paid to each of the drivers should not be less than minimum wages as prescribed by CLC for Class B city (Amritsar) and to be paid up to seventh of every month. The current rate of **minimum wage for skilled driver** (w.e.f. 01.04.2022) as prescribed by CLC for Class B city (Amritsar) is **Rs. 734.00 per day** including VDA. In case of non-payment of salary as per minimum wages by contractor, penalty will be levied as deemed fit by AAI.

- 10.6 Payment to all the drivers deployed for Services for above said work by the contractor should be made on or before 7th of each month directly in the respective bank account of drivers and self attested bank statement showing salary deposited must be submitted every month along with bill.
- 10.7 EPF & ESI (employer contribution & administrative charges), Bonus and extra payment for 03 National Holidays paid to the drivers will be reimbursed by AAI to contractor after verification on basis of submission of documentary evidence i.e. copy of ECR for PF & ESI and copy of bank transfer statement for Bonus and National Holiday payment with detailed statement of each manpower. **The contractor must pay employer part of PF @ 12% on actual payment to each driver and must pay employer part of ESI @ 3.25% on actual payment to each driver which will be verified on submission of documentary evidence. If EPF/ ESIC contributions are not paid by the contractor, AAI reserves the right to withhold complete 26% for PF & 6% for ESI from total amount of bill for that particular month.**
- 10.8 The contractor shall intimate PF and UAN account number and ESI registration number for his all employees after award of work and shall have continue valid PF account number and ESI registration number till actual completion of contract.
- 10.9 **The contractor must pay bonus @ 8.33% on actual payment to each driver** which will be verified on submission of documentary evidence. In case of non-payment of Bonus by contractor, penalty will be levied as deemed fit by AAI.
- 10.10 If at any point of time during currency of contract awarded to the successful firm, rate of minimum wages including VDA (mentioned above in para 10.5) payable to drivers falls lower than minimum wage including VDA declared by appropriate Government Authority, contractor may submit necessary application for revision of rate of minimum Wage including VDA and related statutory contributions by AAI (percentage of Wage including VDA in respect of ESI, EPF and Bonus excluding contractor service charge) to the Jt. General Manager (Ops./Tech) O/O the Airport Director, Amritsar and only the difference will be reimbursed to the contractor without any change in contractor profit. Contractor must ensure payment of minimum wage to manpower provided for this work and related statutory contributions (ESI, EPF and Bonus) by AAI and contribution by each person & deposition with appropriate Government Authorities as per prevailing laws during currency of contract.

11 Drivers:

- 11.1 Drivers should not leave his duty place without handing over the charge to the next duty driver.
- 11.2 The Drivers should always be in possession of their required valid Driving license and other statutory Govt. permit, R.C. Books etc. (in original). The Contractor will be required for arranging character and Antecedents Verification of his drivers and employees from the local Police / designated State Authority on his own expenditure. Such Character and Antecedents verification proof document copies will be deposited with their Application forms for issue of Security Clearance, Airport Entry Pass (AEP), Aerodrome Driving Permit (ADP) and also for any other work which may be warranted under scope of works.

UNIFORM: -

- 11.3 स्टाफ हमेशा स्वच्छ वर्दी में हो एवं सदव्यवहारी होना चाहिए और वर्दी नहीं पहनने पर प्रति चालक प्रति दिन रु. 50/- की दर से हर माह के बिल से वसूली की जाएगी। सभी चालक जो ड्यूटी पर तैनात किये जाएं उनसे सम्पर्क करने के लिए मोबाइल फोन उपलब्ध करवाये जाएं। सभी चालकों को ठेकेदार द्वारा हर वर्ष वर्दी अनिवार्यतः प्रदान करनी होगी (जिसमें 02 शर्ट, 02 ट्राउजर एवं एक जोड़ी काले जूते मय 02 जोड़ी जुराब, सर्दियों में एक जर्सी तथा एक हाई विसिबिलिटी रिफ्लेक्टिव जैकेट शामिल होंगे)। वर्दी का रंग भा.वि.प्रा. के अनुमोदन से तय होगा। ठेकेदार को, कार्य प्रारंभ होने के एक माह में, सभी वाहन चालको को वर्दी प्रदान करनी होगी अन्यथा रु. 200/- प्रति सप्ताह प्रति चालक की दर से हर माह के बिल से वसूली की जाएगी।

The staff should always be decently dressed in uniform provided by contractor and be well behaved and for not wearing of uniform a penalty of Rs.50/- per driver per day will be recovered from each month's bill. All the drivers on duty should be provided with a mobile phone for communication. Uniform to drivers must be provided by contractor every year (including 02 Shirts, 02 Trousers, One pair Black Shoes along with 02 Pair of Socks, One Jersey in Winter Season & One High Visibility Reflective Jacket). Uniform colour should be as per AAI approval is strongly desirable. Contractor will have to provide uniform to

all drivers within a month of commencement of work else, a penalty of Rs.200/- per driver per week will be recovered from each month's running bill.

- 11.4 Drivers provided should be capable to interact on walkie-talkie and if any complaint is received from ATC tower regarding the same, the concerned driver will have to be replaced with a suitable one.

