



GOVERNMENT OF GILGIT BALTISTAN
DIRECTOR GENERAL GBDMA GILGIT

NO. GBDMA-02(1)/2020
Gilgit, Dated: 13th May, 2022 / 5881

To,


Mr. Rizwan Mehmood,
Assistant Director (IT & Monitoring),
Public Procurement Regulatory Authority,
1st Floor, FBC Building near State Bank,
Sector G-5/2, Islamabad-Pakistan

Subject: - **TENDER NOTICE.**

I am directed to refer to the subject cited above.

Please find attached advertisement notice for PPRA website as per PPRA rules.

An early action in this matter is highly solicited, please.


Assistant Director GBDMA
(Admin)
Ph: 05811-920874

C.C

1. The P S to Additional Chief Secretary GB.
2. The P S to Secretary Home, Prison & DM, GB.
3. The P S to DG GBDMA Gilgit, GB.



GILGIT BALTISTAN DISASTER MANAGEMENT AUTHORITY

EXPRESSION OF INTEREST

HIRING OF CONSULTANTS

2x Structural Engineers (Civil) and 10x Sub Engineers (Civil) for execution of GLOF-II Project components in 10x Districts of Gilgit Baltistan

Civil Engineer TORs

A. Planning and Implementation:

- Plan the task break down, project implementation time, cost of resources as a lead engineer.
- Conduct feasibility survey, detail survey of various infrastructures to be constructed.

B. Documentation and Reporting:

- Prepare and verify bills of construction site, assists to prepare round robin to the concerned authority by providing necessary information regarding the concerned construction work.
- Prepare and compile reports related to construction site daily, weekly, fortnightly and monthly to the direct supervisor and prepare working schedule for reporting, implementation and work completion in time.
- Participate regularly in periodic infra related meetings and submit the reports as per the work progress.
- Listing out the materials, tools, equipment and fittings needed for project.
- Monitor and supervise the construction project to ensure if the procedure, materials and equipment comply with approved documents and specification.
- Provide information and take necessary feedback from the monitoring team and GLOF-II field officers.

C. Design:

- Design the construction works, prepare specifications/standards for quality assurance of construction works.
- Develop the visibility, monthly progress report format, working schedule for reporting, implementation and work completion in time.
- Mobilize the subordinate staff/labors. Develop and implement quality control programs and execute the project.

D. Field Visit, Monitoring and Capacity Building:

- Will carry out field visits in all 10x districts of GB as and when required.
- visits the construction site to ensure the construction activities are going as per design and estimation and monitor the subordinates.

E. Other Duties

- Any other work assigned by GBDMA.

Sub Engineer TORs

B. Planning and Implementation:

- Plan the task break down, project implementation time, cost of resources by coordinating with the supervisor.
- Conduct feasibility survey, detail survey of various infrastructures to be constructed with the supervisor
- Implement the construction as per the design and estimation with quality assurance with the supervisor
- Assist the supervisor for construction related plan.

C. Coordination and Communication:

- Conduct meeting with the village development committee, line agencies, concern government and non-government organization, private sector and local intellectuals in the village/ward to identify problems and prioritization within the project and its target communities with the lead engineer
- Organize field level agreement with the construction firm. Train the committee to develop ownership of the project.

D. Documentation and Reporting:

- Help lead engineer with documentations and reporting define in Para B.

E. Design:

- Design the construction works, prepare specifications/standards for quality assurance of construction works with reference to the construction site with supervisor.
- Develop the visibility, monthly progress report format, working schedule for reporting, implementation and work completion in time and submit same to supervisor.
- Breakdown and segregate of the materials and skilled/unskilled labor required for each scheme and each item of work to manage the construction site.
- Schedule the project in logical steps, budget and time required to meet deadline. Mobilize the subordinate staff/labors. Develop and implement quality control programs and execute the project.

F. Field Visit, Monitoring and Capacity Building:

- Visits the construction site to ensure the construction activities are going as per design and estimation and monitor the subordinates.
- Attends different trainings and workshops as well as capacitate the subordinates (labors or others) who help in implementation of construction.
- Describe subordinates about project work when and where required and regular field visit to assist for quality of work in the field.
- Perform other duties as instructed by Supervisor.

Qualification & Experience Civil Engineer

Bachelor in Civil Engineering (BE) from reputable institution with five year of relevant experience from renowned firm/organization in feasibility survey, technical assessment, design, other related engineering works and AUTOCAD works.

Qualification & Experience Sub Engineer

At least Intermediate (Diploma) in Civil Engineering institution or Bachelor in Civil Engineering (BE) from reputable institution is preferable.

At least two years after Intermediate or one year after BE of work experience from renowned organization in feasibility survey, technical assessment, design and other related engineering works. AUTOCAD knowledge is preferable.

Application Process Civil / Sub Engineer

- Applicants are required to submit their required documents with the cover letter, including CNIC Copy, Domicile, Degree (Verified), Relevant Experience certificates to GBDMA Head Quarters, Near GB Scouts HQ's Minawar Gilgit within fifteen (15) days from the date of publication of this advertisement.
- Selected candidates can be posted anywhere in Gilgit Baltistan.
- No TA/DA will be admissible for appearing in test/ interview.
- Period of Hiring will be till (31st, December, 2022). Non extendable.

ZAHEER UDDIN BABAR

DEPUTY DIRECTOR

Gilgit Baltistan Disaster Management Authority, Near GB Scouts, Minawar Gilgit

Phone No. 05811-920874