



**Government of Pakistan**  
**Islamabad Healthcare Regulatory Authority (IHRA)**  
2<sup>nd</sup> & 3<sup>rd</sup> Floor, DMLC Building (PRCS) Sufi Tabassum Road, H-8/2  
**Islamabad**



**TENDER NOTICE**

Islamabad Healthcare Regulatory Authority (IHRA) invites sealed bids from sole distributors, firms, contractors, suppliers, and dealers registered with Sales Tax / Income Tax Departments / relevant authorities for the purchase of Software Licenses, IT Equipment & Office Equipment to Islamabad Healthcare Regulatory Authority for the development of IT Infrastructure and to fulfill the office needs.

Name of Procuring Agency	Islamabad Healthcare Regulatory Authority (IHRA), Islamabad.		
Number of Tenders	Two		
	<b>Tender No.1</b>	Purchase of Software Licenses	
	<b>Tender No.2</b>	Purchase of IT Equipment	
	<b>Tender No.3</b>	Purchase of Office Equipment	
Method of Procurements	Single Stage – Two Envelopes		
Title of Procurements	Provision of IT Equipment & Office Equipment at IHRA, Islamabad		
Contact Officer	Deputy Director (Coordination & In-charge Procurement) Ph: <b>051-9199-999</b>		
Closing Time, Date & Place for receiving of bids	Up to 02:00 PM, on 25-5-2022 at IHRA, 2 <sup>nd</sup> & 3 <sup>rd</sup> Floor, DMLC Building (PRCS) Sufi Tabassum Road, H-8/2, Islamabad		
Time & Place of publicly opening of bids.	At 02:30 PM, on 25-5-2022, at IHRA, 2 <sup>nd</sup> & 3 <sup>rd</sup> Floor, DMLC Building (PRCS) Sufi Tabassum Road, H-8/2, Islamabad		

2. Bids Security/ earnest money @ **2%** of the bid value in the shape of **Pay Order/ Demand Draft** in favor of “Islamabad Healthcare Regulatory Authority” must be attached with the **bid**.

3. Tender documents, lists, and detail of items/equipment with specifications and detailed terms/conditions can be obtained (free of cost) from the office of the Deputy Director (Coord & In-charge Procurement), during office hours and can also be downloaded from official websites of IHRA (<https://ihra.gov.pk>) and PPRA (<https://www.ppra.org.pk>). IHRA reserves the right to accept or reject any or all bids/proposals in accordance with Rule-33 of PPRA Rules-2004.

*Handwritten signature and date: 95-255*

**(Muhammad Abubakar Hayat)**  
Deputy Director (Coord & In-charge Procurement)

**Government of Pakistan**  
**Islamabad Healthcare Regulatory Authority (IHRA)**  
2<sup>nd</sup> & 3<sup>rd</sup> Floor, DMLC Building (PRCS) Sufi Tabassum Road, H-8/2  
**Islamabad**

**INSTRUCTIONS TO BIDDERS**

This Tender document shall be used for submission of Competitive Bidding for the procurement of various items, stock, and services for IHRA, Islamabad. Interested bidders (manufacturers/firms/suppliers/authorized dealers) may download the tender document from the PPRA's and IHRA's websites. The qualified bidders with the lowest evaluated bid and subject to the approval of samples will be awarded a purchase contract. The detailed evaluation criteria have been prepared and attached with these instructions.

**2. DATE, TIME & ADDRESS FOR SUBMITTING BIDS**

Name of Procuring Agency	Islamabad Healthcare Regulatory Authority (IHRA).
Submission of Bids up to:	25 <sup>th</sup> May 2022 at 02:00 PM
Opening of Bids:	25 <sup>th</sup> May 2022 at 02:30 PM
Venue:	Meeting Room, IHRA. 3 <sup>rd</sup> Floor, DMLC Building (PRCS) Sufi Tabassum Road, H-8/2, Islamabad
Contact Person:	Deputy Director (Coord & In-charge Procurement).
Phone:	+92 51 9199-999

**3. This document contains the following: -**

- a. Terms and conditions for each tender.
- b. Evaluation Criteria.
- c. Detail of the items' quantity and specifications.

**(a) TERMS & CONDITIONS FOR TENDER SUBMISSION.**

- i) Tender should be filled in carefully (**preferably typed**). No correction/alteration is allowed. Each page must be signed and stamped. Incomplete forms will not be accepted.
- ii) Single Stage-Two Envelope Bidding Procedure specified in the Public Procurement Rules, 2004 shall be followed for receiving and processing the bids. Bid Security, not less than **2% of quoted price** as mentioned in Tender Documents in the shape of **Pay Order/Bank Draft** is required in the name of **Islamabad Healthcare Regulatory Authority, Islamabad**. Neither personal Cheque nor the bids received without earnest money will be accepted.
- iii) Bid validity period till **30-06-2022** must be clearly mentioned in the bid.

