

**AIRPORTS AUTHORITY OF INDIA**  
**AIRPORT MAINTENANCE ELECTRICAL DIVISION-VIII,**  
**CHENNAI AIRPORT, CHENNAI – 600 016.**

Ref.No: AAI/CIA/AMED-VIII/RC-Split/CAP/ 2022

Dt:22.07.2022

**NOTICE INVITING e-TENDER (TWO ENVELOPES OPEN TENDER)**  
**(Bid No: 2022\_AAI\_123355\_1)**

1. Item Rate e-tenders are invited through the e-tendering CPP Portal by Asst. General Manager (E-E), AMED-VIII, Operational office, Airports Authority of India, Chennai Airport, Chennai –600 016 on behalf of Chairman, AAI from the eligible contractors for the work of **“Rate contract for SITC of Split, Cassette & Tower type Air conditioners, Water Coolers and Water Dispensers for various locations at CIA for the period of One Year (2022-23).”** for an Estimated Cost of **₹ 42,04,709.00 (excluding GST)** with Period of Completion of **01 (One) Year.**

The tendering process is online at CPP portal URL address <https://etenders.gov.in/eprocure/app> or [www.aai.aero](http://www.aai.aero) Prospective Tenderers may download and go through the tender document Prospective Tenderers are advised to get themselves register at CPP portal, obtain 'Login ID' and 'Password' and go through the instructions available in the Home Page after log in to the CPP portal <https://etenders.gov.in/eprocure/app> or [www.aai.aero](http://www.aai.aero) They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through path [aai.aero/tender/e-tender/help](http://aai.aero/tender/e-tender/help) desk support.

- (i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below:

Tel: 0120-4200462, 0120-4001002, Mobile: 91 8826246593,

E-mail: [support-eproc@nic.in](mailto:support-eproc@nic.in)

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP Portal the tenderer may contact to the following AAI help desk numbers on all working days only between

- (ii) 08.00 hrs. to 20.00 hrs. (Mon-Sat)-

011-24632950, Ext-3512 (Six Lines), E-Mail: [eproc@aai.aero](mailto:eproc@aai.aero)

- (iii) 09.30 hrs. to 18.00 hrs. (Mon-Fri)-

011-24632950, Ext-3523, E-Mail: [etendersupport@aai.aero](mailto:etendersupport@aai.aero), [sanjeevkumar@aai.aero](mailto:sanjeevkumar@aai.aero) and [snita@aai.aero](mailto:snita@aai.aero)

- (iv) 09.30 hrs. to 18.00 hrs. (Mon-Fri)-

011-24657900, E-Mail: [gmitchq@aai.aero](mailto:gmitchq@aai.aero)

### **ONLINE PAYMENT DETAILS:**

- i. Tender processing fee of Rs.1,120/- (i/c GST), non-refundable shall be paid online through payment gateway in CPP Portal only.
- ii. EMD (Earnest Money Deposit): Rs. 84,094/- (**Rupees Eighty Four Thousand and Ninety Four Only**) shall be paid online through payment gateway in CPP Portal only.
- iii. The tender fee of the value Rs.1,120.00 and EMD of the value Rs.84,094.00 shall be paid online in the CPP portal by the bidder, within the due date of submission of the bid as above, failing which the bid shall be summarily rejected.
- iv. Concession to MSE units is not applicable to this tender as the work is of construction in nature. Hence the bidder shall not claim exemption for tender fee/ EMD

2. **Tender Documents may be downloaded from CPP Portal: <http://etenders.gov.in/eprocure/app> as per the Schedule (Critical Dates) given below:**

### **CRITICAL DATE SHEET/FEE DETAILS:**

Publishing Date/Bid Document Sale Start Date/Clarification Start Date	22.07.2022 – 1830 Hrs
Clarification End Date	29.07.2022 - 1800 Hrs
Bid Document Sale End Date/Bid Submission End Date	11.08.2022 - 1600 Hrs
Bid Opening Date: Envelope-I ( <b>FEE &amp; PQC COVER</b> )	12.08.2022 - 1600 Hrs
Bid Opening Date: Envelope-II ( <b>PRICE BID</b> )	17.08.2022 - 1700 Hrs
Tender Fee (online payment)	₹ 1,120.00 (Non-Refundable)
Earnest Money Deposit [EMD] (online payment)	₹84,094.00

