



भारतीय विमानपत्तन प्राधिकरण
Airports Authority of India

Ref: AAI/SR/IT/2022-23/NIQ/CAMC_UPS/02

Date: 20/07/2022

NOTICE INVITING QUOTATION

Sub: - Notice Inviting Quotations (NIQ) for **One-Time Repair and One Year Comprehensive Annual Maintenance Contract (CAMC) of the UPS system** (Liebert – GT 10KVA Model UPS) at AAI, RHQ-SR, Chennai.

Estimated Cost of the Work: Rs. 2,03,981/- (Rupees Two Lakhs Three Thousand Nine Hundred and Eighty- One Only) Exclusive of GST

Sealed quotations are hereby invited for **One-Time Repair and One Year Comprehensive Annual Maintenance Contract (CAMC) of the UPS system** (Liebert – GT 10KVA Model UPS) at AAI, RHQ-SR, Chennai by The Joint General Manager (Information Technology), AAI, Regional Head Quarters, Southern Region, Chennai.

Last date for submission of duly filled and signed sealed quotations with Envelope 'A' – Technical Bid & Envelope 'B'-Financial Bid enclosed in a Master Envelope super scribing “Quotations for One-Time Repair and One Year Comprehensive Annual Maintenance Contract (CAMC) of the UPS system (Liebert – GT 10KVA Model UPS) at AAI, RHQ-SR, Chennai” is 28/07/2022 up to 1500 Hrs. and the quotations shall be opened on 28/07/2022 at 1530 Hrs.

Visit our website www.aai.aero for further information.

The Joint General Manager (IT),
Airports Authority of India,
Regional Head Quarters, Southern Region, Chennai
Ph.: 044-22567512

Notice Inviting Quotation

Sub: - Notice Inviting Quotations (NIQ) for One-Time Repair and One Year Comprehensive Annual Maintenance Contract (CAMC) of the UPS system (Liebert – GT 10KVA Model UPS) at AAI, RHQ-SR, Chennai.

Sealed Quotations in the prescribed format of TWO bid system consisting of Technical and Financial Bid are invited by the Joint General Manager (Information Technology), AAI, Regional Head Quarters - Southern Region, Chennai on behalf of the Chairman, AAI for One-Time Repair and One Year Comprehensive Annual Maintenance Contract (CAMC) of the UPS system (Liebert – GT 10KVA Model UPS) at AAI, RHQ-SR, Chennai.

I. Schedule of Important Activities:

Sl. No	Activity	Date	Time in IST	Remarks
1.	Last date and Time of receipt of quotations	28/07/2022	1500Hrs	
2.	Date and Time of opening Technical Bid	28/07/2022	1530Hrs	
3	Date and Time of Opening Financial Bid	02/08/2022	1500Hrs	Financial Bid shall be opened after scrutiny of the documents submitted in Technical Bid. Quotations qualified in the Technical Bid only will be considered for the Financial Bid.

II. Terms & Conditions of the Work:

- The scope of the work is One-time repair of faulty UPS and one-year CAMC for the pair of UPS system connected parallelly in active hot-standby mode. The one-time repair activity consists of replacing the faulty Main Power board and PFC Board of the Liebert – GT 10KVA Model UPS. The repair Activity i.e., changing the faulty Main Power board and PFC Board should be completed within 1 week from the date of receipt of work order.
- AMC period of one year shall begin after the completion of the repair activity. Any issues observed in the system during AMC period will be communicated to the L1 party through mail. The Issues reported shall be attended by the certified engineer within 24 Hours and issue shall be rectified within 48 Hours from the date of report.
- The quotation should be submitted in two parts, Envelope-A (Technical Bid) and Envelope-B (Financial Bid), each envelope super scribed “Technical Bid” and “Financial Bid” respectively. Both the envelopes should be sealed and put inside a Master envelope and should be sealed properly. The Master envelope should be super scribed as **One-Time Repair and One Year Comprehensive Annual Maintenance Contract (CAMC) of the UPS system (Liebert – GT 10KVA Model UPS) at AAI, RHQ-SR, Chennai- 600027** due to be opened on date 28/07/2022 at 1530 Hrs.
- Duly completed quotation along with requisite documents should reach this office by Registered post, Speed Post or in person at the following address on or before 28/07/2022 1500 hrs positively. AAI will not be responsible for any delay.

