



**GOVERNMENT OF PAKISTAN
PAKISTAN POST
ECO POSTAL STAFF COLLEGE ISLAMABAD**

**No. PSC/HOSTEL. 1-1/2021-22
NOTICE FOR INVITING BIDS FOR SUPPLY OF MACHINERY ITEMS**

ECO Postal Staff College Islamabad invites sealed bids from reputed firms/suppliers for procurement of machinery (Inverter Air Conditioners) at its office for the financial year 2021-22. Reputed manufacturers / suppliers those meet the below prescribed criteria may approach for obtaining Bidding Documents:

- a. "Company Profile" containing details of corporate customer's orders, warranty statement, strength & logistic structure, arbitration history if any, list of machinery / warehouses and any other relevant information that support the scope of work of bid.
- b. An application on Company's letter head is required for issuance of Bidding Documents
- c. Provincial / FBR Tax Registration Certificate of Income Tax & Sales Tax. Name of bidder must appear on Active Tax Payers List of FBR.
- d. A certificate from bidder that they have never been declared blacklisted by any Government / Semi Government or autonomous body and Litigation history.

Bidding documents, containing detail terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, services technical requirements etc. can be obtained from the **Administrative Officer**, ECO Postal Staff College, Islamabad, on showing receipt of payment (A.C.G. 67) of Rs. 1000/-, on any working day on or before **May 20, 2022**. The payment may be made at any nearby Post Office.

The process for award of Supply order shall be completed in accordance with Public Procurement Regulatory Authority Rules, 2004.

Sealed bids accompanied with bid security (as mentioned in tender document) in the form of pay order / bank draft in favor of Executive Director, ECO Postal Staff College, Islamabad, in sealed envelope, prepared with in accordance with bidding documents, must reach on or before 11:00 AM, **May 25, 2022**. The bids will be opened on same day publicly at 11:30 AM at the same address in the presence of Procurement Committee and bidder's representatives. If office remains closed for any reason, the tender will be opened on next working day at same time.

Also available on the following sites:

www.pakpost.gov.pk

www.ppra.org.pk

**Assistant Director (Administration & Training)
ECO POSTAL STAFF COLLEGE,
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Sealed bids accompanied with bid security (as mentioned in tender document) in the form of pay order / bank draft in favor of Executive Director, ECO Postal Staff College, Islamabad, in sealed envelope, prepared with in accordance with bidding documents, must reach on or before 11:00 AM, **May 20, 2022**. The bids will be opened on same day publicly at 11:30 AM at the same address in the presence of Procurement Committee and bidder's representatives. If office remains closed for any reason, the tender will be opened on next working day at same time.

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