



Ref. No. AAI/RJY/ENGG (E)/NIT-03 /2022-23

Date: 21.06.2022

NOTICE INVITING e-TENDER
(2 BOT – 2 Envelope Open Tender)
(Tender ID: 2022_AAI_ 119518_1)

1. Item rate e-tenders are invited through the e-tendering CPP Portal by Asst. General Manager (Engg-Electrical), Airports Authority of India, Rajahmundry Airport, Madhurapudi (Post) - 533102, Tele No: 0883-2020171, Ph: 9445403803 (Bid Manager) on behalf of Chairman, A.A.I from the eligible contractors/manufacturers/Dealers for the work of "ARMO of E & M Installations at Rajahmundry Airport for the Year 2022-23. Sub-Head: **Supply of GLF Spares at Rajahmundry Airport**" at an estimated cost of **Rs. 8,23,739/- (Rupees Eight Lakh Twenty Three Thousand Seven Hundred and Thirty Nine Only)** (Excluding GST) with period of completion of **02 (Two) Months**.

The tendering process is online at CPP portal URL address <https://etenders.gov.in/eprocure/app> or www.aai.aero Prospective Tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP portal, obtain 'Login ID' and 'Password' and go through the instructions available in the Home Page after log in to the CPP portal <https://etenders.gov.in/eprocure/app> or www.aai.aero They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days time. The tenderer may also take guidance from AAI Help Desk Support through path aai.aero/tender/e-tender/helpdesk/support.

- (i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below: -Tel: 0120-4200462, 0120-4001002, Mobile: 91 8826246593,

E-mail: support-eproc@nic.in

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP Portal the tenderer may contact to the following AAI help desk numbers on all working days only between

- (ii) 08.00 hrs. to 20.00 hrs. (Mon-Sat)-011-24632950, Ext-3512 (Six Lines),

E-Mail: eprochelp@aai.aero

- (iii) 09.30 hrs. to 18.00 hrs. (Mon-Fri)-011-24632950, Ext-3523

E-Mail: etendersupport@aai.aero, sanjeevkumar@aai.aero and snita@aai.aero

- (iv) 09.30 hrs. to 18.00 hrs. (Mon-Fri)- 011-24657900, E-Mail: gmitchq@aai.aero

ONLINE PAYMENT DETAILS:**REFER ANNEXURE-I (PAGE NO. A19 TO A46) FOR PROCEDURE TOWARDS COLLECTION OF TENDER FEE FROM BIDDERS.**

- i. Tender processing fee of **Rs.1,180/- (i/c GST)**, non-refundable shall be paid online through CPP Portal.
- ii. EMD (Earnest Money Deposit): EMD fee of **Rs.16,475/-** (Sixteen Thousand Four Hundred Seventy Five only) shall be deposited online through CPP Portal.
- iii. The tender fee of **Rs.1,180/-** and EMD fee of **Rs.16,475/-** has to be submitted through CPP portal by the bidder, within the due date of submission of the bid as above and scanned copy of said payment receipt to be submitted in Envelope –I, failing which the bid shall be summarily rejected.

2. Following 2 envelopes shall be submitted through online at CPP-Portal by the tenderer as per the following schedule: -**CRITICAL DATA SHEET**

Publishing Date	21.06.2022
Bid Document Download / Sale Start Date	21.06.2022 at 1400 Hrs.
Clarification Start Date	21.06.2022 at 1400 Hrs.
Clarification End Date	08.07.2022 up to 1500 Hrs.
Bid Submission Start Date	21.06.2022 at 1400 Hrs.
Bid Submission End Date	11.07.2022 up to 1800 Hrs.
Bid Opening Date (Envelop-I)	13.07.2022 at 1100 Hrs.
Bid Opening Date: (Envelop-II)	15.07.2022 at 1100 Hrs.
Tender Processing Fee (Non –refundable), to be paid online through CPP Portal.	Rs.1,180.00 (Including GST Non-Refundable) to be paid online in CPP-portal.
Earnest Money Deposit (EMD)	Rs.16,475.00 to be paid online in CPP-portal.

ENVELOPE-I: (Tender Processing Fee, EMD Fee ,Technical Bid and Pre-qualification):

Bid containing following:

A. Tender processing Fee & EMD Fee:

- i). Scanned copy of online payment receipt [in PDF Format] of Tender Processing fee (Non-Refundable) of **Rs.1,180.00** (Rupees One Thousand One Hundred and Eighty Only).
- ii). Scanned copy of documentary evidence of online payment for Earnest Money Deposit (EMD) of value **Rs.16,475/-** (Sixteen Thousand Four Hundred Seventy Five only).

B. Technical Bid containing the following:

- i. Scanned copy [in PDF Format] of **Duly Signed Un-Conditional Acceptance of AAI's Tender Conditions (Annexure -A)**.
- ii. Scanned copy [in PDF Format] of PQ Performa (**Annexure-B**) with Duly Signed Declaration.
- iii. Copy of Work Experience documents along with Completion certificates, Award Letters and Schedule of Quantities (SOQ) of requisite value as given below.
- iv. Scanned copy of Undertaking regarding Blacklisting/ Debarment in Company's Letter Head (**Annexure-C**).
- v. Scanned copy [in PDF Format] E-Payment Details (**Annexure-D**).
- vi. Certificate of NETWORTH issued by certified Chartered Accountant (**Annexure-E**).
- vii. ~~Scanned copy of Affidavit of Minimum Wages as per~~ **Annexure-F**.
- viii. Scanned copy of declaration (for MSE units only) as per **Annexure-G**
- ix. Scanned copy of Undertaking regarding Evasion of GST Act as per **Annexure-H**
- x. ~~Scanned copy of valid Electrical Contractor License.~~
- xi. Scanned copy [in PDF Format] of Permanent Account Number (PAN).
- xii. Scanned copy [in PDF Format] of GST Registration Number.
- xiii. ~~Scanned copy of EPF and ESIC Registration.~~
- xiv. Companies other than propriety firm shall submit, scanned copy of Authorization Letter/ Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/ LLPIN/ Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney.
- xv. Proprietary firm shall submit scanned copy of Authorization Letter/ Power of Attorney only if the tender is processed by a person other than proprietor.
- xvi. Digitally Signed AAI Tender Document.