3. **BID SUBMISSION:** The following two E-Covers shall be submitted through online CPP Portal by the Bidders as per **Critical Dates** given above:

**E-Cover – I (Tender Processing Fee, EMD, Technical Bid and Pre-qualification)** shall contain the following Documents:

#### **A. Tender processing Fee, EMD :**

- (i) Scanned copy of online payment receipt [in PDF Format] of Tender Processing fee (Non-Refundable) of Rs.1,120/- (Rupees One Thousand One Hundred and Twenty Only).
- (ii) Scanned copy of online payment receipt [in PDF Format] of EMD of Rs.84,094/- (Rupees Eighty Four Thousand and Ninety Four Only) .

**B. Technical Bid** containing the following:

- (a) Scanned Copy (in PDF Format) of duly signed **Unconditional Acceptance of AAI's Tender Conditions** as per **Form-A**.
- (b) Scanned Copy (in PDF Format) of Affidavit of Minimum Wages as per **Form-B**.
- (c) Scanned Copy [in PDF Format] of Undertaking regarding Blacklisting/ Debarment on Company's Letter Head **Form-C**.
- (d) Scanned Copy [in PDF Format] of Undertaking regarding Blacklisting/ Debarment on Company's Letter Head **Form-D**.
- (e) Scanned Copy [in PDF Format] of duly filled PQ Performa (**Form-E**) with Duly Signed Declaration.
- (f) Scanned Copy (in PDF Format) of Permanent Account Number (PAN).
- (g) Scanned Copy (in PDF Format) of GSTIN Registration.
- (h) Scanned Copy (in PDF Format) of EPFO Registration.
- (i) Scanned Copy (in PDF Format) of ESIC Registration.
- (j) Scanned Copy [in PDF Format] of GST Undertaking (**Form-F**).
- (k) Companies other than propriety firm shall submit scanned copy of Authorization Letter / Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing regarding Authority to assign Power of Attorney.
- (l) Proprietary firm shall submit scanned copy of Authorization Letter / Power of Attorney only if the tender is processed by a person other than proprietor.
- (m) Scanned Copy [in PDF Format] E-Payment Details as per **Form-G**.
- (n) Digitally Signed AAI Tender Document.

**C. Qualifying requirements of Contractors / Tenderers** containing the following:

- (a) Scanned Copy (in PDF Format) of Work Experience Certificates. The Scope of Work considered as Work Experience shall be **"SITC of Split /Cassette/tower type Air conditioners, Water coolers and Water Dispensers, etc."** The Agency should have satisfactorily completed (# Phase / Part Completion of the Scope of Work in a Contract shall not be considered. However pre-determined Phasing of the Work will be accepted) works of limit as follows:

S. No	Experience criteria in single contract per year on Estimated Cost	Amount excluding GST	Amount including GST
1	Three Works for 40%	Rs. 16,81,884.00	Rs. 19,84,623.00
2	Two Works for 50%	Rs. 21,02,355.00	Rs. 24,80,779.00
3	One Work for 80%	Rs. 33,63,767.00	Rs. 39,69,245.00

The works executed as above shall be in Single Contract during Last Seven Years ending on last date of E-Bid submission/Extended date of submission, in India. The value of executed works will be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid. Client Certificate for Experience should show the Nature of Work done, the Value of Work, Date of Start, Date of Completion as per Agreement, Actual Date of Completion and Satisfactory Completion of Work along with Work order and Schedule of Work. **Firms showing work experience certificate**

**from Non-Government/Non-PSU Organizations should submit copy of Tax Deduction at Sources Certificate in support of the Claim.**

