

**GOVERNMENT OF PAKISTAN
(MINISTRY OF COMMUNICATIONS)
DIRECTORATE GENERAL
PAKISTAN POST OFFICE**

TE. NO. Proc.5-10/2021

**TENDER NOTICE
For The Supply of Corrugated Boxes**

Sealed tenders / bids are invited from the authorized Manufacturers / Distributors registered with Sale Tax Department having NTN and active on ATL of FBR Website for selection of vendors and approval of rates for procurement of the **Corrugated Boxes** to be made during the financial year 2021-2022.

- i) Following are the terms and conditions: -
2. Bidding will be made under PPRA-2004.
3. The tender documents containing the quantity of each item and specifications alongwith detailed Terms & Conditions may be obtained from the Asstt. Dy. Director General (P), office of the Directorate General, Pakistan Post, Sector G-8/4, Islamabad during office hours on production of original receipt for **Rs. 5000/- per set (non refundable)** deposited in any Post Office under head “Unclassified Receipt” in form ACG-67.
4. Separate sealed tender for each category of items along with the sample should be submitted and category should clearly be written on the envelope.
5. Properly sealed tenders along with the samples should reach by **07-06-2022** At 11:00 hours which will be opened on the same date at 11:30 hours in the presence of bidders or their representatives.
6. The financial bids of only those firms will be opened samples are found complied/ responsive with the requirements.
7. A demand draft for 5% of the total bid amount as an earnest money may be deposited in favor of the Director General, Pakistan Post, Islamabad and should be attached; otherwise, the tender will not be accepted. Bank Cheques are not acceptable.
8. Security Deposit of 5% would be deposited by the successful vendor in shape of Bank Draft which will be released after the completion of delivery of stores.
9. Department reserve the right to (increase or decrease) the quantity as per PPR-2004.

10. Attachment of the following documents is mandatory.
 1. Copy of National Tax Number certificate
 2. Sales Tax Registration Certificate.
 3. Verification of being Active on ATL from FBR website
 4. An affidavit on judicial stamp paper regarding non-black list of the firm by any Government /semi-govt / autonomous body and presently no legal action is under way in any court of law against the firm.
 5. Undertaking on letter head that the delivery of stores will be made within the specified time.
11. The Tender documents shall not be sold on the day of opening of tender.
12. The Department reserves the right to accept or reject any or all tenders or a part of the tender, as per PPR-2004.
13. This tender is available on PPRA / Pakistan Post Websites [.www.pakpost.gov.pk](http://www.pakpost.gov.pk)

(Tooba Batool)
Assistant Dy. Director General (P)
Dte the Director General Pakistan Post,
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