Note: - The successful bidders on award of **Letter of Intent/Work Order**, will have to obtain & maintain "Airport Vehicle Entry Permit" for all his Vehicles, "Aerodrome Entry Permit" and "Airport Driving Permit" for his drivers issued by BCAS and Airport GFS/Security respectively OR by a Department which will be designated for such works, on his own expenses throughout the currency of the contract.

He will also produce Security Program and Security Clearance in the name of his Agency and his Proprietor/Partners and obtain Airport Entry Passes for his vehicles, Supervisor and Drivers from Bureau of Civil Aviation Security on his own expenditure and maintain them throughout the currency of the contract.

- 11.5 No driver will be allowed to be continuously on duty for more than a day. If, for any reason, reliever does not report on duty, the on-duty driver may be asked to go off duty and penalty will be applicable on concerned vehicle as per clause 9.3 of PENALTY.

12. Vehicle Insurance/permit/License/Passes Etc:

All taxes, duties, levies, licenses, RTO formalities, Airport Entry Permit/Pass, Insurances of vehicles, Permits, Vehicle fitness certificates, Pollution under Control Certificates etc., for the vehicles shall be the liability of the contractor who should keep them alive during the currency of the contract and by his own expenditure. Under no circumstances, AAI will bear any such expenditure.

13. कामगारों का जीवन-बीमा

WORKMAN'S INSURANCE

- 13.1 जी सी सी के सह खण्डों और क्षतिपूर्ति खण्डों तथा निविदाकार की बाध्यताओं पर प्रतिकूल प्रभाव डाले बिना ठेके के सफलता पूर्वक सम्पन्न होने तक सभी कामगारों का अपनी लागत और पहल से पंजाब राज्य में या अथवा भारतीय विमानपत्तन प्राधिकरण में समय-समय पर लागू कामगार क्षतिपूर्ति अधिनियम व अन्य औद्योगिक विधानों के अधीन किसी भी राष्ट्रीयकृत इश्योरेन्स कम्पनी से इश्योरेन्स करवाना होगा और कामगार की मृत्यु, चोट या दुर्घटना होने पर अथवा रोजगार के संबंध में क्षतिपूर्ति के भुगतान के लिए व्यवस्था करता है। कामगार की इस प्रकार की क्षतिपूर्ति जीवन बीमा पॉलिसियों का प्रति व्यक्ति मूल्य एक लाख रुपये से कम का न हो। यह समझ लेना चाहिए कि इस प्रकार की सीमा केवल इश्योरेन्स के लिए है न कि ठेकेदार की किसी प्रकार की बाध्यता को सीमित कर सकेंगे और यह जी सी सी के अधीन सह-खण्डों के अन्तर्गत है। आदेश दिए जाने के 30 दिन के अन्दर-अन्दर निविदाकर्ता इश्योरेन्स करवा कर सत्यापन के लिए प्रस्तुत करेगा।

Without prejudice to the contractors liabilities and indemnity clause and associated clauses of the General terms and Condition of Contract, the contractor shall at his own cost and initiative at all times upto the successful completion of the contract take out and maintain Life insurance cover from any Nationalized Insurance Company under the workmen's compensation Act or any other act and any other industrial legislation from time to time applicable in the state of Punjab and / or at AAI providing for payment for compensation to workmen in the event of death, injury or accident to workmen in the course of or in connection with employment, Such policy(ies) in respect of workmen compensation insurance to be of value of not less than Rupees One Lakh per person, it is being understood that such limit is specified only for the purpose of insurance, and shall not otherwise in any manner limit the contractor's liability and associated clauses there under of the GCC. **The insurance cover shall be taken within 30 days of issue of order and will be produced for verification by AAI.**

14. दरों में परिवर्तन

संविदा में दी गई दरे 24 माह के लिए नियत होंगी एवं कार्यादेश के बाद जब भी भारत सरकार ईंधन की कीमत बढ़ाने/घटाने की घोषणा करती है तो तदनुसार निविदाकार को ईंधन की मद में भुगतान की जाने वाली राशि भी, निम्न फार्मूले के आधार पर बढ़ायी या घटायी जायेगी और ईंधन की दर बढ़ाना, केवल आंतरिक दह इंजन वाले वाहनों पर लागू होगा: –

- टाटा ऐल्ट्रोज या समकक्ष वाहन के लिए = $\frac{\text{तय किमी} \times \text{आर2}-\text{आर1}}{17}$
- बोलैरो/टी यू वी 300 या समकक्ष वाहनों के लिए = $\frac{\text{तय किमी} \times \text{आर2}-\text{आर1}}{14}$
- टाटा 407 या समकक्ष वाहन के लिए = $\frac{\text{तय किमी} \times \text{आर2}-\text{आर1}}{9}$
- टेम्पो ट्रेवल्लर या समकक्ष वाहन के लिए = $\frac{\text{तय किमी} \times \text{आर2}-\text{आर1}}{9}$
- बोलैरो कैम्पर या समकक्ष वाहन के लिए = $\frac{\text{तय किमी} \times \text{आर2}-\text{आर1}}{9}$
- हीरो एच एफ डीलक्स या समकक्ष वाहनों के लिए = $\frac{\text{तय किमी} \times \text{आर2}-\text{आर1}}{50}$

{आर2= अमृतसर में उस माह की औसत ईंधन दर PSU पंप पर, आर1= अनुमान हेतु ली गई ईंधन की दर (डीजल=Rs.93.54, पेट्रोल=Rs.104.87)}। पेट्रोल ईंधन की दर केवल मोटरसाईकल हेतु लागू होगी और अन्य सभी वाहनों के लिए डीजल ईंधन की दर लागू होगी।}

15. VARIATION OF RATES

- (i) Diesel/Petrol (Fuel) for the vehicles will be provided by the contractor. Vehicle fuel tank should always carry sufficient stock of fuel failing which penalty will be imposed as per the relevant **Penalty Clause**.
- (ii) In case of any hike in the market in the cost of Fuel, the AAI will compensate to the contractor by allowing him per Km fuel cost difference. Fuel difference/increase will be paid by AAI only for vehicles running on internal combustion engine.