Bidder's Signature: \_\_\_\_\_

- iv) In case, the tender is accepted by the competent authority, the earnest money will be retained till the completion of the agreement period. However, the earnest money of unsuccessful bidders will be returned on receipt of a written request.
- v) For each item the **manufacturers/company name/brand name** must be quoted. A physical inspection may be conducted.
- vi) The offered rates should include GST/Government taxes, delivery, installation, necessary software charges, etc.
- vii) The bid must indicate the sound financial status of the bidder. It should be supported by evidence, like a certificate from a reputed bank.
- viii) The past relevant experience of the bidder will be an added advantage, as indicated in the evaluation criteria.
- ix) **National Tax No., GST Registration Number and Vendor Number, and bank account number must be indicated by each bidder.**
- x) The bidder will have to submit an affidavit on stamp paper of **Rs.50/-** that the firm has not been blacklisted in the past on account of inefficiency to any public sector organization. The affidavit should be attested by the Notary Public. On account of the submission of false statements, the firm shall be blacklisted and debarred from the bidding process.
- xi) **If any item is found substandard, defective, and not meeting the prescribed specifications, the same will not be accepted in any circumstance, and action will be taken against the supplier. This inter alia may range from forfeiting of bid security to blacklisting of the firm for future participation in the procurement process.**
- xii) **Any lapse in fulfilling requirements or any other stipulated condition (s) in the tender shall render the bid liable to rejection.**
- xiii) The contract will be awarded to the lowest evaluated bidder **after approval/successful inspection of samples by the Purchase/Tender Committee**, whose decision will be treated as **final**.
- xiv) The Result of the bid evaluation under Rule 35 of PP Rules, 2004 will be announced **fifteen** days prior to the award of the contract to the successful bidder. In case of any complaint of a bidder, a Redressal Grievance Committee already constituted in the IHRA will address the grievances.
- xv) Bidders are requested to quote the best brands and final price.
- xvi) The procuring Agency may reject all the bids or proposals at any time prior to the acceptance of a bid or proposal under rule 33 of the Rules.
- xvii) The interested manufacturer/authorized dealers/suppliers must give the full address of their Head Office & Branch Offices with Telephone/Fax Numbers and contact persons.

Bidder's Signature: \_\_\_\_\_

- xviii) Income Tax/any other tax if leviable will be deducted at source on the prescribed rate for onward payment to the Income Tax Department/Government.
- xix) The Successful manufacturer/authorized dealer/suppliers shall have to complete the supply within **15 days of receipt of the Supply/work Order**. In case supply/work is not carried out within the stipulated period, a penalty @ **0.25% per** day of the amount of pending items of supply order may be imposed and the amount will be deducted from the invoice of the supplier.
- xx) Receipt of incomplete supplies or delay in services will render the supply order liable to be canceled and the supply order will be awarded the next most advantageous bid.
- xxi) Earnest money will be forfeited if a bidder withdraws his bid during the bid validity period. If the supplier/firm does not supply as per supply order or fails to supply according to terms and conditions and in case of default, the earnest money will be forfeited and the firm can be debarred from the business with the office.
- xxii) **10% Performance Guarantee against Supply Orders of physical assets will be retained by this Authority against the Warranty Period of those items.**
- xxiii) **The following documents must be attached with respect to each tender, if applicable:**
  - a. Import Documents (GD, Tax Paid Documents at the time of shipment clearance).
  - b. Letter from Manufacturing Company (Factory) from where equipment is imported.
  - c. Page Yield confirmation from manufacturing factory.
  - d. ISO Certificate from Manufacturing Factory.
  - e. Copy of Trade Mark Registration.
  - f. Income Tax exemption Certificate, if any.

**(b) EVALUATION CRITERIA**

- 1) **Technical Responsiveness (items meet 100% specs / requirement)**
- 2) **Bidder Responsiveness (70 scores to qualify out of 100):**
  - a. **Similar supplies over 03 million each (Marks: 30 Max)**
    - i. At least Three: 20 Marks
    - ii. Four to Five: 25 Marks
    - iii. More than Five: 30 Marks
  - b. **Annual Turn Over Marks: 30 Max (subject to provision of relevant documents proving the financial strength)**
    - i. At least 25 million: 20 Marks
    - ii. 26 to 30 million: 25 Marks
    - iii. More than 30 million and above: 30 Marks
  - c. **Firm similar experience (20 Marks) (Provide work completion certificate/work orders or any other supporting documents)**
    - i. 2-3 years: 10 Marks
    - ii. 3-5 years: 15 Marks
    - iii. More than 5 years: 20 Marks
  - d. **Warranty & Support (20 Marks)**
    - i. One Year: 15 Marks
    - ii. Two or More Years: 20 Marks
- 3) **Bidder securing at least 70% Marks + Financial Lowest Bid**

Signature: \_\_\_\_\_

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**Islamabad**

**TENDER-1**

**Provision of Software Licenses at IHRA,**  
**Islamabad**

**Note:** 1) **Unit Rate & Brand** of each item/sample must specifically be mentioned. No compromise on quality shall be considered.

