

**NOTICE INVITING e-TENDER (2 BOT – 2 ENVELOPE OPEN TENDER)**  
**(TENDER ID: 2022\_AAI\_120666\_1)**

1. Percentage rate e-tenders are invited through the e-tendering CPP portal by **AGM (Engg.-Civil), AAI, Bhavnagar Airport and Telephone No. 8974395477** (Bid Manager) on behalf of Chairman, A.A.I. from the eligible contractors for the work / ~~composite work~~ of **“Annual repair & maintenance contract of civil works for operational area and ancillary buildings for the year 2022-23 at CA Bhavnagar”** at an estimated cost of **Rs 90,00,000/- (Excluding GST)** with completion period of **Twelve (12) Months** [~~Including \_\_\_\_\_ months considered for rain of monsoon season(s)~~].

The tendering process is online at CPP-portal URL address <https://etenders.gov.in/eprocure/app> or [www.aai.aero](http://www.aai.aero) . Prospective Tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain ‘Login ID’ & ‘Password’ and go through the instructions available in the Home Page after log in to the CPP-portal <https://etender.gov.in/eprocure/app> or [www.aai.aero](http://www.aai.aero). They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days’ time. The tenderer may also take guidance from AAI Help Desk Support through path [aai.aero/tender/e-tender/help desk support](http://aai.aero/tender/e-tender/help%20desk%20support).

- (i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below.  
Tel: 0120-4200462, 0120-4001002, Mobile No.: +91-8826246593, E-Mail: [support-eproc@nic.in](mailto:support-eproc@nic.in)  
Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.  
For any further technical assistance with regard to functioning of CPP portal the tenderer may contact to the following AAI help desk numbers on all working days only between
- (ii) 08.00 hrs to 20.00 hrs (Mon-Sat): 011-24632950, Ext-3512 (Six Lines), E-Mail:- [eprochelp@aai.aero](mailto:eprochelp@aai.aero)
- (iii) 09.30 hrs to 18.00 hrs (Mon-Fri): 011-24632950 Ext-3523, E-Mail:- [etendersupport@aai.aero](mailto:etendersupport@aai.aero), [sanjeevkumar@aai.aero](mailto:sanjeevkumar@aai.aero) and [snita@aai.aero](mailto:snita@aai.aero).
- (iv) 09.30 hrs to 18.00 hrs (Mon-Fri) 011-24657900, E-Mail [gmitichq@aai.aero](mailto:gmitichq@aai.aero)

Tender processing fee as specified in the Critical Data Sheet (including GST) non-refundable will be required to be paid online through **Net Banking** (SBI and Other Banks) and **NEFT/RTGS** by payment gateway on CPPP Portal. The settlement of Tender processing Fee, forfeiture / refund of EMD as per the case, will be executed through online mode except if EMD submitted in the form of Bank Guarantee (BG)-Paper form. EMD in the form of BG will be accepted, if EMD amount is more than Rs 10.00 Lacs only.

2.	Following two (2) envelopes shall be submitted through online at CPP-portal by the tenderer as per the following schedule:-		
	Publishing Date	:	Date: 30.06.2022
	Bid Document Download / Sale Start Date (Next day of Publishing Date)	:	Date: 01.07.2022 from 09:30 hrs
	Clarification Start Date	:	Date: 01.07.2022 from 11:00 hrs
	Clarification End Date	:	Date: 18.07.2022 upto 18:00 hrs
	Bid submission Start Date	:	Date: 01.07.2022 from 09:30 hrs
	Bid Submission End Date & Time	:	Date: 21.07.2022 upto 18:00 hrs
	<del>Last date and time of submission of original BG (If EMD amount is more than 10.00 Laes)</del>	:	<del>Date: 12.07.2022 at 11:00 hrs</del>
	Bid Opening Date (Envelope- I)	:	Date: 22.07.2022 at 11:00 hrs
	Bid Opening Date (Envelope- II)	:	Date: 03.08.2022 at 11:00hrs
	Tender Processing Fee (Non-refundable) -Online	:	<b>Rs.1180/-</b> (Incl. GST) Non-refundable, through online payment gateway on CPP portal.
	Earnest Money Deposit (Online / <del>Bank Guarantee</del> )	:	<b>Rs.1,80,000.00</b> [Earnest Money Deposit paid through online payment gateway on CPP portal]

**Envelope-I** (EMD, Technical Bid and Pre-qualification): - Bid containing following:

**A. Tender processing fee, EMD:**

- Scanned copy of Tender Processing Fee paid through payment gateway on CPP portal, through Net Banking (SBI& other banks) & NEFT/RTGS payment gateway integrated / mapped with CPP Portal
- Scanned Copy of EMD paid through payment gateway on CPP portal, through Net Banking (SBI& other banks) & NEFT/RTGS payment gateway integrated/ mapped with CPP Portal

**B. Technical Bid containing the following:-**

- Scanned Copy of Unconditional Acceptance of AAI's Tender Conditions as per Annexure -1 (Page no. PR-1).
- Scanned Copy of Permanent Account Number (PAN) and GST Registration Number along with undertaking as per Annexure – 1B (Page no. PR 2)
- Scanned Copy of 'Undertaking' regarding Blacklisting / Debarment on Company's Letter Head. As per Annexure -2 (Page no. PR-3).
- Tenderer should deploy sufficient plant and machinery as per the requirement of work in consultation with the Engineer-In-Charge (EIC) to achieve the milestones / targets and overall completion within the time period. Tenderer shall submit scanned copy of 'Undertaking' on company's Letter Head as per Annexure -3 (Page no. PR-4).
- Companies other than propriety firm shall submit, scanned copy of Authorization Letter / Power of Attorney along with copy of certificate of Incorporation of the Company under

Companies Act showing CIN / LLPIN / Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney.

