



**AIRPORTS AUTHORITY OF INDIA**

**NOTICE INVITING e-TENDER**

**Tender ID : 2022\_AAI\_116995\_1**

Ref. No. AAI/Ry/TM/PCS/2022-23/

Date 22.06.2022

1. Item rate tenders are invited through the e-tendering portal <https://etenders.gov.in/eprocure/app> by Airport Director, AAI, Rajahmundry Airport, Rajahmundry, Karnataka on behalf of Chairman, AAI, from eligible agencies, for the work of **“Providing Pest Control, Snake Control and Rodent Control Services For Terminal Building and Ancillary Buildings at Rajahmundry Airport”** at an estimated cost of **Rs. 8,38,181.00** (Eight Lakhs Thirty-Eight Thousand One Hundred and Eighty One only, Excluding GST) with period of completion two (02) years and extendable for further One (01) year subject to satisfactory performance.

The tendering process is online at e-portal URL address <https://etenders.gov.in/eprocure/app> or [www.aai.aero](http://www.aai.aero) Aspiring bidders may go through the tender document by login the CPP Portal.

Prospective Tenderers are advised to get themselves acquainted for e-tendering participation requirements at "Guidelines for bidders", register themselves at CPP e-tendering portal, obtain 'User ID' & 'Password' and go through the 'Self Help Files' available in the Home Page after log in to the portal <https://etenders.gov.in/eprocure/app> or [www.aai.aero](http://www.aai.aero) They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their Bid/Tender. The process normally takes 03 days time. The tenderer may also take guidance from AAI Help Desk Support.

For any technical assistance with regard to functioning of CPP Portal the bidder may contact to following AAI help desk number between 08.00 hrs to 19.00 hrs, 011-24632950, Ext: 3512, 3505 & 3523; E.Mail address: [eprochelp@aai.aero](mailto:eprochelp@aai.aero); [sanjeevkumar@aai.aero](mailto:sanjeevkumar@aai.aero).

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

Tender fees of **Rs. 590/-** (Tender fee of Rs 500 + GST of Rs 90) non-refundable will be required to be paid by way of online payment only through payment gateway provided at the CPP portal itself.

Last date and time of submission of tender documents is **14.07.2022 upto 1400 hrs.**

**EMD of the value Rs. 8,382.00/- (Eight Thousand Three Hundred Eighty-Two only) shall be accepted online through CPP E-tender portal.**

2. Following 2 Envelopes shall be submitted through online at CPP-portal by the tenderer as per the following schedule: -



### CRITICAL DATES:

Published Date	22/06/2022 @1800 Hrs
Bid Document Download/Sales start Date	23/06/2022 @0900 Hrs
Clarification Start Date	23/06/2022 @0930 Hrs
Clarifications End Date	30/06/2022 Upto 1800 Hrs
Bid Submission Start Date	23/06/2022 @0900 Hrs
Bid Submission End Date	14/07/2022 Upto 1400 Hrs
Bid Opening Date (Envelope-I)	15/07/2022 @14:30 Hrs
Bid Opening Date (Envelope-II)	22/07/2022 @1100 Hrs (Tentative)
Tender Processing Fee (Non-Refundable) (to be paid online through CPP Portal)	Rs. 590/- (i/c GST) Non-Refundable
Earnest Money Deposit (EMD)	Rs. 8,382/- (Rupees Eight Thousand Three Hundred and Eighty Two Only) shall be accepted through online CPP E-Tender Portal.

#### Envelope-I: - (Tender Processing Fee, Technical Bid and Pre-qualification):

##### A. Tender processing fee:

- Tender processing fee of Rs. 590/- (i/c GST) Non – refundable will be required to be paid online, through Payment Gateway on CPP Portal.

##### B. Technical Bid containing the following:-

- Agency specialized in similar nature of work and registered with Registrar of Companies/Firms/Central Govt./State Govt.
- Appropriate Valid License / Registration certificate from concerned department of state/ Central Govt. for carrying out commercial and domestic pest control work.
- Valid membership certificate of IPCA/PCAI. PSUs and statutory bodies are exempted from IPCA membership.
- Scanned copy of GST Registration.
- Scanned copy of Permanent Account Number (PAN).
- Scanned copy of Unconditional Acceptance of AAI's Tender Conditions. (Proforma -1 given on Page No. PR-1 of Tender document)
- Scanned copy of duly notarized affidavit on non-Judicial stamp paper of Rs. 100 regarding compliance of minimum wages (Proforma-II given on Page No. PR-2 of Tender document).



