



**AIRPORTS AUTHORITY OF INDIA  
CHENNAI AIRPORT :: CHENNAI - 600 016  
AIRPORT MAINTENANCE ELECTRICAL DIVISION-I**

**NIT SUMMARY**

1	Tender ID	<b>2022_AAI_118880_1</b>
2	Tender Reference No.	AAI/CHE/AMED-I/2022/02
3	Name of Work	<b>Construction of 2 Nos. Rapid Exit Taxiways (RET) for the Main Runway 07/25, U taxi, link taxi's adjacent to C taxi &amp; F taxi and Straightening of B-Taxiway as parallel Taxi Track suitable for Code-E aircraft at Chennai International Airport, Chennai. SH: Balance GLF works.</b>
4	Estimated Cost (Excluding GST)	<b>Rs. 1,49,35,882.00 (Excluding GST)</b>
5	Earnest Money Deposit (EMD)	<b>Rs. 2,98,720.00</b> will be required to be paid by Online payment only through CPP portal.
6	Time Allowed	<b>18 (Eighteen) Months</b>
7	Tender Processing Fee (Non - refundable), to be paid through online	<b>Rs. 1,180.00</b> (Including GST Non-Refundable) will be required to be paid by Online payment only through CPP portal.
8	Publishing Date	<b>22.06.2022 @ 1700 Hrs.</b>
9	Bid Document Download / Sale Start Date	<b>23.06.2022 @ 0900 Hrs.</b>
10	Clarification Start Date	<b>23.06.2022 @ 0900 Hrs.</b>
11	Clarification End Date	<b>04.07.2022 upto 1800 Hrs.</b>
12	Bid Submission Start Date	<b>23.06.2022 @ 0900 Hrs.</b>
13	Bid Submission End Date	<b>13.07.2022 upto 1800 Hrs.</b>
14	Bid Opening Date (Envelope-I)	<b>15.07.2022 @ 1100 Hrs.</b>
15	Bid Opening Date: (Envelope-II)	<b>19.07.2022 @ 1100 Hrs.</b>



AIRPORTS AUTHORITY OF INDIA  
CHENNAI AIRPORT::CHENNAI - 600 016  
AIRPORT MAINTENANCE ELECTRICAL DIVISION-I

AAI/CHE/AMED-I/ ALCMS /2022/

22.06.2022

NOTICE INVITING e-TENDER (2 BOT - 2 COVER OPEN TENDER)  
(E - Bid No: 2022\_AAI\_118880\_1)

1. Item Rate e-tenders are invited through the e-tendering CPP Portal by Joint General Manager (E-E)-II, Airports Authority of India, Operational Offices, Chennai Airport, Chennai -600 016, on behalf of Chairman, AAI from the eligible Contractors for the work of **“Construction of 2 Nos. Rapid Exit Taxiways (RET) for the Main Runway 07/25, U taxi, link taxi’s adjacent to C taxi & F taxi and Straightening of B-Taxiway as parallel Taxi Track suitable for Code-E aircraft at Chennai International Airport, Chennai. SH: Balance GLF works”** at an estimated cost of Rs. 1,49,35,882.00 (Excluding GST) with completion period of 18 Months (Eighteen Months).

The tendering process is online at CPP portal URL address <https://etenders.gov.in/eprocure/app> or [www.aai.aero](http://www.aai.aero) Prospective Tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP portal, obtain 'Login ID' and 'Password' and go through the instructions available in the Home Page after log in to the CPP portal <https://etenders.gov.in/eprocure/app> or [www.aai.aero](http://www.aai.aero) They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days time. The tenderer may also take guidance from AAI Help Desk Support through path [aai.aero/tender/e-tender/help](http://aai.aero/tender/e-tender/help) desk support.

- (i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below:  
Tel: 0120-4200462, 0120-4001002, Mobile: 91 8826246593,  
E-mail: [support-eproc@nic.in](mailto:support-eproc@nic.in)

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP Portal the tenderer may contact to the following AAI help desk numbers on all working days only:

- a) From 08.00 hrs. to 20.00 hrs. (Mon-Sat) - 011-24632950, Ext-3512 (Six Lines), E-Mail: [eprochelp@aai.aero](mailto:eprochelp@aai.aero)
- b) From 09.30 hrs. to 18.00 hrs. (Mon-Fri) - 011-24632950, Ext-3523, E-Mail: [etendersupport@aai.aero](mailto:etendersupport@aai.aero), [sanjeevkumar@aai.aero](mailto:sanjeevkumar@aai.aero) and [snita@aai.aero](mailto:snita@aai.aero)
- c) From 09.30 hrs. to 18.00 hrs. (Mon-Fri) - 011-24657900, E-Mail: [gmitchq@aai.aero](mailto:gmitchq@aai.aero)



**ONLINE PAYMENT DETAILS:**

- i. Tender processing fee of **Rs. 1,180/-** (i/c GST), non-refundable shall be paid online through payment gateway in CPP Portal only (Ref. Page NIC-GePNIC 1 to 21)
  - ii. EMD (Earnest Money Deposit) of **Rs. 2,98,720.00** Scanned copy of details of payment made through online SBI payment gateway against of EMD in CPP Portal (Ref. Page NIC-GePNIC 1 to 21)
  - iii. The tender fee of **Rs. 1,180/-** and EMD **Rs. 2,98,720.00** has to be submitted through CPP portal by the bidder, within the due date of submission of the bid as below and scanned copy of said payment receipt has to be submitted in Cover-I, failing which the bid shall be summarily rejected.
  - iv. Concession to MSE units is not applicable to this tender as the work is of construction in nature. Hence, the bidder shall not claim exemption for tender fee / EMD.
2. **Following 2 Covers shall be submitted through online at CPP-Portal by the tenderer as per the following schedule:**

**CRITICAL DATA SHEET**

Publishing Date	<b>22.06.2022 @ 1700 Hrs.</b>
Bid Document Download / Sale Start Date	<b>23.06.2022 @ 0900 Hrs.</b>
Clarification Start Date	<b>23.06.2022 @ 0900 Hrs.</b>
Clarification End Date	<b>04.07.2022 upto 1800 Hrs.</b>
Bid Submission Start Date	<b>23.06.2022 @ 0900 Hrs.</b>
Bid Submission End Date	<b>13.07.2022 upto 1800 Hrs.</b>
Bid Opening Date (Cover-I)	<b>15.07.2022 @ 1100 Hrs.</b>
Bid Opening Date: (Cover-II)	<b>19.07.2022 @ 1100 Hrs.</b>
Tender Processing Fee (Non-refundable) to be paid online through CPP Portal.	<b>Rs.1,180.00</b> (including GST Non-Refundable) will be required to be paid by Online payment only through CPP portal.
Earnest Money Deposit [EMD]	<b>Rs. 2,98,720.00</b> will be required to be paid by Online payment only through CPP portal.

