

Ordnance Depot Quetta
Quetta Cantonment
Telephone : 081-2839972
0444/ 07 / IT / LP
23 May 2022

To: _____
(All Concerned Firms)

Subject: **Invitation to Tender for Local Purchase of Miscellaneous Items Fencing Store (FY- 2022/2023)**

1. Quotations are invited by Ordnance Depot Quetta for purchase of subject items.
2. Detailed list of items required to be purchased can be obtained from Ordnance Depot Quetta Cantonment (LP Branch Office) from 25 May 2022 to 10 June 2022. Quotations will only be accepted if accompanied with a cross cheque for **Rs. 2000/-** (non-refundable) and CDR / Bank Draft of **Rs. 50,000/-** (refundable) drawn in favour of Commandant Ordnance Depot Quetta.
3. **Single Stage Quotations – Two Envelopes Procedure:-**
 - a. Quotations comprise a single package containing two separate envelopes. Each envelope should be contained separately the financial proposal and the technical proposal as must reach Ordnance Depot Quetta or be dropped in the Tender Box by **1200 hours on 10 June 2022**.
 - b. The envelopes should be marked as **“FINANCIAL PROPOSAL”** and **“TECHNICAL PROPOSAL”** in bold and legible letters to avoid confusion.
 - c. Initially, one the envelope marked **“TECHNICAL PROPOSAL”** will be opened on acceptance of **Technical Proposal** by technical authorized / inspection authorities.
4. Tenders will be opened at **1230 hours on 10 June 2022** in Ordnance Depot Quetta.
5. All those Firms/ Manufacturers can participate, who are already registered with Ordnance Depot Quetta, any other Ordnance Depot, Ordnance Unit, DGP (Army)/ DGDP or willing to get them registered with Ordnance Depot Quetta Cantonment.
6. Quoted rates will be non-negotiable, inclusive of all applicable taxes/ 0.25% Stamp Duty (Baluchistan Act 1899) and will be valid up to **30 June 2023** from the date of opening of tender/ quotations.
7. Commandant Ordnance Depot Quetta Cantonment reserves the right to reject any tender inquiry/ quoted rates (considered contrary to the spirit of tender competition/ incomplete/ low quality samples or samples not of required Army specifications).

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8. All firms will be bound to provide 1 x sample (non-returnable) immediately for test / inspection, before Purchase Order / PP for bulk supply of stores is processed. Inspection will be carried out through QC Lab/ technical team of the Ordnance Depot and/or concerned Army Stores Inspection Depot (ASID). Payment of inspection / testing fee will be borne by the firm. Other terms and conditions are given in the tender documents.

9. **Terms and Conditions Governing Bidding/ Purchases and General Instructions for Bidders:-** Following are the terms and conditions and general instructions for the bidders:-

- a. All items supplied must conform to the specifications and conditions of army stores.
- b. All bulk supplies will be subject to tests and inspection (s) either through **Quality Control Laboratory (QC Lab)** or a **board of officers constituted for the purpose or by ASID/ IAS&C**. Any cost incurred on tests/ inspection (s) and store (s) consumed in the same will be borne by the supplier (s).
- c. Successful bidders will have to complete the supplies within stipulated time period as specified in the purchase order (s), failing which penalty as decided by the Commandant Ordnance Depot Quetta will be imposed along with, necessary appropriate disciplinary action.
- d. Quantity can be increased or decreased without assigning any reason, if deemed necessary by Commandant Ordnance Depot Quetta.
- e. During warranty period, provided store(s) supplied is/ are backed by warranty in case if any fault (s) occurs in supplied store (s) then supplier will be responsible to either rectify the fault (s) communicated or get the faulty part (s) replaced within 7 (Seven) days of receipt of information from the purchaser at his specified place (s) which can be other than the place of delivery of store (s). In case supplier fails to rectify the fault (s) or replace the faulty part (s) in a specified time then purchaser will have the right to take the disciplinary action against the supplier and also impose penalty if considered necessary/ appropriate.
- f. During warranty period, it will be the responsibility of the supplier to carry out periodic maintenance of supplied store(s) as prescribed by the manufacturer free of cost at purchaser's specified place(s). Store(s) offered would be brand new, unused as per Army's approved specifications drawings and sample(s) wherever applicable.