2) Attach copies of **documents** as listed **Para 3(a)(xxii)** of Terms & Conditions.

3) Brochures describing specifications make & model and other detail must be attached.

4) 10% Performance Guarantee of the total bid price of the successful bidder will be retained by this Authority against the Warranty Period/Claim.

No.	Devices	SPECIFICATIONS	Qty	Unit Price	Total (Inclusive of all taxes)	Make & Model
1	Microsoft Windows Server 2022 Datacenter edition License	<ul style="list-style-type: none"> <li>Microsoft Windows Server 2022 Datacenter edition</li> <li>16 core advanced multi-layer security, hybrid capabilities with Azure, and a flexible application platform.</li> <li>As part of this release, bringing secured-core capabilities to help protect hardware, firmware, and Windows Server OS capabilities against advanced security threats.</li> </ul>	2			
2	Plesk Web Host Edition	<ul style="list-style-type: none"> <li>Plesk license for locally established datacenter to host web applications</li> </ul>	2			
3	Windows 10 pro OS License	<ul style="list-style-type: none"> <li>Get all the features of Windows 10 Home operating system plus Remote Desktop,</li> <li>Windows Information Protection*, BitLocker** and a suite of tools designed for business use. Licensed for one PC or Mac.</li> <li>Windows Information Protection requires either Mobile Device Management or System Center Configuration Manager to manage settings. These products are sold separately. Active Directory makes management easier but is not required.</li> <li>Requires TPM 1.2 or greater for TPM based key protection.</li> </ul>	20			
4	Microsoft office 2019 pro plus license	<ul style="list-style-type: none"> <li>Classic 2021 versions of Word, Excel, PowerPoint, and Outlook, plus Publisher and Access</li> <li>Compatible with Windows 11 and Windows 10*</li> <li>Works with Microsoft Teams</li> </ul>	25			

5	Microsoft office 365 1 year	<ul style="list-style-type: none"> <li>• Chat, call, meet up to 300 attendees</li> <li>• Web and mobile versions of Office apps</li> <li>• 1 TB of cloud storage</li> <li>• Business-class email</li> <li>• Standard security</li> <li>• Standard security</li> <li>• Attendee registration and reporting tools</li> </ul>	4			
Total (Inclusive all taxes, charges etc.)						

Signature & Stamp of Authorized Bidder\_\_\_\_\_

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**Islamabad**

**TENDER-2**

**Provision of IT Equipment at IHRA,**  
**Islamabad**

**Note: 1) Unit Rate & Brand** of each item/sample must specifically be mentioned. No compromise on quality shall be considered.

2) Attach copies of **documents** as listed **Para 3(a)(xxii)** of Terms & Conditions.

3) Brochures describing specifications make & model and other detail must be attached.

4) 10% Performance Guarantee of the total bid price of the successful bidder will be retained by this Authority against the Warranty Period/Claim.

1	Wireless Router	<ul style="list-style-type: none"> <li>Environment Indoor/Outdoor. 2.4 GHz Radio Rate 450 Mbps 800 Mbps. 5 GHz Radio Rate 1300 Mbps 1733 Mbps. PoE Mode 802.3af PoE/802.3at PoE+ ports (2) 10/100/1000 Ethernet (2) 10/100/1000 Ethernet Wi-Fi Users 500 + users</li> </ul>	5			
2	Server Rack	<ul style="list-style-type: none"> <li>Server Rack 42U with 8 port switch, 19 inch LED, integrated touch pad &amp; Keyboard,</li> <li>Installation /configuration with dell R740 server is included</li> </ul>	1			
3	Laptop	<ul style="list-style-type: none"> <li>M1 pro chip 2021</li> <li>10 core CPU, 16 core GPU, 32 GB RAM, 512 GB SSD</li> <li>Display 16.2-inch (diagonal) Liquid Retina XDR display;<sup>1</sup> 3456-by-2234 native resolution at 254 pixels per inch</li> <li>Laptop Branded Bag</li> </ul>	1			
4	Laptop	<ul style="list-style-type: none"> <li>M1 chip 2021</li> <li>8 core CPU, 7 core GPU, 16 GB RAM, 256 GB SSD</li> <li>Display 13.3-inch IPS</li> <li>Laptop Branded Bag</li> </ul>	1			
5	Laptop	<ul style="list-style-type: none"> <li>Core i7, 11<sup>th</sup> generation, quad core CPU up to 4.7 GHz with turbo boost</li> <li>16 GB DDR4 RAM</li> <li>512 GB SSD NVME M2</li> <li>Display 15.6-inch FHD IPS</li> <li>Laptop Branded Bag</li> </ul>	8			



