

**TENDER NOTICE # 47, 48 & 49/2021**

National Institute for Biotechnology and Genetic Engineering (NIBGE), invites sealed tenders from Sales Tax Registered firms for the purchase of **Thermal Cycler PCR Machine, Micro Pipettes and repair / renovation of community toilets in Ladies Hostel (New) at NIBGE etc.** on FOR NIBGE, Faisalabad.

<b>Tender #</b>	<b>Item</b>	<b>Tender Fee</b>	<b>Mode of Purchase</b>	<b>Date &amp; Time of Tender Receipt</b>	<b>Date &amp; Time of Tender Opening</b>
47/2021	Thermal Cycler PCR Machine etc. <b>(The Separate envelope procedure for technical/financial bids must be adopted)</b>	Rs. 500/- (In Shape of CDR)	FOR NIBGE basis	26-04-2022 at 11:00 AM	26-04-2022 at 11:30 AM
48/2021	Micro Pipettes etc. <b>(The Separate envelope procedure for technical/financial bids must be adopted)</b>	Rs. 500/- (In Shape of CDR)	FOR NIBGE basis	27-04-2022 at 11:00 AM	27-04-2022 at 11:30 AM
49/2021	Repair / renovation of community toilets in Ladies Hostel (New) at NIBGE etc. <b>(Single Stage one Envelope Procedure)</b>	Rs. 500/- (In Shape of CDR)	FOR NIBGE basis	28-04-2022 at 11:00 AM	28-04-2022 at 11:30 AM

Tender documents can be obtained from Sr. Admin Officer, (Proc.), NIBGE by Firm's request on any working day (except Saturday & Sunday) by submitting of CDR (Non-refundable) in favour of Head, LAO, NIBGE, Faisalabad. The text/specifications of the tenders can also be downloaded from NIBGE Website ([www.nibge.org](http://www.nibge.org)) and PPRA, Islamabad ([www.ppra.org.pk](http://www.ppra.org.pk)) after submission of Tender documents Fee. **The Tender No.47 & 48/2021 Separate envelope procedure for technical/financial bids and Tender No. 49/2021 Single Stage One Envelope Procedure must be adopted.**

**Sr. Admin Officer (Procurement)**  
**NIBGE, P.O.Box # 577, Jhang Road, Faisalabad.**  
**Ph: (041) 9201316-20/Ext. 3204,3206/(041) 2651474**

**NATIONAL INSTITUTE FOR BIOTECHNOLOGY AND GENETIC ENGINEERING**  
**JHANG ROAD, FAISALABAD**

=====

**Tender No. 47/2021**

**Date of Opening-**  
**26-04-2022 at 11:30 AM**

Note:- **SINGLE STAGE -TWO ENVELOPE PROCEDURE**

S. #	Description	R. Qty.
01	<p><b>THERMAL CYCLER PCR Machine, USA/EUROPE or equivalent</b></p> <p><b><u>Specifications</u></b></p> <p>Thermal cycler that have large color touch screen for easy programming. Fully modular platform that is able to accommodate different throughput needs with easily interchangeable reaction modules without tools. Fully adjustable heated lid that supports a wide range of vessels and sealers, including low-profile and standard-height PCR plates. Must have Thermal Gradient — quickly and easily identify optimal annealing temperatures by using the programmable temperature gradient Onboard memory, protocols&gt;1,000 Temperature control modes Calculated and block PCR license with Security features (password protection, optional log-in, and secure mode) Reporting (exportable run logs and system error logs) Real-time PCR upgradeable</p>	01 No.

