

NAME OF WORK: ARMO of E&M Installations at Vijayawada Airport [2022-23].

SH: Providing Pest/Termite, Rodent & Snake Management Services for Power Houses, Pump Houses and Utility Buildings at Vijayawada Airport.

(E-Bid No: 2022_AAI_120561_1)



e-TENDER DOCUMENT

**AIRPORTS AUTHORITY OF INDIA
VIJAYAWADA INTERNATIONAL AIRPORT
VIJAYAWADA – 521102**

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Certified that this Tender Document consists of 176 Pages Sequentially.

**AIRPORTS AUTHORITY OF INDIA
VIJAYAWADA INTERNATIONAL AIRPORT
VIJAYAWADA – 521102**

No.: AAI/BZ/JGM (E)/eNIT-MW-02/2022-23

Dt: 30/06/2022

NOTICE INVITING e-TENDER (TWO ENVELOPES OPEN TENDER)

(E-Bid No: 2022_AAI_120561_1)

Item Rate Tenders are invited through the NIC-CPP e-tendering Portal by Sr. Manager [Engg-Elect], Airports Authority of India, Vijayawada International Airport, Gannavaram 521102 on behalf of the Chairman, AAI, New Delhi from the Eligible Contractors for the Work of **"ARMO of E&M Installations at Vijayawada Airport [2022-23].SH: Providing Pest/Termite, Rodent & Snake Management Services for Power Houses, Pump Houses and Utility Buildings at Vijayawada Airport."** for an Estimated Cost of **Rs. 2,97,000.00 (Excluding GST)** with **Period of Completion 12 (Twelve) Months.**

1. The Tendering Process is online at NIC-CPP e-Portal URL Address <https://etenders.gov.in/eprocure/app>. Prospective Tenderers may download and go through the Tender Document by Login CPP Portal.
2. Prospective Tenderers are advised to get themselves acquainted for e-tendering participation requirements available at "INSTRUCTION FOR ONLINE BID SUBMISSION", register themselves at NIC e-tender Portal, obtain 'User ID' & 'Password' and go through the 'Bidders Manual KitFiles' available in the Home Page after log into the Portal "http://etenders.gov.in." They should also obtain Class II or Class III Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 day time. The tenderer may also take Guidance from AAI Help Desk Support (Contact Details mentioned in Tender Document). The Tenderer may also take Guidance from AAI Help Desk Support through Path: [aai.aero/tender/e-tender/Help Desk Support](http://aai.aero/tender/e-tender/Help%20Desk%20Support). Bidders are advised to visit CPP Portal Website regularly to keep themselves updated as any change/modification in the tender will be intimated through this website only.

3. **Tender Documents may be downloaded from CPP Portal:** <https://etenders.gov.in/eprocure/appas> per the Schedule [Critical Dates] given below:

CRITICAL DATES AND FEE DETAILS:

Publishing Date	30.06.2022 at 1800 Hrs.
Bid Document Download / Sale Start Date (Next day of Publishing Date)	01.07.2022 at 1030Hrs.
Clarification End Date	15.07.2022 up-to 1100 Hrs.
Bid Submission Start Date	01.07.2022 at 1030 Hrs.
Bid Submission End Date	21.07.2022 up-to 1800 Hrs.
Bid Opening Date: (Envelop-I)	25.07.2022 at 1130 Hrs.
Bid Opening Date: (Envelop-II)	29.07.2022[Tentative]
Tender Processing Fee (Non-Refundable)	Rs. 1180.00 (i/c GST) (Online Through CPP Portal)
Earnest Money Deposit (EMD)	Rs. 6,000.00 (Online Through CPP Portal)

4. **BID SUBMISSION:**The Following **TWO-Covers** shall be submitted through Online CPP Portal by the Bidders as per **Critical Dates** given above.

E-Cover – I[Tender FEE, EMD AND PQC COVER]shall contain the following Documents:

- Scanned Copy [in PDF Format] of Details of Payment made through Online SBI Payment Gateway towards Tender Processing Fee of Value **Rs. 1180.00.**
- Scanned Copy [in PDF Format] of Details of Payment made through Online SBI Payment Gateway towards Earnest Money Deposit of Value **Rs. 6,000.00**
- Scanned Copy [in PDF Format] of **Unconditional Acceptance of AAI's Tender Conditions** as per Form-A.
- Scanned Copy [in PDF Format] of Permanent Account Number (**PAN**).
- Scanned Copy [in PDF Format] of **GSTIN** Registration.
- ~~Scanned Copy [in PDF Format] of **EPF& ESIC** Registration.~~