6	Computer LCD	<ul style="list-style-type: none"> <li>18.5-inch display having 1 HDMI and 1 VGA Port</li> </ul>	20			
7	Tablets	<ul style="list-style-type: none"> <li>Android 11, 1UI, 2 Screens,</li> <li>Octa-core (4x2.3 GHz Cortex-A73 &amp; 4x1.7 GHz Cortex-A53)</li> <li>10.4 Inches Display TFT LCD</li> <li>4 GB RAM</li> <li>64 GB Storage</li> <li>4G LTE/wi-fi</li> <li>Battery more than 7000 mAh</li> <li>Cover &amp; glass protector</li> </ul>	20			
8	Server processor	<ul style="list-style-type: none"> <li>28 Cores x Intel(R) Xeon(R) Silver or any other latest @ 2.40GHz up to 4.7 GHZ with turbo boost, compatible with Dell R740</li> <li>Installation /configuration with dell R740 server is included</li> </ul>	1			
9	Firewall	<ul style="list-style-type: none"> <li>Fixed Interfaces 2 x 100G (QSFP28) + 2 x 40G (QSFP+) + 20 x 10 GE (SFP+) + 2 x 10 GE (SFP+) HA + 1 x USB 3.0</li> <li>Local Storage Optional, SSD (1 x 2.5-inch) supported, 240 GB/HDD (1 x 2.5-inch) supported, 1 TB</li> <li>Integrated Protection Provides firewall, VPN, intrusion prevention, antivirus, data leak prevention, bandwidth management, anti-DDoS, URL filtering, and anti-spam functions.</li> <li>Application Identification and Control Identifies more than 6,000 applications with the access control.</li> <li>Bandwidth Management, Manages per-user and per-IP bandwidth .</li> <li>AAPT Collaborates with the local or cloud sandbox to detect and block malicious files.</li> <li>Encrypted traffic does not need to be decrypted. The firewall can work with the HiSec Insight to detect threats in encrypted traffic.</li> <li>The firewall can proactively respond to malicious scanning behavior and work with the HiSec Insight to analyze behavior, quickly detect and record malicious behavior, and protect enterprises against threats in real time.</li> <li>Cloud Management Mode</li> <li>Remote service configuration management, device monitoring, and fault management are used to implement cloud-based management of mass devices.</li> <li>Cloud Application Security Awareness</li> <li>Installation /configuration is included</li> </ul>	1			
10	Smart Phone	<ul style="list-style-type: none"> <li>OS Android 11 OS</li> <li>UI One UI 3.5</li> </ul>	2			



		<ul style="list-style-type: none"> <li>• SIM Dual Sim, Dual Standby, e SIM (Nano-SIM)</li> <li>• Frequency 2G /3G/4G/5G</li> <li>• Processor CPU 2.9Ghz Octa Core, Chipset Exynos 2100 (5 nm)</li> <li>• GPU Mali-G78 MP14</li> <li>• Display Technology Dynamic AMOLED 2X Capacitive Touchscreen, Multitouch</li> <li>• Size 6.8 Inches</li> <li>• Resolution 1440 x 3200 Pixels (~516 PPI)</li> <li>• Memory Built-in 256GB Built-in, 12GB RAM</li> <li>• Camera Main Quad Camera: 108 MP</li> <li>• Front 40 MP</li> <li>• Bluetooth v5.2 with A2DP, LE</li> <li>• USB USB Type-C 3.2, USB On-The-Go</li> <li>• NFC Yes</li> <li>• Audio 32-bit/384kHz audio, MP4/DivX/XviD/WMV/H.265 player, MP3/WAV/WMA/eAAC+/FLAC player, Speaker Phone</li> <li>• Battery Capacity (Li-Po Non removable), 5000 mAh fast charging 25W</li> <li>• Cover &amp; Glass protector</li> </ul>				
11	Smart Touch LED 85"	<ul style="list-style-type: none"> <li>• <b>Screen Size:</b> 85-inch</li> <li>• <b>Resolution:</b> 4k UHD</li> <li>• <u>Dimensions (WxHxD)</u> 74.88 x 46.38 x 18 in (1,899 x 1,176 x 456 mm)</li> <li>• <b>Multi Touch:</b> 20 points</li> <li>• OS: Latest Android based</li> <li>• Bluetooth, wi-fi, HDMI, USB</li> <li>• Weight without stand: 98.1 lb (44.5 kg)</li> <li>• LED floor stand</li> <li>• Installation /configuration is included</li> </ul>	1			
12	Smart LED 50"	<ul style="list-style-type: none"> <li>• Image system: UHD</li> <li>• Screen appearance: FLAT</li> <li>• FEATURES: INTERNET TV, DIGITAL TV</li> <li>• OS: latest Android based</li> <li>• HDR: YES</li> <li>• SLOT CARD connector (slot): wi-fi, USB 2, HDMI 2, COMPOSITE 1</li> </ul>	4			
13	External SSD	<ul style="list-style-type: none"> <li>• Portable solid-state drive</li> </ul>	2			
14	Printer (Black and white)	<ul style="list-style-type: none"> <li>• Laser Print technology</li> <li>• Duplex printing</li> <li>• Maximum resolution: 1200 x 1200 DPI</li> <li>• Print speed: 33 ppm</li> <li>• Maximum duty cycle: 50000 pages per month</li> </ul>	12			
15	Scanner Straight Path	<ul style="list-style-type: none"> <li>• Desktop Type Sheet Fed Scanner, Scanning speed: 30 ppm / 60 ipm</li> </ul>	2			

