

**REQUEST FOR QUOTATION FOR GOODS AND SERVICES FOR AIR TRAFFIC AND
NAVIGATION SERVICES**

RFQ REFERENCE NUMBER:	ATNS/FAGG/RFQ006/2021/22 _PPE
CLOSING DATE:	28 October 2021
CLOSING TIME:	15h00, CAT
COMPULSORY BRIEFING SESSION:	N/A
QUOTATION VALIDITY PERIOD:	90 Days
DESCRIPTION:	APPOINTMENT OF A SERVICE PROVIDER FOR SUPPLY AND DELIVERY OF PERSONAL PROTECTIVE EQUIPMENT (PPE) TO ATNS GEORGE INTERNATIONAL AIRPORT – FAGG
RFQ DOCUMENTS MAY BE ADDRESSED TO:	<p>Procurement Officer: Thabo Maribe ATNS Company Limited, Eastgate Office Park, Block C, South Boulevard Road, Bruma, 2298</p> <p>OR</p> <p>Email address: Thabom@atns.co.za</p> <p>NB: Please note our emails can only receive documents that are less 5MB, if documents are more, please send them in separate emails</p>
REQUIRED DOCUMENTS	<ul style="list-style-type: none"> VALID TAX PIN STATUS VALID BEE CERTIFICATE OR SWORN AFFIDAVIT – CERTIFIED BANKING DETAILS WITH A BANK STAMP CSD REPORT COMPLETED SBD FORMS QUOTATION ON THE COMPANY

	LETTERHEAD <ul style="list-style-type: none"> • CK DOCUMENTS • CATALOGUE WITH PICTURES OF THE REQUIRED ITEMS
MANDATORY DOCUMENTS:	RETURNABLE N/A
<p align="center"><u>PLEASE NOTE:</u></p> <p align="center">ATNS RESERVES THE RIGHT TO APPOINT MORE THAN ONE SERVICE PROVIDERS. SUPPLIERS MAY BE REQUIRED TO DELIVER SAMPLES AT ATNS GEORGE OFFICES FOR INSPECTION.</p>	
PROCUREMENT OFFICER:	Thabo Maribe
TELEPHONE:	011 607 1475
E-MAIL:	Thabom@atns.co.za
<p>The ATNS requests your proposal on the services listed hereunder and/or on the available RFQ forms. Please furnish all information as requested and return your proposal on the date stipulated. Late and incomplete / missing documentations will invalidate the proposal submitted. ATNS is not obliged to accept the lowest or any submission received. ATNS reserves the rights to accept the whole or any portion of a quotation.</p> <p>This RFQ will be evaluated on the basis of the 80:20-point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000) & the ATNS' Procurement Policies and Procedures.</p>	

BIDDING STRUCTURE

Indicate the type of Bidding/Tendering Structure by marking with an 'X'	
Individual Bidder	
Joint Venture	
Consortium	
With Sub-Contractors	
Other	
If Individual:	
Name of Bidder	
Registration Number	
VAT Registration Number	
Contact Person	
Telephone Number	
Fax Number	
Cell Number(s)	
E-mail Address	
Postal Address	
Physical Address	
If Joint Venture or Consortium, indicate the name/s of the partners:	
Company Name	
Registration Number	
VAT Registration Number	
Contact Person	
Telephone Number	
E-mail Address	
Fax Number	
Postal Address	
Physical Address	

1. Purpose of the Request for Quotations

ATNS invites suppliers to submit Quotations for Supply and Delivery of Personal Protective Equipment (PPE) to ATNS George International Airport – FAGG





