

Government of Pakistan
Ministry of Energy
Petroleum Division
Islamabad

Tender Notice

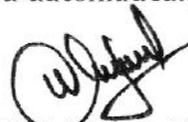
The Ministry of Energy (Petroleum Division), Government of Pakistan, invites sealed tender/bids from well reputed firms/vendors/suppliers, having properly established offices at Islamabad/Rawalpindi and deals in IT equipment especially in video conference system, LED and software.

Terms and Conditions:

- i. The participating firms/vendors/suppliers must provide proof of registration with Sales Tax Department and mentioned their NTN/General Sales Tax Numbers having duly been issued by the Income Tax/Sales Departments.
- ii. Tenders should accompany an Earnest Money refundable amounting to Rs. 50,000/- (Rupees: fifty thousand only) in form of Bank Draft/Pay Order in the favor of Drawing & Disbursing Officer (DDO), Petroleum Division, Pak Secretariat, Islamabad. Cheque will not be accepted.
- iii. Earnest Money of unsuccessful bidders will be returned/refunded after the opening of tender; However, Earnest money of successful firm will be converted into "Security Deposit".
- iv. Single stage-two envelope procedure specified in the Public Procurement Rules, 2004 shall be followed for receiving and processing the bids. The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal. The envelopes shall be marked as "Financial proposal" and "Technical proposal" in bold and legible letters to avoid confusion.
- v. Bids are required to be submitted clearly indicating rate (in Pak Rupees).
- vi. Rates without GST will be considered and shall be valid up to the end of Financial Year 2021-22 i.e., 30.06.2022.
- vii. Submission of false statement/documents as well as concealing of any information is liable to disqualification of the respective firm/vendor/supplier.
- viii. An Affidavit that the firm has never been backlisted by any Ministry/Division/Department/Organization of the Government is also required.
- ix. Cutting/Overwriting in the offered price shall not be accepted.
- x. The successful firm/vendor/supplier shall not change/revise rate during the Financial Year 2021-22 and shall be responsible for the supply of item as per approved price, failing which Security Deposit will be forfeited and the firm will also be blacklisted.
- xi. Successful bidder will be bound to supply the required item according to the approved quality and quoted prices **within 15 days** of placement of purchase order.

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- xii. The tender Document can be obtained from websites of PPRA and this Division or the undersigned during the office hours.
- xiii. The Competent Authority reserves the right to reject all or any of the tenders/bids before opening.
- xiv. The purchase procedure is subject to observance of PPRA Rules, 2004, as amended from time to time.
- xv. All tenders/bids shall reach the undersigned up to 1100 hrs. on **05th May, 2022** which will be opened at 1130hrs. on the same date.
- xvi. The tender Notice is also available at PPRA's Website www.ppra.org.pk and Ministry of Energy (Petroleum Division)'s Website www.mpr.gov.pk.
- xvii. In case of last day being holiday, the tender will be extended automatically to next working day.



(Umer Saeed Khan)
Section Officer (General)