



PRINCIPAL

SHAIKH KHALIFA BIN ZAYED AL-NAHYAN MEDICAL & DENTAL COLLEGE LAHORE

Shaikh Zayed Postgraduate Medical Institute, Lahore

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Ref: SKZMDC/14/12/2022

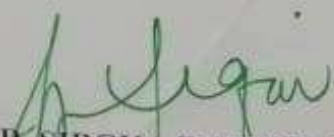
Date: 23-05-2022

TENDER NOTICE

Sealed tender on items wise rates are invited from the reputed firms/stockiest having experience of supply/goods of Sanitary items from all reputed educational institutions, medical colleges/universities.

Sr. No.	Name of Works	Bid Security/ Earnest Money	Time Limit
1.	Supply of Sanitary Items in SKZMDC, SZMC, Lahore.	Rs. 60,000/-	01 year

1. Supply/goods are required for Sanitary Items for financial year 2022-23 in Shaikh Khalifa Bin Zayed Al-Nahyan Medical & Dental College, Lahore.
2. Firms/Companies are required to submit proposals/bids in sealed envelope according to open competitive bidding as per **Rule No.20 PPR 2004 (amended)**.
3. Tender documents containing terms & conditions and other details can be obtained from the Accounts Office, Shaikh Khalifa Bin Zayed Al-Nahyan Medical & Dental College, Lahore on any working day on non-refundable payment of **Rs. 2000/-** each for Sanitary Items for financial year 2022-23, on submission of written application on letter head & a copy of CNIC.
4. Tender accompanied by a Bank Draft / Pay Order of Rs. 60,000/- for Sanitary Items for financial year-2022-23 in the name of Principal, Shaikh Khalifa Bin Zayed Al-Nahyan Medical & Dental College, Lahore as earnest money shall reach the undersigned on or before **25-06-2022 till 11:00 A.M.** The Proposal/bids will be opened on the same day at **11:30 A.M.**
5. Purchase process will be according to the **PPR Rules 2004 (amended)** bid notice is also available on PPRA website. (www.ppra.org.pk).
6. In case the date of opening or last date of sale is declared as a public holiday by Govt. or non-working day due to any reason, the next official working day shall be deemed to be the date of sale and submission and opening of tenders accordingly. The time and venue shall remain the same.
7. **Form of price schedule is to be filled in very carefully, should be typed form including GST (Without GST/handwritten no document will be entertained). Every page is to be signed and stamped at the bottom. An affidavit will be provided stating that his/her firm/company is not blacklisted by PPRA or any department on stamp paper.**
8. Stamp duty at the rate of **0.25%** on the total amount of purchase/supply order.
9. Principal reserves the right to accept / reject all bids or proposals with assigning reason as per **Rule No. 33 PPR 2004 (amended)**.
10. Other terms and conditions will be followed according to Tender documents.


PROF. DR. SIBGHA ZULFIQAR
PRINCIPAL, SKZMDC

**SHAIKH KHALIFA BIN
ZAYED AL-NAHYAN MEDICAL & DENTAL COLLEGE, LAHORE.**



TENDER NO# 01 FY-2022-23

TENDER DOCUMENTS

of

SANITARY ITEMS

for

**SHAIKH KHALIFA BIN ZAYED AL-NAHYAN MEDICAL
& DENTAL COLLEGE, LAHORE.**

Phones: 0302-1140423, 0323-4395476

TABLE OF CONTENTS

Instructions To Bidder.....	5
❖ General Instructions	
1. Instruction for Bidders (Terms & Conditions).....	5
2. Eligible Bidders	5
3. Amendment in Bidding Documents	6
4. Qualification and Disqualification of Bidders	6
5. Blacklisting	7
❖ Preparation of Bids	
6. Bid Form and Price Schedule	7
7. Period of Validity of Tender	7
8. Earnest Money/ Bid Security	7
❖ Opening of Bid (Single Stage One Envelop Bidding Procedure)	
9. Clarification, Interpretations	8
❖ Award of Contract	
10. Award of Contract	8
11. Procuring Agency's right to vary quantities at the time of Award	8
12. Redressal of Grievances by the Procuring Agency.....	8
❖ General Conditions of Contract	
13. Contract Documents & Information	9
14. Submission of Samples	9
15. Inspection of Samples/Supply	9
16. Termination for Insolvency (Bankrupt)	10
17. Incidental Services/Charges	10
18. Alteration in Tenders	10
19. Submission of Tender	10
20. Confidential	11
21. Arbitration and Resolution of Disputes.....	11
22. General Terms & Conditions	12
❖ Annexures	
1. Bid Form	14
2. Affidavit/Bidders Undertaking on the stamp paper.....	15
3. Bill of Quantity/Price Schedule	16
4. Check List/ Knockout Clauses	20