- (g) Scanned Copy [in PDF Format] of Undertaking regarding Blacklisting / Debarment on Company's Letter Head as per Form-B.
- (h) Scanned Copy [in PDF Format] of Undertaking on Company's Letter Head as per Form-C regarding Deployment of sufficient Men and Materials (I/c Plant and Machinery) as per the requirement of Work to achieve the Milestones/Targets and overall completion of Work within the Time Period.
- (i) Scanned Copy [in PDF Format] of Authorization Letter/Power of Attorney (If applicable) along with Copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company and Copy of Board Resolution regarding Authority to assign Power of Attorney. Scanned Copy [in PDF Format] of Authorization Letter/Power of Attorney (In case of Proprietary Firm) if the tender is processed by a Person other than Proprietor.
- ~~(j) Scanned Copy [in PDF Format] of Valid Electrical Contractor's License issued by State Licensing Authority.~~
- (k) Scanned Copy [in PDF Format] of Work Experience Certificates. The Scope of Works' Experience shall cover "**Pest, Rodent, Snake control**". The Agency should have satisfactorily completed (# Phase / Part Completion of the Scope of Work in a Contract shall not be considered. However pre-determined Phasing of the Work will be accepted) **Three Works**, each of **Rs. 1,18,800.00** or **Two Works**, each of **Rs.1,48,500.00** or **One Work** of **Rs. 2,37,600.00** in a Single Contract during Last Seven Years ending on date of E-Bid submission/Extended date of submission in India. All Amounts given above are Exclusive of GST.

THE VALUE OF EXECUTED WORKS WILL BE BROUGHT TO CURRENT COSTING LEVEL BY ENHANCING THE ACTUAL VALUE OF WORK AT SIMPLE RATE OF 7% PER ANNUM, CALCULATED FROM THE DATE OF COMPLETION TO THE LAST DATE OF SUBMISSION OF BID. The Value of Works given above are Exclusive of GST. For the Experience Certificates of Works completed Pre-GST Era, Completion Amount will be divided by 1.12 (To exclude pre-GST Tax of VAT 12%) to make it as per Experience Certificates of Post GST Era but Excluding GST. Client Certificate for Experience should show the Nature of Work done (with the Copy of Work Award Letter), the Value of Work, Date of Start, and Date of Completion as per Agreement, Actual Date of Completion and Satisfactory Completion of Work. Firms showing Work Experience Certificate from Non-Government/Non-PSU Organizations should submit Copy of Tax Deduction at Sources Certificate* along with a Certificate issued by Registered Chartered Accountant, clearly specifying the Name of Work, Total Payment received against the Work and TDS Amount for the Work in support of the Claim for having Experience of Stipulated Value of Work.

- (l) Scanned Copy [in PDF Format] of Annual Turnover* Details. The Agency should have annualized Average Financial Turnover of **Rs.89,100.00(Excluding GST)** against works executed during Last Three Years ending 31st March of the financial year as per PQ Proforma. As a proof, Copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- (m) Scanned Copy [in PDF Format] as per Form E of Net Worth*Details. The tenderer should have a Minimum Net Worth of **Rs. 44,550.00(Excluding GST)**, issued by Certified Chartered Accountant.
- (n) Scanned Copy [in PDF Format] of PQ Proforma with Duly Signed Declaration.
- (o) Scan Copy [in PDF Format] of GST Undertaking [Form-F].
- (p) Scan Copy [in PDF Format] of Bank Details [Form-G].
- (q) Digitally Signed AAI Tender Document.

*Tenderers have to submit UDIN generated documents like Balance Sheet, Profit & Loss Account, Turnover certificate, Working Capital Certificate (works done during last 5 financial years & works in hand), Net worth Certificate, Tax Deduction at Source (TDS) Certificates for Non- Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.”

The tenderer shall upload the digitally signed file of scanned documents, PQ Performa and Firm’s Bio-Data in support of their meeting each criteria mentioned above. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. If the Bidder has any Query related to the Bid Document of the Work, they should use ‘Seek Clarification’ on CPP Portal to seek Clarifications from AAI. No other means of Communication in this regard shall be entertained.

E-Cover – II Shall contain The **Price Bid**. The Tenderer shall upload the digitally signed **Schedule of Price Bid in the Form of BOQ.xls**. Bidders may please note that, the Schedule of Quantities is available in the Portal. The same (BOQ) shall be downloaded and be filled in the editable (un-protected/Coloured) cells only and they should necessarily submit their Financial Bids in the format provided after entering the financial quotes, Name of Bidder etc.No other cells (protected-un-coloured) should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename.

Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another

(i.e.when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection. Tenderer who has downloaded the tender from Central Public Procurement Portal shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and tenderer is liable to be banned from doing business with AAI.

5. **BID OPENING PROCESS**

E-Cover-I Containing Documents uploaded by the Contractor shall be opened on the Date as specified in the **Critical Date Table**.

If any Clarification is needed from the Tenderer about the Deficiency in his Uploaded Documents in Envelope-I, he will be asked to provide it through "Short Fall Documents Folder" in e-Tendering Portal. The Tenderer shall upload the Requisite Clarification/Documents within time specified by AAI, failing which it shall be presumed that Bidder does not have anything to submit and Bid shall be evaluated accordingly. The intimation regarding Acceptance/Rejection of their bids will be intimated to the Tenderers through CPP Portal only.

