

# FEDERAL TAX OMBUDSMAN SECRETARIAT

REGIONAL OFFICE

186-A, Scotch Corner Upper Mall, Lahore.

Ph: 042-99201825 Fax: 042-99201893

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Subject: **TENDER FOR SECURITY GUARD SERVICES FOR FTO SECRETARIAT, REGIONAL OFFICE, LAHORE.**

Federal Tax Ombudsman Secretariat, Regional Office, Lahore requires the services of a licensed Security Agency having good repute, with sufficient/adequate experience of providing Security Services to government/autonomous organizations and having comprehensive network of offices all over the country. The firm must have relevant permission/NOCs from competent authorities of Federal/Provincial/Local Government to provide security services. Sealed Tender mentioning charges/rate per month of per guard for providing 24/7 security services, inclusive of all taxes and other relevant details from interested parties having valid NTN & STN numbers are invited alongwith following documents within a period of 15 days from the date of publication of this issue:-

S No.	Name of Document	No of Copies Required
1	Introduction letter	3 copies each
2	Company profile	3 copies each
3	Organizational brief History	3 copies each
4	Management Information Contact details in case of emergency	3 copies each
5	Recruitment, Verification and Training Information	3 copies each
6	Track Record and Experience Certificates	3 copies each

Closing time for tender/bids submission will be 02:00PM and opening time of sealed bids in presence of Representatives of bidders will be 02:30 PM.

Encls: As above

(NAZIM RAZA)  
Deputy Director (Admn)

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**EVALUATION CRITERIA FOR SELECTION OF A LOWEST BIDDER, TOWARDS HIRING OF A SECURITY AGENCY FOR DEPLOYMENT OF SECURITY GUARD AT THIS OFFICE.**

- The firm having sufficient/adequate experience of providing security services to Government Organizations as well as having comprehensive networking of offices countrywide.
- The firm must have relevant permission/NOCs from competent authorities of Federal/Provincial/Local Government to provide security services to General Public and Public Sector Organizations.
- The firm must have valid NTN and STN numbers.
- Quoted Charges/Rates should be per month/per guard for providing 24/7 security services throughout the year by deploying 02 Ex. Army Security Guards.
- All quoted rates must be inclusive of all taxes and as per month/ per Guard basis.