Similarly, the AAI will deduct per km. fuel cost difference from the bills of the contractor in case of any de-escalation in the market prices of fuel. The cost of fuel at a PSU hold petrol pump/Out let will be taken into consideration for this purpose and the Escalation/De-escalation will be worked out as under. The main tariff rates quoted shall remain firm for 24 Months and only fuel escalation/de-escalation shall be calculated as under from the date of award of work order: -

- For Tata Altroz or equivalent vehicle = $\frac{\text{Km used} \times \text{R2}-\text{R1}}{17}$
- For Bolero/TUV300 or equivalent vehicles = $\frac{\text{Km used} \times \text{R2}-\text{R1}}{14}$
- For Tata 407 pick-up or equivalent vehicle = $\frac{\text{Km used} \times \text{R2}-\text{R1}}{9}$
- For Tempo Traveller or equivalent vehicle = $\frac{\text{Km used} \times \text{R2}-\text{R1}}{9}$
- For Bolero Camper or equivalent vehicle = $\frac{\text{Km used} \times \text{R2}-\text{R1}}{9}$
- For Hero HF Deluxe or equivalent vehicle = $\frac{\text{Km used} \times \text{R2}-\text{R1}}{50}$

{R2= Rate of fuel taken as reckoning month's average rate at PSU pump in Amritsar & R1= Rate of fuel as taken in estimation (Diesel Fuel=Rs. 93.54 & Petrol Fuel=Rs. 104.87). Petrol fuel difference will be applicable only for motorcycles and for remaining vehicles, only Diesel fuel difference will be applicable.}

16. भुगतान**PAYMENTS:-**

- 16.1 (i) On submission of monthly bills (in triplicate), duly signed/verified and completed in all manner, the AAI will process and release the payment thereof (by Electronic Money transfer directly to the account of contractor) within fortnight subject to Undisputed claim. The payment will be made to the contractor after deduction of any OR all dues, penalties, taxes, duties, levies and other obligations which would be liable to be deducted from the Contractor under the provisions of the contract.
- (ii) Delay on account of incomplete/late submission/Non-verification of bills by user etc. will be the responsibility of the contractor.
- (iii) Bills should be written properly and in easy to understand format/language. Bills with any kind of over writings cause unnecessary delay in processing. Delay on such accounts shall be the responsibility of the contractor only.
- (iv) While computing the distance in Km, the distance covered for taking the vehicle for repair, re-fueling, RTO Passing etc. will not be taken in to consideration i.e. the number of kms that are covered furtherance of performing the schedule duty will not be taken in to consideration.
- (v) In case of failure of km reader / odometer, the actual distance traveled shall be assessed by AAI, whose decision in this regard shall be final and binding. The contractor shall repair/replace such km reader with in one day or otherwise pro-rata km per day will be paid.
- (vi) Failure in making good / replacing the defective Km reader would attract a penalty of Rs. 100/- per day after consideration of 03 days relaxation for repair/replacement time by AAI. The penalty will continue till the defect in Km reader is rectified.
- (vii) Following documents are to be deposited alongwith the Contractor bills for payment:
- (a) ECR copies of payment made to authorities of PF and ESIC for the drivers/manpower employed by the contractor. (02 Photo copies duly certified by the contractor for their genuineness).
- (b) Duly certified Bank statement of salary paid to drivers into their bank accounts as per minimum wages.
- (c) Attendance register and wage register signed by drivers.
- (d) Original Log book with 2 set of Photo copies. These should be duly verified by vehicle user of ASG, Amritsar Airport (CISF).
- (e) Bill of the contractor in Triplicate with trip summary sheets.

16.2 किसी भी प्रकार के विवाद के लिये भा.वि.प्रा. का निर्णय ही अन्तिम व ठेकेदार पर बाध्य होगा।
In the event of any dispute the decision of AAI shall be final and binding on contractor.

17. एक ही तरह के एक से अधिक वाहन भाड़े पर लगाये गये (उदाहरणार्थ महीन्द्रा बोलरो/टीयूव 300 या समकक्ष) सभी गाड़ियों द्वारा तय की गयी दूरी का भुगतान मासिक आधार पर किया जायेगा।

उदाहरणार्थ :

(अ) वास्तव में गाड़ी चली एक महीने में 2000 कि.मी. के लिए भाड़े पर ली गई

जीप संख्या 1	2200 किलो.मी.
जीप संख्या 2	2100 किलो.मी.
वास्तव में तय की गयी दूरी	4300 किलो.मी.
परस्पर सहमत न्यूनतम दूरी 2000+2000	4000 किलो.मी.
अतिरिक्त कि.मी.	
(न्यूनतम भुगतान किया जाने वाला)	300 किलो.मी.