Address:

THE JOINT GENERAL MANAGER- (INFORMATION TECHNOLOGY),
AIRPORTS AUTHORITY OF INDIA,
REGIONAL HEAD QUARTERS-SOUTHERN REGION,
CHENNAI-600027. Ph: 044-22567512.

- Technical Bid will be opened on 28/07/2022 at 1530 Hrs. in presence of the Committee constituted by the Joint General Manager, Department of Information Technology, Regional Head Quarters- Southern Region and interested bidders may also participate either themselves or their authorized representatives. No separate intimation will be

issued for the technical bid opening.

- Execution of the agreement within 30 days of the receipt of the letter awarding the contract. The contract agreement shall be executed on a non-judicial stamp paper of appropriate value and the cost of the same shall be borne by the contractor.
- The validity of quotation should be for a minimum period of 60 days from the date of opening of the Technical Bid.
- Incomplete and ambiguous quotations will be rejected.
- Quotations once submitted shall be final and no amendment shall be permitted. A Bidder shall submit only one bid.
- Bidder shall comply with the GST registration.
- The Successful bidder should submit the Bank Guarantee as per annexure-D for the value of 3% of the total CAMC charges including GST with the validity period 1 year + 90 days and the BG should be submitted to the Project Engineer within 30 days from the acceptance of the Work order.
- **In case the Contractor fails to submit the BG within stipulated period, 3% of the total CAMC charges including GST will be deducted from the first Quarterly Invoice as SD and the same may be released 3 months after the Expiry of the CAMC period.**

III. Technical Bid :(Envelope-A)

- 1) The “Technical Bid” should contain only the technical specification details of the offer. The price must not be written in this bid.
- 2) The envelope sealed and super scribed ‘Technical Bid’ should contain:
 - A. Unconditional acceptance of AAI Terms & Conditions (Annexure - A), duly signed by the Bidder.
 - B. Documentary proof of PAN No. & GST No.
 - C. A Copy of NIQ document signed by the bidder (With office seal) in all the pages.
 - D. Authorized Service Partner Certificate of the OEM.
 - E. Work Experience Certificate: Completion certificate of satisfactorily completed (Phase/Part completion of the Scope of Work in a Contract shall not be considered, however predetermined phasing of the work will be accepted) three works each of Rs.81,592.00- or two works each of Rs.1,01,990.00 or one work of Rs. 1,63,185.00 in single contract of similar nature of work (CAMC of UPS) during last seven years ending

on 31st March 2022 in India along with work order copy, bill of quantity and completion certificate. Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. Firms should submit copy of Tax Deduction at Source [TDS] Certificate in support of their claim for having experience of stipulated value of work if completion certificate is from Non-Government/ Non-PSU Organizations.

F. E-payment details as per Annexure-C.

G. Letter of undertaking for Not blacklisted.

IV. Financial Bid:(Envelope-B)

1) It may be clearly understood and noted that the 'Financial Bid' document is for pricing alone. No condition, whatsoever, should be stipulated in this part. Everything the Bidder has to say, other than pricing, should be stated only in the Technical bid. Conditional bid is liable to be rejected.

2) The envelope – B sealed and super scribed “Financial Bid” should contain the price (inclusive of applicable taxes and duties) of the offer in the prescribed format given in Annexure- B.

3) No additional payment will be made other than quoted amount.

4) The bidder shall quote the rates in English language and international numerals. The rates shall be in whole numbers. The rates shall be written in both figures as well as in words (shall be in Rupees). In the event of any discrepancy, the price quoted in words will be taken as the correct price.

V. Other conditions:

1) Any Issues during the CAMC period will be reported to the L1 Party through mail. The Issues reported shall be attended by the certified engineer within 24 Hours and issue shall be rectified within 48 Hours from the date of report including Sunday & holiday.

2) In case the contractor fails to rectify the problem within 48 hours, he has to provide a stand by UPS. Otherwise AAI at its discretion shall get the faulty items repaired from other sources at the risk & cost of the CAMC service provider. In such an event AAI shall deduct a fine equal to the repair charges plus all other incidental charges on the repair from the quarterly bill of the CAMC.

3) In case the contractor provides a Stand By UPS, he has to service the original UPS

within 15 Days of time and replace the same. Otherwise the CAMC charges for that Unit from the date of reporting the fault will be deducted from the Quarterly Bill.