		(B&W and colour) , 60 Sheets Automatic Document Feeder , Efficient batch scanning , Scanning side: Front / Back / Duplex , Interface: High-speed USB 2.0 , Easy, intuitive scanning , CMOS CIS 1 Line Sensor , 3500 scan daily work load , 1 Year Warranty				
16	Photocopier Machine (Color)	<ul style="list-style-type: none"> <li>• Speed: 33 Page Per Minute</li> <li>• Resolution 600X600 dpi</li> <li>• Paper Capacity: dual 500 sheet per drawer</li> <li>• Volume: 100000 Copies per month</li> <li>• Toner impression B/W 11000</li> <li>• Wireless/Bluetooth/Ethernet/USB Connectivity.</li> </ul>	2			
17	Flash Drive	<ul style="list-style-type: none"> <li>• USB 3.1 Flash Drive – 256GB</li> </ul>	10			
18	Flash Drive	<ul style="list-style-type: none"> <li>• USB 3.1 Flash Drive - 128GB With OTG Support</li> </ul>	10			
19	USB to Ethernet Converter	<ul style="list-style-type: none"> <li>• Standard - Good Quality 3.0 High quality</li> </ul>	3			
20	HDMI Cable	<ul style="list-style-type: none"> <li>• 3 Meter Good Quality</li> </ul>	20			
21	HDMI Cable	<ul style="list-style-type: none"> <li>• 15 Meter Good Quality</li> </ul>	5			
22	Video Capture Card HDMI	<ul style="list-style-type: none"> <li>• 4k Resolution</li> </ul>	2			
23	HDMI Hub	<ul style="list-style-type: none"> <li>• HDMI Splitter 4 Port 2k 4k</li> </ul>	3			
24	USB Hub	<ul style="list-style-type: none"> <li>• USB 3.0 Standard, Transfer speed up to 5Gbps, Backward compatibility USB 2.0 / 1.1, Resolution up to 4K * 2K / 30Hz Network interface: automatically adapt to 10/100 / 1000m Ethernet, Power supply: USB-C male, Support PD agreement power supply</li> </ul>	5			
25	Bluetooth Speaker 5.1 channel	<ul style="list-style-type: none"> <li>• Music streaming services built-in Music Cast multi-room technology Amazon Alexa and Google Assistant voice control compatibility. High-Resolution Audio, Connect to a TV for upgraded sound Stereo pairing, Ability to be used as surround speakers with an AV receiver or sound bar. Soft-touch, simple presets for instant playback Alarm</li> </ul>	2			
26	360 Conference Camera, Speaker & Microphone	<ul style="list-style-type: none"> <li>• Smart &amp; Intelligent 360 panoramic view Camera with auto focus close-up shots of each presenter and speaker tracking with min 6-omni directional microphone. Noise Cancelling Microphone and speaker. Compatible with: Zoom, Skype, Slack, GoToMeeting, Microsoft Teams, Cisco Webex, BlueJeans, etc.</li> </ul>	1			

		<ul style="list-style-type: none"> <li>• Installation /configuration is included</li> </ul>				
27	DSLR Camera	<ul style="list-style-type: none"> <li>• Lens-1, 24.1MP, lens-2 24.70 APS-C CMOS Sensor. DIGIC 8 Image Processor</li> <li>• UHD 4K and HD 720p120 Video Recording. Dual Pixel CMOS AF with Eye Detect AF. 2.36m-Dot OLED Electronic Viewfinder</li> <li>• 3.0" 1.04m-Dot Vari-Angle Touchscreen. Wi-Fi and Bluetooth; Webcam Capability. Extended ISO 51200, 10 fps Shooting</li> <li>• Combination 5-Axis Image Stabilization. EF-M 15-45mm f/3.5-6.3 IS STM Lens</li> </ul>	1			
Total (Inclusive all taxes, charges etc.)						

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**Islamabad**

**TENDER-3**

**Provision of Office Equipment at IHRA,**  
**Islamabad**

- Note:** 1) **Unit Rate & Brand** of each item/sample must specifically be mentioned. No compromise on quality shall be considered.
- 2) Attach copies of **documents** as listed **Para 3(a)(xxii)** of Terms & Conditions.
- 3) Brochures describing specifications make & model and other detail must be attached.
- 4) 10% Performance Guarantee of the successful bidder will be retained by this Authority against the Warranty Period/Claim.

