

SHAIKH ZAYED HOSPITAL

LAHORE-54600

Ref No: SZMC/CSO/ 37 /22

Dated: 06/04/2022

MR RIZWAN MAHMOOD

Deputy Director

Public Procurement Regulatory Authority

Sector- G-5/2

Islamabad

Phone No. 0510205728

SUBJECT:- ADVERTISEMENT OF TENDER NOTICE OF SECURITY COMPANY PRIVATE LIMITED SHAIKH ZAYED HOSPITAL LAHORE FOR THE YEARS OF 2022-2023

Please find enclosed herewith an advertisement regarding tender notice for uploading on PPRA web site.

02). NBP SZH Branch Lahore P.O No 07869948 dated 31-03-22 of Rs. 10000/= (Rupees Ten Thousand only) in original is forwarded herewith for your further necessary action.

03). Receipt of the amount may please be provided after your necessary action.

04). Your co-operation in this regard will be highly appreciated.


ADMINISTRATOR

SZH, Lahore.

Phone No. 042-9923075

Fax No. 042-35886082

PPDL-3147

SHAIKH ZAYED HOSPITAL

Ref. No. SZMC/CSO/ 37 /22

Dated: 01-04-2022

INVITATION OF BID

Shaikh Zayed Hospital, Lahore, a leading hospital invites sealed bids from well established "Security Company" registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of Federal Board of Revenue, for hiring of service of 02 Supervisor & 70 **Private Armed Guards including 14 ladies guards** within the premises of Shaikh Zayed Hospital, Lahore for a period of "One year" 2022-2023 commencing from the date of award of contract. Single stage two envelopes bidding procedure shall be adopted as per Rule 36 (b) of Public Procurement Rule 2004 (amended).

02) Tender should be accompanied by a Call Deposit of Rs.384,960/- in the name of Administrator Shaikh Zayed Hospital, Lahore. The terms and conditions of the tender can be purchased on payment of Rs.3,000/- (Rupees three thousand only) (Non-refundable) after the date of publication on all working day (Monday to Saturday) from Accounts Office, Shaikh Zayed Hospital, Lahore. Bidding documents can also be downloaded from www.szmc.org.pk, free of cost.

03) The bids under sealed cover must be dropped in the tender box placed in the office of the undersigned upto 11:00 am. on 25-4 -2022. Technical bid will be opened at 11:45 a.m. on the same day in the presence of the bidders or their authorized representatives. This advertisement is also available on PPRA website at www.ppra.org.pk.


ADMINISTRATOR


TERMS & CONDITIONS

TENDER FOR HIRING 2 x SUPERVISOR & 70 x PRIVATE ARMED SECURITY GUARDS INCLUDING 14 x LADIES GUARDS FOR THE YEAR 2022-2023

1. Tender fee will be Rs.3000/= (Non-Refundable as advertised in the press).
2. Call deposit of Rs.384,960/- must be attached with technical bid.
Successful company will deposit performance Guarantee of 1.0% of Contract amount before taking charge.
3. The security Company must be registered and approved by Home Department Govt. of Pakistan for providing and maintaining Security at the premises owned the parties and has agreed with the owner to provide and maintain Security services for the said premises.
4. The contract will be for one year to provide Security Guards in respect of the owner's premises known as Shaikh Zayed Hospital, Lahore (hereafter called the premises).
5. This agreement shall take effect from date of award letter and shall remain in force for one year or until it is terminated in accordance with provision hereafter appearing. However, the parties shall be at liberty to terminate the contract on the mutual agreement.
6. That Security Company shall provide required Armed Security Guard (Ex-Army) on shift basis. Payment of bill of Security Company will be through cheque each month. The client can reduce or increase number of guards on bases of the same terms and conditions with an advance notice of 15 days to the company The Security Company is required to quote the rates in the following manner.

Sr. No.	Description	No.	Rate per month (inclusive of taxes)	Total per annum
1	Security Supervisor	02		
2	Security Guard	70		

7. The company shall provide list of ex-army armed security guards as follows for verification from concerned authorities.
- 8.

Army No.	Name	Arm	remarks
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9. In case of civil well trained experienced guards as follows: -

Name	Father's Name	CNIC No.	Temporary address	Permanent address	Police verification
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10. The agreement shall be governed by and be interpreted in accordance with the law of Govt. of Pakistan.
11. The security company's employees shall be completely within the control of security company. The security company shall duty bound to inform the Officer Incharge Security regarding the duty roster of guards at the start of each month.
12. The security company shall be responsible for payment of wages/salaries to its employees and all taxes applicable.
13. That agreement may be terminated before completion of existing terms by either party by giving one month prior notice. If notice would be served from Security company then company will have to pay, one-month salary for the number of guards employed to the client.
14. That upon the termination of this agreement the Security Company shall be permitted to remove all its devices and equipment, which may have been installed by it at premises from time to time.
15. The Security Guards are exclusively meant for Guarding of premises and they will not be employed on any of the following duties:-
 - a). Perform duties in civil plain clothes or casual dress.
 - b). Any act which distracts him from his main security duty at premises.
16. The Security Company will not demand for any claim because of an accident! injury during the discharge of duties.
17. The Shaikh Zayed Hospital Lahore will not provide accommodation to the security guards.
18. The security Guards would not be allowed to handle any cash transaction.
19. The security Company will provide new Uniform, Shoes, Arms, etc to their guards.
20. The Employees (Guards) shall not be involved in any unethical/unlawful activities, if found involved then he should be immediately removed from services and action to be taken against the defaulter and the company will be fined for this.
21. Security Company will pay for any damage caused by its employees (guards) and will be deducted from bills of the company.
22. If security Company fails to provide the required guards or guards found absent from their duties as per duty roster provided by the company, then a fine will be imposed upto to Rs. 2000/= per person in addition to deduction of the amount paid to guards per day.
23. The Company will provide the person all verification report from NADRA / Special branch for the deputed guards.
24. Company should provide Guards upto maximum 50 years of age.
25. Company should provide Physical fitness certificate of Guards issued by any Government Hospital.
26. The authorized officer of SZMC has the right within reason, to have removed a security