PROFILE OF THE BIDDER

NAME OF CONTRACTOR

ADDRESS

MOBILE NUMBER OR OFFICE NUMBER

CNIC NUMBER/COPY

NTN NUMBER

GST NUMBER

TOTAL COST OF TENDER

Bid Security of _____ **Rs.60,000/-** _____

CDR No. _____

SIGNATURE OF CONTRACTOR

SALIENT FEATURES OF THE CONTRACT

Date of issue of tender	
Tender Enquiry	Sanitary Items FY-2022-23
Tender Price	Rs. 2000/- (Non-Refundable)
Place of issuance of tender	Accounts Office, Shaikh Khalifa Bin Zayed Al-Nahyan Medical & Dental College, Lahore
Place of submission of tender	Principal Office, Shaikh Khalifa Bin Zayed Al-Nahyan Medical & Dental College, Lahore
Last date and time for submission of tender bid	Date:- 25-06-2022 Time: 11:00 A.M
Date and time for opening the tender for Technical Proposal Bids.	Date:- 25-06-2022 Time: 11:30 A.M
Place of tender opening	Conference Room 1 st Floor, Shaikh Zayed Hospital, Lahore.
Amount of earnest money in the form of Demand Draft/Pay Order drawn on any scheduled bank.	Rs. 60,000/-.
Date of commencement	Within 10 days of issue of letter of award.
Bid Process	Single Stage One Envelope Bidding Proceeding
Time for completion of the works/supply	45 days from issuance the letter of supply order
Period within which formal agreement shall be accepted by the bidder from date of issue of tender of indent.	12 days
Validity of tender	One Year from the date of the tender opening.
Bid validity period	180 Days

❖ GENERAL INSTRUCTIONS

1. INSTRUCTIONS FOR BIDDERS (TERMS & CONDITIONS):-

The Contractor shall be issued the tender documents on payment of **Rs. 2000/- (Two Thousand rupees only)** non-refundable. Tender Documents will be issued from Accounts Office, Shaikh Khalifa Bin Zayed Al-Nahyan Medical & Dental College, Lahore on any working day within office hours from **08:00 A.M to 2:30 P.M** and only on **Friday 8:00 A.M to 12:00 P.M**.

A- PREPARATION OF THE TENDERS:-

1- Introduction

1.1 The purpose of these instructions is to provide the Bidders with the necessary information and instructions to enable them to prepare and submit their tender bid in a coordinated manner and to establish the procedure to be followed up to the time when the contract is awarded.

1.2 Tenders shall be prepared at the Bidders own cost and must be submitted on the attached prescribed form of Tender. All pages of the Tender Document must be signed and stamped by the Bidders. The preparation of the tender document and any correspondence in connection with the tender documents should be in English language.

1.3 Any offer/bid not received as per terms & conditions of the Tender. No offer shall be considered if:-

- Received without earnest money
- It is received after the time and date fixed for its receipt.
- The offer is ambiguous.
- The offer is received by fax or e-mail.
- The offer is received from a blacklisted firm.
- The offer is not conforming to specification indicated in the tender document.
- Any conditional offer.
- The cover envelope should indicate particular tender name, tender date.
- The envelope must be properly sealed.

2. ELIGIBLE BIDDERS:-

2.1 This invitation for bids is open to all original manufacturers/authorized sole agents/registered firms/stockiest/companies in Pakistan.

2.2 The bidders should be submitted a certificate that bidder is not any/under a corrupt and fraudulent practices with government (Federal, Provincial) a local body or a public sector organization.

3. AMENDMENT IN BIDDING DOCUMENTS:-

3.1 At any time prior to the deadline for submission of bids, the Procuring Agency, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, may modify the bidding documents by amendment.

3.2 All prospective bidders that have received/purchased the bidding documents shall be notified of the amendment in writing, and shall be binding on them. In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing their bids, the Procuring Agency, at its discretion, may extend the deadline for the submission of bids. Amendment notice to that effect shall be communicated in the same manner as the original invitation to bid.

4. QUALIFICATION AND DISQUALIFICATION OF BIDDERS:-

4.1 In the absence of prequalification, the Procuring Agency shall determine to its satisfaction whether the bidder that is selected as having submitted the lowest evaluated responsive bid is qualified to perform the contract satisfactorily.

4.2 An affirmative determination shall be a pre-requisite for Award of the Contract to the Bidder. A negative determination shall result in rejection of the Bidder's bid, in which event the Procuring Agency shall proceed to the next lowest evaluated bid to make a similar determination of that Bidders capabilities to perform satisfactorily.

4.3 The Procuring Agency, at any stage of the Procurement proceedings, having credible reasons for or prima facie evidence of any defect in supplier capacities may require the suppliers to provide information concerning their professional, technical, financial, legal or managerial competence.