No.	Devices	SPECIFICATIONS	Qty	Unit Price	Total (Inclusive of all taxes)	Make & Model
1	Solar System	20KV solar panel with 20KV inverter and Lethem batteries for energy storage Complete functional and installation	1			
2	Refrigerator / Fridge	<ul style="list-style-type: none"> <li>14 Cubic Feet</li> <li>Digital Inverter Compressor</li> <li>100 Hours Freezing</li> <li>Cooling From 4 Sensors</li> <li>60% Saving</li> <li>One Touch Control</li> <li>100 Hours Cooling Retention</li> <li>LVS 115V To 250V</li> </ul>	2			
3	AC split unit 1.5-ton DC Invertor	<ul style="list-style-type: none"> <li>Heat and Cool Air Conditioner</li> <li>Faster Cooling &amp; Heating</li> <li>Power Factor Correction Technology</li> <li>Ultra-High Frequency Control</li> <li>Integrated Design</li> <li>Dual Installation (Both sides option)</li> <li>Auto Restart</li> <li>Fire Proof Electric Box</li> <li>Turbo Cooling</li> <li>3 Sleep Curves</li> <li>Double Layer Condenser</li> </ul>	10			
4	Water dispenser	<ul style="list-style-type: none"> <li>Includes 2 Taps for hot and cold water</li> <li>Includes a cabinet Refrigerator</li> <li>The company offers a 1-year brand Warranty</li> </ul>	4			
5	Coffee Maker	<ul style="list-style-type: none"> <li>Dimensions of packaging (WxDxH</li> </ul>	2			

		<ul style="list-style-type: none"> <li>• 218 x 198 x 290 mm</li> <li>• Weight of product</li> <li>• 1.58 kg</li> <li>• Dimensions of product (WxDxH)</li> <li>• 210 x 172 x 270 mm</li> <li>• Weight incl. packaging</li> <li>• 1.11 kg</li> </ul>				
6	Blender	<ul style="list-style-type: none"> <li>• Cord length: 1,2 m</li> <li>• Power: 300 W</li> <li>• Voltage: 20-240 V</li> <li>• Frequency: 50/60 Hz</li> </ul>	2			
7	Paper shaver	<ul style="list-style-type: none"> <li>• Feed width (mm): 220 mm.</li> <li>• Shred size (mm): 3x15.</li> <li>• Shred Capacity (70 gsm A4 sheets): 6.</li> <li>• Motor/Voltage/Power: 90 W / 230 V.</li> <li>• Speed (metres/minute): 3 mtrs/min.</li> <li>• Waste Volume (Litres): 15 Liters.</li> <li>• Weight (kgs): 7 Kg.</li> </ul>	2			
8	Air/Room Cooler	<ul style="list-style-type: none"> <li>• Width: 44" / 1,118 mm</li> <li>• Height: 59" / 1,499 mm</li> <li>• Depth: 28.5" / 724 mm</li> <li>• Fan diameter: 30" / 762 mm</li> <li>• Max Airflow: 10,595 CFM</li> </ul>	1			
9	Security Guard Cabin	<ul style="list-style-type: none"> <li>• <i>One sliding glass window.</i></li> <li>• <u>02 fix glass windows.</u></li> <li>• 01 door.</li> <li>• Outside Fiberglass 2mm thick.</li> <li>• Inside fiberglass 1.5 mm.</li> <li>• In between 1" EPS foam for insulation.</li> <li>• Frame made of sq. pipe 1"x 1" x 18 swg.</li> <li>• 03 coat of paint over steel structure.</li> <li>• Floor wooden carpeted</li> <li>• Top roof size is 5'x 5'</li> <li>• Electrical wiring</li> </ul>	1			
10	Security Barrier	<ul style="list-style-type: none"> <li>• Provision/Installation of security barrier at entrance gate</li> <li>• Quality will be determined</li> </ul>	1			

Signature & Stamp of Authorized Bidder \_\_\_\_\_

**Annex: Integrity Pact**

The Pre-Qualified Bidders will be required to submit the below text on stamp paper after filling in the details and duly signed as well as stamped, as part of their RFQ Proposal.

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC**  
**PAYABLE BY THE SUPPLIER OF GOODS, SERVICES & WORK IN CONTRACTS WORTH RS. 10**  
**MILLION OR MORE**

(To be filled by the bidder as a part of technical proposal)

Contract Number: \_\_\_\_\_

Dated: \_\_\_\_\_

Contract Value: \_\_\_\_\_

Contract Title: \_\_\_\_\_

\_\_\_\_\_ hereby declare that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business partner.

Without limiting the generality of the forgoing, \_\_\_\_\_ represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any nature or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultant fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatever from GoP, except that which has been expressly declared pursuant hereto.

\_\_\_\_\_ certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

\_\_\_\_\_ accept full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP. Notwithstanding any rights and remedies exercised by GoP in this regard, \_\_\_\_\_ agrees to identify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by \_\_\_\_\_ as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever from GoP.