- (b) Scanned Copy (in PDF Format) of Annual Turnover Details. The Agency should have annualized Average Financial Turnover of **₹ 12,61,413.00** against works executed during Last Three Years ending 31st March of the previous financial year. As a proof, Copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- (c) The tenderer should submit Scanned Copy (in PDF Format) of minimum net worth of **₹ 6,30,706.00** as certified by Chartered Accountants as per **Form-H**.
- (d) Tenderers have to submit UDIN generated documents like Balance Sheet/ Turnover certificate, working capital certificate (Works done during last 5 financial years & works in hand) , Net Worth certificate, Tax deduction at Source (TDS), Certificate for Non Govt Works. etc., as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.

The tenderer shall upload the digitally signed file of scanned documents and all other documents in support of their meeting each criteria mentioned above in the CPP Portal. Hard copy of application shall not be entertained. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

#### **Cover-II: -The Financial e-Bid through CPP Portal.**

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the filename. **If the BOQ file is found to be modified by the tenderer, the bid will be rejected.**

#### **4. REFUND OF EMD**

Refund of EMD of unsuccessful bidders who fail to qualify the eligibility stage shall be initiated through the CPP portal on same day of their rejection. For all the bidders who qualify and their financial bids are opened, the refund of EMD of all unsuccessful bidders shall be processed through the CPP portal on same day of opening of the financial bid.

#### **5. Bid Submission**

The tender shall submit their application only at CPP Portal: <https://etenders.gov.in/eprocure/app>. Tenderer / Contractor are advised to follow the instructions provided in the tender document for online submission of Bids. Tenderers are; required to upload the digitally signed file of scanned documents as per Para 5. Bid documents may be scanned with 100dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/ director(s) are common) be allowed to tender for the same contract as separate competitions. A breach of this condition will render the tenders of both parties liable to rejection.

Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) Website <http://etenders.gov.in/eprocure/app>, shall not tamper / modify the tender form including downloaded price bid template in any manners. In case if the same is found to be tampered / modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

## **6. BID OPENING PROCESS IS AS BELOW:**

### **Cover-I (Tender Processing Fee, EMD Declaration, Technical bid and Pre-qualification):**

Cover-I containing documents as per Para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on CPP Portal to seek clarifications. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Cover - I, he will be asked to provide it through CPP Portal or email if required. The tenderer shall upload the requisite clarification/ documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/ rejection of their bids will be intimated to the tenderers through CPP Portal.

### **Cover-II (Financial Bid):**

Cover-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATA SHEET. **(In case the date and time for opening of Cover-II (Financial bid) is required to be changed, the same shall be intimated through CPP Portal).**

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
8. AAI reserves the right to disallow the working agencies whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain / Temporary or Permanent debarment / black listing by any department of AAI or Central / State Govt. Depts. / PSUs / World Bank / ADB etc.

**AAI reserve the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any information / documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**

- a. Forfeit the entire amount of EMD submitted by the tenderer.**
  - b. The tenderer shall be liable for debarment from tendering in AAI, including termination of the Contract apart from any other appropriate contractual / legal action.**
- 9. Consortium / JV companies shall not be permitted.**
  - 10. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.**
  - 11. Since this work falls under the category of construction works, concession to Indian Micro & Small Enterprises (MSEs) unit registered with DIC/ NSIC/ KVIC/ KVIB/ Directorate of Handicraft and handloom etc. to be given as per the provisions of public procurement policy for MSEs order 2012 with up-to-date amendments shall not be extended to this tender.**
  - 12. If the entity participating in any of the tenders is a private or public limited company, Partnership Firm or proprietary firm and any of the Directors/ Partners/ Proprietor of such company is also a Director of any other company or partner of a concern or a sole proprietor having established Business with AAI and has outstanding dues payable to the Authority, then the said entity shall Not be allowed to participate in AAI tenders.**

**Asst. General Manager (E-E)-VIII,  
AAI, Operational Offices, Chennai Airport**