C. Qualifying requirements of contractors / tenderers containing the following: -

- i. Should have satisfactorily completed (Phase/Part completion of the scope of work in contract shall not be considered, however pre-determined phasing of the work will be accepted) three work each of **Rs.3,29,496.00** or two work each of **Rs.4,11,870.00** or one work of **Rs.6,58,991.00** in single contract of similar nature of work i.e. **"Supply of GLF Spares"** along with work order & schedule during last '7 years' ending on last date of submission/ extended date of submission of e-bid in India.

The experience assessment of eligibility for qualifying PQQ (Envl-1) shall be based on the completed cost of one year AMC on pro- rata basis. The experience certificates of works completed pre GST era, Completion amount will be divided by 1.12 (to exclude pre-GST tax of VAT 12%) to make it as par with experience certificates of post GST era but excluding GST.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid.

Client Certificate for Experience should show the Nature of Work done, the Value of Work, Date of Start and Date of Completion as per Agreement, Actual Date of Completion and Satisfactory Completion of Work along with Work Order and Bill of Quantities. **Tenderers showing Work Experience Certificate from Non-Government/ Non-PSU Organizations should submit copy of Tax Deduction at Sources (TDS) Certificates along with a certificate issued by registered charter accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

- ii. Scanned Copy [in PDF Format] of Annual Turnover Details: The Agency should have annualized Average Financial Turnover of **Rs.2,47,122.00** against works executed during Last Three Years ending 31st March of the previous financial year. As a proof, Copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the tenderer should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- iii. The tenderer should have minimum net worth of **Rs.1,23,561.00** issued by certified Chartered Accountant (**Annexure-G**).

Scanned copy of all the documents of Envelope-I mentioned above shall be submitted on the CPP portal. The requisite amount of Tender processing fee & EMD Fee is required to be paid online only. The tenderer, whose tender processing & EMD fee is not received, then their tender will be liable to be rejected.

Refund of EMD

Refund of EMD to unsuccessful bidders who fail to qualify the eligibility/technical criteria, shall be initiated through the CPP portal on same day of their rejection. For all the bidders who qualify and their financial bids are opened, the refund of EMD of all unsuccessful bidders shall be processed through the CPP portal on same day of opening of the financial bid.

Envelope-II: -The Financial e-Bid through CPP Portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the filename. **If the BOQ file is found to be modified by the tenderer, the bid will be rejected.**

3. Bid Submission: -

The tenderer shall submit their application only at CPP Portal: **<https://etenders.gov.in/eprocure/app>** Tenderer/ Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

4. Not more than one tender shall be submitted by one tenderer having business relationship. Under no circumstances will father and his son(s) or other close relations who have business relationship will one another (i.e. when one or more partner (s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
5. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website **<https://etenders.gov.in/eprocure/app>** shall not tamper/ modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/ modified in any manner, tender will be completely rejected and the tenderer shall be suspended from bidding in AAI Tenders for 01 Year and also liable to be banned from doing business with AAI.

6. Bids Opening Process is as below:

Envelope-I (Tender Processing Fee, EMD, Technical bid and Pre-qualification):

Envelope-I containing documents as per Para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on CPP Portal to seek clarifications. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope-I, he will be asked to provide it through CPP

portal. The tenderer shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated according.

The intimation regarding acceptance/ rejection of their bids will be intimated to the tenderers through CPP Portal.

Envelope-II (Financial Bid):

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATA SHEET. **(In case the date and time for opening of Envelope-II (Financial bid) is required to be changed, the same shall be intimated through CPP Portal).**

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
8. AAI reserves the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/agency is defaulted with GST authority/agency defaulted with any PSU/Temporary or Permanent debarment/black listing by any department of AAI or Central /State Govt. Depts./PSUs/World Bank/ ADB etc. **AAI reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any information/ documents submitted by the applicant is found to be incorrect/ false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**
 - a) **Forfeit the entire amount of EMD submitted by the firm.**
 - b) **The tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual/ legal action.**
9. Consortium/ JV companies shall not be permitted.
10. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
11. Concessions to Indian Micro & Small Enterprises (MSE's) Units registered with DIC/NSIC/KVIC/KVIB/Directorate of handicrafts and handloom etc., to be given as for the Provisions of Public Procurement Policy for MSE's order 2012 with up to date amendments, shall be applicable for Tenders of supply/services and shall not be extended to construction work.
12. If the entity participating in any of the tenders is a private or public limited company, Partnership Firm or proprietary firm and any of the Directors/ Partners/Proprietor of such company is also a Director of any other company or

partner of a concern or a sole proprietor having established Business with AAI and has outstanding dues payable to the Authority, then the said entity shall Not be allowed to participate in AAI tenders.

13. Tenderers have to submit UDIN generated documents like Balance Sheet/Turnover certificate, Working Capital Certificate (works done during last 5 financial years & works in hand), Net worth Certificate, Tax Deduction at Source (TDS) Certificates for Non- Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained."

(Digitally Signed)
Asst. General Manager (Engg-Electrical),
Airports Authority of India,
Rajahmundry Airport,
Rajahmundry-533102.