- viii) Scanned copy of Undertaking regarding black listing / debarment on company letter head. (Proforma-III given on Page No. PR-3 of Tender document).
- ix) Companies other than propriety firm shall submit, scanned copy of Authorization letter / Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & copy of Board Resolution regarding Authority to assign Power of Attorney.

Proprietary firm shall submit scanned copy of Authorization Letter / Power of Attorney only if the tender is processed by a person other than proprietor.

Duly digitally signed tender document.

PQ proforma duly filled

**C. Qualifying requirements of contractors/tenderers containing the following: -**

- i) Agency should have satisfactorily completed (Phase/Part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) three works, each of 40% of annual estimated cost **i.e Rs. 1,67,636/-** or two works, each of 50% of annual estimated cost **i.e. Rs. 2,09,545/-** or one work of 80% of annual estimated cost **Rs. 3,35,272/-** in single contract of similar nature of work (i.e. Pest Control Services" at star hotels, malls, Airports, Government and Corporate buildings/offices and other similar buildings used by public) during last seven years ending on 31.03.2022

**"The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid".**

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non-government/ non- PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) in support of their claim for having experience of stipulated value of work.**

- ii) Should have annualized average financial turnover of **Rs. 1,25,727/-** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the tenderer should be submitted along with the application. tenderer showing continuous losses during the last three years in the balance sheet shall be summarily rejected.



- iii) The tenderer should have minimum net worth of **Rs. 1,25,727.00/-** issued by certified Chartered Accountant (Performa-IV given on page no. PR-4 of tender document).

Scanned copy of all Documents of Envelope-I mentioned above shall be submitted on the CPP Portal on or before date & time mentioned in CRITICAL DATA SHEET. The tenderer, who has not submitted the Online transaction of Tender processing fee by the date & time mentioned in critical data sheet, then their tender will be liable to be rejected.

### **Envelope - II :- The Financial e-Bid through CPP portal**

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderers should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

#### **3. Bid Submission:-**

The tenderer shall submit their application only at CPP portal <https://etenders.gov.in/eprocure/app>. Tenderer/Contractor are advised to follow the instruction provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

4. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son (s) or other close relations who have business relationship with one another [i.e. when one or more partner(s)/director(s) are common] be allowed tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
5. Tenderers who has downloaded the tender form Central Public Procurement Portal (CPPP) website <http://etenders.gov.in/eprocure/app>, shall not tamper/modify the tender from including downloaded price bid template in any manner. Incase, if the same is found to be tempered/modified in any manner, tender will be completely rejected and tenderer is liable to be banned from doing business with AAI.

#### **6. Bids Opening Process is as below:-**

**Envelope-I (Tender processing fee, Technical bid and pre-qualification):**



Envelope-I containing documents as per Para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on CPP portal to seek clarifications. No other means of communication in this regards shall be entertained.

If clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope-I, he will be asked to provide through CPP portal. The tenderer shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

**(Envelope-II (Financial Bid):**

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATA SHEET. **(In case the date & time for opening of Envelope-II (Financial bid) is required to be changed, the same shall be intimated through CPP portal).**

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
8. AAI reserves the right to disallow the working agencies whose Performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain/ Temporary or Permanent debarment/black listing by any department of AAI or Central/State Govt. Depts./PUSs/World Bank/ADB etc. **AAI reserve the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any information/ documents submitted by the applicant is found to be incorrect/ false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**
  - a. **The tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual/ legal action.**
9. **Concession for MSME / MSE etc., ;**

The following procedure is to be adopted for the MSEs bidders registered with NSIC/DIC/KVIC/KVIB/Coir Board/ Directorate of Handicrafts and handloom or any other body specified by the Ministry of MSME for good produced and services rendered by MSEs for which they are registered :-

- i) Bidders registered with above organization of Government of India in similar nature of services (i.e. Pest Control Services) shall be granted concession as per rules.
- ii) Bidders seeking concession should upload self-attested scanned copy of valid Registration Certificate in similar nature of Services (i.e. Pest Control Services) giving details of such validity services etc., in Envelope-I.