**NATIONAL INSTITUTE FOR BIOTECHNOLOGY AND GENETIC ENGINEERING**  
JHANG ROAD, FAISALABAD

=====

**Tender No. 48/2021**

**Date of Opening-**  
**27-04-2022 at 11:30 AM**

Note:- **SINGLE STAGE -TWO ENVELOPE PROCEDURE**

S. #	Description	R. Qty.
1	<b>Micro Pipettes</b> (Gilson or Equivalent) Adjustable Stainless steel and PVDF, and fully autoclavable, <b>Measuring Ranges</b> 1 to 10µl, Model P10N 2 to 20µl, Model P20N 10 to 100 µl, Model P100N 20 to 200 µl, Model P200N 100 to 1000 µl, Model P1000N	02 Set

**NATIONAL INSTITUTE FOR BIOTECHNOLOGY AND GENETIC ENGINEERING**  
**JHANG ROAD, FAISALABAD**

**Tender No. 49/2021**

**Date of Opening-**  
**28-04-2022 at 11:30 AM**

**Note:- SINGLE STAGE ONE ENVELOPE PROCEDURE**

<b>S No</b>	<b>Description</b>	<b>Qty.</b>	<b>Unit</b>	<b>Unit Rate (Rs.)</b>	<b>Total Rs.</b>
1	Demolishing of PCC Floor and removing of debbrries with in 01 KM complete work	6	Cum		
2	Demolishing of Brick work and removing of debbrries with in 01 KM complete work	1.25	Cum		
3	Providing & Laying PCC (1:4:8) in foundation using crushed stone graded	4	Cum		
4	Providing & Laying PCC (1:2:4) in Floors etc using crushed stone graded complete all as specified	2	Cum		
5	Providing & Laying Burnt Brick work 1st class in Cement Mortar (1:4) over 115 mm thick walls	4.25	Cum		
6	13 mm thick cement plaster (1:4) finished smooth all as specified after removing old	75	Sqm		
7	Providing & Laying glazed ceramic tiles fixed in walls including use of tile bond/grout complete.	20	Sqm		
8	Providing & Applying Three coats of weather sheild including preparing surface	75	Sqm		
9	Supply&Fixing Water Closet European Pattern coupled set including thimble, seat cover and all accosseries complete in all respects	2	set		
10	Supply&Fixing Water Closet Asiatic Pattern including all accosseries complete in all respects	4	set		
11	Supply&Fixing Wash Hand Basin with padestal, Coupling, waste pipe etc complete in all respects	4	set		
12	Supply&Fixing plastic made low down flushing cistern 13.63 Ltr capacity, flush pipe etc complete in all respects	4	set		
13	Supply&Fixing Wall shower set complete in all respects	1	set		
14	Supply&Fixing Bath accessories set 06 pcs including mirror complete in all respects	4	set		
15	S/F plastic cover grating 6"X6" and floor trap complete	16	No		

16	S/F uPVC soil and waste pipe 75mm dia, complete with plain end and solvent cement joint.	36	Mtr		
17	S/F uPVC soil and waste pipe 110mm dia, complete with plain end and solvent cement joint.	36	Mtr		
18	S/F uPVC Elbow/Bend 90*, 75mm dia, complete with solvent cement joint.	10	No		
19	S/F uPVC Elbow/Bend 90*, 110mm dia, complete with solvent cement joint.	4	No		
20	S/F uPVC Reducer TEE, 75 X 110mm dia, complete with solvent cement joint.	4	No		
21	S/F uPVC Access TEE, 110mm dia, complete with solvent cement joint.	6	No		
	<b>Grand Total Rs: -</b>				