Proprietary firm shall submit scanned copy of Authorization Letter / Power of Attorney only if the tender is processed by a person other than proprietor.

- vi. Scanned copy of EPF & ESIC Registration (In case the agency is not having registration for EPF & ESIC, an undertaking has to be submitted on company letter head they shall have to make itself registered and submit the documents within 01 (one) month).
- vii. Affidavit for Minimum wage Annexure -3B (Page no. PR-5).
- viii. Digitally signed tender document.
- ix. Duly filled PQ performa.

**C. Qualifying requirements of contractors / tenderers containing the following:**

- i. Should have satisfactorily completed (# Phase/Part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) three works, each of **Rs.36,00,000/-** or two works, each of **Rs.45,00,000/-** or one work of **Rs.72,00,000/-** in single contract of similar nature of **Repair & Maintenance of Building works** during last seven years ending on 20.06.2022. (**Amount Excluding GST**)

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid.”

**Note :- The experience certificates works completed pre-GST era, completion amount will be divided by 1.12 (to exclude pre-GST tax of VAT 12%) to make it at par with experience certificates of post GST era but excluding GST.**

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. Tenderers showing work experience certificate from non- government / non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered Chartered Accountant having UDIN number, clearly specifying the name of work, total payment received against the work and TDS amount for the work.

- ii. Should have annualized average financial turnover of **Rs.27,00,000/-** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the tenderer should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected. Tenderers have to submit UDIN generated documents duly certified by CA and having UDIN.
- iii. The tenderer should have a minimum net worth of **Rs.13,50,000/-** issued by Chartered Accountants. Tenderers have to submit UDIN generated documents duly certified by CA and having UDIN

Note: Scanned copies of all the Documents of Envelope-I mentioned above shall be submitted on the CPP portal. Tender processing fee and EMD is required to be submitted only online. The tenderer, whose Tender processing fee and Earnest Money are not received, then their tenderers will be rejected.

### **Refund of EMD**

EMD amount of the rejected bidders will be refunded to their source account after submission of Technical / Financial evaluation report on CPP portal by Bid Manager.

### **Envelope-II:- The Financial e-Bid through CPP portal**

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the file name. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

#### **3. Bid Submission:-**

The tenderer shall submit their application only at CPP Portal: <http://etenders.gov.in/eprocure/app>. Tenderer / Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

4. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s) / director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
5. Tenderers who has downloaded the tender from Central Public Procurement Portal (CPPP) website <http://etenders.gov.in/eprocure.gov.in/eprocure/app>, shall not tamper / modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered / modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

#### **6. Bids Opening Process is as below:-**

**Envelope-I (Tender processing fee, EMD, Technical bid and Pre-Qualification):**

**Envelope-I containing documents as per Para 2(A), (B) and (C)** (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid Document of the work, they should use ‘ “Seek Clarification” on CPP portal to seek clarifications. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope-I, he will be asked to provide it through CPP portal or email if required. The tenderer shall upload the requisite clarification / documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance / rejection of their bids will be intimated to tenderers through CPP portal.

#### **Envelope-II (Financial Bid):**

**Envelope-II** containing financial bids of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in **CRITICAL DATA SHEET**. (In case the date and time for opening of Envelope-II (Financial bid) is required to be changed, same shall be intimated through CPP Portal).

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
8. AAI reserves the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain / Temporary or Permanent debarment / black listing by any department of AAI or Central / State Govt. Depts. / PSUs / World Bank / ADB etc. AAI reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any information / documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action.
  - i. Forfeit the entire amount of EMD submitted by the tenderer.
  - ii. The tenderer shall be liable for debarment from tendering in AAI including termination of the contract apart from any other appropriate contractual / legal action.
9. Consortium / JV companies shall not be permitted.
10. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
11. Concessions to Indian Micro & Small Enterprises (MSEs) units registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and handloom etc., to be given as per the provisions of Public Procurement Policy for MSEs order 2012 with up to date amendments, shall be applicable for tenders of supply / services and shall not be extended to construction work.
12. Tenderers have to submit UDIN generated documents like Balance Sheet / Turnover certificate, Working Capital Certificate (works done during last 5 financial years & works in hand). Net worth Certificate, Tax Deduction at Source (TDS) Certificates for Non-Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.