**Cover-I (Tender Processing Fee, EMD Declaration, Technical Bid and Pre-qualification):**

Bid containing following:

**A. Tender processing Fee, EMD Declaration:**

- i) Scanned copy of online payment receipt [in PDF Format] of Tender Processing fee (Non-Refundable) of **Rs. 1,180/-** (Rupees One Thousand One Hundred and Eighty Only).
- ii) Scanned copy of online payment receipt [in PDF Format] of EMD of **Rs. 2,98,720.00** (Rupees Two Lakh Ninety-Eight Thousand Seven Hundred and Twenty Only).

**B. Technical Bid** containing the following:

- i) Scanned copy [in PDF Format] of **Duly Signed Unconditional Acceptance of AAI's Tender Conditions (Annexure -A).**
- ii) Scanned Copy [in PDF Format] of Permanent Account Number (**PAN**).
- iii) Scanned Copy [in PDF Format] of GST Registration.



- iv) Scanned Copy [in PDF Format] of Undertaking regarding Blacklisting / Debarment on Company's Letter Head (**Annexure-B**).
- v) Companies other than propriety firm shall submit, scanned copy of Authorization Letter / Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN / LLPIN/ Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney. Proprietary firm shall submit scanned copy of Authorization Letter / Power of Attorney only if the tender is processed by a person other than proprietor.
- vi) Scanned Copy [in PDF Format] of duly filled PQ Performa (**Annexure - C**) with Duly Signed Declaration.
- vii) Scanned Copy [in PDF Format] of GST Undertaking (**Annexure- D**).
- viii) Scanned Copy [in PDF Format] of PF Registration certificate.
- ix) Scanned Copy [in PDF Format] of ESIC Registration certificate.
- x) Scanned Copy [in PDF Format] of Valid Electrical Contractor's License issued by State Licensing Authority.
- xi) Scanned Copy [in PDF Format] of Undertaking for Minimum Wages (**Annexure-E**).
- xii) Scanned Copy [in PDF Format] of duly signed Undertaking for IMS by the Contractors (**Annexure-F**)
- xiii) Scanned Copy [in PDF Format] E-Payment Details (**Annexure-G**).
- xiv) Scanned Copy of Certificate of Net Worth from chartered accountant as per **Annexure-H** which should have **UDIN (Unique document identification number)**.
- xv) Digitally Signed AAI Tender Document.

**Refund of EMD**

- i) **On Technical Evaluation:** After submission of technical evaluation report on the CPP portal, the 'EMD of Technically Qualified bidders will remain in the pooling account' and EMD amount of rejected bidders will be refunded to their source account.
- ii) **On Financial Evaluation:** After submission of financial evaluation report on the CPP portal, the 'EMD of L1 bidder will remain in the pooling account' and EMD amount of rejected bidders will be refunded to their source account.
- iii) **EMD Refund of L1:** After AOC (Award of Contract) completion on the portal, the L1 bidders EMD amount will be refunded to their source account.

**C. Qualifying requirements of contractors / tenderers containing the following:**

- i) Should have satisfactorily completed work (# Phase/ Part Completion of the Scope of Work in a Contract shall not be considered. However pre-determined Phasing of the Work will be accepted) of similar nature of work i.e. **"GLF Works and its associated works"** during last seven years ending on **31.05.2022** as stipulated in table below:

Sl. No.	Experience criteria in single contract per year on Estimated Cost	Amount excluding GST	Amount including GST or service tax
1	Three Works for 40%	₹ 59,74,353.00	₹ 70,49,736.00
2	Two Works for 50%	₹ 74,67,941.00	₹ 88,12,170.00
3	One Work for 80%	₹ 1,19,48,706.00	₹ 1,40,99,473.00



The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid. The Experience Certificate of works completed pre GST era, completion amount will be divided by 1.12 (To exclude pre GST tax of VAT 12%) to make it at par with Experience Certificate of post GST era but excluding GST.

Client Certificate for Experience should show the Nature of Work done, the Value of Work done, Date of Start and Date of Completion as per Agreement, Actual Date of Completion and Satisfactory Completion of Work along with Work Order and Bill of Quantities. **Tenderers showing Work Experience Certificate from Non-Government/ Non-PSU Organizations should submit copy of Tax Deduction at Sources (TDS) Certificates along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

- ii) Scanned Copy [in PDF Format] of Annual Turnover Details: The Agency should have annualized Average Financial Turnover of **Rs. 44,80,765.00** against works executed during Last Three Years ending 31st March of the previous financial year. As a proof, Copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the tenderer should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- iii) The tenderer should have minimum net worth of **Rs. 22,40,382.00** issued by certified Chartered Accountant (**Annexure-H**) should have **UDIN (Unique document identification number)**.
- iv) **Tenderers have to submit UDIN generated documents like Balance sheet / Turnover Certificate, Net worth certificate, Tax deduction at source (TDS) certificate for Non-Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.**

Scanned copy of all the Documents of Cover-I mentioned above shall be submitted on CPP portal only.

#### **Cover-II: Financial e-Bid through CPP Portal.**

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the filename. **If the BOQ file is found to be modified by the tenderer, the bid will be rejected.**

### **3. Bid Submission:**

The tenderer shall submit their application only at CPP Portal: [https://etenders.gov.in/eprocure/app\\_Tenderer/](https://etenders.gov.in/eprocure/app_Tenderer/) Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.



4. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son (s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/ director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
5. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <https://etenders.gov.in/eprocure/app> shall not tamper/ modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/ modified in any manner, tender will be completely rejected and the tenderer shall be suspended from bidding in AAI Tenders for 01 Year and also liable to be banned from doing business with AAI.
6. **Bids Opening Process is as below: -**

**Cover-I (Tender Processing Fee, EMD, Technical bid and Pre-qualification):**

Cover-I containing documents as per Para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification on CPP Portal to seek clarifications. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Cover - I, he will be asked to provide it through CPP Portal or email if required. The tenderer shall upload the requisite clarification/ documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/ rejection of their bids will be intimated to the tenderers through CPP Portal.

