



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA
CIVIL ENCLAVE ADAMPUR, AIRPORT

No. AAI/ADR/Engg-E/e-NIT-01/2022-23

Dated: 17.06.2022

NOTICE INVITING e-TENDER (2 BOT-2 Envelope Open Tender)
Tender ID 2022_AAI_119485

(NOTICE INVITING e- TENDER (2 BOT-2 Envelope Open Tender)

1. Item rate e-tenders are invited through the e- tendering portal by Asst. General Manager (Engg-E), AAI, Civil Enclave Adampur Airport, Adampur - 144103, on behalf of Chairman, AAI from the eligible contractors for the work of **“ARMO of E&M installations at Civil Enclave Adampur, Jalandhar for the year 2022-23”** at an estimated cost of **Rs.31,22,673.00/- (Without GST)** with completion period of **12 Months**.
2. The tendering process is online at CPP-portal URL address <https://etenders.gov.in/eprocure/app> or www.aai.aero. Prospective Tenderers may download and go through the tender document.
3. Prospective Tenderers are advised to get themselves registered at CPP – portal, obtain ‘Login ID & ‘Password’ and go through the instructions available in the Home Page after log in to the CPP – portal <https://etenders.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel, which is essentially required for submission of their application. The process normally takes **03 days’** time. The tenderer may also take guidance from AAI Help Desk Support through path aai.aero/tender/e-tender/helpdesk support.
4. Tender processing fee of **Rs. 1,180**, non-refundable will be required to be paid online through payment gateway on CPP portal.
5. Earnest Money Deposit (EMD) of **Rs. 62,453.00/-** will be required to paid online through payment gateway on CPP portal.
- 5.1. State Bank of India (SBI) has been authorized as Nodal Bank and its payment gateway has been integrated/ mapped with CPP Portal for the collection of Tender Processing Fee and EMD through e-procurement portal from various bidders participating in e-Tendering/ e-Procurement process.



Airports Authority of India भारतीय विमानपत्तन प्राधिकरण A Public Sector Undertaking – Miniratna - Category-1

CPPP under GePNIC, Help Desk Services

1. For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk Number 0120-4200462, 0120-4001002, 0120-4001005, and 0120-6277787. International Bidders are requested to prefix 91 as country code.

Note- Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/ clarifications relating the tender(s) published kindly contact the respective Tender Inviting Authority.

Tel: 0120-4001002, 0120-4001005, 0120-6277787

E-Mail: support-eproc@nic.in

2. For any Policy related matter / Clarifications Please contact Dept of Expenditure, Ministry of Finance.

E-Mail: cphp-doe@nic.in

3. For any technical Issues / Clarifications relating to the publishing and submission of AAI tender(s)
 - a. In order to facilitate the Vendors / Bidders as well as internal users from AAI, Help desk services have been launched between 0800-2000 hours for the CPPP under GePNIC <https://etenders.gov.in>. The help desk services shall be available on all working days (Except Sunday and Gazetted Holiday) between 0800-2000 hours and shall assist users on issues related to the use of Central Public Procurement Portal(CPPP).
 - b. Before submitting queries, bidders are requested to follow the instructions given in “Guidelines to Bidders” and get their computer system configured according to the recommended settings as specified in the portal at “System Settings for CPPP”.
4. In case of any technical issues faced, the escalation matrix is as mentioned below:

SL. No.	Support Persons	Escalation Matrix	E-Mail Address	Contact Numbers	Timings*
1.	Technical Help Desk Team	Instant Support	eprochelp@aai.aero	011-24632950, Ext-3512	0800-2000 Hrs. (MON - SAT)
2.	Sh. Sanjeev Kumar, Sr. Mgr.(IT)	After 4 Hrs. of Issue	etendersupport@aai.aero or sanjeevkumar@aai.aero	011-24632950, Ext-3523	0930-1800 Hrs. (MON-FRI)
3	Sh. Dharmendra Kumar Jt.GM(IT)	After 12 Hrs.	dkumar@aai.aero	011-24632950 Ext. 3527	0930-1800 Hrs. (MON-FRI)
5.	General Manager(IT)	After 03 Days	gmitchq@aai.aero	011-24657900	0930-1800 Hrs. (MON-FRI)

*The Helpdesk services shall remain closed on all Govt. Gazetted Holidays.

5. The above mentioned help desk numbers are intended only for queries related to the issues on e-procurement portal and help needed on the operation of the portal. For queries related to the tenders published on the portal, bidders are advised to contact concerned Bid Manager of AAI



6. Following 2 envelopes shall be submitted through online at CPP-portal by the tenderer as per the following schedule:

CRITICAL DATA SHEET

Publishing Date	18.06.2022 from 1730 hrs.
Bid Document Download / Sale Start Date	18.06.2022 from 1730 hrs.
Seek Clarification Start Date	18.06.2022 from 1730 hrs.
Seek Clarification End Date	25.06.2022 upto 1730 hrs.
Bid Submission Start Date	18.06.2022 from 1730 hrs.
Bid Submission Closing Date	09.07.2022 upto 1730 hrs.
Bid Opening Date (Envelope – I)	11.07.2022 at 1100 hrs.
Price Bid Opening Date (Envelope – II)	15.07.2022 at 1100 hrs.
Tender Processing Fee (Non-refundable, to be paid online in CPP-portal)	Rs. 1180/- (i/c GST) (Non-refundable) to be paid online in CPP-portal.
Earnest Money Deposit(EMD)	Rs. 62,453/- to be paid online in CPP-portal.