-Sd-

AGM (Engg-Civil)  
(For and on behalf of the Chairman  
Airports Authority of India)

## PQ PERFORMA (CHECKLIST)

[Check List Format to be uploaded by applicants along with tender application in Pre- Qualification Bid]

**Name of work: “Annual repair & maintenance contract of civil works for operational area and ancillary buildings for the year 2022-23 at CA Bhavnagar.”**

Ref No.	Qualifying Criterion	Supporting document must have following information which AAI would like to note	Enclosure check list
1	2	3	4
1	Name and address of the Firm / Contractor		
2	Telephone No. / Fax & E-Mail		
3	Authorized signatory (Name and Designation)		
<b>Envelope-I : Shall contain scanned copy of</b>			
A.1	Tender Fee Details		Copy enclosed Yes / No
A.2	EMD Details		Copy enclosed Yes / No
B.1	Duly Signed Un-conditional acceptance letter	As per Annexure – 1 (Page no. PR-1)	Copy enclosed Yes / No
B.2	Scanned Copy of Permanent Account Number (PAN) and GST Registration Number along with undertaking.	As per Annexure – 1B (Page no. PR-2)	Copy enclosed Yes / No
B.3	‘Undertaking’ regarding Blacklisting / Debarment on Company’s Letter Head	As per Annexure – 2 (Page no. PR-3)	Copy enclosed Yes / No
B.4	“Undertaking regarding deployment of sufficient Plant & Machinery”	As per Annexure – 3 (Page no. PR-4)	Copy enclosed Yes / No
B.5	Authorization Letter / Power of Attorney.	-	Copy enclosed Yes / No
B.6	EPF / ESIC Registration. In case the agency is not having registration for EPF & ESIC, an undertaking has to be submitted on company letter head as per NIT.	-	Copy enclosed Yes / No
B.7	Affidavit for Minimum Wages	As per Annexure – 3B (Page no. PR-5)	Copy enclosed Yes / No
B.8	Duly filled PQ performa	As per performa on page 6 of eNIT	Copy enclosed Yes / No

B.9	Digitally signed tender documents	-	Copy enclosed Yes / No
C.1	Certificate from clients of having satisfactorily completed.		
a	Three works each of <b>Rs.36.00 Lakhs</b> during last 07 years ending, as per NIT.		
i)	Name of work		Copy enclosed Yes / No
	Value of work		
	Date of Start of work as per agreement		
	Date of Completion as per agreement		
	Actual date of completion		
	Compensation levied on account of delay		
	Certifying satisfactory completion of work		
ii)	Name of work		Copy enclosed Yes / No
	Value of work		
	Date of Start of work as per agreement		
	Date of Completion as per agreement		
	Actual date of completion		
	Compensation levied on account of delay		
	Certifying satisfactory completion of work		
iii)	Name of work		Copy enclosed Yes / No
	Value of work		
	Date of Start of work as per agreement		
	Date of Completion as per agreement		
	Actual date of completion		
	Compensation levied on account of delay		
	Certifying satisfactory completion of work		
b)	Two works each of <b>Rs.45.00 Lakhs</b>		



i)	Name of work		Copy enclosed Yes / No
	Value of work		
	Date of Start of work as per agreement		
	Date of Completion as per agreement		
	Actual date of completion		
	Compensation levied on account of delay		
	Certifying satisfactory completion of work		
ii)	Name of work		Copy enclosed Yes / No
	Value of work		
	Date of Start of work as per agreement		
	Date of Completion as per agreement		
	Actual date of completion		
	Compensation levied on account of delay		
	Certifying satisfactory completion of work		
c)	One work each of <b>Rs.72.00 Lakh</b>		
i)	Name of work		Copy enclosed Yes / No
	Value of work		
	Date of Start of work as per agreement		
	Date of Completion as per agreement		
	Actual date of completion		
	Compensation levied on account of delay		
	Certifying satisfactory completion of work		
d)	Whether experience from Government Organization or Private clients?	Govt. Organization / Private Clients. (Tick whichever is applicable. In case experience of private client, TDS certificate from client to be enclosed)	TDS certificate enclosed: Yes / No



C.2	Annualized average financial turnover equivalent to <b>Rs.27.00 Lakhs</b> value of estimated cost during last three financial years ending 31 <sup>st</sup> March 2022.	Year INR (in Lakh)  2019 – 20 = 2020 – 21 = 2021 – 22 = ____ Average =	Proof of turn over enclosed (Abridged balance sheet & profit & loss A/c) Yes / No
C.3	Net Worth Certificate	As per Annexure – 4 (Page no. PR-6)	Copy enclosed Yes / No

Place:

Date:

**Signature with Stamp**  
**Authorized Signatory of the Contractor / Firm**

**Declaration on Agency / Firms Letterhead**

I / we ..... hereby declare that the documents uploaded / enclosed are true and correct. In case any document at any stage found fake / incorrect, my EMD may be forfeited & action as deemed fit by AAI can be taken against me.

Place:

Date:

**Signature with Stamp**  
**Authorized Signatory of the Contractor / Firm**