4.4 The Procuring Agency, to take action without prejudice, to avail any other remedy or for breach of contract, a written notice shall be issued to the defaulter supplier. If the supplier failed to delivery supply/goods as per contract within stipulated time period and failed to perform any other obligation under the contract and if the supplier engaged in any corrupt or fraudulent practices, the Procuring Agency has to right, at any stage, to terminate/disqualify the contract.

4.5 The Procuring Agency shall disqualify any bidder if it finds, at any time, that the information submitted by him concerning his qualification as supplier was false and materially inaccurate or incomplete.

4.6 After disqualified of the bidder, the Procuring Agency shall announce with a notification as such rejection of the bidder's bid and Procuring Agency shall proceed to the next lowest evaluated bid to make a similar determination of that bidder capability to perform satisfactorily.

5. BLACKLISTING:-

5.1 The Procuring Agency, at any stage can blacklist the bidder, suppliers and contractors who either consistently fail to provide satisfactory performances or are found to be indulging in corrupt or Fraudulent practices as per **Rule-19 of PPR-2004 (amended)**.

5.2 The Procuring Agency shall give an opportunity of hearing with the notification, with recorded reasons to the bidders before such passed the orders.

❖ PREPARATION OF BIDS

6. BID FORM AND PRICE SCHEDULE:-

The Bidder shall complete the Bid Form and an appropriate Price Schedule furnish in bidding documents (Annex-3), indicating the goods to be supply, a brief description of the goods, specification, Taxes, quantity, Prices.

7. PERIOD OF VALIDITY OF TENDER:-

The tender shall be remained valid and may be made open and binding for a *period of One Year* from the date of opening the tender.

8. EARNEST MONEY/BID SECURITY:-

Each tender must be accompanied by an earnest money of Rs. 60,000/-. Earnest money shall be in favor of the Principal Shaikh Khalifa Bin Zayed Al-Nahyan Medical & Dental College, Lahore in the form of Demand Draft/Pay Order drawn on any schedule Bank.

NOTE: - Cheque and / or cash will not be accepted.

The Earnest Money of unsuccessful bidders shall be returned:

After Delivery of supplies/goods from the successful bidder or
if all the bids are rejected after such rejection or

Thirty (30) Days from the date of opening the bids.

The Earnest money of the successful bidder shall be **returned after 01 Year** completion of supply/goods of agreement/contract, If the bidder to whom the contract is awarded refuses or neglect to issue policy, neglects to execute the whole Agreement/some items or fail to, the amount of Earnest money will be forfeited as proportionate percentage.

15 BID PRICE: -

15.1 The bidder shall indicate on the appropriate Price Schedule the unit prices and total bid price of the goods, it proposes to supply under the Contract.

15.2 Form of price Schedule is to be filled in very carefully, preferably typed. Any alteration /correction must be initialed. Every page is to be signed and stamped at the bottom. Serial number of the quoted item may be marked with red / yellow marker.

15.3 The bidder should quote the prices of goods/Printing according to the strength / technical specifications as provided in the Form of Price Schedule and Technical Specifications. The specifications of goods, different from the demand of bid enquiry, shall straightway be rejected.

15.4 The bidder is required to offer competitive price. All prices must include all taxes and duties, where applicable. If there is no mention of taxes, the offered / quoted price shall be considered as inclusive of all prevailing taxes/duties. **The Procuring Agency (SKZMDC) has exemption from GST as per sale tax act 52 & 52A.**

15.5 Prices offered should be for the entire quantity demanded; partial quantity offers shall straightaway be rejected. Conditional offer shall also be considered as non-responsive bidder.

15.6 While tendering your quotation, the present trend / inflation in the rate of goods and services in the market should be kept in mind. No request for increase in price due to market fluctuation in the cost of goods and services shall be entertained.

15.7 Any discount offered shall be valid for at least the period of validity of the Bid. A discount valid for lesser period shall be considered null and void.

16. BID CURRENCY: -

Prices shall be quoted in Pak Rupees.

❖ METHOD OF BIDDING (SINGLE STAGE TWO ENVELOPS BIDDING PROCEDURE)

As per Rule No. 36 (b) PPR 2004 (amended) single stage two envelope procedures shall be followed.

The bid shall be a single package consisting of two separate envelopes, containing separately the Financial and Technical proposals.

❖ The envelope shall be marked as “Technical Proposal” and “Financial Proposal”. In the first instance, the “Technical Proposal” shall be opened and the envelope marked as “Financial Proposal” shall be retained unopened in the custody of the Procuring Agency.

17. TECHNICAL EVALUATION CRITERIA FOR SCORING:-

17.1 For the purpose of determining the lowest evaluation bid, facts other than price such as previous performances, previous experiences, financial soundness and such other details of the company.