E-Cover-II: The Financial Bids of the Contractors found to be meeting the qualifying requirements shall be opened. **The Date of Price Bid Opening given in this NIT is tentative and actual Date and Time of Price Bid Opening shall be intimated through e-tendering NIC-CPP Portal only.**

6. **REFUND OF EMD**

The Refund of EMD of Tenderers who are not meeting the Eligibility Criteria, shall be done through Online Mode with immediate effect upon their rejection in Eligibility/Technical Evaluation. The Financial Bids of Tenderers who are meeting the Eligibility/Technical Criteria will be opened and the Refund of EMD, shall be done through Online Mode with immediate effect upon their rejection in Financial Evaluation except L-1 Bidder as per Evaluation Methodology.

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off Tender Process at any stage without assigning any reason.

8. AAI reserves the right to disallow the Working Agencies whose Performance at Ongoing Project(s) is below Par and usually poor and has been issued Letter of Restrain/Temporary or Permanent Debarment/Blacklisting by Any Department of AAI or Central/State Govt. Depts./PSUs/World Bank/ADB etc.

9. AAI reserves the right to verify the Credential submitted by the Tenderer at any Stage (Before or After the Award the Work). If at any stage, any Information/Documents submitted by the Applicant is found to be

incorrect/false or have some discrepancy which disqualifies the Tenderer then AAI shall take the following action:

- a) Forfeit the entire amount of EMD submitted by the tenderer.
 - b) The Tenderer shall be liable for debarment from tendering in AAI, including Termination of the Contract apart from any other Appropriate Contractual/Legal Action.
10. Consortium/JV companies shall not be permitted. No single firm shall be permitted to submit Two Separate Applications.
11. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
12. Concessions to Indian Micro & small enterprises (MSEs) units is not applicable.

Senior Manager(Engg. – Elect)
AAI, VijayawadaInternationalAirport
Vijayawada – 521102.

**PQ PROFORMA/CHECKLIST FORMAT TO BE SUBMITTED BY THE BIDDER
ALONG WITH APPLICATION FOR SHORT LISTING**

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Sl. No.	Qualifying Criteria	Particulars	Enclosure Check Lists [Copy Enclosed?]
1	Name, Address, Organization ID, Tel/Fax No. and e-mail Address of the Bidder		
2	Details of Online Payment of Tender Processing Fee of Rs. 1180.00		YES/NO
3	Details of Online Payment Earnest Money Deposit (EMD) of Rs.6,000.00		YES/NO
4	Uploading of Unconditional Acceptance of AAI's Tender Conditions.		YES/NO
5	Permanent Account Number (PAN).		YES/NO
6	GSTIN Registration.		YES/NO
7	EPF & ESIC Registration.		YES/NO
8	Uploading of Undertaking regarding Blacklisting / Debarment		YES/NO
9	Uploading of Undertaking on Deployment of sufficient Men and Materials.		YES/NO
10	Authorization Letter/Power of Attorney (If applicable)		YES/NO

Sl. No.	Qualifying Criteria	Particulars	Enclosure Check Lists [Copy Enclosed?]
11	Valid _____ Electrical Contractor's _____ License issued by State Licensing Authority		YES/NO
12	Experience _____ Certificate Details		YES/NO
12.1	Work No. 1		
12.1.1	Name of Work		
12.1.2	Name of the Organization/ Department where Work has been executed		
12.1.3	Date of Start		
12.1.4	Date of Completion (Stipulated)		
12.1.5	Date of Completion (Actual)		
12.1.6	Completion Cost		
12.2	Work No. 2		
12.2.1	Name of Work		
12.2.2	Name of the Organization/ Department where Work has been executed		
12.2.3	Date of Start		
12.2.4	Date of Completion (Stipulated)		
12.2.5	Date of Completion (Actual)		
12.2.6	Completion Cost		

Sl. No.	Qualifying Criteria	Particulars	Enclosure Check Lists [Copy Enclosed?]
12.3	Work No. 3		
12.3.1	Name of Work		
12.3.2	Name of the Organization/ Department where Work has been executed		
12.3.3	Date of Start		
12.3.4	Date of Completion (Stipulated)		
12.3.5	Date of Completion (Actual)		
12.3.6	Completion Cost		
13.0	Annual Financial Turnover		YES/NO
13.1	Year 2018-19		
13.2	Year 2019-20		
13.3	Year 2020-21		
13.4	Average		

Sl. No.	Qualifying Criteria	Particulars	Enclosure Check Lists [Copy Enclosed?]
14	Net Worth Details issued by Certified Chartered Accountant		YES/NO
15	Scan Copy of GST Undertaking		YES/NO
16	Scan Copy of Bank details		YES/NO
17	Digitally Signed Tender Document		YES/NO

Place:

Date:

Signature
Authorized Signatory of the Contractor/Firm

DECLARATION

I (.....) hereby declare that the documents submitted/ enclosed are true and correct. In case any document at any stage is found fake/ incorrect, my Earnest Money Deposit (EMD) with AAI shall be forfeited and I may be debarred from tendering in AAI.

Place:

Date:

Signature
Authorized Signatory of the Contractor/Firm

Note: If any of the supporting documents is submitted in any language other than English, a self-attested English Version shall be submitted with the respective document. However as mentioned all the documents duly self-attested/Digitally Signed shall be submitted/uploaded.