For vehicle under same category (e.g. Bolero/TUV 300 or equivalent) the total no of Km. Run by all the vehicles in this category shall be taken into consideration for the purpose of making payment on monthly basis.

EXAMPLE**(a) Actual run of Hired for 2000 Kms per month**

Jeep No.1	2200 Km
Jeep No.2	2100 Km
Actual run	4300 Km
Agreed minimum 2000+2000	4000 Km
Extra Km. Minimum to be paid	300 Km

18. बयाना राशि और जमानत राशि**EARNEST MONEY AND SECURITY DEPOSIT:**

- 18.1 निविदादाता द्वारा बयाना राशि अथवा डेक्लरेशन ऑनलाइन जमा करानी होगी, ऐसा नहीं करने पर प्राप्त टेंडर पर विचार नहीं करके उसे सीधा ही अस्वीकार कर दिया जाएगा।

The EMD amount or declaration for earnest money shall be submitted by the contractor in Technical bid, failing which the tender may not be considered and rejected outright.

- 18.2 **जमानत राशि :-** निविदादाता जिसकी निविदा स्वीकार कर ली जाती है उन्हें कार्यादेश जारी होने के 30 दिनों में कार्य आदेश राशि के 10% राशि के बराबर जमानत राशि जमा करानी होगी। जमानत राशि डिमाण्ड ड्राफ्ट या फिक्स डिपोजिट रिसिप्ट या बैंक गारण्टी के रूप में जमा करा सकते हैं जो कि अधिसूचित बैंको /राष्ट्रीयकृत बैंको द्वारा जारी (आर,बी,आई अनुसूची के आधार पर) के रूप में भारतीय विमानपत्तन प्राधिकरण, अमृतसर के पक्ष में जमा करनी होगी। भारतीय विमानपत्तन प्राधिकरण जमानत राशि पर कोई ब्याज नहीं देगा। अथवा, जमानत राशि 10% की दर से हर माह के बिल से काटी जाएगी जो संतोषप्रद रूप से कार्य समाप्ती के उपरांत डीफेक्ट लायाबिलिटी अवधि पूरी होने पर लौटाई जाएगी।

Security deposit: The contractor, whose tender is accepted, will be required to furnish security deposit for the due fulfillment of this contract, which will amount to a sum equal to @ 10% of ordered value, within 30 days from the date of issue of work order (excluding taxes if any). The security deposit shall be furnished in the form of Demand Draft in favour of Airports Authority of India, Amritsar drawn on a Nationalized /Scheduled Bank (As per RBI Schedule) having office in India and payable at Amritsar or in form of Bank Guarantee. While issuing Bank Guarantee (BG), it is required for inclusion of Unique Identifier Code of AAI in BG as per details given below: -

CORPORATE NAME: AIRPORTS AUTHORITY OF INDIA

BANK NAME: ICICI BANK

IFSC CODE: ICIC0000007

BG ADVISING MESSAGE: IFN 760COV (BG ISSUE)

IFN 767COV (BG AMMENDMENT)

UNIQUE IDENTIFIER CODE: AAIAMRITSAR (to be mentioned in field 7037 of BG advising message code).

It is also required to send copy of the SFMS BG confirmation message sent by BG issuing Bank to ICICI Bank. No interest on security deposit is payable by AAI. OR the Security Deposit @ 10% shall be deducted from the running bills, which shall be released after successful completion of Defects Liability Period.

- 18.3 संविदा अवधि के समापन (टर्मिनेशन)/खत्म हो जाने के बाद भारतीय विमानपत्तन प्राधिकरण के पास जमा जमानत राशि को तीन माह (डीफेक्ट लायाबिलिटी अवधि) की अवधि में निविदाकार को वापस कर दिया जाएगा बशर्ते कि निविदाकार के नाम से बकाया राशि, यदि कोई हो, की वसूली हो जाती है।

After termination/ expiry of the contract, the security deposit held by the AAI will be released to the contractor within a period of three months (defect liability period) subject to realization of dues, if any to be made from the contractor.

19. DECLARATION BY THE CONTRACTOR/ TENDERER

Signature of the tenderer

The following Declaration will be submitted by the Contractor/Tenderer on his **Letter head** along with their Pre-Qualification cum Technical Bid.

“I/We hereby declare that none of the members or my/our relatives is relative of any employee of AAI and I/We also further declare that no Director/ Employee of Airports Authority of India is/are a Director/ Partner of my/our firm/Company/ Partnership /Proprietor”.

20. AGREEMENT:

(i) All the terms and conditions underwritten in the tender Document with set of General Conditions, Conditions of Contract, Special Conditions, specified in Scope of work. Annexure – I to VIII and those which would form of work order placed on successful tenderer shall form the part of the agreement to be made with the AAI.

(ii) In the event of issuance of “letter of Intent” to the contractor, he will notify to the Airport Director, AAI, SGRDJ Airport, Amritsar (Punjab) OR his successor in the office, about the date of PRE-DEPLOYMENT INSPECTION /PERFORMANCE CHECKS & TESTS etc. and present the Vehicles to him for above purpose. THE PRE-DEPLOYMENT INSPECTION/ PERFORMANCE CHECKS & TESTS etc. will be carried out in the presence of Manager (Technical) OR his designated person within the time frame as prescribed by him.