17.2 The discretion, may consider appropriate shall be taken into consideration. The following merit point system for weighing Evaluation factors / criteria shall be applied for the TECHNICAL PORPOSAL. The numbers of points allocated to each factor shall be specified the Technical Evaluation Report.

17.3 The Financial bids of technically accepted bidders will be opened publically at a time to be announced by the Procuring Agency and the financial bids found technically non-responsive shall be returned un-opened to the respective bidder.

Sr. #	Parameters	Marks	Company Name	Remarks
1.	Company Profile:-			
	i) Certificate of Registration	10		
	ii) NTN Registration	03		(Compulsory)
	iii) Professional Tax Certificate	07		
2.	Past Experience. 05 years' experience with Client List any Institute/ University /College & other Department.	10		
3.	Financial Soundness of the Firm :- i) Bank Statement for last Three year with Transactions up to 10 Million minimum in last 3 years.	10		
4.	Affidavit on Stamp Paper as per (Annexure-03)	10		(Compulsory)
5.	CDR 2% (Rs. 39,000/-) Estimated Cost/Bid Price.	10		(Compulsory)
6.	List of Staff	10		
7.	Technical Committee Physically inspection the factory/ Workshop/company & approved the sample wood as per BOQ Specification.	30		

Total Marks = 100

QUALIFYING MARKS: - 80

PRINCIPAL

17.4 The list of technical staff along with their relative experience and certificate of credentials must be provided along with the bid.

17.5 100% complete information according to the bid evaluation criteria provided by the firm will get maximum marks. The information provided by the firm should be relevant, concise and to the point as per bid evaluation criteria, unnecessary documentation will have a negative impact.

17.6 After technical evaluation is completed, the Procuring Agency shall inform the bidders who have submitted proposals the technical scores obtained by their technical proposal, and shall notify those bidders whose proposal did not meet the minimum qualifying mark or were considered non-responsive, that their financial proposals shall be returned unopened after completing the selection process. The Procuring Agency shall simultaneously notify in writing bidders that have secured the minimum qualifying marks, the date, time and location for opening the financial proposals. Bidders' attendance at the opening of financial proposals is optional.

17.7 Financial proposals shall be opened publicly in the presence of the bidders or their representatives who choose to attend. The name of the bidders and the technical score of the bidder shall be read aloud. The financial proposal of the bidders who met the minimum qualifying marks shall then be inspected to confirm that they have remained sealed and unopened. These financial proposals shall be then opened and the quoted price read aloud and recorded.

❖ OPENING OF BID (SINGLE STAGE ONE ENVELOP BIDDING PROCEEDING)

9. CLARIFICATION, INTERPRETATIONS:-

9.1 Any information, clarifications, interpretations sought by the intending Bidders (s) must be referred to the Principal, Shaikh Khalifa Bin Zayed Al-Nahyan Medical & Dental College, Lahore in writing not *later than six days* prior to the date of submission of tenders, who will issue necessary interactions in writing to all Bidders simultaneously, which will become a part of the contract.

9.2 The Bidders shall sign copies of all such agenda and submit them together with the tender documents and tender drawings. Verbal discussions shall not be considered binding. No extension in the closing date shall be demanded on account of any such clarification and/or interpretation having been received late.

10. AWARD OF CONTRACT:-

The bidder with lowest evaluated bid, if not in conflict with any other law, rules, regulations or policy of the Government, shall be awarded the contract, within the original or extended period of bid validity.

11. PROCURING AGENCY'S RIGHT TO VARY QUANTITIES AT TIME OF AWARD.

The Procuring Agency reserves the right to increase or decrease, the quantity of goods/supply originally specified in the Price Schedule/bill of quantity and Schedule of Requirements without any change in unit price or other terms and conditions prior to award of contract or after the award of contracts but such increase or decrease shall not be **more than 15% of the contract cost.**

12. REDRESSAL OF GRIEVANCES BY THE PROCURING AGENCY:-

12.1 The procuring agency shall constitute a committee comprising of odd number of persons, with necessary powers and authorizations, to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.

12.2 Any party may file its written complaint against the eligibility parameters, evaluation criteria or any other terms and conditions prescribed in the bidding documents if found contrary to the provisions of the procurement regulatory framework, and the same shall be addressed by the Grievance Redressal Committee (GRC) well before the proposal submission deadline.

12.3 Any bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances within seven days of announcement of the technical evaluation report and five days after issuance of final evaluation report.

12.4 In case, the complaint is filed against the technical evaluation report, the GRC shall suspend the procurement proceedings.

12.5 In case, the complaint is filed after the issuance of the final evaluation report, the complainant cannot raise any objection on technical evaluation of the report: Provided that the complainant may raise the objection on any part of the final evaluation report in case where single stage single envelope bidding procedure is adopted.

