

**AIRPORTS AUTHORITY OF INDIA
SOUTHERN REGION-CHENNAI AIRPORT
CHENNAI – 600 016**

Ref No: AAI/RHQ-SR/AGM(E-E)/AC/2022/

Date: 08.06.2022

NOTICE INVITING e-TENDER (2 BOT – 2 Envelope Open Tender)

(Tender Id: 2022_AAI_118433_1)

1. Item Rate e-tenders are invited through the e-tendering CPP Portal by Asst. General Manager [Engg-Elect], Airports Authority of India, Southern Region, Operational Offices, Chennai Airport, Chennai – 600 016 on behalf of Chairman, A.A.I from the eligible contractors for the work of **“Replacement of AHUs (Phase-I, 8 Nos) of ATS Complex, Southern Region, Chennai Airport. SH: SITC of Split type AC units.”** at an estimated cost of **Rs.14,69,991.00 (Excl GST @ 18%)** with completion period of **03 (Three) Months**.
2. The tendering process is online at CPP-portal URL address <https://etenders.gov.in/eprocure/app> or www.aai.aero, Prospective Tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain 'Login ID' and 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal <https://etenders.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through path aai.aero/tender/e-tender/help desk support.

- (i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below:-

Tel: 0120-4200462, 0120-4001002, Mobile:91 8826246593

E-mail:support-eproc@nic.in

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details. For any further technical assistance with regard to functioning of CPP portal the tenderer may contact to the following AAI help desk numbers on all working days only between

- (ii) 08.00 hrs to 20.00 hrs (Mon-Sat)- 011-24632950, Ext-3512 (Six Lines), E-Mail:- eprochelp@aai.aero
- (iii) 09.30 hrsto 18.00 hrs (Mon-Fri)- 011-24632950, Ext-3523, E-Mail:- etendersupport@aai.aero, sanjeevkumar@aai.aero and snita@aai.aero.
- (iv) 09.30 hrs to 18.00 hrs (Mon-Fri)- 011-24657900, E-Mail:- gmitchq@aai.aero

Tender fee of Rs.1,120/- (Rupees One Thousand One Hundred and Twenty Only) (i/c GST) (non-refundable) will be required to be paid by online Payment Gateway on CPP Portal via Net Banking (SBI & Other banks) and NEFT/RTGS.

State Bank of India (SBI) has been authorized as Nodal Bank and its payment gateway has been integrated/ mapped with CPP Portal for the collection of Tender Processing Fee through e-procurement portal from various bidders participating in e-Tendering/ e-Procurement process.SOP for online payment, refund and settlement of Tender Fee(**Ref.Page NIC-GePNIC 1 to 21**).

Account details for the same are detailed below.

The particulars of bank accounts for submission of tender fee are as follows:-

Bank Name : State Bank of India
Branch Name : Main Branch, Parliament Street, New Delhi.
CA no. 38272696174 : AAI Tender fee Pooling Account
CA no. 38272696378 : AAI EMD Pooling and settlement Account
CA no. 38272696447 : AAI EMD Rejection refund Account

Note: EMD in the form of Cash / Demand Draft or any other form shall not be accepted. Vendors shall also note that they are not required to contact any AAI employee or submit any documentary evidence of submission of EMD via Bank Transfer in the form of RTGS/NEFT to any AAI employee during the process of tender. In no scenario the vendors are required to submit / contact any AAI employee for physical submission of any documents before opening of the bids.

3. Following 2 envelopes shall be submitted through online at CPP-portal by the tenderer as per the following schedule:-

CRITICAL DATA SHEET

Publishing Date	08/06/2022-18:00 Hrs.
Bid Document Download / Sale Start Date	08/06/2022-18:00 Hrs.
Clarification Start Date	08/06/2022-18:00 Hrs.
Clarification End Date	13/06/2022-15:00 Hrs.
Bid Submission Start Date (Envelope I & II)	08/06/2022-18:00 Hrs.
Bid Submission End Date (Envelope I & II)	29/06/2022-11:00 Hrs.
Bid Opening Date (Envelope – I)	30/06/2022-11:00 Hrs.
Bid Opening Date (Envelope – II)	01/07/2022-15.00 Hrs. [Tentative]
Tender Processing Fee (Online Only)	Rs.1,120.00 (i/c GST) Non-refundable
Earnest Money Deposit [EMD] (Online Only)	Rs.29,400 /- (Rounded off)

Envelope – I (Technical Bid and Pre-qualification):

Bid containing following:

A. Tender processing fee & EMD :

- i. Scanned copy of details of payment made through online SBI payment gateway against Tender Processing Fee & EMD in CPP Portal as per **(Ref.Page NIC-GePNIC 1 to 21)**.