**NATIONAL INSTITUTE FOR BIOTECHNOLOGY & GENETIC ENGINEERING**  
**P.O.BOX NO.577, JHANG ROAD**  
**FAISALABAD**

---

**TENDER NOTICE NO. 47 & 48/2021 FOR THE PURCHASE OF LAB EQUIPMENT**  
**ETC.**

**TERMS AND CONDITIONS**

1. The rates should be quoted on F.O.R. (NIBGE) FAISALABAD destination basis on the enclosed proforma as per accounting/measuring units given therein against each item and in no other accounting /measuring unit, as it entails conversion which is at time difficult in order to determine lowest bidders.
2. The unit and total price should be quoted for all the item. The total price should be summed up for all items as or for each section of the tender in order to show the aggregate price.
3. In case the items are quoted as substitute or an alternate, it should be indicated in the remark column.
4. All clarifications regarding drawings/specifications or otherwise may be sought prior to submitting offers. No excuse will be entertained thereafter that a particular drawing/specifications etc. were not clear to the supplier.
5. Date and time of receipt/opening of bids will be the same as published in the PPRA & NIBGE websites pertaining to this tender. **Tenders received after the opening date and time, will not be considered but will be returned to the supplier.**
6. Validity of rates shall not be less than **90-days** from the date of opening.
7. Delivery period shall not be more than **30-days** from the date of issue of supply ordered which in exceptional circumstances may be extended with the consent of this Institute.
8. The earnest money at the rate of **2% of the total quoted value in the shape of Deposit-at-Call duly affixed Revenue Stamps according to its value (Cheque, Bank Draft and Demand Draft not acceptable) in the name of Accounts Officer, NIBGE, FAISALABAD only must accompany the offer, failing which the offer is liable to be rejected.**
9. **Advance payment shall not be possible.**
10. **Conditional/Telegraphic/Fax offers will not be entertained.**
11. **Quotation may be sent in closed/sealed Envelope.**
12. Supplier on whom the order is placed would be responsible to get the samples approved and deliver the stores within the stipulated delivery period given in the supply order. Stores can be delivered without sample approval but in case of rejection, the Institute will not be responsible for any claim arising thereof.
13. Stores should be dispatched with freight pre-paid. Demurrage charges levied due to non-observance of this clause will be deducted from the bill of the supplier for which Institute will not be responsible.
14. All items should suitably be packed with sufficient cushioning material to withstand rough handling during transit. The supplier will be liable to bear any loss due to improper or inadequate packing.

15. Packages should be marked clearly showing consignee as well as the consignor alongwith supply order number and date.
16. Checking and Inspection of stores will be got done by the supplier or his authorized representative on receipt of stores at this Institute (NIBGE) otherwise deficiency/rejection if any, will have to be made good/replaced by the supplier.
17. Part supply will be acceptable, however part payment may not be possible.
18. The supplier on whom the supply order is placed, will provide a warranty/guarantee certificate that stores supplied are brand new and quality conforms to specifications given with supply order. The supplier including freight charges from to NIBGE to supplier's premises and back will replace any defective parts/stores free of all charges.
19. In case the supplier fails to make the full supply within the stipulated period or abandon during the currency of supply order without reasonable excuse in writing, then the balance of the stores would be arranged through some other agency at the sole Risk & Cost of supplier without any reference in this regard thereof. The judgment of reasonability of excuse rest solely with this Institute.
20. In case the supplier does not supply the stores within the stipulated delivery period, this Institute will be at liberty to confiscate 2% earnest money at the quoted value of the tender even without any reference to the supplier.
21. Quality verification and processing of bills for payment to the supplier will be made on presentation of following documents:-
  - I) Original TR./RR/Airway bill, if the stores are booked in the name of this Institute (NIBGE).
  - II) 4-copies of Delivery Challan.
  - III) 3-copies of Bill/Invoice.
22. While sending the quotation, **envelope should be marked with tender number and date of opening. The Separate envelope procedure for technical/financial bids must be adapted (SINGLE STAGE -TWO ENVELOPE PROCEDURE).**
23. Calculation mistakes if any found in supply order, be intimated to this office for rectification.
24. This Institute will not be responsible for any loss sustained by the supplier as a result of cancellation of supply order.
25. The Competent Authority reserves the right to accept or reject the quotations by giving valid justification.
26. Owner, proprietor or his authorized representative may sign for acceptance of these terms and conditions with a copy of certificate of ownership, proprietorship and authorization.
27. **The rates should be in full rupee inclusive of 17% General Sales Tax. If GST not mentioned as Exclusive or Exempted in quotation, the quoted rates shall be considered as Inclusive of 17% GST. Any decimal figure shown with quoted rates shall be considered as deleted/ignored. Writing as "GST as per Govt. rules" will also be deemed as misleading and shall be considered as inclusive of GST.**

The Supply Order will be issued to those Firms/suppliers which are REGISTERED with Sales Tax Department, having their Sales Tax Registration Number on their Tenders/Quotations/Invoices/Bills etc.