12.6 The GRC shall investigate and decide upon the complaint within ten days of its receipt.

12.7 Any bidder or party not satisfied with the decision of the GRC, may file an appeal before the Authority within thirty days of communication of the decision subject to depositing the prescribed fee and in accordance with the procedure issued by the Authority. The decision of the Authority shall be considered as final.

❖ GENERAL CONDITIONS OF CONTRACT

13. CONTRACT DOCUMENTS AND INFORMATION:-

13.1 The Supplier shall not, without the Procuring Agency's prior written consent,

disclose the contract, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the procuring agency in connection therewith to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

13.2 Any documents, other than the contract itself, enumerated in general terms and condition, shall remain the property of the Procuring Agency and shall be returned (all copies) to the procuring agency on completion of the supplier's performance under the contract if so required by the procuring agency.

13.3 In case of requirement, Procuring Agency/Technical Evaluation Committee may inspect the premises of bidder to inspect the Technical and Managerial Capability/setups for ensuring proper after sales services.

14. SUBMISSION OF SAMPLES: -

The samples shall be submitted before supply and approved by the Technical Evaluation Committee, Shaikh Zayed Medical Complex, Lahore.

15. INSPECTION OF SAMPLES /SUPPLY:-

15.1 The Procuring Agency or its representative shall have the right to inspect and/ or to confirm their conformity to the contract specifications at no extra cost to the Procuring Agency. The Procuring Agency can also right to physical examination/inspection for supply/goods in accordance before the approved sample and after receiving supply as decided by the Procuring Agency.

15.2 The Procuring Agency may be *extended the period up to 01 month* for supply of goods after receiving the application from bidders with the remarks/reasons/justification.

16. TERMINATION FOR INSOLVENCY (BANKRUPT):-

The Procuring Agency may at any time terminate the contract by giving *written notice of 01 month* time to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination shall be without compensation to the supplier, provided that such termination shall not prejudice or affect any right of action or remedy which has accrued or shall be accrue thereafter to parties.

17. INCIDENTIAL SERVICES/CHARGES:-

The Procuring Agency will not pay any extra amount against any expenditure as incidental services incurred on it as the contract shall be fixed amount contract and include all costs. The Procuring Agency will provide all necessary documents/designs/samples for facilitation but no amount to be given in any case except the contracted amount.

18. ALTERATION IN TENDERS:-

18.1 No alteration shall be made in the form of tenders or the accompanying documents and in case such alteration is made or the bill of quantities is not properly filled in, or the instructions are not fully complied, the tender may be rejected.

18.2 Accept where otherwise specified the rates quoted in the tender shall be composite as per *details in BOQ* and the correspondence specification and shall be comprehensive including all taxes, duties, other inputs, all incidental charges, overheads, labour, tools, plants, equipment, transport and profits etc.

18.3 The rates shall be quoted in both words and figures, in case of any discrepancy in the quoted figures and words, the rates shall be taken correct. In the event of there being a discrepancy between the unit rate and the total amount entered for any time in the bid sheet, the rate will be taken as correct and the total amount will be adjusted accordingly when the tender is being examined.

19. SUBMISSION OF TENDER:-

19.1 Tenders should be submitted strictly accordingly to the items specifications & conditions mentioned in this Tender Document. Conditional tenders will not be accepted.

19.2 The completed tenders shall be enclosed in the self-addressed envelope provided for this purpose. The envelope should be properly sealed and filled out with the Bidders's Name and Address and delivered in person/registered mail to the following address.

20. CONFIDENTIAL:-

All receipts of these documents for the purpose of submitting a tender (whether they submit a tender or not) shall treat the detail of these documents as private and confidential. All specifications of items & other documents supplied by the Employer for the bidding purpose shall be returned with the tender bid. Bidders unable to bid shall also return the same on the date of opening to the tender.

21. ARBITARTION AND RESOLUTION OF DISPUTES.

21.1 The Procuring Agency may resolve after coming disputes between the parties to the contract through arbitration/mediation.

21.2 If, *after 30 days* from the commencement of such informal negotiations, the

Procuring Agency and the supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred to the Arbitrator for resolution through arbitration.

21.3 In case of any dispute concerning the interpretation and/ or application of this contract shall be settled through arbitration. The Arbitrator will be appointed with mutual consent of both the parties. The decisions of the Arbitrator shall be final and binding on the Parties.

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Shaikh Khalifa Bin Zayed Al-Nahyan
Medical & Dental College,
Lahore.

