

**AIRPORTS AUTHORITY OF INDIA
KHAJURAHO AIRPORT, KHAJURAHO
DIRECTORATE OF ENGINEERING
MADHYA PRADESH -471606**

**NOTICE INVITING e-TENDER
(Tender ID No.- 2022_AAI_119618-1)**

Ref No: AAI/KHJ/(Engg-C)AMC- City side/2022-24/

Date: 20.06.2022

NOTICE INVITING e-TENDER (2 BOT-2 Envelope Open Tender)

Percentage rate tenders are invited through the e-tendering portal by **Asstt. General Manager (Engg.-Civil), AAI, Khajuraho Airport, Khajuraho-471606** (Bid Manager) on behalf of Chairman, A.A.I. from the eligible contractors for the work of **“Annual maintenance contract for civil works of City side area i.e. Old Terminal building, Residential colony, Old and New Power house, other offices & Area in front of NTB of Khajuraho Airport for 20 months (For Financial Year 2022-2024)”** at an estimated cost of **Rs. 30.00 Lakhs** with period of completion **20 months**.

The tendering process is online at e-portal URL address <https://etender.gov.in/eprocure/app> or www.aai.aero. Aspiring bidders may download and go through the tender documents.

Prospective Tenderers are advised to get themselves register at CPP – portal, obtain ‘Login ID’ & ‘Password’ and go through the instructions available in the Home Page after Log in to the CPP – portal <https://etender.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days’ time. The tenderer may also take guidance from AAI help desk support through path [aai.aero/tender/e-tender/help desk support](mailto:support-eproc@nic.in).

I. For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below:

Tel: 0120-4200462, 0120-4001002, Mobile: 91 8826246593,

E-mail: support-eproc@nic.in

Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject while e-mailing any issue along with the contact details. For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI help desk numbers on all working days only between.

II. 08.00 hrs to 20.00 hrs (Mon – Sat)

011-24632950, Ext-3512 (Six Lines), E – mail: etendersupport@aai.aero.

III. 09.30 hrs to 18.00 hrs (Mon – Fri)-

011-24632950, Ext – 3523, E – mail: etendersupport@aai.aero.
sanjeevkumar@aai.aero and snita@aai.aero.

IV. 09.30 hrs to 18.00 hrs (Mon- Fri)-

011-24657900, E-mail: gmitchq@aai.aero.

Tender processing fee of **Rs. 1180.00/- (i/c GST), Non-refundable** will be required to be paid online on CPP Portal only.

Earnest Money Deposit (EMD) of Rs. **60,000/- (Rupees Sixty Thousand Only)** will be required to be paid online on CPP Portal only.

2. Following 2 Envelope shall be submitted through online at CPP-portal by the bidder as per the following schedule:-

CRITICAL DATA SHEET

Publishing Date	Date 20.06.2022 from 1800 hrs.
Bid Document Download / Sale Start Date	Date 21.06.2022 from 0930 hrs.
Clarification Start Date	Date 21.06.2022 from 0930 hrs.
Clarification End Date	Date 04.07.2022 Upto 1800 hrs.
Bid Submission Start Date	Date 21.06.2022 from 0930 hrs.
Bid Submission End Date	Date 09.07.2022 Upto 1800 hrs.
Bid Opening Date (Envelope -I)	Date 11.07.2022 from 1100 hrs.
Bid Opening Date (Envelope -II)	Date 18.07.2022 from 1100 hrs.
Tender processing Fee (Non-refundable, online through CPP Portal).	Rs. 1180.00 (i/c GST)
Earnest Money Deposit (EMD) (online through CPP Portal).	Rs. 60,000/- (Rs. Sixty thousand only)

Envelope – I (Tender Processing Fee, EMD, Technical Bid and Pre-qualification):-

Bid containing following:-

A. Tender processing fee, EMD:

- Tender fee of Rs.1180/- (i/GST) is required to be paid online only through Payment Gateway provided at the CPP portal itself.
- Earnest Money Deposit (EMD) of Rs. 60,000/- is required to be paid online only through Payment Gateway provided at the CPP portal itself.

Note: Tender Fee in the form of cash /Demand Draft or any other form shall not be accepted.

B. Technical Bid containing the following

- Scanned copy of unconditional acceptance of AAI's tender conditions **(As per Annexure- I Page A-1 of Tender document).**
- Scanned copy of Permanent Account Number (PAN) and GST Registration Number and Undertaking for Registered under GST and compliance of GST provision **(As per Annexure- II Page A-2 of Tender document).**
- Scanned copy of 'Undertaking' regarding Blacklisting/ Debarment **(As per Annexure- III Page A-3 of Tender document).**
- Tenderer should deploy sufficient plant and machinery as per the requirement of work in consultation with the Engineer-in-Charge (EIC) to achieve the milestones/targets and overall completion with the time period. Tenderer shall submit scanned copy of 'Undertaking' on Company's Letter Head **(As per Annexure- IV Page A-4 of Tender document).**
- Companies other than propriety firm shall submit, scanned copy of Authorization Letter/ Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & copy of Board Resolution regarding Authority to assign Power of Attorney.