**Note:-** The supplied material may be reordered against same price & specifications for three following years subject to consent of supplier and approval of competent authority.

- Writing as “GST as per Govt. rules” will also be deemed as misleading and shall be considered as inclusive of GST.
- All the firms who are interested to participate should not be black listed by any establishment of Pakistan Atomic Energy Commission of Pakistan.

#### **SR. ADMIN OFFICER (PROCUREMENT)**

The above mentioned terms and conditions are acceptable to us:

Signature:.....

Telephone #.....

.....  
Name of the bidder with designation:

Fax.....

E-mail # .....

.....  
National Identity Card No.

Internet/Web site.....

			-			-					
--	--	--	---	--	--	---	--	--	--	--	--

Name of Firm with address.....

Telex #.....

Grams/Cable address.....

.....  
.....



**National Institute for Biotechnology & Genetic Engineering Faisalabad**

ISSUED TO M/S:

\_\_\_\_\_

SIGNATURE OF ISSUING AUTHORITY

**TENDER NOTICE NO.49/2021 DOCUMENTS**  
**(TERMS & CONDITIONS)**

FOR

**Repair/Renovation of Community Toilets in Ladies Hostel(New) at NIBGE**

**Pakistan Atomic Energy Commission**

# **IMPORTANT INSTRUCTION TO TENDERERS**

Tenderers are instructed to quote rates legibly and in ink. Rate must be quoted in figures as well as in words. Correction should be avoided as far as possible, if necessary, must be initialed properly. In case, rates are not found to be quoted in words, Tender will be liable to rejection without assigning any reason thereof.

**Director NIBGE**

## **FORM OF TENDER**

TENDER FOR:       **Repair/Renovation of Community Toilets in Ladies  
Hostel(New) at NIBGE**

Note: -           The appendix form part of the Tender, Tenderers  
                      Are required to fill up all the blank spaces in the  
                      Tender from

To,

**Director NIBGE,**  
**Jang Road, Faisalabad,**

Having examined the Tender Notice, instructions to the tenders, the drawings, General conditions of the contract, all other instructions / conditions, specifications and bill of quantities for the above named work and having visited and inspected the present condition of the site / left-over works at the site and environment thereof, we the undersigned, offer to construct and complete the following works in conformity with the site drawings, instructions to Tenderers, General Conditions of the Contract and specifications at the labour rates basis and prices inserted in the bill of quantities herewith submitted.

For an amount of Rs. \_\_\_\_\_  
Rupees \_\_\_\_\_

\_\_\_\_\_

On item rate basis.

02.           We undertake, if our Tender accepted, to deliver the whole work within **03 months** from the date of the start of the work.

03.           We further undertake, if our Tender is accepted, to enter into and execute when called upon by the Employer to do so, a Contract Agreement in the form annexed to the General Conditions of the contract with such modifications as may be necessary and that all charges for preparation of Agreement and fees for stamping the same shall be borne by us.

04.           We enclose herewith earnest money for a sum of Rs. \_\_\_\_\_ under Pay Order / Bank Draft No. \_\_\_\_\_ Dated: \_\_\_\_\_ of Bank \_\_\_\_\_ being 02% of the Tender price.