22. GENERAL TERMS AND CONDITIONS:-

- 22.1 In this contract the following General terms & Conditions shall be interpreted as indicated.
- 22.2 Invitation for sealed tender bids on complete supply/goods rates is invited from the reputed, Sales tax and Income tax registered firms.
- 22.3 “The contract” means the agreement entered into between the procuring Agency and supplier, as mentioned in tender documents and **PPR Rules**.
- 22.4 The contract price means the price payable to the supplier under the contract for the full and proper performance of its contractual obligations.
- 22.5 “The goods” mean supply of sanitary goods/items and other things which the supplier is required to supply the procuring agency under the contract/agreement.
- 22.6 “The Procuring Agency” means the Principal of Medical College SKZMDC or the procuring agency advertised the tender.
- 22.7 The process of the tender shall be single stage/ one envelope method as per **Rule 36 (a) of PPR-2004 (amended)**.
- 22.8 Rate shall be quoted on the tender documents. If items rate will not quoted on the tender then item rates should be scored out.
- 22.9 The quantities mentioned in the Bill of Quantities/Price Schedule are estimated and the Employer has full right to delete/reject any/whole items in full or part without assigning reason. However, any change/difference in goods /quantities will be adjusted in payments accordingly.
- 22.10 The Procuring Agency shall reserves the right to increase or decrease the quantity of goods/supply not **more than 15% of the Contract cost**.
- 22.11 All the material supplied /goods must conform to the specifications and samples.
- 22.12 All taxes shall be deducted from bill according to the Pakistan Government Rules.
- 22.13 Tender accompanied by a Bank Draft / Pay Order of Rs. 60,000/- for Sanitary Items for **financial year 2022-23** in the name of Principal, Shaikh Khalifa Bin Zayed Al-Nahyan Medical & Dental College, Lahore as earnest money shall reach the undersigned on or before till **25-06-2022 at 11:00 A.M.** The Proposals/Bids will be opened on the same day at **11:30 A.M.**
- 22.14 In case of late delivery of supply/goods beyond the time period specified, a penalty of **0.067 %** per day will be charged from the bidder’s bill on late delivery of supply/goods and **2 %** per month will be charged from the bidder’s bill on non-supplied items.
- 22.15 If the Bidder^s to whom the contract is awarded, refuses or neglect to execute the agreement or fail to execute the supply order partially and fully/completed, the amount of earnest money will be forfeited and purchase will be **made further 2nd lowest bidder**.
- 22.16 The Principal, SKZMDC reserves the right to accept or reject any or all offers with Assigning reason as per **Rule No.33 of PPR-2004 (Amended)**.

22.17 The Contract is to be made on *Stamp Paper worth of Rs. @ 25 paisa per every one hundred rupees* of the total value of the Contract, under Section 22 (A) (B) of Schedule 1 of Stamp Duty Act, 1899 read with Finance Act 1995 (Act-VI of 1995) Notification No. JAW/HD/8-21/77 (PG) dated 1st January, 2014.

22.18 Form of price schedule is to be filled in very carefully, should be typed form including GST (Without GST/handwritten no document will be entertained). Every page is to be signed and stamped at the bottom. An affidavit will be provided stating that his/her firm/company is not blacklisted by PPRA or any department on stamp paper.

22.19 Above these General Terms & Conditions shall apply to the extent that they are not superseded by provisions of other parts of the contract.

**ESSENTIAL DOCUMENTS TO BE
ENCLOSED WITH TENDER DOCUMENTS**

- ◆ The contractor firms required to provide their NTN Number and Professional Tax Certificate.
- ◆ GST Registration.
- ◆ Certificate of Registration Firm/Company.
- ◆ Bank Statement for last one year.
- ◆ The contractor will provide evidence of physical existence of the office premises/staff of their individual company/firm.

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ACCEPTANCE

I ACCEPT AND WILL ABIDE BY THE ABOVE TERMS OF CONTRACT.

(Signature of Contractor)

M/s

(Annexure-1)

BID FORM

Date: - _____

Tender No: - 1 FY-2022-23

Name of the Item: - Tender for Sanitary items for
Financial Year 2022-23

To: **PRINCIPAL**
Shaikh Khalifa Bin Zayed Al-Nahyan
Medical & Dental College,
Shaikh Zayed Hospital, Lahore.

Respected Sir,

Having examined the Bidding Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer the supply of Sanitary Items for Financial Year 2022-23 and deliver the Sanitary items specified in and in conformity with the said Bidding Documents for the Sum of (Total Bid Amount), (Bid Amount in Words) or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this bid.

We undertake, if our bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the schedule of requirements.

If our bid is accepted, we shall obtain an unconditional guarantee of a bank in the sum of the _____ percent of the contract price for the due performance of the contract, in the form prescribed by the Procuring Agency.

We agree to abide by this bid for a period of (number) days from the date fixed for bid opening under IBD clause 18 of the instructions to bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period. Until a formal contract is prepared award, shall constitute a binding contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive. Commission or gratuities, if any, paid or to be paid by us agents relating to this bid, and to contract execution if we are awarded the contract, are listed below.

Name and address of bidder
(If none, state "none").