Proprietary firm shall submit scanned copy of Authorization Letter/ Power of Attorney only if the tender is processed by a person other than proprietor.

- PQ Performa duly filled **(As per Annexure- V Page A-5 to A-9 of Tender document).**

- vii) Scanned copy of Affidavit for Minimum Wages on Rs.100/- stamp paper **(As per Annexure- VI Page A-10 of Tender document).**
- viii) Under taking for non-relative working in AAI. **(As per Annexure- VIII Page A-12 of Tender document).**
- ix) Scanned copy of EPF and ESI registration proof. In case, firm do not possess the same & becomes L-1 then firm is required to get themselves registered with EPF & ESI authorities and submit it within 30 days after the award of work. An undertaking for the same need to be submitted as per format.(as per Annexure IX Page A- 13 of tender document).

C. Qualifying requirements of Contractors / tenderers containing the following:-

- i) Should have satisfactory completed (#Phase/Part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) three works, each of **Rs.7,20,000/-** (for one year without GST) or two works, each of **Rs. 9,00,000/-**(for one year without GST) or one work of **Rs.14,40,000/-** (for one year without GST) in single contract of “similar nature work i.e. civil works” in India during last seven years ending on last date of submission of bids.

Note: The experience certificate of works completed pre-GST era, completion amount will be divided by 1.12 (to executed pre-GST tax of VAT 12%) to make it at par with experience certificate of post GST era but excluding GST.

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

- ii) Should have annualized average financial turnover of **Rs. 5.40 Lakhs (For One Year without GST)** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the tenderer should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
Tenderers have to submit UDIN generated documents duly certified by CA and having UDIN.
- iii) The tenderer should have a minimum net worth of **Rs. 2.7 Lakhs (For One Year without GST)** issued by certified Chartered Accountants (as per Annexure -VII, page No A-11). **Tenderers have to submit UDIN generated documents duly certified by CA and having UDIN.**

Refund of EMD

EMD amount of the rejected bidders will be refunded to their source account after submission of Technical / Financial evaluation report on CPP portal by bid Manager.

Envelope - II: - The financial E-bid through CPP Portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the Blue colored (unprotected) cells with their respective financial quotes and other details {such as name of the tenderer}. No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

3. Bids Submission: -

The tenderer shall submit their application only at CPP portal <https://etenders.gov.in/eprocure/app>. Tenderer are advised to follow the instruction provided in the tender document for online submission of bids. Tenderer are required to upload the digitally signed file of scanned documents as per para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. **Hard copy of application shall not be entertained.**

4. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstances will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/ director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
5. Tenderer who download the tender from Central Public procurement portal website <http://etenders.gov.in/eprocure/app>, shall not tamper/ modify the tender form including downloaded price Bid template in any manner. In case if the same is found to be tampered / modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

6. Bids Opening Process is as below: -

Envelope-I (Tender Fee, EMD, Technical Bid and Pre-qualification):

Envelope-I containing documents as per Para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid Document of the work, they should use 'seek Clarification' on CPP portal to seek clarifications. No other means of communication in this regards shall be entertained.

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope - I and Envelope - II, he will be asked to provide it through CPP portal or e-mail if required. The tenderer shall upload the requisite clarification/documents within time specified by AAI, failing it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through e-tendering portal.

Envelope-II: (Financial e-Bid):

Envelope-II: The financial bids of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date and time mentioned in **CRITICAL DATA SHEET. (in case the date and time for opening of envelope-II (financial bid) is required to be changed, the same shall be intimated through CPP Portal).**

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
8. AAI reserve the right to disallow the working agencies whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain/Temporary or Permanent debarment /black listing by any department of AAI or Central/ State Govt. Depts. / PSU's / World Bank / ADB etc. **AAI reserve the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any information/documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**
 - a) **Forfeit the entire amount of EMD submitted by the tenderer.**
 - b) **The tenderer shall be liable for debarment from tendering in AAI including termination of the contract apart from any other appropriate contractual/legal action.**
9. Consortium/JV companies shall not be permitted.
10. Purchase preference to central Public sector undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
11. Concessions to Indian Micro & Small Enterprises (MSEs) units registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and Handloom etc., to be given as per the provisions of Public Procurement Policy for MSEs order 2020 with up to date amendments, shall be applicable for tenders of supply/services and shall not be extended to construction work.
12. Tenderers have to submit UDIN generated documents like Balance Sheet/ Turnover certificate, Working Capital Certificate (works done during last 5 financial years & works in hand), Net worth Certificate, Tax Deduction at Source (TDS) Certificates for Non- Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. **The documents submitted by bidders without UDIN shall not be entertained.**

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Asstt. Gen. Manager (Engg.-C)
Airports Authority of India
Khajuraho Airport, Khajuraho