05.           Our offer is valid for (\_\_\_\_\_) months reckoned from the date of opening of the Tender.

\_\_\_\_\_  
**SIGNATURE OF THE CONTRACTOR**

Name & Address of the Contractor

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**GENERAL**  
**CONDITIONS OF**  
**THE CONTRACT**  
**(PART-A)**

## **GENERAL INSTRUCTIONS TO THE TENDERERS**

1. Tenders are invited for the work of **Repair/Renovation of Community Toilets in Ladies Hostel(New) at NIBGE**
2. Tenders under sealed covers describing Name of Tender shall reach the Director Office, Jhang Road Faisalabad by 11:00 am hours on \_\_\_\_\_. These shall be opened on the same day and time in presence of these Tenderers who may care to attend.
3. **EARNEST MONEY**  
Earnest money equivalent to five percent (02%) of the total Tendered price shall be deposited by the Tenderers through Bank Draft or Pay Order / CDR from a Bank in favor of Head LAO, NIBGE . The Pay Order or Bank Draft / CDR shall be from a Scheduled Bank.
4. Unless otherwise agreed between NIBGE on behalf of the Commission and the Contractors, the Contractor shall within 07 days after posting of the written notice of acceptance of the Tender to start the work upon issuance of work order. The 05% performance security shall be deducted from each running bill and same shall be released upon successful completion of contracted work within stipulated time period, while earnest money will be released after six months of successful completion of the work.
5. The Tenderers shall submit their Tenders complete in all respect fully priced, moneyed out & totaled in ink and signed by the Contractor.
6. The rates and prices set down by the tendered against each kind of work executed under this contract are to be the full inclusive value of the finished work including **FBR Tax** on services for filer and non-filer as well as **Punjab Revenue Authority Tax (PRA)** as described there under and shall cover profit and all obligations of every kind, to be borne by the Contractor. The total value of contract shall be the sum total of the prices of each kind of work. The Contractor shall be responsible for handing over the finished work complete in all respect as per specifications and drawings to the entire satisfaction of the Engineer (Technical Person nominated at site).
7. The total amount for the various works set out in the tendered document inserted by the Tenderers shall be stated in each case.
8. The Contractor should note that he will not be allowed any type of **escalation** during currency of the work.
9. **PERIOD OF COMPLETION:**
  - a. The work shall be completed in all respects in **Three months (03)** which shall be reckoned after 15 days (if otherwise not specified) of the acceptance of Tender / issues of Work Order.
10. No unauthorized alteration shall be made in the form of Tender and the accompanying documents and if any such alteration is made or if the BOQ are not properly filled in, or if these instructions are not fully complied with, the Tender may be rejected.
11. **PERIOD OF MAINTENANCE:**
  - a. The period of maintenance shall be **06 (six)** calendar months to be reckoned from the certified date of completion.
12. **ACCEPTANCE/REJECTION OF TENDER:**
  - a. The Director, NIBGE reserves the right to accept any or reject any /all Tenders, as per prescribed rules of public procurement regulatory Authority (PPRA).

**13. CLARIFICATION:**

- a. Should there be any doubt as the meaning of any of the tender documents or if any further information is required, the tender must address his enquiry in writing in duplicate to the director, NIBGE Jang Road Faisalabad and his decision/ interpretation shall be final.

**14. FIRST AID:**

- a. The contractor shall maintain properly equipped first aid facilities at the Engineer's site office, so as to tender first aid to the injured during the progress of work if required.

**15. RESPONSIBILITY OF THE CONTRACTOR:**

The Contractor shall:

- a. Provide time schedule clearly highlighting milestones which he may achieve during currency of work up to project completion period within seven days of issuance of acceptance letter for physical progress monitoring.
- b. Contractor shall arrange all Material, Labour (Mason, Labourer, steel fixer, tile / marble fixers etc.) and machinery (mixer machine, vibrator, etc.), equipment (sundries, shuttering and scaffoldings
- c. Indemnify the NIBGE on behalf of the commission against all damages, losses and liabilities that may have to be incurred by the contractor during execution and maintenance period of the said work.
- d. Abide by the general conditions of contract of the Pakistan Atomic Energy Commission and other terms and rules in force.
- e. Satisfy the engineer that safety measures adopted are adequate.
- f. Be responsible for any all defects that may be found in the structure due to faulty workmanship within the period of maintenance and shall make good the damages, or losses, suffered by the commission either directly or indirectly at his own cost and to the satisfaction of engineer.
- g. Provide adequate security to the satisfaction of the engineer against pilferages damage or misuse of the stores supplied to the contractor.
- h. Standard practice for construction works shall be exercised by the contractor at site to ensure quality work.
- i. All the construction activity will be as per approved design and drawings or as instructed by engineer at site.
- j. Demand of any type may be raised at least three days before its use at site by the contractor
- k. The tenderer should inspect site of the work and acquaint themselves with nature and requirement of the site and of the works, facilities & access to materials, availability of space, water and power supplies, cost of carriage and nature of strata, etc before submitting their tenders.
- l. Tenderers who may be in doubt as to the true meaning of any part of the specifications or other documents should be at once notify the Commission but not later than seven days prior to the date set for opening of the tenders, and request for a written interpretation thereof. Any explanations, revisions, additions on deletion to the contract documents shall be made only by formal Addenda, duly issued by the Competent Authority (Director NIBGE) and mailed or delivered to each perspective tenderers

- receiving a set of contact documents. The Competent Authority (Director NIBGE) will not be bound by any explanations, revisions, additions to the contract documents except these contained in the formal addenda.
- m. The tenderers shall be deemed to have satisfied themselves before tendering as to the correction and sufficiency of their tender and of the rates and prices entered in the Bill of Quantities which rates and prices shall except in so far as it is otherwise expressly thing necessary for the proper completion and maintenance of the works.
  - n. No alterations or additions shall be made by the tenderer in the Bill of Quantities and the rates must be filled in ink or typed out both in figures and words clearly and legibly on the columns provided in the Bill of Quantities. The person or persons signing the tender shall duly initial all corrections, measures and interlineations. Non-compliance with the instructions makes the tender liable to rejection.
  - o. The tenders must be signed by a person / persons only authorized to do so. Tenders submitted by joint ventures must be accompanied by registered and authenticated statements sworn before a notary public or an official authorized to the witness sworn statements.
  - p. Tender shall give their full and proper address at which correspondence may be made and all notices may be legally served on them in connection with this tender.
  - q. The tender shall submit along with the tender a list of site staff giving their qualifications and experience and of main construction equipment, giving their type, make and capacity that the tenderer commit to comply on the works .The tenderer shall also submit a preliminary construction schedule proposed by him for carrying the work from sequence works. If the commission is not satisfied with the proposed site staff, list of equipment and plant and constructions program as submitted by the tenderer, the tenderer would be required to improve on his proposal for the proper performance of this contract, failing which this will be done at the cost of the contractor. The approval of by the Competent Authority (Director NIBGE) of any staff, equipment and plant shall not relieve the tenderer of any of his duties for responsibilities under this contract.
  - r. The tender may be notified, corrected or withdrawn at any time prior to the date set for receipt of tenders up on submission of a request in writing to that effect, signed in the same manner and by the same person or persons who signed the tender.
  - s. After opening of the tenders, the NIBGE shall undertake a study and appraisal of the submitted tender. The NIBGE does not bind itself to award the contract to the lowest or to any tenderer but will take into careful consideration the tenderer prices and such other factors as are deemed applicable. The successful Tenderers shall be informed in writing.
  - t. The Commission reserves the right to reject any or all tenders and to waive any formalities in the tender.
  - u. The tenders shall keep in mind the fact that when successful all works called for in tender are to be completed by them within the stipulated period given in the tenders for works and failure to do so will result in the assessment of liquidated damages at the rate prescribed in these documents for everyday the work remains uncommment or furnished.
  - v. Whereas, this document is silent about specifications pertaining to particular items included in the BOQ or extra items that crop up during the currency of work the technical specifications of Pakistan Public Works Department shall prevail. In case of nomenclature of an item or an item of work or drawing or both are silent about certain aspect of item, the specifications shall be the governing factor.