\_\_\_\_\_  
[Buyer]

\_\_\_\_\_  
[Seller / Supplier]

**FORM OF  
CONTRACT AGREEMENT**

THIS AGREEMENT is made at **Islamabad** on the \_\_\_ day of \_\_\_ 2022, between Islamabad Healthcare Regulatory Authority (IHRA), (hereinafter called **—the Purchaser -1**) of the one part and \_\_\_\_\_ of \_\_\_\_\_ (hereinafter called **—the Supplier-2**) of the other part: (hereinafter also referred to collectively as the “Parties” and individually as a “Party”).

WHEREAS the Purchaser invited bids for certain goods and ancillary services, viz., for \_\_\_\_\_ and has accepted a bid by the Supplier for supply of following goods and services in the sum of **Rs. \_\_\_\_\_/-** (Rupees \_\_\_\_\_ only) (hereinafter called **—the Contract Price**).

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - i. General Conditions of Contract;
  - ii. Special Conditions of Contract;
  - iii. Request For Proposal (RFP)/Bidding Documents
    - a. Specifications /Requirements
    - b. Supplier 's Bid (Bid Form & Price Schedule submitted by the bidder)
    - c. Notification of Award/ Acceptance Letter
    - d. Performance Security
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of this Agreement.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by this Agreement.

IN WITNESS whereof the Parties hereto have caused this Agreement to be executed in accordance with the respective laws the day and year first above written.

Signed, sealed, delivered by the (for the Purchaser)

**Witness1:**

**Witness2:**

Signed, sealed, delivered by the (for the Supplier)

**Witness1:**

**Witness**



## GENERAL CONDITIONS OF CONTRACT (GCC)

1. **Definitions:** Boldface type is used to identify the defined terms
  - a. **The Contract** is the Contract between the Purchaser and the Supplier / Service Provider to execute, complete, and maintain the Supplies, services and other work as specified in the Form of Contract or in other sections of the Contract.
  - b. The Purchaser means the organization purchasing the Goods, services and other works as named in Form of Contract.
  - c. **The Supplier** is a person or corporate body whose bid to carry out the Supplies / services / work has been accepted by the Purchaser and is named in the Form of Contract.
  - d. **The Supplier's Bid** is the completed document (RFP/Invitation for Bids together with attachments) submitted by the Supplier to the Purchaser.
  - e. **The Contract Price** is the price stated in the Letter of Acceptance and thereafter as adjusted in accordance with the provisions of the Contract.
  - f. **Days** are calendar days; **months** are calendar months.
  - g. **A Defect** is any part of the Supplies, services and work not completed in accordance with the Contract.
  - h. **Specification** means the Specification of the Supplies included in the Contract and any modification or addition made or approved by the Purchaser.
  - i. **The Site** is stated in SCC: where supplies, services and work are to be made at Supplier's expenses.
2. **Scope:** The Supplier would provide supplies as stated in the Schedule of Requirements or any other requirements pursuant to GCC, during the period of the contract.
3. **Communications:** Communications between parties that are referred to in these Conditions shall be effective only when made in writing. A notice shall be effective only when it is delivered to addresses specified in Form of Contract
4. **Language and Law:** The Contract shall be in the English language. The law governing the Contract shall be the applicable law(s) of the Government of Islamic Republic of Pakistan and other requirements as listed at SCC
5. **Performance Security:**
  - 5.1 Within ten (10) days of receipt of the notification of Contract award, the successful Bidder shall furnish to the Purchaser the performance security in the amount specified in SCC.
  - 5.2 The proceeds of the performance security shall be payable to the Purchaser as compensation for any loss resulting from the Service Provider's failure to complete its obligations under the Contract.
  - 5.3 The performance security shall be denominated in the currency of the Contract acceptable to the Purchaser and shall be an unconditional bank/Insurance guarantee issued by a scheduled bank/ SECP registered Insurance Company located in the Purchaser's country, in the form provided in the bidding documents **or** as per Clause 4 of Special Conditions of the Contract (SCC).
  - 5.4 The performance security will be discharged by the Purchaser and returned to the Supplier not later than thirty (30) days after the completion

of the Contract fulfilling all the obligations.

**6. Payments:** The method and conditions of payment to be made to the Supplier under this Contract shall be specified in SCC.

6.1 The Supplier's request(s) for payment shall be made to the Purchaser in writing, accompanied by an invoice describing, as appropriate, the Job completed and upon fulfillment of other obligations stipulated in the Contract.

6.2 Payments shall be made promptly by the Purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the Supplier.

**7. Taxes:** The Supplier is responsible for all taxes in accordance with the laws of the Islamic Republic of Pakistan. Production of Sales Tax Invoice would be mandatory for receiving payments under contract.

**8. Price Adjustment:** Prices charged by the Supplier for Job delivered under the Contract shall not vary from the prices quoted by the Supplier in its bid, with the exception of any price adjustments authorized in SCC.

**9. Change Orders:**

9.1 The Purchaser may at any time, by a written order given to the Supplier, make changes within the general scope of the Contract in any one or more of the following:

- a. Quantities of articles, equipment and their specifications;
- b. the place of delivery/work and services.