B. TECHNICAL BID containing the following:-

- ii. Scanned Copy [in PDF Format] of **Duly signed Unconditional Acceptance** of AAI's Tender Conditions **(Annexure –A)**.
- iii. Scanned copy of **Permanent Account Number (PAN)** and **GST Registration**.
- iv. Scanned copy of **'Undertaking' regarding Blacklisting / Debarment** on Company's Letter Head **(Annexure – B)**.

- v. ~~Scanned copy of duly notarized on Non judicial stamp paper of Rs.100/- regarding compliance of Minimum wages (**Annexure – C**)~~
- vi. Companies other than propriety firm shall submit, scanned copy of **Authorization Letter / Power of Attorney** along with copy of certificate of Incorporation of the company under companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney.
- vii. Proprietary firm shall submit scanned copy of Authorization Letter/Power of Attorney only if the tender is processed by a person other than proprietor in Rs.100 stamp paper notary public signature.
- viii. Scanned copy of E-Payment details (**Annexure – D**)
- ix. ~~Scanned copy of **Valid Electrical Contractor's License** issued by State Licensing Authority.~~
- x. Scanned copy of EPF and ESI Registration.
- xi. PQ Proforma with declaration duly filled & signed
- xii. Digitally signed AAI Tender Document.

C. Qualifying requirements of Contractors / tenderers containing the following:-

- xi Should have satisfactorily completed work (# Phase/ Part Completion of the Scope of Work in a Contract shall not be considered. However pre-determined Phasing of the Work will be accepted) as stipulated in table below.

Sl. No.	Experience criteria in single contract per year on Estimated Cost	Amount excluding GST	Amount including GST
1	Three Works for 40%	Rs.5,87,996.00	Rs.6,93,836.00
2	Two Works for 50%	Rs.7,34,996.00	Rs.8,67,295.00
3	One Work for 80%	Rs.11,75,993.00	Rs.13,87,672.00

Of similar nature of electrical works such as **"SITC of split air conditioners"**.

"The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7%

per annum, calculated from the date of completion to the last date of submission of bid”.

xii Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non-government / non PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

xiii Should have annualized average financial turnover of **Rs.4,40,997/-** (Excluding GST) against works executed during last three years ending **31st March 2021**. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

xiv The tenderer should have a minimum net worth of **Rs.2,20,499 /-** (Excluding GST) issued by certified chartered accountants (**Annexure - E**).

Scanned copy of all the Documents of Envelope-I mentioned above shall be submitted on the CPP Portal. Tender processing fees is required to be submitted only online. The tenderer, whose tender processing fee are not received, then their tenderer will be liable to be rejected.

Refund of EMD

The refund of EMD to tenderers who fail to qualify in the eligibility / technical criteria and for all tenderers who qualify and their financial bids are opened, the refund of EMD of all such tenderers shall be processed as per Refund and Settlement process of Tender fee and EMD.

EMD of unsuccessful bidders received through bank transfer mode (RTGS / NEFT) shall be refunded online through the same mode only and it shall be refunded in the Bank Account whose details are provided on the portal at the time of submission of the tender.

Envelope-II:- The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the filename. **If the BOQ file is found to be modified by the tenderer, the bid will be rejected.**

4. **Bid Submission:-**

The tenderer shall submit their application only at CPP Portal: <https://etenders.gov.in/eprocure/app>. Tenderer/Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

5. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
6. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <https://etenders.gov.in/eprocure/app>, shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

7. **Bids Opening Process is as below:-**

Envelope-I (Tender processing Fee, Technical bid and Pre-qualification): Envelope-I containing documents as per para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on CPP portal to seek clarifications. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope-I, he will be asked to provide it through CPP portal or email if required. The tenderer shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly. The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through CPP portal.

Envelope-II (Financial Bid):

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time

mentioned in CRITICAL DATA SHEET. **(In case the date and time for opening of Envelope-II (Financial bid) is required to be changed, the same shall be intimated through CPP Portal).**

8. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserve the right to call off tender process at any stage without assigning any reason.
9. AAI reserves the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary or Permanent debarment/black listing by any department of AAI or Central/State Govt. Depts./PSUs/World Bank/ADB etc. **AAI reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any information/documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**
 - a) Forfeit the entire amount of EMD submitted by the tenderer.
 - b) The tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual/legal action.
10. Consortium/JV companies shall not be permitted.
11. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
12. Concessions to Indian Micro & Small Enterprises (MSEs) units registered with DIC/NSIC/KVIC/KVIB/Inspectorate of Handicraft and Handloom etc., to be given as per the provisions of Public Procurement Policy for MSEs order 2012 with up to date amendments, shall be applicable for tenders of supply/services and shall not be extended to construction work.

Digitally Signed
Asst. General Manager (Engg. – Electrical)
Airports Authority of India,
Southern Region, Operational Office Complex
Chennai Airport, Chennai-600 016