guard from the premises and the security company shall be bound to remove the said security guard from the premises forthwith and depute another security guard at the premises with immediate effect.

27. security company should ensure and provide timely placements of guards proceeding of leaves. On the direction of government administrator and chairman has the power to terminate this contract after given one month notice to the 2nd party. His order will not be challenged in any court of law.
28. Upon the satisfactory performance of services under this agreement, the security Company shall be paid in accordance with the approved rates or as per actual strength deployed.
29. The security Company hereby undertakes with respect to any Services conducted pursuant to this agreement to indemnify and hold harmless the SZMC and its employees of any liability and to protect, defend, indemnify and hold harmless the SZMC and all its employees from and against any claim of damages, death, loss expense or injury caused due to negligence of the security Company or any of its employees.
30. Administrator has the power to extend license period for 1 month OR till finalization of new contract. The licensee shall have no option to refuse working such a period on the terms & conditions.
31. The company participating in the bid must be able to satisfy the following conditions:-
 32. Valid license to operate in Province of Punjab. NOC issued by Punjab Government Home department must be attached.
 - b). Must be registered with (APSAA).
 - c). Copy of NTN registration certificate of firm & registered with PRA (PST registered) must be attached with the tender.
 - d). Experience certificate of security management for at least 5 years with any reputable organization.
 32. The Administrator, Shaikh Zayed Hospital, Lahore reserves the rights to accept/reject bids according to Rule-33 of PPRA-2004 (amended).
 33. Any dispute arising out between the parties. The matter would be placed before office of the Chairman or administrator who will act as "SOLE ARBITRATOR" decide the matter be himself or through their authorized representative within Shaikh Zayed Hospital Lahore decision of the management will not be challenged in any court of law legal forum.
 34. The rates quoted should be in Pak Rupees (PKR) and inclusive of all applicable government taxes.
 35. Provision of benefit such as group insurance, registration with EOBI and social security etc. would be the sole responsibility of Security Company.
 36. Detail of weapon in use and their licenses are to be provided.
 37. Rates of guard & supervisor should also be defined in bid.
 38. Bids must be submitted in accordance with PPRA Rules 2004 (amended) on the basis of single stage two envelops.
 39. The Technical proposal will be evaluated in a manner as per the Evaluation

The financial proposal of technically qualified bidders shall be opted publically at a time, date and venue announced and communicated to the bidders in advance.

41. The technically qualified bidder with lowest Financial Bid will be the Successful Bidder.

42. The Company shall abide by all relevant labor Laws, Act/Rules.

43. Concealment of facts will be sufficient reason for disqualification of Bidder.

44. The decision of the authority as per set Evaluation Criteria for Technical Evaluation of the company will be final.

EVALUATION CRITERIA (Qualifying Marks 65%)

S/No	Criteria	Allocated Marks	Required Document
1.	Years of establishment years or more marks, less than 5 years proposal marking.	05	Documents related to registration! incorporation of company.
2.	EOBI and Social Security on provision of EOBI and Social Security will result in zero marks/disqualified	05	Documents related registration for social security or receipt for social security contributions. Documents related to registration for EOBI or contribution payment slip.
3.	No. of Clients-Services Provided during last 5 years (including present clients) Separate list to be prepared. 10=10 Below 10 (proportional marking)	10	List of clients to whom the Bidder/ Company has provided security services satisfactorily alongwith documentary evidence.
4.	Reputation-Security Services Provided to; Multinational Companies =03 Government Office =08 Banks =02	10	List of clients to whom the Bidder Company has provided security services satisfactorily alongwith documentary evidence.
5.	Strength of Guards. Less than 50=0 150=10 250=20 300=35 and above	35	Total Strength Sheet of Guards including their detailed particulars.
6.	Licenses / NOCs from Government of Punjab / Pakistan	10	Photocopies of valid licenses possessed issued by the relevant authorities/ departments of government of Punjab/Pakistan
7.	Proof of Financial Soundness from Scheduled bank accompanied with bank Statement for last two years	10	
8.	Registered with APSAA	15	
	Total	100	

All prequalification criteria (set 1 to 8) must be supported with attested documents. Non provision of documents may lead to rejection of the bid.

45. Redressal of grievances shall be taken as per Rule 48 of PPRA -- 2004 (amended)

Any bidder/company submitting wrong, incomplete or wrong information /details will be rejected and / or blacklisted.

ADMINISTRATOR