9.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this clause must be asserted within fifteen (15) days from the date of the Supplier's receipt of the Purchaser's change order.

**10. Amendment:** Subject to GCC Clause 9, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

**11. Warranty:** As specified in the SCC.

**12. Inspections & Tests:**

12.1 The Purchaser or its representative shall have the right to inspect and/or to test the quality of the supplies and services, to confirm their adherence to the Contract Specifications at no extra cost to the Purchaser. The Purchaser shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

12.2 The inspections and tests may be conducted at point of delivery/services/ work or at the final destination. If conducted, all reasonable facilities and assistance shall be provided at no charge to the Purchaser.

**13. Supplier's Risks:** The risks of personal injury, death, and loss or damage to property and adjacent property (including, without limitation, the Supplies, materials and equipment) are Supplier's risks.

**14. Liquidated Damages:** Subject to GCC Clause 16, if the Supplier fails to deliver goods as specified in the Contract, timely, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in SCC of the delivered price of the delayed performance for each week until actual delivery or performance, up to a maximum deduction of the percentage specified in SCC. Once the maximum is reached, the Purchaser may consider termination of the Contract pursuant to GCC Clauses.

**15. Quality:** No variation in matter and material etc. from specifications/requirements will be allowed. In case of delayed/unsatisfactory performance or non-performance, Purchaser shall impose a suitable penalty which may lead to the termination of the contract in part or in full. The Purchaser will recover the cost of job with substandard quality i.e. other than specifications/requirement, from accrued payments. The name of such Supplier can also be posted on website of the IHRA for information of all Procuring Agencies.

**16. Force Majeure:** Either party may terminate the Contract by giving a thirty (30) days notice to the other for events beyond that party's control, such as Wars and acts of God such as earthquakes, floods, fires, etc.

**17 Termination:**

17.1 Termination for Default. The Purchaser, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Service Provider, may terminate this Contract in whole or in part:

- (a) if the Supplier fails to deliver any or all of the Goods, services and work assigned to him within the period(s) specified in the Contract; or
- (b) if the Supplier fails to perform any other obligation(s) under the Contract.
- (c) if the Supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices, as defined at Rule 19 of PPR 2004, in competing for or in executing the Contract.
- (d) if the Supplier becomes bankrupt or otherwise insolvent

17.2 Termination for Convenience .The Purchaser, by written notice sent to the Supplier may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Purchaser's convenience, the extent to which performance of the Service Provider under the Contract is terminated, and the date upon which such termination becomes effective.

**18. Resolution of Disputes:** The Purchaser and the Supplier shall make every effort to resolve amicably by direct negotiations any disagreement or dispute arising between them under or in connection with the Contract. In case of further disagreement either party can take the matter to Grievances Redressal Committee and then arbitration in accordance with the Arbitration Act of 1940. However such proceedings cannot initiate till 45 days of the notification of disagreement. The decision of arbitrator shall be final and will have to accept both parties. Both parties shall bound to exercise above mentioned remedial forums prior to exercising right of court of law for justice.

**19. Extension of Contract:** Fifteen days before the expiry of the contract period, both the parties with mutual agreement, can renew or extend the contract.

## **SPECIAL CONDITIONS OF CONTRACT (SCC)**

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

### **1. Definitions (GCC Clause1)**

GCC 1 (i)—The Purchaser's site is: General Administration Section, Islamabad Healthcare Regulatory Authority, 2<sup>nd</sup> & 3<sup>rd</sup> Floor, DMLC Building (PRCS) Sufi Tabassum Road, H-8/2 Islamabad.

### **2. Performance Security (GCC Clause 5)**

Rs.   /- in shape of Bank/Insurance Guarantee is to be provided.

### **3. Payment (GCC Clause6)**

Full (100 %) payment in Pak Rupees of the items supplied, services and work against each purchase order will be made upon receipt of invoices/delivery challan, after supply of the items, subject to issue of completion and satisfactory certificates by the Purchase/Technical Committee and subject to submission of the Performance Security (Bank/insurance Guarantee) as specified at GCC Clause 5 and SCC Clause 3.

### **4. Warranty (GCC Clause11)**

The supplier will provide full support during the warranty period including replacement of all or partial supplies and removal of defects in work/services done till the satisfaction of the Purchaser and associated parts and components replacement without any cost to purchaser in case of damaged and under specifications of supply etc.

### **5. Liquidated Damages (GCC Clause14)**

Subject to Clause 14 herein, if the Supplier fails to deliver the goods or perform the services within the time period(s) specified in the contract, the Purchaser shall, without prejudice to its other remedies under the contract deduct from the Contract Price, as liquidated damages, a sum equivalent to **2.5 percent** of the purchase order for each week of delay until actual delivery or performance, up to **a maximum 10% deduction of contract value**. Once the maximum is reached, the purchaser may terminate the contract.

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