**Cover-II (Financial Bid):**

Cover-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATA SHEET.

**(In case the date and time for opening of Cover-II (Financial bid) is required to be changed, the same shall be intimated through CPP Portal).**

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
8. AAI reserves the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/ Temporary or Permanent debarment/black listing by any department of AAI or Central / State Govt. Depts. / PSUs / World Bank / ADB etc. **AAI reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any information/ documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**



- a) **The tenderer shall be suspended from bidding in AAI tenders for a period of one year.**
  - b) **The tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual/ legal action.**
9. Consortium/ JV companies shall not be permitted.
  10. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
  11. Since this work falls under the category of construction works, concession to Indian Micro & Small Enterprises (MSEs) unit registered with DIC / NSIC / KVIC / KVIB / Directorate of Handicraft and handloom etc. to be given as per the provisions of public procurement policy for MSEs order 2012 with up-to-date amendments shall not be extended to this tender.
  12. If the entity participating in any of the tenders is a private or public limited company, Partnership Firm or proprietary firm and any of the Directors/ Partners/ Proprietor of such company is also a Director of any other company or partner of a concern or a sole proprietor having established Business with AAI and has outstanding dues payable to the Authority, then the said entity shall Not be allowed to participate in AAI tenders.

**(Digitally Signed)**  
**(BID MANAGER)**  
**Asst. General Manager (Engg-Elect),**  
**AMED-I, AAI, Chennai Airport**  
**Chennai-600 016.**





ACCEPTANCE LETTER  
(TO BE SUBMITTED IN "COVER- I")

To  
Joint General Manager (E-E)-II,  
Airports Authority of India,  
Chennai Airport,  
Chennai – 600 016,  
Tamil Nadu.

Sir,  
ACCEPTANCE OF AAI'S TENDER CONDITIONS – Reg.

1. The tender documents for the work **"Construction of 2 Nos. Rapid Exit Taxiways (RET) for the Main Runway 07/25, U taxi, link taxi's adjacent to C taxi & F taxi and Straightening of B-Taxiway as parallel Taxi Track suitable for Code-E aircraft at Chennai International Airport, Chennai. SH: Balance GLF Works."** have been issued to me/us by Airports Authority of India and I/We hereby certify that I/We have inspected and read the entire terms and conditions of the tender document, which shall form the part of the contract agreement and I/We shall abide by the conditions / clauses contained therein.
2. I/We hereby unconditionally accept(s) the tender conditions of AAI's tender documents in its entirety for the above work.
3. The contents of clause 19.1 & 19.2 of DE - 6 FORM of the Tender documents have been noted wherein it is clarified that after unconditionally accepting the tender conditions in its entirety. It is not permissible to put any remarks/ conditions (except unconditional rebate on the quoted rate if any) in the tender, and the same has been followed in the present case. In case, this provision of the tender is found violated after opening Cover-I, I/We agree that the tender shall be rejected and I/We shall be suspended for one year and shall not be eligible to bid for AAI tenders from date of issue of suspension order.
4. That I/We declare that I/we have not paid and will not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of AAI asks for bribe/gratification, I/We will immediately report it to the Appropriate Authority of AAI.
5. The required earnest money as specified in e-NIT is paid online through CPP portal and the scanned copy of payment receipt attached herewith.

Yours faithfully,

SIGNATURE OF THE TENDERER  
WITH COMPANY SEAL

Place:  
Date:





**(To be submitted on Company's letter head)**

**Undertaking regarding Blacklisting/ Debarment**

**(TO BE SUBMITTED IN "COVER- I")**

I/We \_\_\_\_\_ (Name of the company/ firm) hereby undertake that in case the experience certificate/ s no. \_\_\_\_\_ or any other document submitted by me/us, is found to be forged / false at any stage, I/we may be debarred from AAI for taking participation in all future AAI works & any other suitable action may be taken against our company/firm as deemed fit by AAI.

**(Signature of the Contractor/firm) With Seal**



**PQ PERFORMA**  
(TO BE SUBMITTED IN “COVER- I”)

**Name of Work: Construction of 2 Nos. Rapid Exit Taxiways (RET) for the Main Runway 07/25, U taxi, link taxi's adjacent to C taxi & F taxi and Straightening of B-Taxiway as parallel Taxi Track suitable for Code-E aircraft at Chennai International Airport, Chennai. SH: Balance GLF Works.**

Sl. No.	Qualifying Criteria	Particulars to be filled by the firm
1	Name of the Agency / Firm	
a.	Address	
b.	Organization ID	
c.	Mobile No. / Tel. No.	
d.	e-mail address	
2	<b>Cover - I shall contain scanned copy of</b>	
A.	<b>Tender Processing Fee &amp; EMD</b>	
i.	Scanned copy of payment receipt [in PDF Format] of Tender Processing fee paid through Online.	Yes/No
ii.	Scanned copy of receipt [in PDF Format] of EMD paid through Online.	Yes/No
B.	<b>Technical Bid</b>	
i.	Duly Signed un conditional Acceptance Letter ( <b>Annexure -A</b> )	Yes/No
ii.	Permanent Account Number (PAN)	Yes/No
iii.	GST Registration	Yes/No
iv.	Undertaking regarding Blacklisting / Debarment ( <b>Annexure-B</b> )	Yes/No
v.	Copy of Board Resolution Regarding Authority to assign Power of Authority in case of the companies other than propriety firm.	Yes/No
vi.	Authorization Letter / Power of Attorney if applicable.	Yes/No
vii.	Duly filled PQ Performa ( <b>Annexure - C</b> ) with Duly Signed Declaration.	Yes/No
viii.	GST Undertaking ( <b>Annexure-D</b> )	Yes/No
ix.	EPF Registration	Yes/No
x.	ESIC Registration	Yes/No
xi.	Scanned Copy [in PDF Format] of Valid Electrical Contractor's License issued by State Licensing Authority.	Yes/No
xii.	Undertaking of Minimum Wages ( <b>Annexure -E</b> )	Yes/No
xiii.	Undertaking for IMS by the Contractors ( <b>Annexure-F</b> )	Yes/No