On the satisfactory inspection and acceptance of Vehicles by Jt. General Manager (Ops./Tech.) OR his designated person, the contractor will have to execute a work contract on a sum of Rs. 100/- (OR to an amount which fulfills the legal obligations of such contract), on a Non-Judicial Stamp paper, duly attested by an oath commissioner, at his own cost.

(iii) Only inspected and accepted vehicles will be provided during the period of contract except for brake down, repairs and scheduled maintenance etc for which the Contractor will have to provide adequate and suitable replacement vehicles to AAI. During the currency of contract, if contractor desires to change his existing vehicles, he will have to submit a written notice alongwith the replacement Vehicles and the same will be allowed by Jt. General Manager (Ops./Tech.) OR by his designated person, only after his satisfactory inspection.

21. Period of Contract:

Initially, the period of contract will be for two years. The same can, however, be renewed for a further period of another six months on mutually agreed rates & after due process of negotiations, subject to satisfactory performance of the contractor. The duration of renewed contract will be decided by AAI.

22 Miscellaneous:

- (i) The contractor should furnish full particulars of the Vehicles alongwith tender.
- (ii) AAI Reserves the right to withhold minimum amount from the running account payments if PF/ESI contributions are not paid by the contractor and proof to that effect have not been produced regularly on the due dates.
- (iii) The AAI also reserve the right to award the whole OR part of the work to a contractor.
- (iv) The contractor shall indemnify and keep indemnified AAI against payments to be made under and for the observance of the laws aforesaid and the AAI Contractor's Labour Regulations with prejudice to his right to claim indemnity from his sub contractors.

23. SUBLETTING OF CONTRACT: -

Directly or indirectly, the Contractor shall not Sublette the Work/Contract/assigned to other agencies/parties without obtaining written permission from the AAI which reserves all the rights in this regard.

24. Addition/Deletion into the quantity of initially Hired Vehicles:

During the currency of Contract, the AAI reserves the right of addition OR deletion into the quantity of any one OR all kind of initially Hired Vehicles:

- (i) The contractor will be liable to provide up to the 25% additionally hired vehicles on the Agreed Contract rates. The rates of 26th% additionally hired Vehicles will be decided after mutually agreed negotiated rates.
- (ii) In case the AAI choose to reduce the Quantity of any one OR all type of hired vehicles from the initially hired Vehicles, no Compensation OR claim of any loss etc. will be admissible to the Contractor, provided a 30 day's Notice is served by the AAI upon the Contractor in this regard.

25. अनुबंध की समाप्ति**TERMINATION OF CONTRACT**

- 25.1 अनुबंध की सामान्य शर्तों (जीसीसी) के तहत प्रदान किए गए समाप्ति के अधिकार पर प्रतिकूल प्रभाव डाले बिना या इस संबंध में अनुबंध के लिए उपलब्ध किसी अन्य उपाय पर प्रतिकूल प्रभाव डाले बिना कोई भी पक्ष ठेकेदार को 90 दिन का लिखित नोटिस से कम नहीं देने पर किसी भी समय ठेकेदार को समाप्त कर सकता है। यदि एएआई ठेकेदार द्वारा किए गए कार्य की गुणवत्ता या दक्षता को असंतोषजनक पाता है जिसके लिए हवाईअड्डा निदेशक एएआई एसजीआरडीजे हवाई अड्डा अमृतसर एकमात्र न्यायाधीश होगा।

Without prejudice to the right of termination provided under the General conditions of contract (GCC) or without prejudice to any other remedy available to the contract in this behalf, the either party may terminate the contractor at any time on giving the contractor not less than 90 days notice in writing, if AAI, finds the quality or efficiency of the work performed by the contractor, to be unsatisfactory of which the Airport Director, AAI, SGRDJ Airport, Amritsar shall be the sole judge.

- 25.2 Upon termination, under and with reference to this clause, the contractor shall be entitled to be paid for the work actually performed upto the date of termination in accordance with the provisions of the contract, but shall not be entitled to any other claim or compensation what so ever, including (but not limited to) any claim or compensation for any expenditure incurred by the contractor in or for any equipments, materials or facilities or for any loss in the profit or anticipated profit of the contractor.

- 25.3 यदि अनुबंध के निष्पादन की अवधि के दौरान किसी भी स्तर पर ठेकेदार या उसके कर्मचारियों के खिलाफ नैतिक अधमता से संबंधित कोई मामला अदालत में स्थापित किया जाता है तो एएआई अनुबंध की पूरी तरह से समाप्ति का विशेष और विशेष अधिकार सुरक्षित रखता है और ठेकेदार एएआई से किसी भी तरह के मुआवजे का हकदार नहीं होगा।

If at any stage during the period of execution of contract, any case involving moral turpitude is instituted in a court of law against the contractor or his employees, AAI reserves the exclusive and special right to the out right termination of the contract and the contractor shall not be entitled to any compensation from the AAI whatsoever.

- 25.4 The laws aforesaid shall be deemed to be a part of this contract and any breach thereof shall be deemed to be a breach of this contract.

- 25.5 Notwithstanding anything contained above, if the contract is terminated on the ground of force majeure, AAI will not be responsible to pay any compensation.