- w. No escalation on account of labour if increased during the currency of contract will be payable. Besides other direct/indirect increases on the labour and taxes etc. if levied by the government will not be payable also.
- x. Contractor is advised to quote rates of items of similar nomenclature a specifications appearing in BOQ attached with the tender at the same rate. In case of diversity of rates, the lowest of all the rates shall be taken for evaluation and payments. Any departure from above may also render the bid invalid.
- y. The validity of the tender including the rates quoted by the contractor shall be 90 (Ninety) days from the date of opening of tender.
- z. The contract agreement will be on stamp paper, the cost of which shall be borne by the contractor.

16. INSTRUCTIONS:

Subsequent to the award of the contract, the entire work will be controlled and supervised by the Director; NIBGE directly or through his authorized technical person nominated at site and the contractor shall follow their instructions either written or verbal in true spirit and letters issued time to time for quality and pace of work.

17. RULES AND REGULATIONS:

The contractor, through all time completion of the work shall obey and abide by all rules and regulations of the local authorities and shall be responsible for direct payment to them of all due and charges.

18. The contractor shall be required to submit a **program of work / time schedule** for approval of the engineer within one week of placement of order. The contractor shall ensure strict compliance to the approved program.

19. The Engineer can made any variation of the form, quality of works or part thereof, that may be necessary or desirable in his opinion for any reason, for that purpose, the Engineer shall be authorized to order the Contractor to do and the Contractor shall do any of the following:-

- a) When the Engineer has determined the amount, if any, to be added or deleted or deducted from the sum named in the Tender in respect of any extra work done or work committed, the Contractor shall execute the work according to the quantities of works so determined by the Engineer.
- b) Increase or decrease the quantity of work.
- c) Omit or change the quantity and kind of any such works.
- d) Execute additional work of any kind necessary for the completion of the works.

20. Firms / Contractors are advised to match the rates of similar items in all parts of tender, otherwise Department will pay lower tendered rates of such items to the Contractor.

21. Rates for each item shall be quoted separately but overall cost of tender will be compared in comparative statement keeping in view that whole work will be executed by one Firm/Contractor.

22. Client Responsibilities:

- a. The client NIBGE shall arrange entire space for construction materials, water and electricity connections free of cost to the contractor.
- b. Facilitation to contractor for security clearance if required from SPD Security. Local police security will be provided by the contractor and all other documents required for such purpose.
- c. In time payment to contractor to ensure smooth pace for execution of work.



23. Payment will be made as per payment schedule mutually agreed and signed as part of contract agreement upon completion of each stage / activity as defined therein. Measurement will be made as per actual work done and including all finishes complete in all respect as per design and executed as per technical specification and duly verified by the engineer. For payment contractor will submit running bill according to schedule. That will be processed for technical verification and finally for payment after deduction of performance security (05%) of every running bill.
24. The rates should be quoted in figures as well as in words.
25. Pak Public Works Department technical specifications shall be followed during construction as Estimate/ B.O.Qs are based on MRS(Faisalabad) Govt. of Punjab.
26. Method of measurements will be followed either in accordance with Pak. PWD or MES procedure whatsoever the case may be.
27. No personnel of the Contractor shall be allowed to stay at site during the night time unless otherwise approved by the department.
28. All the construction related material of all kinds will be approved by PAEC as specified herewith.
29. The Contractor shall consult in person (verbal/ written) to the concerned NIBGE office at least one month before the expiry of the maintenance period of the executed works to check the required repair/ maintenance to be carried out before release of performance security thereon.
30. All drawings/ documents issued for the purpose of bidding shall be returned by the Contractors/ Firms after / during bidding even if they do not participate in the bidding.
31. On the completion of the project/ works, the contractor shall prepare and submit to the commission (if deems necessary of required), the as built drawings at his own expenses.
32. If the contractor fails to complete the contracted work within stipulated time period his earnest money along with performance security will be forfeited in the national interest. Furthermore, he may be penalized or blacklisted.