Envelope-I (Tender processing Fee, EMD, Technical Bid and Pre-Qualification): - shall contain following:

A. Tender processing Fee, EMD.

- i) Scanned copy of details of online payment against Tender fee through payment gateway provided at the CPP portal or MSME/ MSEs/ NSIC valid registration certificate for Tender Processing Fee exemption.
- ii) Scanned copy of details of online payment against Earnest Money Deposit through payment gateway provided at the CPP portal or MSME/ MSEs/ NSIC valid registration certificate for Tender Processing Fee exemption.

B. Technical BID:-

- i. Scanned copy of Unconditional Acceptance of AAI's Tender Conditions as per Annexure-I on page no. **PR-1**.
- ii. Scanned copy of Permanent Account Number (PAN) and GST Registration Number.



- iii. Scanned Copy of duly filled PQ Performa / Check List.
- iv. Copy of EPF & ESIC registration document.
- v. Copy of Valid Electrical Contractor's License.
- vi. Copy of Work Experience documents along with Completion certificates, Award Letters and Schedule of Quantities (SOQ) of requisite value as given above.
- vii. Copy of Balance sheets and Profit & Loss accounts as on 31.03.2022, 31.03.2021 and 31.03.2020. The tenderer should have a minimum net worth of **Rs. 4,68,401.00**. The above certificates/statements/sheets provided by chartered accountant should **mandatorily include UDIN (Unique document identification number)**.
- viii. Digitally signed tender document.
- ix. Companies other than proprietary firm shall submit, scanned copy of Authorization Letter/Power of Attorney along with copy of certificate of Incorporation of the Company under Companies act showing CIN/LLPIN/Name of Directors of the Company & copy of Board Resolution regarding Authority to assign Power of Attorney.
Proprietary firm shall submit scanned copy of Authorization Letter/Power Attorney only if the tender is processed by a person other than Proprietor.
- x. Scanned copy of '**Undertaking**' Annexure-VI on page no. **PR-6**.
- xi. Scanned copy of duly signed **Undertaking (For GST Compliance)** as per Annexure-II on page no. **PR-2**.
- xii. Scanned copy of Undertaking towards **Blacklisting /Debarment** as per Annexure-III on page no. **PR-3**.
- xiii. Scanned Copy of **Certificate of net worth from chartered accountant** as per Annexure-V on page no. **PR-5** which should have **UDIN (Unique document identification number)**. The tenderer should have a minimum net worth of **Rs. 4,68,401.00**.
- xiv. Tendered should deploy sufficient plant and machinery as per the requirement of work in consultation with the Engineer-in-charge (EIC) to achieve the milestones/targets and overall completion within the time period. Tenderer shall submit scanned copy of 'undertaking' on company's Letter head as per Annexure-VII on page no. **PR-7**.
- xv. Scanned copy of affidavit for **Payment of Minimum Wages** as per Annexure-IV on page no. **PR-4**.
- xvi. Scanned Copy of Undertaking for Performance Evaluation as per Annexure-VIII on PR-8

C. Qualifying requirements of contractors/tenderers containing the following:

Should have satisfactorily completed (# Phase / Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) **three works, each of Rs.12,49,069.00 or two works, each of Rs.15,61,337.00 or one work of Rs.24,98,138.00** in single contract of similar nature of work i.e., "**ARMO of E&M installations**" along with work order & schedule during last '**7 years**' ending on last date of submission of bid in India.



Note: The experience certificate of works completed pre GST era, completion amount will be divided by 1.12 (to exclude pre GST tax of VAT 12%) to make it at par with experience certificates of post GST era but excluding GST.

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”.

‘Client certificate for experience’ should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non-government / non- PSU organizations should submit copy of tax deduction at sources (TDS) certificate[s] along with a certificate issued by registered Chartered Accountant and having UDIN, clearly specifying the name, total payment received against the work and TDS amount of work, in support of their claim for having experience of stipulated value of work.**

Should have annualized average financial turnover of **Rs. 9,36,802.00** against works executed during last three years ending 31st March of previous financial year, as a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected. (Tenderers have to submit UDIN generated documents duly certified by CA and having UDIN).

The tenderer should have a minimum net worth of 15% issued by certified Chartered Accountant. (Annexure-V is provided at Page –PR-5 of tender Document) (Tenderers have to submit UDIN generated documents duly certified by CA and having UDIN)

The documents (like Balance sheet/ Turn over certificate, working capital certificate/ Net worth certificate, Tax Deduction at Source certificate from non-Govt. works etc.) submitted by bidders without UDIN will not be entertained.

Scanned Copy of all the Documents of Envelope-I mentioned above shall be submitted/ uploaded on the CPP portal.