xiv.	E-Payment Details ( <b>Annexure-G</b> )		Yes/No
xv.	Certificate of NETWORTH issued by certified Chartered Accountant ( <b>Annexure-H</b> )		Yes/No
xvi.	Digitally Signed AAI Tender Document		Yes/No
<b>C.</b>	<b>Qualifying Requirements of Contractors/Tenderers</b>		
i.	Experience certificate details (Works completed during the period last seven years ending on <b>last date of submission of bids</b> )		
a.	<b>Work No. 1</b>		
	Name of Work:		
	Name of the organization/ department where work has been executed:		
	Completion cost (in INR):		
	Date of Start:		
	Date of Completion (Stipulated):		
	Date of Completion (Actual):		
b.	<b>Work No. 2</b>		
	Name of Work:		
	Name of the organization/ department where work has been executed:		
	Completion cost (in INR):		
	Date of Start:		
	Date of Completion (Stipulated):		
	Date of Completion (Actual):		
c.	<b>Work No. 3</b>		
	Name of Work:		



	Name of the organization/ department where work has been executed:	
	Completion cost (in INR):	
	Date of Start:	
	Date of Completion (Stipulated):	
	Date of Completion (Actual):	
ii.	<b>Tax Deduction at Sources (TDS) Certificates along with a certificate issued by registered Charter Accountant</b> if completion certificate is from Non-Government/ Non-PSU Organizations.	
iii.	<b>Annual Financial Turnover</b>	
a.	Financial Year 2018-19	
b.	Financial Year 2019-20	
c.	Financial Year 2020-21	
d.	Average:	
<b>3</b>	<b>Cover - II shall contain</b>	
i.	Price Bid	Yes/No

## DECLARATION

I, (\_\_\_\_\_) hereby declare that the documents submitted/ enclosed are true and correct. In case any document at any stage found fake/ incorrect, my EMD may be forfeited & action as deemed fit by AAI can be taken against me.

Place:

Date:

Signature

Authorized Signatory of the Contractor/ Firm

**Note: If any of the supporting documents is submitted in any language other than English, a self-attested English Version shall be submitted with the respective document, however as mentioned all the documents duly self-attested shall be submitted.**



**GST UNDERTAKING**  
**(To be submitted in COVER-I)**

**Name of Work: Construction of 2 Nos. Rapid Exit Taxiways (RET) for the Main Runway 07/25, U taxi, link taxi's adjacent to C taxi & F taxi and Straightening of B-Taxiway as parallel Taxi Track suitable for Code-E aircraft at Chennai International Airport, Chennai. SH: Balance GLF Works.**

We hereby declare that we are registered under GST and comply with all provisions of GST Act.

Our GST details are furnished as below:

1.	GST Registration No. (Enclose copy of GST Regn.)	:	
2.	PAN	:	
3.	Legal Name	:	
4.	Trade Name	:	

Further, I / We hereby unconditionally accept the following conditions in its entirety for the above work.

1. We are registered under GST and compliance of GST provisions.
2. We undertake that all input credits shall be passed on to AAI.
3. In case of non-compliance of GST provisions and blockage of any input credit, we shall be responsible to indemnify AAI.

Signature with name and Company Seal.



**UNDERTAKING FOR PAYMENT OF MINIMUM WAGES  
(To be submitted in COVER-I)**

I ..... (Name), aged..... years, S/O ..... (Name),  
Proprietor/ Managing Partner / Managing Director of ..... (Name of  
the Agency) do hereby solemnly affirm and state as follows:

I am competent to swear this undertaking on behalf of..... (Name of  
Agency). I state that, in the event of work is awarded to our agency, the wages to be paid to the  
workers engaged shall not be less than the minimum wages determined by appropriate Govt.  
Authorities from time to time.

Dated this, the..... day of ..... month ..... years.

DEPONENT

**Note:**

1. This undertaking on company's letter head has to be submitted in "COVER - I".
2. The L1 Bidder shall submit this undertaking on non-judicial stamp paper of ₹.100/- and is to be attested by Notary Public. The cost of stamp paper shall be borne by Contractor / Firm. This undertaking shall be part of agreement.



**AIRPORTS AUTHORITY OF INDIA  
CHENNAI AIRPORT CHENNAI 600016**

**Undertaking by the Contractors of Chennai Airport**

**(TO BE SUBMITTED IN “COVER- I”)**

1. Airports Authority of India, Chennai Airport has established an Integrated Management System (IMS) under ISO 9001:2015 (Quality Management System), ISO 14001:2015 (Environment Management System) & OHSAS 18001:2007 (Occupational Health and Safety Assessment) International Standards to provide Quality and Environment friendly services of International Standards.
2. We, the Airlines, Goods/ Services providers and Contractors of Chennai Airport appreciate and respect the commitment & initiatives taken by the management of AAI, Chennai airport to protect and preserve the environment at Airport.
3. We hereby abide by the conditions stipulated herein with respect to our activities in the airport and not to pollute the environment of the airport in any manner & cooperate with the Airports Authority of India, Chennai Airport. We hereby undertake that:
  - a) The work areas shall be kept clean
  - b) Adequate number of waste bins shall be placed in working space to collect different type of scraps and the wastes.
  - c) The following wastes shall be segregated and stored in designated place, as far possible.
    - Oil soaked cotton wastes
    - Spent oil (Haz wastes)
    - Asbestos waste
    - Worn out Tyres
    - Discarded Equipment's, structures
    - Construction wastes, debris
    - Glass wastes
    - Insulation wool waste
    - Metallic waste
    - Empty Paint drums, containers (Haz wastes)
    - Metallic Cans
    - Polythene/ plastic wastes
    - Paper/ card board waste
    - Discarded food
    - Other bio degradable waste
    - E waste (Haz wastes)
    - Automotive/ Industrials Battery etc.,
4. The waste shall be stored at locations identified by AAI Management of Chennai Airport. Subsequently the waste shall be disposed of in accordance with waste management with waste management plan.





