



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

MADURAI AIRPORT

(An ISO 9001:2008 and ISO 14001:2004 Certified Airport)

Ref.No.AAI/MDU/CIVIL/A-8/2022/

Dated: 27.06.2022

NOTICE INVITING e-TENDER (2 BOT - 2 Envelope Open Tender)

Tender ID: 2022_AAI_120172_1

1. Item rate e-tenders are invited through the e-tendering CPP portal by Assistant General Manager (Engg-Civil), AAI, Madurai Airport, Madurai-625022(Bid Manager) on behalf of Chairman, AAI from the eligible contractors for the work of **“Job Contract for hiring services of 3 Nos. of Architects, 1 No. Interior Designer, 1 No. Civil Engineer and 1 No. Stenographer in the office of ED(Engg) & ED(Arch.) -Southern Region, CHQ, New Delhi”** at an Estimated cost of **Rs.42,51,090.00** (Excluding GST) with **period of Completion 12 (Twelve) Months.**

The tendering process is online at e-portal URL address <https://etenders.gov.in/eprocure/app> or www.aai.aero. Aspiring bidders may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain 'Login ID' & 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal <https://etenders.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through path [aai.aero/tender/e tender/help desk support](http://aai.aero/tender/e%20tender/help%20desk%20support).

- (i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below:

Tel: 0120-4200462, 0120-4001002, Mobile: 91 8826246593,

E-mail: support-eproc@nic.in

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI help desk numbers on all working days only between

- (ii) 08.00 hrs. to 20.00 hrs. (Mon - Sat) 011-24632950, Ext-3512 (Six Lines),

E-mail: eprochelp@aai.aero

- (iii) 09.30 hrs. to 18.00 hrs.(Mon-Fri) 011-24632950 Ext-3253,

E-mail: etendersupport@aai.aero , sanjeevkumar@aai.aero and snita@aai.aero.

- (iv) 09.30 hrs. to 18.00 hrs. (Mon - Fri)

011-24657900, E-Mail: gmitchq@aai.aero



Tender processing fee of **Rs.1,120.00** (Rupees One Thousand One Hundred Twenty only) (i/c GST) (non-refundable) will be required to be paid online in CPP portal through the SBI payment gate way integrated/mapped with CPP portal for this purpose.

2. Following **2 Envelopes** shall be submitted through online at CPP-portal by the bidder as per the following schedule :

CRITICAL DATA SHEET

Publishing Date	27.06.2022 at 1700 hrs.
Bid Document Download / Sale Start Date	28.06.2022 from 0930 hrs.
Clarification Start Date	28.06.2022 from 0930 hrs.
Clarification End Date	06.07.2022 upto 1800 hrs.
Bid Submission Start Date	28.06.2022 from 0930 hrs.
Bid Submission End Date/ Sale end date	18.07.2022 upto 1800 hrs.
Bid Opening Date (Envelope-I) (Fee/PreQual/Technical)	20.07.2022 at 1100 hrs.
Bid Opening Date (Envelope-II) (Financial bid)	27.07.2022 at 1500 hrs. (Change in opening date, if any will be intimated through CPP portal Only)
Tender Processing Fee (Non-refundable, to be paid Online through CPP portal)	Rs.1,120.00 (i/c GST) Non-refundable.
Earnest Money Deposit (EMD)	Rs.85,022.00 to be paid online through e-payment gate way on CPP portal.

Envelope-I (Fee/PreQual/Technical) :

Bid containing following:

A. Tender Processing Fee, EMD:

- A proof of online payment through e-payment gate way on CPP Portal against Tender processing Fee.
- A proof of online payment through e-payment gate way on CPP Portal against EMD.



B. Technical Bid Containing the following:

- iii) Scanned copy of Unconditional Acceptance of AAI's Tender Conditions.
- iv) Scanned copy of Permanent Account Number(PAN) and GST Registration Number.
- v) Scanned copy of Undertaking regarding Blacklisting/Debarment **(Appendix-XXVI)** on Company's Letter Head.
- vi) Companies other than propriety firm shall submit, scanned copy of Authorization Letter/Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney.
Proprietary firm shall submit scanned copy of Authorization Letter/Power of Attorney only if the tender is processed by a person other than proprietor.
- vii) PQ Performa duly filled **(Annexure-A)**.

