



ALLAMA IQBAL OPEN UNIVERSITY

Directorate of Purchase & Stores

INVITATION TO BIDS

Allama Iqbal Open University, Islamabad hereby invites sealed bids from eligible bidders, registered with Income & Sales Departments and are active tax payers of both types of taxes for supply of following items on DDP basis: -

Tender No.	Description	Bidding Procedure
02/2022-23	Procurement of Parts for Computers/Laptops for Directorate of ICT	Single Stage-One Envelope
03/2022-23	Providing, Installation, Testing & Training of Walk-Through Gate at AIOU Main Campus Islamabad	
04/2022-23	Procurement of Polythene Envelopes for Examination Department & Cloth Bags for Mailing Section of Admission Department	
05/2022-23	Procurement of Accessories for ICT Support, Repair & Maintenance Services	
06/2022-23	Supply, Installation, Testing & Commissioning of new Door Drive Cards of Mitsubishi Lift installed at Science Block, AIOU Main Campus, Islamabad.	
07/2022-23	Provision of Pre-printed Envelopes, File Cover & Letter Head pads for Centre of Excellence, AIOU Islamabad.	
08/2022-23	Providing & Installation, Testing, Commissioning of CCTV Cameras for Department of Computer Science, AIOU Islamabad. (Complete in all respect)	
09/2022-23	Procurement of IT Equipment for Extension of ORIC & Project Directorate Offices at AIOU Main Campus, Islamabad	

1. Bid validity in respect of each tender, should be 120 days from the date of its bid opening.
2. Bidding Document containing detailed terms & conditions in respect of each tender are available at the website of Allama Iqbal Open University(www.aiou.edu.pk). The tender fee in respect of each tender is Rs. 1,000/- (Non-refundable) which can be deposited in the shape of bank challan only. Bank challan can be download from the website of AIOU. The receipt of tender fee deposit must be attached with bid. The tender documents can also be purchased from Directorate of Purchase & Stores upon written application after deposition of fee.
3. A Bid must accompany 2% bid security of the total bid value, as mentioned in tender document, in the favor of **"Treasurer, AIOU"** in shape of CDR, Pay Order, Demand Draft, or Banker's Cheque from a Scheduled Bank of Pakistan. The bid security must be attached with financial bid and its confirmation, otherwise bids will be rejected.
4. A bid must also be accompanied with signed and stamped copy of the bidding document issued by the University or downloaded from website for respective tender
5. Sealed Bids in respect of each tender must be delivered **on or before 27.07.2022 (Wednesday) 1030 Hours in the Committee Room of Sir Syed Hall Block No. 24 AIOU Main Campus Sector H – 8, Islamabad.** The bids will be opened on same day at **1100 Hours at same place.** In case of submission of bids through TCS, the same must be dispatched to the Directorate of Purchase & Store. Such bids must be delivered/reached one day before the due date of submission of bids. Bids received after the due date and time, as mentioned above, either by hand or through courier/TCS will not be entertained in any case.
6. If last date of submission of bids falls on holiday suddenly announced by the Government, then the next working day will be considered as the due date for submission and opening of bids. No corrigendum will be published in this regard.

Awais Saleem
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