5. Hazardous wastes (Spent oil, contaminated jute/ cotton/ gloves, e-waste, bio medical wastes shall be secured and disposed as per guidelines of regulatory authority (TNPCB).
6. To the extent possible, fuel oil, electrical power, water, cooking gas etc. will be conserved.
7. Plastic bags of less than 40 micron shall not be used and / or issued by us inside AAI premises.
8. We shall obtain the MSDS (Material Safety Data Sheet) of all chemicals used by us in AAI campus and study their characteristics and the disposal method. Chemical which are found to be environmental friendly shall only be used.
9. If any chemical is found not environmental friendly / safe, additional precautions for their used and disposal shall be taken as indicated in MSDS.
10. Copies of MSDS will be retained by us & made available as and when requested by AAI officials.
11. Wherever any chemical like fuel oil, lube oil, Hydraulic oil, grease, paints are used, we shall arrange or keep ready a spill control kit at our own cost, for emergency purpose and shall use the same in case of emergency.
12. Diesel / Petrol operated vehicles used by us for transportation of man & materials to and from AAI campus, Apron, Runway etc., shall be PUS (Pollution under control) complaint. Copies of the PUC certificate shall be handed over to concerned AAI dept.
13. Wherever we arrange food for our workmen, we shall keep waste bins for collection of waste generated in the process.
14. Failure to comply with the requirements mentioned above shall attract a penalty or any other strictures as deemed fit by the AAI authorities.
15. We understand that AAI, Chennai Airport will organize briefing/training of our designated supervisor/ Manager about the IMS requirements. We shall ensure the presence/ participation during such session. Thereafter, we shall ensure the necessary training of our workmen and staff and compliance of the requirements.
16. We shall identify one supervisor responsible for EMS compliance.
17. We understand and agree that no additional payment shall be made by management for IMS compliance.

Date:

Authorized Signatory  
Name of the Agency  
Seal



**E-Payment Format**  
**(TO BE SUBMITTED IN "COVER- I")**

1. Beneficiary Name :
2. Beneficiary address :
3. PAN No :
4. Bank A/C No :
5. City of Bank :
6. Name of Bank :
7. Branch :
8. Address of Bank :
9. Account Type  
(Saving/ Current/ Over Draft):
10. RTGS IFSC Code  
(Real Time Gross Settlement) :
11. NEFT IFSC Code :  
(Nation Electronic Fund Transfer)

Date:

Authorized Signatory  
Name of the Agency  
Seal



**CERTIFICATE OF NET WORTH FROM CHARTERED ACCOUNTANT**

“It is to certify that as per the audited balance sheet and profit & loss account during the financial year....., the Net Worth of M/s.....(Name & Registered Address of individual/firm/company), as on.....(the relevant date) is Rs.....after considering all liabilities. It is further certified that the Net Worth of the company has not eroded by more than 30% in the last three years ending on (the relevant date)”.

Signature of Chartered Accountant .....

Name of Chartered Accountant .....

Membership No. of ICAI.....

UDIN.....

Date and Seal



(To be submitted in Non-Judicial Stamp Paper value of Rs.100/- and to be uploaded & Submitted in COVER-I)

DECLARATION (For MSE Units only)

I, \_\_\_\_\_ on behalf of M/s. \_\_\_\_\_ in the capacity of \_\_\_\_\_ (Position) hereby declare that

1. ~~Our MSE Unit(s) is/ are availing benefits extended by MSME, Government of India to Micro and Small Enterprises (MSEs) for the work of "Construction of 2 Nos. Rapid Exit Taxiways (RET) for the Main Runway 07/25, U taxi, link taxi's adjacent to C taxi & F taxi and Straightening of B-Taxiway as parallel Taxi Track suitable for Code-E aircraft at Chennai International Airport, Chennai. SH: Balance GLF Works."~~
2. ~~Our MSE Unit(s) has/ have not been awarded any work /supply under MSME benefit during the current financial year.~~

OR

~~Our MSE Unit(s) has/ have been awarded work/ supply for a total value of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) under MSME benefits as on date and same work(s)/ Supply is/ are "In hand(Progress)/ Incomplete" during the current financial year. Further we confirm that the value of work(s)/ Supply is/ are in hand (awarded under MSME benefits) during the financial year plus estimated cost of this tender has not crossed the "Monetary Limit" mentioned in NSIC certificate.~~

3. ~~Our firm is participating in this tender under "MSE unit" or "OPEN BIDDER".~~

**NOTE: Strike out the conditions in (2) & (3) whichever is not applicable. Decision on any discrepancy in this "DECLARATION" shall be at the discretion of AAI and shall be final and binding.**

SIGNATURE WITH COMPANY SEAL

ATTESTED BY NOTARY PUBLIC



## INSTRUCTIONS FOR ONLINE BID SUBMISSION

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <http://etenders.gov.in/eprocure/app>

### REGISTRATION

- a. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <http://etenders.gov.in/eprocure/app>) by clicking on the link **“Online bidder Enrollment”** on the CPP Portal which is free of charge.
- b. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- c. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- d. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify/ nCode / eMudhra etc.) with their profile.
- e. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- f. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

### SEARCHING FOR TENDER DOCUMENTS

- a. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- b. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.



- c. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

### PREPARATION OF BIDS

- a. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- b. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- c. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / ~~RAR~~ / ~~DWF~~ / ~~JPG~~ formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- d. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, GST Registration, Annual Audit Reports, Auditor Certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

### SUBMISSION OF BIDS

1. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. Bidder has to select the payment option as "**Online**" to pay the tender fee/ EMD as applicable and enter details of the instrument.
4. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.



5. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
6. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128-bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/ bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
7. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
8. Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the Portal), the Portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
9. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

#### **ASSISTANCE TO BIDDERS**

- a. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- b. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.





**CPPP under GePNIC, Help Desk Services**

1. **For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk Numbers are 0120-4200462, 0120-4001002, Mobile: 91826246593 E-Mail: [support-eproc@nic.in](mailto:support-eproc@nic.in)**

*Note*-Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/ clarifications relating to the tender(s) published kindly contact the respective Tender Inviting Authority.