Amount and Currency

Dated this day of 2022

Signature
(in the capacity of)

Duly authorized to sign bid for and on behalf of

Attachment

(Annexure- 2)

AFFIDAVIT/BIDDER'S UNDERTAKING ON THE STAMP PAPER

Ref: Tender No. SKZMDC/Tender/2022 published on PPRA

1. We have examined the Tender/Bid Document and we undertake to meet the requirements regarding Sanitary Items.
2. It is certified that the information furnished here in and as per the document submitted is true and correct and nothing has been concealed or tampered with.
3. We have read the provisions of Tender/Bid Document and confirm that these are acceptable to us. We further declare that additional conditions, variations, deviations, if any, found in our response shall not be given effect to.
4. We agree to unconditionally accept all the terms and conditions set out in the Tender/Bid Document.
5. We undertake, if our Bid is accepted, to print and deliver the items within the delivery period mentioned in the Tender Document.
6. We agree that the Technical Evaluation Committee of Shaikh Khalifa Bin Zayed Al-Nahyan Medical & Dental College is not bound to accept the lowest or any of the bids received. We also agree that the Technical Evaluation Committee reserves the right in absolute sense to reject all the products/ goods specified in the Bid Response without assigning any reason whatsoever under PPR Rules 2004 (Amended).
7. We also declare that our Company/Organization is not blacklisted by any of the Federal or Provincial Government in Pakistan.

[Name and Signatures of authorized Person along with stamp]

(Annexure-3)

BILL OF QUANTITY/PRICE SCHEDULE

SPECIFICATION FOR SANITARY ITEMS

SHAIKH KHALIFA BIN ZAYED AL-NAHYAN MEDICAL & DENTAL COLLEGE, LAHORE.

SANITARY ITEMS

1.	I.F.O Commode cover (white)	50 Pcs		
2.	I.F.O Commode tanki bold (black rabat copper paich)	50 Pcs		
3.	Universal Safen for commode	20 Pcs		
4.	Universal Safen warsher	50 Pcs		
5.	Flush seat	05 Pcs		
6.	Flush Hock Band	05 Pcs		
7.	Flush Tanki (Master)	15 Pcs		
8.	Flush Tanki Wall kak (Master)	50 Pcs		
9.	Flush Tanki Safen (Master)	30 Pcs		
10.	Flush Tanki Safen warsher (Master)	30 Pcs		
11.	Rubber pipe 2' Marshal	20 Pcs		
12.	Rubber pipe 3' Marshal	30 Pcs		
13.	Toilet hand shower body PVC Marshal/Master	50 Pcs		
14.	Basin Mixture complete	10 Pcs		
15.	Basin Mixture pipe (Aim thread)	30 Pcs		
16.	Basin Mixtcher pipe (wide thread)	30 Pcs		
17.	Basin fly bold in (copper)	50 sets		
18.	Basin fitting bolt kit	20 Pcs		
19.	Basin Waste (Jali) 1 ¼	20 Pcs		
20.	Sink Waste (Jali) 1 ½	10 Pcs		
21.	Basin waste pipe 1 ¼	50 Pcs		
22.	Sink Waste pipe 1 ½	30 Pcs		
23.	T. cock	10 Pcs		
24.	Double bib kak	10 Pcs		
25.	Spindle brass	24 Pcs		

26.	Head (Plastic)	60 Pcs		
27.	Shower Spindle (underground wiring)	30 Pcs		
28.	Spindle screw in (copper)	05 box		
29.	Shower flower in (Plastic)	30 Pcs		
30.	Pilot set of geyser	05 Pcs		
31.	Complete thermostat of geyser	05 Pcs		
32.	Regulator small as per sample	10 Pcs		
33.	Pipe (Popular) 2" PVC	05 Lengths		
34.	Pipe (Popular) 3" PVC	05 Lengths		
35.	Pipe (Popular) 4" PVC	10 Lengths		
36.	Elbow (Popular) 2" PVC	05 Pcs		
37.	P.P.R.C Pipe (25/25mm)	10 Lengths		
38.	Elbow (25/25mm)	50 Pcs		
39.	Elbow (25 ½ mm)	50 Pcs		
40.	T (25/25mm)	30 Pcs		
41.	T (25 ½ mm)	30 Pcs		
42.	Socket (25/25mm)	50 Pcs		
43.	Socket (25 ½ mm)	30 Pcs		
44.	Over cross (25/25mm) cross	30 Pcs		
45.	Union (25mm)	30 Pcs		
46.	Gate valve (25mm)	30 Pcs		
47.	G.I barrel Nipple ½ "	20 Pcs		
48.	G. I. elbow ½ "	10 Pcs		
49.	G. I. T ½ ")	10 Pcs		
50.	G.I T ¾ " ½ "	10 Pcs		
51.	G.I pipe Nipple ½ " width 3" length	10 Pcs		
52.	G.I Pipe Nipple ½ " width 4" length	10 Pcs		
53.	G.I Pipe Nipple ½ " width 5" length	10 Pcs		
54.	G.I Pipe Nipple ½ " width 6" length	10 Pcs		