## Tender Notice

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10. Consortium/JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
11. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.

Sd/-  
**Senior Manager (Ops)**  
Airports Authority of India,  
Rajahmundry Airport



(To be uploaded by applicants along with tender application in Envelope 'I')

**Name of work : Providing Pest Control, Snake Control and Rodent Control Services for Terminal Building and Ancillary Buildings at Rajahmundry Airport.**

<b>S No</b>	<b>NIT Parameter</b>	<b>Particulars of firm/contractor</b>
1	Name and address of the firm/contactor.	Enclosed/Not Enclosed
2	Authorized Signatory (Name & Designation & Contact No.	
3	Scanned copy of online receipt of Tender processing fee of <b>Rs. 590/-</b> (i/c GST) Non - refundable will be required to be paid online, through Payment Gateway on CPP Portal.	Enclosed/Not Enclosed
4	Scanned copy of Unconditional Acceptance Letter of AAI's Tender Conditions (Performa-I given on page no. PR-1 of tender document	Enclosed/Not Enclosed
5	Agency specialized in similar nature of work and registered with Registrar of Companies/ Firms/ Central Govt./ State Govt.	Enclosed/Not Enclosed
6	Self attested copy of PAN of the firm.	..... (Documents enclosed herewith at appendix -----)
7	Valid GST Registration Certificate	Enclosed/Not Enclosed
8	Appropriate Valid License / Registration certificate from concerned department of state/ Central Govt. for carrying out commercial and domestic pest control work	Enclosed/Not Enclosed
9	Valid membership certificate of IPCA/PCAI. PSUs and statutory bodies are exempted from IPCA membership	Enclosed/Not Enclosed
10	Scanned copy of duly notarized affidavit on Non-Judicial Stamp paper of Rs. 100/-regarding compliance of minimum wages (Performa-II given on page no. PR-2 of tender document	Enclosed/Not Enclosed





## Tender Notice

S No	NIT Parameter	Particulars of firm/contractor
11	Scanned copy of Undertaking regarding black listing / debarring of firm (Performa-III given on page no. PR-3 of tender document.	Enclosed/Not Enclosed
12	Power of Attorney/Authorization letter as per point no. B(vii) of clause no. 2 of NIT page no. 3, if applicable	Enclosed/Not Enclosed
13	PQ Proforma duly filled	Enclosed/Not Enclosed
14	Scanned copy of Online Receipt of Earnest Money Deposit (EMD).	Enclosed/Not Enclosed
15	Duly Digitally Signed Tender Document	Enclosed/Not Enclosed
16	Certificate from clients of having satisfactorily completed similar works. (Copy of Completion Certificate issued by Clients, Work Order, BOQ etc. to be uploaded) a) Three Work of <b>Rs. 1,67,636/-</b> OR b) Two Work of <b>Rs. 2,09,545/-</b> OR c) One Work of <b>Rs. 3,35,272/-</b> in single contract of similar nature during last 7 years ending on 31.03.2022.	..... (Documents enclosed herewith at appendix -----)
17	The tenderer should have minimum net worth of of <b>Rs. 1,25,727.00/-</b> issued by certified Chartered Accountant. (Performa-IV given on page no. PR-4 of tender document.	Enclosed/Not Enclosed
18	Financial bid through e-portal (not to put in Envelop-I), Upload on CPP e-Tendering Portal only.	Enclosed/Not Enclosed
19	Details of any other information, if any	Enclosed/Not Enclosed

### DECLARATION

I/We, (\_\_\_\_\_) hereby declare that the documents submitted / enclosed for the tender are true and correct. In case any document at any stage found fake / incorrect, action as deemed fit by AAI can be taken against me.

Date:  
Place:

Signature  
Authorized Signatory of the  
contractor/Firm (Signature with stamp)