Signature of the tenderer

26. ARBITRATION AND LAWS:

- (i) Except where otherwise provided for in the contract all questions and disputes relating to the meaning of the specifications, designs, drawings and instructions wherein before mentioned and as to the quality of workmanship or materials used on the work or as to any other questions, claim, right, matter or thing whatsoever in any way arising out of or relating to the contract, design, drawing, specifications, instructions, orders or these conditions or otherwise concerning the works, or the execution or failure to execute the same whether arising during the progress of the work or after the completion of abandonment thereof shall be referred to sole arbitration as may be appointed by the Chairman, Airports Authority of India, There will be no objection if the arbitrator so appointed is an employee of AAI and that he had to deal with the matters to which the contract relates and that in the course of his duties as such he had expressed views on all or any of the matters in dispute or differences. The arbitrator to whom the matter is originally referred being transferred or vacating his office or being unable to act for any reasons. The Chairman, Airports Authority of India at the time of such transfer, vacation of office inability to act, shall appoint another person to act as arbitrator in accordance with the terms of the contract, such person shall be, entitled to proceed with the reference from the stage at which it was left by predecessor. It is also in term of this contract that no person other than a person appointed by Chairman, AAI as aforesaid should act as arbitrator and if for any reasons, that is not possible, the matter is not to be referred to arbitration in all cases where the amount of the claim is dispute is Rs.50,000/- (Rupees Fifty Thousand only) and above, the arbitrator shall give reasons for the award. Subject as aforesaid the provision of the Arbitration and conciliation Act 1996 or any statutory modification or re-enhancement thereof and the rules made there under and for the time being in force shall apply to the arbitration proceeding under this clause. In case of disputes between two Govt. of India Undertakings, provisions as mentioned in Bureau of public Enterprises letter No. Bre/GI-001/16/MAN-2(100-75-BPE) (GM-1) dated 01.01.1976 and its amendment from time to time shall apply.
- (ii) It is a term of the contract that the party invoking arbitration shall specify the dispute or disputes to be referred to arbitration under this clause together with the amounts claimed in respect of each such dispute. The arbitrator(s) may from time to time with consent or the parties extend the time, for making and publishing the award.
- (iii) The work under the contract shall, if reasonable possible, continue during the arbitration proceedings and no payment due or payable to contractor shall be withheld on account of such proceedings.
- (iv) The Arbitrator shall be deemed to have entered on the reference on the date he issued notice to both the parties fixing the date of the first hearing.
- (v) The Arbitrator shall give a separate award in respect of each dispute or difference referred to him.
- (vi) The venue of arbitration shall be such place as may be fixed by the Arbitrator in his sole discretion. The award of the arbitrator shall be final, conclusive and binding on all parties to this contract.
- (vii) This contract shall be governed by the Indian Laws for the time being in force.

27. **(नोवेशन क्लॉज) (Novation Clause)**-The contract period is two years or the date of transfer of the airport under the PPP mode which ever is early. The contract may be terminated with a termination notice of 90 days without any liabilities to AAI on account of anything else what so ever.

28. **Obligations relating to Transfer**

The Authority agrees that during the Concession Term, in the event the Authority transfers the rights to operate and maintain the Airport to a third party(s), the Authority shall ensure that;

- (a) The Authority shall cause to transfer/ notate this Agreement, in favour of such third party, on the principle that such transfer/notation would release Authority of all liabilities and obligations arising from and after the date of transfer/notation of such rights. The Parties, along with relevant third party(s) shall execute necessary documentation or put in place necessary agreements for the aforesaid transfer/notation; and
- (b) The rights and obligations under or pursuant to all contracts and other arrangements entered into in accordance with the provisions of this Agreement between Authority and Concessionaire shall be vested in such third party.

Signature & stamp of the Tenderer:

Date:

E-mail Address:

Annexure -I**UNCONDITIONAL ACCEPTANCE LETTER**

(TO BE SUBMITTED on COMPANY'S/ FIRM'S LETTER HEAD)

सेवामें To,
निदेशक विमानपत्तन The Airport Director
भारतीय विमानपत्तन प्रधिरण Airports Authority of India
अमृतसर एयरपोर्ट Amritsar Airport

ACCEPTANCE OF AAI'S TENDER CONDITIONS

Sir,

I/We have read and examined the following documents relating to the work of “**Hiring of vehicles on Monthly basis for CISF use at SGRDJ International Airport, Amritsar. (For the period of 02 Years 2022-24)**”

- a) Section –A - General information and Guidelines.
- b) Section –B - Conditions of Contract.
- c) Section –C – Special conditions.