55.	G.I Pipe Nipple $\frac{3}{4}$ " width 6" length	10 Pcs		
56.	Handle valve $\frac{1}{2}$ " (Kitz)	10 Pcs		
57.	Handle valve $\frac{3}{4}$ " (Kitz)	10 Pcs		
58.	Water Filter Large	100 Nos.		
59.	Water Filter Small	100 Nos.		
60.	PVC Elbow 04"	05 Nos.		
61.	Screw Driver 8" Double	02 Nos.		
62.	Screw Driver 10" Single	02 Nos.		
63.	Screw Driver 10" Star	02 Nos.		
64.	Nose Pless	01 No.		
65.	Srip Pless	01 No.		
66.	Disk Cutter Iricun 5"	05 Nos.		
67.	Disk Cutter Marbel Tile	02 Nos.		
68.	Disk Cutter Concrete	02 Nos.		
69.	Sippy Nozal 11" x 3"	20 Nos.		
70.	Bassin Complete Set	05 Nos.		
71.	Muslim Shower Pipe	50 Nos.		
72.	Muslim Shower Body	50 Nos.		
73.	Rawal Bolt 12"	40 Nos.		
74.	Screw 1 $\frac{1}{2}$ "	06 Box		
75.	Threed	24 Nos.		
76.	Tffen Tape	25 Nos.		
77.	P. Trap Jali	15 Nos.		
78.	Gass Jubblee Clamp	36 Nos.		

Note: -

1. *Evaluation shall be done Item wise and contract will be awarded accordingly.*
2. *Form of price schedule is to be filled in very carefully, should be typed form including GST (Without GST/handwritten no document will be entertained). Every page is to be signed and stamped at the bottom. An affidavit will be provided stating that his/her firm/company is not blacklisted by PPRA or any department on stamp paper.*

3. In Technical Evaluation, the quoted goods with no. 1 quality will be preferred over low quality products.
4. The samples must be provided at the time of bid submission for Non-branded/ Local Items, to help SKZMDC inspection team to technically evaluate the quoted quality with required specifications and standards
5. If the supplied products will differ from quoted items or displayed sample, the bidder shall be penalized OR
6. The bidder has to replace low quality products that do not conform to the required specifications with products that conform to required specifications and standards in the same price and without incurring any additional cost.
7. The contractor should deliver the required quantity of items within 07 days of receipt of Purchase Order or on the defined time lines as mentioned in the delivery schedule of PO.
8. Contractor is required to provide Sanitary items at SKZMDC. All costs involved in supply of sanitary items at the SKZMDC shall be borne by the contractor.
9. The delivery shall ONLY be made by the Contractor on the receipt of Purchase Order (mentioning required quantity) from the SKZMDC (Purchaser).
10. The delivery shall be made by the Contractor as and when required on the receipt of Purchase Order from the SKZMDC (Purchaser).

Contractor's Signature & Seal

Employer's Signature & Seal
(Principal, SKZMDC)

Note: - In case of discrepancy between unit price and total, the unit price shall prevail. Foreign currency rate will be considered on the date of opening of Bid Documents as per selling rate announced by the National/State Bank.

(Annexure-4)

CHECK LIST / KNOCK OUT CLAUSES

The Provision of this checklist/ knock out clauses is essential prerequisite along with submission of tenders.

<u>Sr. #</u>	<u>DETAIL</u>	<u>YES / NO.</u>	<u>PAGE #</u>
1.	Original Receipt for Purchase of Tender.		
2.	CDR / Pay order / Demand Draft of Rs. 60,000/- Coted Price of Bidder in Tender Bid.		
3.	Minimum 02 years' experience (Documentary Proof, Copy of Performance Certificate) with College/ University & Institute.		
4.	Acceptance of terms and condition, tender documents, duly singed and stamped.		
5.	Price should be mentioned on bid with GST.		
6.	Company Profile including all staff.		
7.	Bank Statement / Balance sheet, NTN, (PST) Professional Tax Certificate & Certificate of Registration & Sale Tax Number/ Certificate of Lahore Chamber of Commerce of the Bidder.		

Notices:

The tenderer shall submit an affidavit on legal stamp paper (Annexure-02) Rs.100/- that their firm has not been blacklisted at the moment on any ground by any Government (Federal & Provincial), a local body or a public sector organization.

Acceptance of firm

Name, Sign and Stamp of firm's representative

Date: _____

FIRM address for notice purpose

Procuring Agency's Address for notice purposes shall be the

PRINCIPAL

Shaikh Khalifa Bin Zayed Al-Nahyan Medical & Dental College, Lahore.

Ph: - 0302-1140423, 0323-4395476