**SPECIFIC**  
**CONDITIONS OF**  
**THE CONTRACT**  
**(PART-B)**

**Specific Term and Conditions of Contract Agreement for Repair/Renovation  
of Community Toilets in Ladies Hostel(New) at NIBGE  
(Civil Works)**

This is contract agreement being made b/w two parties mutually agreed upon, first party hereafter named as “Local Committee” of official of NIBGE hereafter termed as “Client” and second party hereby termed as “contractor” on .....to execute subject work above abiding by general conditions of contract, technical specifications, drawings & as well as following terms and conditions (technical and financial).

1. Parties agreed to execute work at rate Rs..... (approximately). Payment will be made as per actual measurement at site agreed by both parties on item rates quoted by the tenderer.
2. Contractor shall execute construction activities according to drawings certified for construction provided to him subject to minor modifications. Any major change will be addressed at mutually agreed revised rates, paid as per payment stages mentioned in the payment schedule.
3. Client will provide all necessary facilitation and also manage place for storage of material in the vicinity.
4. Completion period will be **03 months** reckoned from work order date.
5. Committee will nominate technical person for execution of work. All the technical conversations are to be made through technical person.
6. Contractor will also nominate his foreman at site to whom site instructions may be passed on for quick action.
7. Client is responsible to provide free of cost water and electricity to execute the work.
8. Security of site lies under the jurisdiction of Client.
9. All the work will be as per drawing or as instructed by engineer in charge. In case a detail is missing in drawings then decision of technical person will be final and binding upon contractor.
10. Mortar ratio used will be 1:4 in brick masonry / plaster where not specified.
11. Under floor filling will be well compacted by mechanical means, laid in 6” thick layers and floor finishes as per design drawings.
12. Completion time excludes time loss due to natural disaster; law and order situation due to provoked strikes etc.
13. Physical progress at site will be evaluated by technical person fortnightly to meet the scheduled progress to ensure timely completion of work.
14. Contract will be cancelled unidirectionally if contractor does not respond in time upon issuance of show causes notices (03 numbers @ 15 days interval).

15. No extension in completion time will be issued without any genuine reason. Delay in completion period will be charged @ 1% / week maximum 10% of the contract cost.
16. If the contractor fails to maintain physical progress at site, client has full right to confiscate contractor's earnest money, cancel the contract and complete the work at contractor's risk and cost.
17. Provision of materials does not relieve contractor from his prime responsibility of maintaining good quality in execution of all construction related activities.

# **FINANCIAL CONDITIONS OF THE CONTRACT**

(Schedule of Payments)

## **(PART-C)**

## **SCHEDULE OF PAYMENT (Financial)**

Bill will be submitted by the contractor stage wise as defined below and after technical verification of work done by engineer in charge, payment will be made through x-cheque by the client to the contractor after deduction of taxes as imposed by the government of the Punjab and Pakistan from time to time. 5% retention money will be deducted from every running bill which will be released after satisfactory completion certificate is issued by the client.

1. 1st running bill    After 15(fifteen) days from date of commencement of work
2. 2nd running bill    After 30(Thirty) days from date of commencement of work
3. 3rd running bill    After 45(forty five) days from date of commencement of work
4. 4th running bill    After 60(sixty) days from date of commencement of work
5. 5th running bill    After 75(seventy five) days from date of commencement of work
6. Final Bill            After satisfactory completion of work

**Sr. Admin. Officer(Proc.)**

**Contractor**

**Witness-1**

**Witness-2**