2. **For any Policy related matter / Clarifications please contact Dept of Expenditure, Ministry of Finance.**

**E-Mail: [cphp-doe@nic.in](mailto:cphp-doe@nic.in)**

3. **For any Issues / Clarifications relating to the publishing and submission of AAI tender(s)**

- a) All the queries of the Bidders pertaining to Bid procedure / technical support on CPP – portal (URL: <https://etender.gov.in/eprocure/app>) for submission of tender documents normally addressed to AAI Help Desk Support as below:

011-24626632, 011-24632950, Ext – 3512, 011-24632950 Ext-3505, 011-24647596

Mobile Numbers: 08510096161, 08510096262, 08510096363

Email addresses: [esap1@aai.aero](mailto:esap1@aai.aero), [etendersupport@aai.aero](mailto:etendersupport@aai.aero), [aniruddhasharma@aai.aero](mailto:aniruddhasharma@aai.aero), [gmit@aai.aero](mailto:gmit@aai.aero)

In case of queries regarding Bid procedure / technical support on e-tender portal, if the AAI Help Desk is non- responsive, Bid Manager, Name: A Dhanuskodi, AGM(E-E) may be contacted at Telephone No. 044-2256 4556. e-mail [adhanuskodi@aai.aero](mailto:adhanuskodi@aai.aero), enquiries during working days and working hours i.e., Monday to Friday between 9:30 to 18:00 Hrs.

All bid procedure related queries be referred to HELP DESK as above and then to Bid Managers only. Please note that no bid procedure related queries should be referred to Independent External Monitors (IEM).

- b) Before submitting queries, bidders are requested to follow the instructions given in “Guidelines to Bidders” and get their computer system configured according to the recommended settings as specified in the portal at “System Settings for CPPP”.



4. In case of any issues faced, the escalation matrix is as mentioned below:

Sl. No.	Support Persons	Escalation Matrix	E-mail Address	Contract Numbers	Timings*
1	Help Desk Team	Instant support	<a href="mailto:eprochelp@aai.aero">eprochelp@aai.aero</a>	011-24632950, Ext-3512 (Six Lines)	0800-2000 Hrs. (MON - SAT)
2	Jr.Exe.(IT)	After 4 Hours of Issue	<a href="mailto:sanjeevkumar@aai.aero">sanjeevkumar@aai.aero</a>	011-24632950, Ext-3505	0930-1800 Hrs. (MON-FRI)
3	AGM(IT)	After 12 hours	<a href="mailto:snita@aai.aero">snita@aai.aero</a>	011-24632950, Ext-3523	0930-1800 Hrs. (MON-FRI)
4	Jt. General Manager (IT)	After 24 hours	<a href="mailto:ykkaushik@aai.aero">ykkaushik@aai.aero</a>	011-24651507	0930-1800 Hrs. (MON-FRI)
5	General Manager (IT)	After 03 Days	<a href="mailto:gmitqh@aai.aero">gmitqh@aai.aero</a>	011-24657900	0930-1800 Hrs. (MON-FRI)

**\*The Helpdesk services shall remain closed on all Govt. Gazetted Holidays.**

The above-mentioned help desk number are intended only for queries related to the issues on e-procurement portal and help needed on the operation of the portal. **For queries related to the tenders published on the portal, bidders are advised to contact concerned.**

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**REQUEST LETTER: TRANSMISSION OF BANK GUARANTEE COVER MESSAGE TO BE  
SUBMITTED BY APPLICANT TO BG ISSUING BANK**

Date:

To,  
The Manager,  
(Bank),  
(Branch).

**Sub:** Inclusion of unique identifier code of AAI while transmitting BG cover messages where beneficiary bank is ICICI Bank (IFSC-ICIC0000007).

Dear Sir/Madam,

I/We, \_\_\_\_\_ (Name of Agency), request you to include unique identifier \_\_\_\_\_ in field 7037 of the SFMS cover messages IFN COV 760 (for BG issuance) and IFN COV 767 (for BG amendment) while transmitting the same to the beneficiary bank (ICICI Bank-IFSC-ICIC0000007).

Thanking You,

\_\_\_\_\_.

(Vendor / Customer / Concessionaire).



AIRPORTS AUTHORITY OF INDIA  
CHENNAI AIRPORT::CHENNAI - 600 016  
AIRPORT MAINTENANCE ELECTRICAL DIVISION-I

1. Item rate e-tenders are invited through the CPP Portal by Joint General Manager (E-E), AMED-I, Operational office, Airports Authority of India, Chennai Airport, Chennai -600 016, on behalf of Chairman, AAI from eligible contractors for the work of **“Construction of 2 Nos. Rapid Exit Taxiways (RET) for the Main Runway 07/25, U taxi, link taxi’s adjacent to C taxi & F taxi and Straightening of B-Taxiway as parallel Taxi Track suitable for Code-E aircraft at Chennai International Airport, Chennai. SH: Balance GLF Works.”**
2. The **Estimated Cost** of the Work is of **Rs. 1,49,35,882.00 (Excluding GST)** (Rupees One Crore Forty-Nine Lakhs Thirty-Five Thousands Eight Hundred and Eighty-two Only). However, the estimated cost given is merely a **Rough Guide**.
3. The time allowed for carrying out the work is **18 (Eighteen) Months**.
4. The Tenders shall be in the prescribed Form, are invited in open e-Tender Two Cover system:
  - i) **Cover- I (Through CPP portal):** Containing scanned copy of Online payment receipt against Tender fee & EMD, Scanned copy of all the documents of Technical Bid and Pre-Qualification Documents as per e-NIT.
  - ii) **Cover-II (Through CPP portal):** Financial Bid.
5. Not more than one Tender shall be submitted by a contractor or a firm. Not more than one concern in which an individual is interested as Proprietor and/or partner shall tender for the execution of the same work. If they do so, all such Tenders shall be liable to be rejected.
6. Tender document consisting of plans, specifications, Schedule(s) of quantities of the various classes of work to be done, the conditions of contract and other necessary documents will be available on e-tender portal can be downloaded from the CPPP e-tendering portal.
7. Notification of Award of contract will be made in writing to the successful Bidder by the Accepting Authority or his representative. The Contract will normally be awarded to the qualified and responsive Bidder offering lowest evaluated bid in conformity with the requirements of the specifications and contract documents and the Accepting Authority shall be the sole judge in this regard. The Accepting Authority does not bind himself to accept the lowest or, any tender or to give any reason for his decision.
  - i) A responsive bidder is one who submits priced Tender and accepts all terms and conditions of the specifications and contract documents.
  - ii) A major modification is one which affects in any way the quality, quantity and period of completion of the work or which limits in any way the responsibilities or liabilities of the Bidder or any right of AAI as required in the specifications and contract documents. Any modification in the terms and conditions of the tender which are not acceptable to AAI shall also be treated as a major modification.
  - iii) A major modification is one which affects in any way the quality, quantity and period of completion of the work or which limits in any way the responsibilities or liabilities of the Bidder or any right of AAI as required in the specifications and contract documents. Any



modification in the terms and conditions of the tender which are not acceptable to AAI shall also be treated as a major modification.