EMD shall be accepted Online through SBI MOPS Gateway using SBI/Other Banks/NEFT/RTGS mode.

Refund and Settlement process:

After opening the tender, bid submitted successfully along with the online payment, the tender fee settled to ‘Tender Fee Settlement Account’.

In the case of "Cancellation of tender" before opening and "Re-Tender":

- All the submitted amount will be refunded to the bidders.

In the case of "Cancellation of tender" after opening and "Re-Tender":

- The tender fee has already settled to the AAI's tender fee settlement account at the EoD of tender opening.

In case of 'Withdraw of bid' by the vendor:



- Procurement system allows the bidder to withdraw till the bid submission closing date, assume that the bidder has paid the amount and withdrawn the bid, e-Procurement system will initiate the refund of EMD on the day of tender opening.

Envelope-II (Financial bid):

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ.xls file, open it and complete the blue colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

7. Bid Submission

The tenderer shall submit their application only at CPP Portal: [https://etenders.gov.in/eprocure/app. Tenderer/](https://etenders.gov.in/eprocure/app.Tenderer/) Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

Not more than one tender shall be submitted by one tenderer having business relationship. Under no circumstances will father and his son(s) or other close relations who have business relationship will one another (i.e. when one or more partner (s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <http://etenders.gov.in/procurement/app>, shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered /modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

8. Bids Opening Process is as below: -

Envelope-I:(Technical bid and pre-qualification):

Envelope-I containing documents as per para 2 (A) & (B) (Uploaded by the tenderers) shall be opened on date and time mentioned in **CRITICAL DATA SHEET**.

**Clarifications:-**

If the bidder has any query related to the bid document of the work, they should use 'Seek clarification' on CPP Portal to seek clarifications. No other means of communication in this regard shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope – I, he will be asked to provide it through CPP Portal or Email if required. The tenderer shall upload the requisite clarification / Documents within time specified by AAI, failing which it shall be presumed that the bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding the acceptance / Rejection of their bids will be intimated to the tenderers through CPP Portal.

Envelope-II (Financial bid):

Envelope –II containing financial bid of the tenderers found to be meeting the technical criteria and the qualifying requirements shall be opened on date and time mentioned in CRITICAL DATA SHEET. (In case the date and time for opening of Envelope-II (Financial bid) is required to be changed, the same shall be intimated through CPP Portal).

AAI reserves the right to accept or reject any or all application without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.

AAI reserves the right to disallow the working agencies / contractors whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debarment/black listing by any department of AAI or Central/State Govt. Depts./PSUs/World Bank/ADB etc. AAI reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:

- a) Forfeit the entire amount of EMD submitted by the firm.
 - b) The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual / legal action.
9. Consortium/JV companies shall not be permitted.
 10. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
 11. Concessions to Indian Micro & Small Enterprises (MSEs) units registered with DIC/NISC/KVIC/KVIB/Directorate of Handicraft and Handloom etc. to be given as per the provisions of public procurement policy for MSEs order 2012, with up to date amendments, shall be applicable for tenders of supply/ services and shall not be extended to construction work. However MSME registration of firm must be for the



work of operation & maintenance of power supply system and sub station equipments

12. Abnormally Low Quoted Bid (ALQB)

Wherever the price of the lowest bidder is lower than the justified cost which raises material concerns, the bid can be termed as Abnormally Low Quoted Bid (ALQB). Processing of such bid shall be as follows:

An Abnormally Low Bid is one in which the bid price, in combination with other elements of the Bid, appears so low that it raises material concerns as for the capability of the bidder to perform the contract at the offered price.

AAI in such cases will seek written clarifications from the bidder, including detailed price analysis of its bid price in relation to scope, schedule, allocation of risks and responsibilities, and any other requirements of the bids document. If, after evaluating the price analysis, Engineer-in-Charge determines that the bidder has substantially failed to demonstrate its capability to deliver the contract at the offered price, AAI may reject the bid/ proposal.

In case the contractor does not carry out the work on ALQ items as per schedule or as per NIT specifications, the Engineer-in-charge shall issue a letter to the contractor to comply its obligations as per NIT, for ALQ items. Engineer-in- charge shall also give one reminder after 10 days of 1st letter and if contractor still do not start the work on ALQ items, then work should be got executed through another agency at his risk and cost. Debarment process shall be initiated against agency as per AAI norms.

Decision of EIC shall be binding on the contractor on above matter.

13. Rates to be quoted in the portal, up to two decimal places only: in case no rate has been quoted for any / items, it will be presumed that the contractor has included the cost of this / these item (s) in other item (s) and rate for such item (s) will be considered as zero and work will be required to be executed accordingly. Bill of quantities in the form of excel sheet will be issued on request. So that contractors are able to calculate the total quoted amount easily. This sheet is not required to be submitted/ uploaded in the e-tendering portal along with the tender document.

Asst. General Manager (Engg-E)

For and on behalf of the Chairman

Civil Enclave Adampur Airport

विमानपत्तन प्राधिकरण / Airports Authority of India