C. Qualifying requirements of contractors/tenderers containing the following

- i) Should have satisfactorily completed (# Phase/Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) **three works, each of Rs.17.00 Lakhs or two works, each of Rs.21.26 Lakhs or one work of Rs.34.01 Lakhs** in single contract of **Similar nature of Works like Supply of Manpower** during last seven years ending on date of E-Bid Submission.

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”. The Experience Certificate of works completed pre GST era, completion amount will be divided by 1.12 (To exclude pre GST tax of VAT 12%) to make it at par with Experience Certificate of post GST era but excluding GST.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderer showing work experience certificate from Non-government/Non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered Chartered Accountant with Unique Document Identification**



Number (UDIN), clearly specifying the name of work, total payment received against the work and TDS amount for the work.

- ii) Should have annualized average financial turnover of **Rs.12.75 Lakhs** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- iii) The tenderer should have a minimum net worth of **Rs.6.38 Lakhs** issued by certified Chartered Accountants **(Appendix-XXVII)**.

The Certificates issued / undertaken / signed by the Chartered Accountants should have / consists the Unique Document Identification Number (UDIN) of the Institute of Chartered Accountants of India.

- iv) **Tenderers have to submit UDIN generated documents like Balance sheet / Turnover Certificate, Net worth certificate, Tax deduction at source (TDS) certificate for Non-Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.**

EMD of the value of **Rs.85,022/-** shall be accepted online only through e-payment Gate way on CPP Portal.

AAI Bank & Account details for preparation of Bank Guarantee are as follows:

Corporate Name	: Airports Authority of India
Bank Name	: ICICI Bank
IFSC Code	: ICIC0000007
BG Advising Message	: IFN 760 COV (for BG Issue) : IFN 767 COV (for BG Amendment)
Unique Identifier Code (7037)	: AAIMADURAI.
Email	: bgv.madurai@aai.aero

Refund of EMD:

- i. **On Technical Evaluation:** After submission of technical evaluation report on the CPP portal, the 'EMD of Technically Qualified bidders will remain in the pooling account' and EMD amount of rejected bidders will be refunded to their source account.



- ii. **On Financial Evaluation:** After submission of financial evaluation report on the CPP portal, the 'EMD of L1 bidder will remain in the pooling account' and EMD amount of rejected bidders will be refunded to their source account.
- iii. **EMD Refund of L1:** After AOC completion on the portal, the L1 bidders EMD amount will be refunded to their source account and for this Bid managers are advised to complete the AOC process.

Scanned copy of all the Documents of Envelope-I mentioned above shall be submitted on the CPP portal.

Envelope-II: The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

3. Bid Submission:

The tenderer shall submit their application only at CPP portal: <https://etenders.gov.in/eprocure/app>. Tenderer/Contractor are advised to follow the instruction provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

4. Not more than one tender shall be submitted by one tenderer or tenderers having business relations. Under no circumstance will father and his son(s) or other close relation who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
5. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <http://etenders.gov.in/eprocure/app>, shall not tamper/modify the



tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

6. Bids Opening Process is as below:

Envelope-I: (A proof of online paid Tender processing fee & EMD, Technical bid and Prequalification)

Envelope-I containing documents as per Para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid Document of the work, they should use “**Seek Clarification**” on CPP portal to seek clarifications. No other means of communication in this regard shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope-I, he will be asked to provide it through CPP portal or email is required. The tenderer shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that the bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through CPP portal.

Envelope-II: (Financial Bid):

Envelop-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in per CRITICAL DATA SHEET. **(In case the date and time for opening of Envelop-II (Financial Bid) is required to be changed, the same shall be intimated through CPP portal).**

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
8. AAI reserve the right to disallow issue of tender document to working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debar by any department of AAI. **AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award of work). If at any stage, any information /documents submitted**



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by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the firm then AAI shall take the following action:

- a) Forfeit the entire amount of EMD submitted by the firm.
- b) The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual/legal action.

9. Consortium /JV companies shall not be permitted.

10. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.

सहायक महाप्रबंधक (इं.-सिविल)/ AGM (Engg-Civil),
कृते तथा अध्यक्ष की ओर से /For and on behalf of the Chairman,
भारतीय विमानपत्तन प्राधिकरण /Airports Authority of India.