- iv) A Tenderer shall submit a responsive bid, failing which his Tender will be liable to be rejected.
- v) The accepting Authority reserves to himself the right of accepting the whole or any part of the Tender and Tenderer shall be bound to perform the same at his quoted rates.

8. **Security Deposit:** The Contractor whose tender is accepted, Security deposit will be submitted as under:

The rate of recovery of security deposit shall be 10% of gross amount of each running bill till the total security deposit of 10% of the contract amount is recovered. In other words, the total amount of security deposit shall be 10% (Ten Percent) of the contract value. The Security Deposit can be submitted in the form of Bank Guarantee also.

AAI has made an arrangement for Verification of Bank Guarantees received by AAI from Vendors/Customers/Concessionaires through Structured Financial Messaging System (SFMS) of ICICI bank.

The prospective successful bidder may submit BG (PBG/BG-SD/FBG) in accordance with the bank details.

CORPORATE NAME	: AIRPORTS AUTHORITY OF INDIA
BANK NAME	: ICICI BANK
IFSC CODE	: ICIC0000007
BG ADVISING MESSAGE	: IFN 760COV (BG ISSUE) IFN 767COV (BG AMENDMENT)
UNIQUE IDENTIFIER CODE	: AAICHENNAI
NAME OF AAI UNIT	: CHENNAI AIRPORT
MAIL ID	: <a href="mailto:bgv.chennai@aai.aero">bgv.chennai@aai.aero</a>

While submitting the documents to BG issuing bank, the vendor / customer / concessionaire will also submit letter to the issuing bank as per the format mentioned in the **Annexure-K**.

Security deposit shall be released after completion of **defects liability period of 12 Months**.

- 9. Airports Authority of India will return the earnest money where applicable to every unsuccessful Tenderer except as provided in the Tender documents.
- 10. Canvassing in connection with Tenders is strictly prohibited and the Tenders submitted by the Tenderers who resort to canvassing will be liable to rejected.
- 11. The Tender for the works shall remain open for acceptance for a period of 90 (Ninety) Days from the date of opening of Financial Bid. If any Tenderer withdraws his Tender before the said period or makes any modifications in the terms and conditions of the Tender which are not acceptable to the Department, then Airports Authority of India shall without prejudice to any other right or remedy, be at liberty to suspend the tenderer from bidding in AAI Tender for 01 Year.



12. A Tenderer shall submit the Tender which satisfies each and every condition laid down in this notice failing which the Tender will be liable to be rejected. Also, if the credentials submitted by the firm found to be incorrect or have some discrepancy which disqualifies the firm then the AAI shall take the following action:
  - a. The tenderer shall be suspended from bidding in AAI tenders for a period of one year.
  - b. The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual / legal action in any name / style.
13. Prices Quoted shall be firm and consolidated **including of all applicable taxes, levies etc. but excluding of GST**. GST as per actual shall be paid against tax invoice as per latest government notification in-force.
14. As this tender is an Item Rate Tender, rates for all items quoted shall only be considered. Any Tender containing percentage below / above the total estimated cost is liable to be rejected.
15. The Tenderer shall not be permitted to tender for works in Airports Authority of India Engineering Department, responsible for award and execution of contracts, in which his near relative is posted as Manager (Finance & Accounts) or Sr. Officer or as an engineer in any capacity. He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any officer in Airports Authority of India. Any breach of this condition by the contractor would render him liable to be debarred from Tendering for next 2 years.
16. The contractors shall give a list of AAI employees related to him.
17. No Engineer of Gazetted rank or other Gazetted Officer employed in Engineering or administrative duties in an Engineering Department of Airports Authority of India/ Govt. of India is allowed to work as a contractor for a period of two years of his retirement from Airports Authority of India/ Government service, without the previous permission of Airports of India/Govt. of India. The contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of Airports Authority of India/ Govt. of India as aforesaid before submission of the Tender or engagement in the contractor's service.
18. On acceptance of the Tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Engineer-In-Charge shall be communicated to the Engineer-In-Charge.
19. **MODE OF SUBMISSION OF TENDERS:**
  - 19.1. Tender for the work shall be submitted online through CPP Portal in open tender two cover system as detailed below:

Tenderer should download the Tender Documents from the CPP Portal, fill up the required information and upload the same after digitally signing well in time along with authorization letter / power of attorney, if any, required.

Last date for the online submission of e-bid (Cover I, II) is as per e-NIT.



- (i) Tender Fee for online e-Tender: E-Tender/ e-Bid application processing fee of **Rs. 1,180.00 (Rupees One Thousand One Hundred and Eighty only)** should be paid online as per e-NIT.
- (ii) EMD for online e-Tender: E-Tender/ e-Bid application EMD of **Rs. 2,98,720.00 (Rupees Two Lakh Ninety-Eight Thousand Seven Hundred and Twenty only)** should be paid online as per e-NIT  
**The Bid of the tenderer, who fails to submit the Tender fee and EMD online by due date & time, shall be rejected out-rightly.**

**Cover-I:** Shall contain

- (i) Scanned copy of online Payment against Tender fee & EMD as per e-NIT.
- (ii) Scanned copy of 'Unconditional Acceptance of AAI's Tender Conditions' in the prescribed format **(Annexure-A)**.
- (iii) Scanned copies of self-attested documents / credentials like Details of Registration/ Authorization certificates, experience from Govt. organizations or private clients with TDS, turnover, PAN No., Electrical License, GST No, Undertaking regarding Blacklisting/ Debarment **(Annexure-B)**, GST Undertaking **(Annexure-D)**, Undertaking for Minimum wages **(Annexure-E)**, Undertaking for IMS by the Contractor **(Annexure-F)**, e-payment format **(Annexure-G)**, Certificate of Net worth **(Annexure-H)**, should be submitted to meet the eligibility criteria as per the Notice Inviting e-Tender (e-NIT).
- (iv) Scanned copy of duly filled and signed **PQ Proforma (Annexure-C)** downloaded from the CPP Portal.
- (v) Digitally Signed AAI Tender document.
- (vi) If any of the supporting documents is submitted in any language other than English, a self-attested English version shall be submitted with the respective document.