4) In case no Stand By UPS is provided by the contractor, for UPS failure for more than 48 Hrs, penalty will be calculated at the rate of 1 % of the total CAMC charges per day to the maximum of 10% of the total CAMC charges from the billed amount or from the Bank Guarantee / Security Deposit. Time will be calculated beyond the turnaround time of 48 HRS

5) In case the Original UPS is cannot be repaired, the contractor has to provide a UPS with equivalent or a higher /better item/component within 7 days of reporting of such case. The replaced item in such an event shall become the property of AAI & the irreparable item shall become the property of the contractor. In case the contractor fails to replace the item within the above-stipulated period AAI shall be free to replace the item from other sources & the actual cost of the replaced item shall be deducted from the payment of the contractor.

6) Checking the quality of power supply & other working conditions from time to time shall be the responsibility of the Contractor. In case the Contractor observes improper power supply or working conditions, he should immediately bring the same to the notice of the maintenance in-charge AAI, failing which no claims of damage on these accounts shall be entertained by AAI.

7) This contract is for a period of One year, may be extended for one more year with same terms and conditions subject to satisfactory performance. If the contract is extended temporarily for a shorter duration then the pro-rata payment for actual period of extension shall only be made to the Contractor on fulfillment of the terms & conditions as applicable in the contract.

8) Any item belonging to AAI should not be taken out for maintenance/service replacement/repair without the prior consent of AAI in-charge or his authorized representative.

9) The contractor has to maintain a complaint and rectification register at IT Office which will be checked / verified by the Project Engineer periodically. The Contractor has to maintain a fault/maintenance/logbook and detailed faulty summary has to be maintained on monthly basis.

10) The CAMC can be terminated by AAI with notice of one month. Contractor shall handover the system/equipment in fully serviceable and functional condition at the time of closure of maintenance contract. Else, the defects shall be rectified at the risk and cost of

contractor.

11) In case the services are not found satisfactory, AAI shall terminate the contract and takeover the system maintenance at any time without notice. Under such conditions, all the defects shall be rectified at the risk and cost of contractor.

12) AAI has the right to terminate the contract with one month notice, if AAI decided to replace the UPS with New one or closure of the facility/system due to operational requirements and the CAMC payment will be made on pro rat basis only.

13) No tool or test equipment will be provided by AAI. Replacement of all faulty spares of UPS excluding Batteries will be at the contractor cost as per AMC.

14) AAI reserves the right to accept/reject any quotation without assigning any reason.

15) In case of any dispute the decision of The Regional Executive Director, AAI, Southern Region, Chennai is final and binding to the party.

16) In case of any Query, please contact on the telephone No. 044-2256 7644/7661/7512 on all working days (Monday -Friday) in between 1000 IST to 18000 IST except closed holidays.

17) Liquidated Damages/Penalty: -In case of failure to execute the work in full within the specified period liquidated damages/penalty shall be charged at the rate of 1% of the total CAAMC value per day or part thereof but not exceeding 10% of the total CAMC value. Even the order can be cancelled at the risk and cost of the supplier. In case the vendor fails to supply the materials required for the rectification of the failure of the device, the same material shall be procured from open market to meet the immediate demand /requirement at the risk and cost of the vendor.

18) Completion Period: The repair Activity should be completed within 1 week from the date of receipt of work order. AMC period of one year shall begin after the completion of the repair activity.

19) Payment Terms: - Payment will be made based on the certification of the AAI- Project Engineer. The separate invoice shall be submitted for the one-time repair activity and AMC Payment. Invoices should be submitted in Triplicate. 100% of the Payment for onetime repair job will be released after the completion of work. Payment of AMC shall be released quarterly on receipt of AMC invoice. If BG is not submitted, 3% of the total CAMC value including GST will be withheld as Security Deposit in the first quarter AMC invoice itself which will be released 90 days after the completion of AMC period.

20) Preventive maintenance should be carried out at least once in Two Months and the Periodic Maintenance includes

- Solving of reported hardware/software problems on regular Annual maintenance.
- Replacement of parts and components as and when necessary for preventive maintenance at the cost of the contractor.
- Break down maintenance at no extra cost to the AAI, if the equipment goes out of order during the period of contract.
- Parts and components have been replaced as mentioned above shall be the absolute property of AAI.
- Replacement of UPS batteries is not within the purview of this contract.
- If the failure /fault is not that UPS but due to the malfunctions of external power supply or due to wiring fault, then such failures will be excluded from the scope of service.