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- g. In case an item has no specification(s) drawing(s) or approved sample by the Army then the same as approved by Board of Officers appointed for the purpose by Commandant Ordnance Depot Quetta will be considered binding.
- h. Make/ model/ brand and country of origin of store(s) must be mentioned wherever applicable and/ or stated.
- i. Price(s)/ Rate(s) quoted must be as per accounting unit. Only one price / rate will be quoted against an item, multi prices / rates if quoted will lead to rejection of the offer (s).
- j. Price(s) / rate (s) must be quoted in Pakistani Currency Only.
- k. Successful bidder(s) will have to supply store(s) as per price(s) / rate(s) quoted inclusive of all taxes for six months from the date of opening of tender or else appropriate disciplinary action will be taken against them.
- l. Part delivery / part payment will not be accepted / made.
- m. Payment will be released through the concerned mode after acceptance/ receipt of ordered store(s).
- n. **Rates must be quoted along with installation and transport Charges.**

10. **Special Instructions**

- a. As far as possible price(s)/ rate(s) must be quoted against each item, where price(s) / rate(s) are not quoted this should be reflected by words **NOT QUOTED (NQ)**.
- b. **Quotation will be submitted duly signed and stamped on firm's letter pad** without which the quotation is liable to be rejected.
- c. **Store(s) delivered must be packed in standard packing i.e. wooden boxes, cartons, cardboard boxes, crates etc.**
- d. Specification of equipment are under process the same will be provided on finalization by users.

11. **Withdrawal of Offer.** If a bidder/ firm with draws its offer within validity period or fails to provide advance sample when asked for pre-acceptance, the competent authority (Commandant Ordnance Depot Quetta) may place such bidder/ firm under embargo or blacklist/ debarring the same.

12. **Pre-Qualification of Supplier and Contractors.** Pre-qualification conditions are as under:-

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- a. Firms/ contractors can participate in the tender inquiry on provision of valid security clearance of General Headquarters Military Intelligence Directorate and / or proper registration letter from any military installation. However, subsequent registration with Ordnance Depot Quetta is mandatory.
- b. Be in possession of valid NTN Certificate.
- c. Be in possession of valid Sales Tax Certificate.
- d. Be in possession of valid Professional Tax Certificate.
- e. Provide copies of all relevant tax documents for subsequent audit purpose at this dep by LAO and Test Audit.
- f. Provide a valid copy of the CNIC of the proprietor.
- g. Provide 2 x Photographs of the proprietor.
- h. Provide Bank Statements for last six months.
- i. Proof from FBR duly verified ATL (Active Payer List)
- j. If not registered then provide application for registration in Ordnance Depot Quetta with complete profile.
- k. In case, firm is not registered with this installation would provide performance certificate from the installation where it is registered.

13 **Disqualification.** Offer(s) are liable to be rejected if:-


- a. There is any deviation from General/ Special instructions / Pre-qualification of supplier and/or contractors Price(s) / Rate(s) are offered excluding applicable duties and taxes.
- b. If price(s) / rate(s) are not quoted (where applicable) against store(s) / Item(s) with Army's approved specification(s), drawing(s) / sample(s).
- c. Offers are found conditional or incomplete in any respect.
- d. Multiple price(s) / rate(s) quoted against an item.
- e. More than one offer is made/ submitted in same envelope.
- f. Received after appointed/ fixed date and time.
- g. Offers containing non-initialed, stamped and un-authenticated correction/ over writing(s).
- h. If validity of offer is not quoted as required (as mentioned in tender inquiry) or made subject to confirmation letter.
- i. Offer made through fax/ E mail/ telex.

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- j. If offer is found to be based on cartel action in connive with other source/ participants of the tender.

14. **Application of Official Secret Act.** All the matters connected with this tender inquiry and subsequent actions arising there from are within the scope of **Official Secret Act, 1923.**

Note. This tender notice is also available on PPRA web site www.ppra.org.pk.



Major
Local Purchase Officer
(Shahid Mehmood)