1. I/We hereby tender for execution of the work referred to in the aforesaid documents upon the terms & conditions contained or referred to therein and in accordance in all respects with the specifications and other relevant details for the period (S) of completion as stipulated at SL. No. 1 in Section “A”. In consideration of I/We being invited to tender and promise by AAI to consider the award of work if I/We are found to be the lowest responsive bidder as stipulated in the condition of the contract, I/We agree to keep tender open for acceptance for Sixty (60) days from the due date of submission thereof and not to make any modifications in its terms & conditions which are not acceptable to AAI,
2. I/We agree that AAI shall, without prejudice to any other right or remedy, be at liberty to forfeit the fully said earnest money absolutely and I/We shall not be considered as unsuccessful tendered for the purpose of return of earnest money as provided in the notice inviting tender should this tender be accepted.
3. I/We hereby agree to abide by and fulfill all terms, conditions & provisions of aforesaid documents. If after the tender is accepted, I/We fail to commence the execution of the works as provided in the conditions. I/We agree that AAI shall without prejudice to any other right or remedy, be at liberty the forfeit to fully said earnest money absolutely and take suitable action against me/us deemed fit under the terms & condition of the contract.
4. I/We agree that should AAI decide to forfeit earnest money as aforesaid, unless a sum equal to the earnest money mentioned above is paid by me/us forthwith, AAI may at its option recover it out of the deposit and in the event of deficiency, out of any other moneys due to me/us or otherwise. If the tender is accepted, I/We agree that the earnest money deposited at the time of tender shall be treated as part of security deposit and the balance security deposit shall be paid by me/us in terms of terms & condition of Contract.
5. I/We declare that I/We have not paid and will not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of AAI asks for bribe/gratification. I will immediately report it to the Appropriate Authority in AAI.
6. Whereas I/We have carefully read the terms incorporated in the general conditions of the contract as well as terms & work and whereas I/We do agree to abide by rules Regulations and obligations to be fulfilled under this tender document. I/We hereby quote the following rates for the performance of, the contract taking into considerations charges and other overhead charges i.e. salary and wages of person(s) provided by me including payment of all taxes, etc.

(Signature of the Tenderer)

Contractor Name -----
Agency / firm / Party / Name-----
Seal-----
Address -----
E-mail-----
Contract phone Nos-----
Date-----

Signature of the tenderer

Annexure-II**वचन देना (UNDERTAKING)**

(On Company's Letter head)

मैं/हम मालिक/साझेदार मैसर्स.....पूरा पता.....समाचार
घोषित करता हूं कि मेरे/हमारे खिलाफ पुलिस या अदालत में कोई मामला दर्ज नहीं है।

मैंने/हमने कहा है कि यदि कोई सूचना/दस्तावेज असत्य या किसी भी स्तर पर या अनुबंध के
बाद पाया जाता है, तो अनुबंध को तुरंत समाप्त किया जा सकता है और मेरे/हमारे खिलाफ
कानूनी कार्रवाई शुरू की जा सकती है।

I/We Proprietor/Partner of M/s.
..... full Address..... solemnly declare
that No case is lodged in Police OR Court against me/us.

I/We stated that if any information/Documents found false or what's ever at any
stage or after the contract, then the contract may be terminated immediately and
legal action may be initiated against me/us.

Signature with seal.....
& Full address of the firm.....

Dated.....

ANNEXURE -III

**LETTER OF UNDERTAKING FROM THE DEPOSITOR TO BANK TO BE
SUBMITTED ALONGWITH FIXED DEPOSIT RECEIPT TO AIRPORTS AUTHORITY
OF INDIA**

To,

The Branch Manager,
_____ Bank

Subject: My/our Fixed Deposit Receipt bearing No. Dated for Rs.
..... issued in favour of Airports Authority of India A/C
Sir,

The subject Fixed Deposit is obtained from your branch for the purpose of Security/Earnest Money on account of contract awarded/to be awarded by M/s. Airports Authority of India to me/us.

I hereby authorize the Airports Authority of India in whose favour the deposit is made to encash/close the subject Fixed Deposit before maturity/on maturity towards adjustment of dues without any reference/consent/notice from me/our side and liability / responsibility of the bank is fully discharged by making the payment to Airports Authority of India.

Signature of Depositor

Place:

Date:

Signature of the tenderer

Annexure - IV

PROFORMA FOR BANK GUARANTEE
(SECURITY DEPOSIT)
 (On Non-Judicial stamp paper of an appropriate value)

Airport Director
 Airports Authority of India
 SGRDJ Airport, Amritsar

Dear Sirs,

We.....hereby refer to the contract No..... dated.....between the
 as purchaser and
 M/s..... as contractor providing in
 substance for the provisioning ofas particularized in the said contract, to which specific
 reference is made. Under the terms of the said contract, the contractor is required to provide a bank guarantee in a form
 acceptable to the purchaser for the amount of% of the entire contract price extending to performance by the contractor
 of all the terms and conditions of the contract.

In view of the foregoing and pursuant to the terms of the said contract, which contract is referred to and made a part thereof as full
 and to the same extent as if copied at length herein, we hereby absolutely and unconditionally guarantee to the purchaser,
 performance of the terms and conditions of the said agreement to the extent of
 This guarantee shall be construed as an absolute, unconditional and direct guarantee of the performance of the contract without
 regard to the validity, regularity or enforceability of any obligation of the parties to the contract.

The purchaser shall be entitled to enforce this guarantee without being obliged to resort initially to any other security or to any
 other remedy to enforce any of the obligations herein guaranteed and may pursue any or all of it remedies at one or at different
 times. Upon default of the contract, we agree to pay to the purchaser on demand and without demur the sum of
or any part thereof, upon presentation of a written statement by the purchaser that the amount of said
 demand represents damages due from the contractor to the purchaser by virtue of breach of performance by the contractor under
 the terms of the aforesaid contract.