Joint General Manager (IT)
For Regional Executive Director
AAI, RHQ- SR, Chennai.

UNCONDITIONAL ACCEPTANCE OF AAI'S TERMS & CONDITIONS

(To be provided on company's letter head)

To

THE REGIONAL EXECUTIVE DIRECTOR,
OPERATIONAL OFFICES COMPLEX, AIRPORTS AUTHORITY OF INDIA,
REGIONAL HEAD QUARTERS-SOUTHERN REGION.
CHENNAI-600027

Sir,

1. The Notice Inviting Quotation (NIQ) for One-Time Repair and One Year Comprehensive Annual Maintenance Contract (CAMC) of the UPS system (Liebert – GT 10KVA Model UPS) at AAI, RHQ-SR, Chennai, have been provided to me/us by Airports Authority of India and I/we hereby certify that I/we read the entire terms and conditions of the NIQ made available to me/us, which shall form part of the contract agreement and I/we shall abide by the conditions/Clauses contained therein.
2. I/WE hereby unconditionally accept the NIQ conditions of AAI in NIQ documents in its entirety for NIQ of One-Time Repair and One Year Comprehensive Annual Maintenance Contract (CAMC) of the UPS system (Liebert – GT 10KVA Model UPS) at AAI, RHQ-SR, Chennai.
3. The contents of NIQ have been noted wherein it is clarified that after unconditionally accepting the NIQ conditions in its entirety it is not permissible to put any remarks/ conditions (except unconditional rebate on the quoted rates if any) in the NIQ.
4. That, I have not paid and will not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills.
5. That if any officer of AAI asks for bribe/gratification, I will immediately report it to the appropriate authority in AAI.

Yours faithfully,

Seal of the Firm

(Signature of the bidder with date)

Financial BID (To be put in ENVELOP-B)

Name of the work: One-Time Repair and One Year Comprehensive Annual Maintenance Contract (CAMC) of the UPS system (Liebert – GT 10KVA Model UPS) at AAI, RHQ-SR

S No	Supply Item	Qty {A}	Unit Rate {B}	GST% {C}	Total Amount (Excluding Taxes) {D= A x B}
1	One-time Repair of the UPS Unit of Liebert Make MT 10 KVA model (Main Power Board and PFC Board)	01			
2	One Year Maintenance (AMC) for the Liebert Make MT 10 KVA model UPS Connected Parallely	02 (1 Pair)			
Total Amount (Excluding Taxes)					
Total Amount in words (Excluding Taxes)					

Note 1: Amount quoted in column(B) should be a unit rate for the material/Item/Work. The bidder may ensure unit rate, GST %, and total amount. Concessional duty shall not be acceptable for AAI for exemption or reduction in Govt. Duties.

Note 2: Use of eraser, over writing and or corrections in the price Bid should be avoided. However, in case it becomes unavoidable to use any of these for correction, the same must be authenticated by the person signing the bid with his signature.

Note 3: Change in nomenclature of schedule and added optional items in this schedule attract action as per AAI terms and conditions.

Note 4: No rows and columns should be left blank. In case price already included in the basic price and break up cannot be given or there is no cost, same may be indicated in the column or row as “Included” or “Not applicable” or “Nil” as may be appropriate. In case of non-compliance of the same, action will be taken by AAI.

Note 5: In case of any ambiguity in total unit price or total amount figures or non-adherence to Note 4, all calculations will be carried out taking Basic Unit rate as base.

I / We agree to all terms and conditions and Note above.

Seal of the Firm

Signature of the Bidder with date

E-Payment details

1	Name of the Company	
2	Address of the Company	
3	Postal Code	
4	City	
5	Telephone No	
6	Fax no	
7	Mobile No	
8	Email	
9	PAN Number	
10	Bank A/c holder name	
11	Bank A/c Number	
12	Type of Account	
13	Name of Bank	
14	IFSC Code	
15	GSTIN	

Seal of the Firm

(Signature of the bidder with date)

Note: Any erroneous information may lead to harmful transaction for which either AAI or the Bank will not be liable / responsible.