**Cover-II (Price Bid):** Financial e-Bid through e-portal.

- (i) The Bidders shall quote their item rates online through e-tendering portal only.
- (ii) The Price Bid (Cover-II) of those Bidders who are fulfilling the eligibility criteria of Cover-I shall be opened on as per e-NIT.
- (iii) All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- (iv) In the event, no rate has been quoted for any item(s) leaving space both in figure(s), word(s), and amount blank, it will be presumed that the contractor has included the cost of this / these item(s) in other items and rate for such item(s) will be considered as zero and work will be required to be executed accordingly.
- (v) All rates shall be quoted online in the CPP Portal in Indian Rupees only in the Cover-II (Price Bid Folder).
- (vi) AAI does not give any concessional forms / certificates / permits towards any taxes, duties & other levies, entry taxes etc.





- 19.2. Once the Contractor has uploaded the digitally signed unconditional acceptance as an attachment, he is not permitted to upload any additional file or put any remark(s)/ conditions(s) in / along with the Tender Document.
- 19.3. In case, the condition 19.2 above is found violated, the tender shall be rejected and AAI shall without prejudice to any other remedy be at liberty to reject the tender and the tenderer shall be suspended for one year and shall not be eligible to bid for AAI tenders from date of issue of suspension order.
- 19.4. This Notice Inviting Tender shall form part of the contract documents. The successful Tenderer / contractor, on acceptance of his Tender by the Accepting Authority, shall within 10 days from the date of award of work sign the contract consisting of Notice inviting Tenders, General conditions of contract, special/ additional condition, General and particular specifications, drawings, Tender conditions as issued at the time of invitation of Tender and acceptance thereof with any correspondence leading there to.

## **20. PROCEDURE FOR OPENING OF TENDER**

Following steps shall be followed for opening of tender documents.

- (i) **Cover -I:** Cover-I shall be opened as per the critical dates mentioned in e-NIT.
- (ii) **Cover-II** (Price Bid Folder): Cover-II will be opened only of those bidders who will be qualifying/meeting the Eligibility Criteria as per Cover-I of e-NIT.

## **21. Rejection of Tender**

- i) Airports Authority of India reserves the right to reject any or part of tender without assigning any reason. The documents submitted by tenderers shall not be returned. AAI also reserves the right at its sole discretion not to award any order under this tender call. This decision does not commit AAI to pay any costs or loss incurred directly or indirectly what so ever.
- ii) If the tenderer deliberately gives wrong information in his tender, AAI reserves the right to reject such tender at any stage or to cancel the contract, if awarded, and to forfeit the Earnest Money, absolutely.
- iii) Canvassing in any form in connection with the tenders is strictly prohibited and the tenders submitted by firms who resort to canvassing are liable for rejection.
- iv) Tender in which any of the particulars and prescribed information are missing or are incomplete, in any respect and/or prescribed conditions are not fulfilled, shall be considered non-responsive and is liable to be rejected.
- v) No correspondence shall be entertained from the tenderers after the opening of Price bid of the tender unless called by AAI.
- vi) Tenders with incomplete / ambiguous details are liable to be rejected without seeking any further clarification.



22. The AAI reserves the right to ask for submission of sample in respect of material for which the tenderer has quoted his rates before the tender can be considered for acceptance.
23. If at any stage, any information / documents submitted by the applicant are found to be false, the agency shall be liable for debarment from tendering in AAI, apart from any other appropriate / legal action.
24. **DISPUTE RESOLUTION MECHANISM**
- i) If a dispute of any kind, whatsoever, arises between AAI and contractor in connection with or arising out of the contract or the execution of the works, whether during the execution of the works or after their completion and whether before or after the repudiation or termination of the contract, including any disagreement by either party with any action, opinion, instruction, determination, certificate of valuation of the Engineer the matter in dispute shall, in the first place, be referred to the Dispute Resolution committee (DRC) appointed by **APD (Gr-I) / Executive Director**, Airports Authority of India, Chennai Airport.
- ii) DRC thus constituted may act as 'conciliator' and will be guided by principles of 'conciliation' as included in part III of Arbitration & conciliation Act 1996. DRC should take into consideration, rights and obligations of parties, usage to trade concerned and circumstances surrounding the dispute(s), including any previous business practices between parties. Efforts of DRC should be to come to an amicable settlement of outstanding disputes. If parties agree, a written settlement will be drawn up and signed by the parties. DRC will authenticate the settlement and furnish a copy to each party.
- iii) DRC will give its report within 45 days of its constitution.
25. i) It shall be the sole liability of the contractor (including the Contracting firm/ company) to obtain and to abide by all necessary licenses / permissions from the authorities concerned as provided under the various labour legislations including the labour license obtained as per the provisions of the contract labour (Regulations & Abolition) Act, 1970.
- ii) The contractor shall ensure regular and effective supervision and control of the personnel deployed by him and gives suitable direction for undertaking the contractual obligations
26. Tenderers are advised to get themselves acquainted for e-tendering participation requirements at "instruction for Online Bid Submission", register themselves at CPP Portal, obtain 'User ID' & 'Password' and go through the 'self-help files' available in the home page after login to the CPP Portal <http://etenders.gov.in/eprocure/app> They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application.
27. Tenderers are advised to go through the "instruction for Online Bid Submission" given on the CPP Portal <https://etenders.gov.in/eprocure/app> for online guidance, before online registration and submission of their applications/bids and submit their applications along with firms bio-data & self-attested documents/credentials etc. as required as an attachment before due date as per e-NIT.



28. AAI is not responsible for any postal delay or delay due to link failure/ internet problem etc. in respect of submission/ receipt of any documents or in submission of e-Bid. Bidders who are intending to submit responsive e-Bids are requested to submit the same well in advance before the due date & time. It is the responsibility of the Bidder to make sure that the required documents /e-Bid is submitted in time.

29. **VALIDITY OF OFFER:**

The tender shall be valid for 90 days from the date of opening of financial Bid.

30. **CONTRACT AGREEMENT:**

After acceptance of offer, a formal Contract Agreement shall be concluded on a non-judicial stamp paper of Rs. 100/- (Rupees One Hundred only). The cost of the same shall be borne by the Contractor.

**For on behalf of Airports Authority of India**

**(Digitally Signed)**

**(BID MANAGER)**

**Asst. General Manager (Engg-Elect),**

**AMED-I, AAI, Chennai Airport**

**Chennai-600 016.**