

**FEDERAL TAX OMBUDSMAN SECRETARIAT**

REGIONAL OFFICE

186-A, Scotch Corner Upper Mall, Lahore.

Ph: 042-99201825 Fax:042-99201893

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No.FTO/ROL/3-62/15 (Pt)

Dated: 08.06.2022

To

The Deputy Director (Services),  
Public Procurement Regulatory Authority  
Islamabad.

Subject: **REQUEST FOR UPLOADING OF TENDER FOR HIRING THE SERVICES OF A SECURITY AGENCY BY DEPLOYMENT OF SECURITY GUARDS AT FTO SECRETARIAT, REGIONAL OFFICE, LAHORE DURING THE FINANCIAL YEAR 2021-22.**

Kindly refer to the above subject and to request that enclosed tender duly approved by the Competent Authority for hiring services of a Security Agency for deployment of security guards at this office during the financial year 2021-22, may kindly be uploaded on your website.

Encls: As above

(NAZIM RAZA)  
Director (Admn)

Copy to:

1. The MIS Manager FTO Secretariat H/Q Islamabad with the request to please upload subject tender (copy enclosed) on official website of Federal Tax Ombudsman Secretariat.
2. The Assistant Director (Admn). FTO Secretariat, Islamabad w.r to the FTO Sectt's U.O. letter No.6(6)/2007-A-II dated 26.05.2022.

(NAZIM RAZA)  
Director (Admn)

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Subject: **TENDER FOR SECURITY GUARD SERVICES FOR FTO SECRETARIAT, REGIONAL OFFICE, LAHORE.**

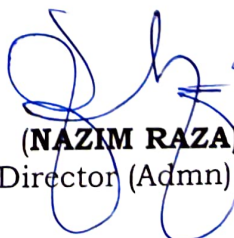
Federal Tax Ombudsman Secretariat, Regional Office, Lahore requires the services of a licensed Security Agency having good repute, with sufficient/adequate experience of providing Security Services to government/autonomous organizations and having comprehensive network of offices all over the country. The firm must have relevant permission/NOCs from competent authorities of Federal/Provincial/Local Government to provide security services. Sealed Tender mentioning charges/rate per month of per guard for providing 24/7 security services, inclusive of all taxes and other relevant details from interested parties having valid NTN & STN numbers are invited alongwith following documents within a period of 15 days from the date of publication of this issue:-

S No.	Name of Document	No of Copies Required
1	Introduction letter	3 copies each
2	Company profile	3 copies each
3	Organizational brief History	3 copies each
4	Management Information Contact details in case of emergency	3 copies each
5	Recruitment, Verification and Training Information	3 copies each
6	Track Record and Experience Certificates	3 copies each

Closing time for tender/bids submission will be 02:00PM and opening time of sealed bids in presence of Representatives of bidders will be 02:30 PM on

27-06-2022

Encls: As above

  
(NAZIM RAZA)  
Director (Admn)

**EVALUATION CRITERIA FOR SELECTION OF A LOWEST BIDDER, TOWARDS HIRING  
OF A SECURITY AGENCY FOR DEPLOYMENT OF SECURITY GUARD AT THIS OFFICE.**

- The firm having sufficient/adequate experience of providing security services to Government Organizations as well as having comprehensive networking of offices all over the country.
- The firm must have relevant permission/NOCs from competent authorities of Federal/Provincial/Local Government to provide security services to General Public and Public Sector Organizations.
- The firm must have valid NTN and STN numbers.
- Quoted Charges/Rates should be per month/pr guard for providing 24/7 security services throughout the year by deploying 02 Ex. Army Security Guards at the same time.
- All quoted rates must be inclusive of all taxes and on per Guard basis.