ANNEXURE D

PROFORMA BANK GUARANTEE FOR CONTRACT PERFORMANCE

(To be stamped in accordance with Stamp Act)

(The non-judicial stamp paper should be in the name of issuing Bank)

Ref:

Bank Guarantee No:

Date:

To

REGIONAL EXECUTIVE DIRECTOR
AIRPORTS AUTHORITY OF INDIA
REGIONAL HEAD QUARTERS, SOUTHERN REGION,
CHENNAI-600 027

Dear Sirs,

In consideration of the Airports Authority of India (hereinafter referred to as the Owner", which expression shall unless repugnant to the context or meaning thereof include its successors, administrators and assigns) having awarded to M/s -----(hereinafter referred to as the 'Contractor', which expression shall unless repugnant to the context of meaning thereof, include its successors, administrators executors and assigns), a contract. Bearing No. ----- dated-----valued at ----- for ----- and the contractor having (scope of contract) agreed to provide a Contract Performance of the entire Contract equivalent to -----(03 per cent) of the said value of the Contract to the Owner. We at - ----- (hereinafter referred to as the 'BANK', which expression shall, unless repugnant to the context or meaning thereof, include the successors, administrators, executors and assigns) do hereby guarantee and undertake to pay the Owner, on demand any and all money payable by the Contractor to the extent of ----- as aforesaid at any time up to ----- - (day/month/year) without any demur, reservation, contest, recourse or protest and/or without any reference to the Contractor. Any such demand made by the owner the Bank shall be conclusive and binding notwithstanding any difference between the owner and contractor or any dispute pending before any court, tribunal or any authority.

Date :

The Bank undertakes not to revoke this guarantee during its currency without previous consent of the Owner and further agrees that the guarantee herein contained shall continue

to be enforceable till the Owner discharges this guarantee. The Owner shall have the fullest liberty, without affecting in any way the liability of the Bank under this guarantee, to postpone from time to time the exercise of any powers vested in then or of any right which they might have against the Contractor. And to exercise the same at any time in any manner, and either to enforce or to forebear to enforce any covenants, contained or implied, in the Contract between the Owner and the Contractor or any other course of or remedy or security available to the Owner. The Bank shall not be released of its obligations under these presents by any exercise by the Owner or by any other matters or thing whatsoever which under law would, but for this provision, have the effect of relieving the Bank. The Bank also agrees that the Owner at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor, in the first instance without proceeding against the Contractor and notwithstanding any security or other guarantee that the Owner may have in relation to the Contractors liabilities. Apart from other guarantees this Bank Guarantee explicitly provides for the following:

A) The Hardware / Software where the major spares involved under the contract and services shall be free from all defects / bugs and upon written notice from AAI, the successful bidder shall fully remedy, free of expenses to AAI, all such defects / bug as developed under the normal use of the said hardware / software within the period of guarantee/Warranty/AMC.

B) The performance guarantee is intended to secure the performance of the entire system. However, it is not to be construed as limiting the damages stipulated in any other clause. Notwithstanding anything mentioned herein above our liability under this guarantee is restricted to Rs. -----and it shall remain in force up to and including -----and shall be extended from time to time for such period (not exceeding one year), as may be desired by M/s -----on whose behalf this guarantee has been given.

WITNESS

Dated this ----- day of ----- 2022 at -----

Signature -----

Name ----- (Bank's Rubber Stamp)

Official address -----

Designation with Bank Stamp

Attorney as per Power of Attorney No. -----

Signature -----

Name -----

Undertaking for Not Blacklisted

(On Company Letter Head)

To

The Regional Executive Director,
Regional Head Quarters- Southern Region,
Airports Authority of India, Chennai.

Sub: Undertaking for Not Blacklisted

Name of the work: One-Time Repair and One Year Comprehensive Annual Maintenance Contract (CAMC) of the UPS system (Liebert – GT 10KVA Model UPS) at AAI, RHQ-SR, Chennai

Quotation No: AAI/SR/IT/2022-23/NIQ/CAMC_UPS/01

Dear Sir,

We, M/s _____ hereby declare and undertake that our firm or our partners or our Directors have not been black listed or any case is pending or any complaint regarding irregularities is pending, in India or abroad, by any global international body like World Bank/International Monetary Fund /World Health Organization etc. or any Indian State/Central Governments Departments or Public Sector Undertaking of India.

Date:

Yours Faithfully,

(Signature of the Tenderer)