The determination of the fact of breach and the amount of damages sustained and or liability under the guarantee shall be in the
 sole discretion of the purchaser whose decision shall be conclusive and binding on the bank as guarantor

It is mutually agreed that the purchaser shall have the fullest liberty without affecting in any manner our obligation hereunder
 with or without our consent to vary any of the terms of the said agreement or to extend the time for performance by the contractor,
 from time to time any of the powers exercisable by the purchaser against the contractor and either to forebear or enforce any of
 the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reasons of any variation
 of any extension being granted to the contractor or for any forbearance act or omission on the part of the purchaser or any
 indulgence by the purchaser to the contractor or by any such matter or thing whatsoever which under the law relating to the
 sureties would but for this provision have affect of so relieving our obligation.

This guarantee is confirmed and irrevocable and shall remain in effect until and such extended period which
 may be mutually agreed to. We hereby expressly waive notice of any said extension of the time for performance and alteration or
 change in any of the terms and conditions of the said contract. This guarantee will not be discharged due to change in constitution
 of the Bank or the contractor.

“Notwithstanding any thing contained hereinabove our liability under this Guarantee is restricted to Rs.....
 (Rs..... only) and this Guarantee is valid upto.....2024. We shall be released and
 discharged from all liability hereunder unless a written claim for payment under this Guarantee is lodged on us within 03 (Three)
 months from the date of expiry of the Guarantee i.e. on or before2024 irrespective of whether or not the original
 Guarantee is returned to us”.

We (Name of the Bank) undertake not to revoke this guarantee during its currency without written consent of the authority.
 Dated.....

Very truly yours,

Note to Suppliers:

1. BANK GUARANTEE submitted by you should be sent to us directly by the issuing bank under Registered Post (A.D).

Note to Issuing Bank:

- i. In case the supplier desires to submit the BANK GUARANTEE directly to us, you are requested to send by
 Registered Post (A.D) an unstamped duplicate copy of the guarantee directly to us with a covering letter to compare
 with the original BGs and confirm that it is in order.

Signature of the tenderer

Annexure - V**Format for Letter of undertaking from the Depositor to Bank**

(To be submitted along with Security Deposit / Earnest Money / Performance Guarantee to
Airports Authority of India)
(To be submitted in the Letter head of the firm)

The Branch Manager,
.....Bank,
.....

Sub: - My / Our Bank Guarantee bearing No.....dated for
amount..... Issued in favour of Airport Authority of India
A/c.....

Sir,

The subject Bank Guarantee is obtained from your bank for the purpose of **Security Deposit / Earnest Money / Performance Guarantee** on account of contract awarded / to be awarded by M/s Airports Authority of India to me / us.

I hereby authorized the Airport Authority of India in whose favour the deposit is made to close the subject Bank Guarantee before maturity/ on maturity toward adjustment of dues without any reference /consent /notice from me / our side and the bank is fully discharged by making the payment to Airport Authority of India.

Signature of the Depositor

Place:

Date:

Signature of the tenderer

ANNEXURE- VI

AFFIDAVIT

(To be executed on Rs. 100/- Non Judicial Stamp Paper duly Notarized)

I, (_____),
age _____ years S/o _____
proprietor / Managing Partner / Managing Director of M/s _____
_____ having address _____
_____ do hereby
solemnly affirm and state as follows;

I am competent to swear this affidavit on behalf of _____ (name of the agency) and hereby confirm that I am fully complying with the legal obligations with regards to payment of minimum wages as per minimum wages Act – 1948 and deduction of Provident Fund Authorities as per EPF & MP Act – 1952 and Contract Labour (Regulation and Abolition) Act, 1970.

Date:

(Signature of the Contractor)
With rubber-stamp.

(Notary)

ANNEXURE –VII**Performa for Earnest Money (EMD) Declaration**

(To be submitted by eligible MSE bidders, claiming exemption from EMD, in Technical Bid on company's letter head)

Whereas, I/we, (Name of the agency) have submitted bid for..... (Name of Work) I/ We, hereby submit following declaration in lieu of submitting Earnest Money Declaration.

1. If, after opening of Tender, I/We, withdraw or modify my / our bid during the period of validity of Tender (including Extended validity of tender) specified in Tender Documents,
Or
2. If, After the award of work, I/We, fail to sign the contract, or to submit performance Guarantee before the deadline defined in Tender Documents,
I/We, shall be suspended for One Year and shall not be Eligible to Bid for AAI tenders from the Date of issue of suspension order.

Signature of contractor (s)

ANNEXURE –VIII

UNDERTAKING REGARDING DEBARMENT / BLACKLISTING

I/We (name & post of
authorized signatory) on behalf of M/s
.....

(Name of firm) do hereby solemnly affirm and declare as follows:

- i. Our firm is not restrained/ debarred/ blacklisted by AAI or Central/ State Govt. Depts./ PSUs World Bank/ ADB etc. and the debarment is not in force as on last date of submission of proposal.
- ii. None of Proprietor/ Partners/ Board Members/ Directors of M/s (Name of Firm) has remained Proprietor/ Partner/ Board Member/ Director in any firm which stands debarred/ blacklisted by AAI or Central/ State Govt. Depts./ PSUs/ World Bank/ ADB, etc. and the debarment is not in force as on last date of submission of proposal.
- iii. Our firm understands that at any stage, if above statements are found to be false, our firm shall be liable for debarment from bidding in AAI, apart from any other appropriate contractual legal action including debarment/blacklisting, termination of the contract etc. as deemed fit.

Date.....

Place.....

[Signature and name of the
authorized signatory of the firm]

Note: Above undertaking is to be given on company's letter head.