ANNEXTURE A – SPECIFICATIONS






i. Detailed Specifications





- The pictures below are examples of the required specification. The bidder may propose alternatives or equivalent items.
- The bidders will be expected to provide a catalogue or pictures of the items with their bid.
- Shortlisted bidders may be required to provide samples on the proposed items and will be given 5 working days to deliver the items for inspection at ATNS George offices. **FAILURE TO PROVIDE SAMPLES WILL RESULT IN DISQUALIFICATION. SAMPLES WILL BE KEPT BY ATNS FOR THE DURATION OF THE EVALUATIONS AND WILL BE RETURNED TO THE BIDDER WHEN THE PROCESS IS CONCLUDED.** The samples shall be sealed in a box, adequately labelled with the name of the Bidder.
- Once the sample is approved and appointment confirmed, the bidder will be expected to include ATNS Logo (that will be provided to the successful bidder) into the clothing items (Conti suits overall, Beanies, Jackets, Hats, and Rain Coats) . Price for branding must be included in the overall pricing of the items.
- The delivery cost of samples will be at the bidders account.
- In an event of defect in goods and the sizes do not fit, the goods will be returned at the bidder's cost.
- The Tenderer shall clearly state the guarantee offered from date of delivery and name of the manufacture of each item;
- All goods offered must comply with applicable South African National Standards (SANS) and South African Bureau of Standards (SABS) requirements. Proof of certification in this effect must be included with the bid;




Samples Delivery Address

GEORGE AIRPORT TOWER
Old Mosselbay Road
George
6529

Items Description	Specification	Pictures	Sizes
Safety glasses	Lens Colour: Clear Ultra Wraparound Frame Lens & frame low energy impact, resists a 6mm, 0.86g ball at 45m/s. Panoramic field of vision.		
Ear Protection	Reusable Soft detachable & captive cord Easy to insert into your ear High sound insulation capacity		
Dust Mask	Reusable double masks respirator Soft plastic body and covers nose and mouth		
Inner gloves	Carmelo wool Glove K-way and/or equivalent		

Gum boots	Steel toe cap Colour: Black Material: PVC		7
Safety boots (Male)	Steel Midsole Dual Density, Oil & Slip Resistant Safety boots NSTC Hiker Boot Bova and/or equivalent		11,6,8, 11
Safety Shoes (Female)	Steel Midsole Dual Density, Oil & Slip Resistant Safety boots NSTC		5, 7
Warm Jacket Wind and waterproof 3 in 1 hooded	Orion 3 in 1 Jacket and/or equivalent Main: 100% Polyester Dobby Inner: 100% Polyester Thermalator fleece Black Diamond and/or equivalent		2x M(female) 1 x S, 1x L, 2 x XL, 1 x XXL
Unisex Warm Gloves	Ultra Sar Alpine Black K-way and/or equivalent		

Overalls	Two piece conti suit Colour : Navy Blue Denim		S (Size 32)
One size navy blue Sun Hat	Lightweight, Breathable and Quick-Drying Hat K-Way and/or equivalent		
Unisex One Size Beanies	Fleece Beanie K-Way and/or equivalent		
Unisex Hail Shell Rain Coat	100% polyester Water resistant K-Way and/or equivalent		S, L

Unisex Hail ShellRain Coat Trousers	100% polyester Water resistant K-Way and/or equivalent		S, L
Golf Shirts (short sleeved) white/navy	100% Cotton		2xM (females), 1 x S, 1x L, 2x XL, 1x XXL
Cotton Navy blue Shorts	Stan Utility Shorts		2x M(females) 1 xS, 1 x L, 2x XL

ANNEXTURE B: COSTING SCHEDULE

Items Description	Qty	Unit Price	Total Price
Safety glasses	1		
Ear Protection	1		
Dust Mask	1		
Inner gloves	2		
Gum boots	1		
Safety boots (Male)	4		
Safety Shoes (Female)	2		
Warm Jacket Wind and waterproof 3 in 1 hooded	7 (2 Females)		
Warm Gloves	7		
Overalls	1		
Sun Hat	7		
Beanies	7		
Unisex Hail Shell Rain Coat	2		
Unisex Hail Shell Rain Coat Trousers	2		
Shirts (short sleeved)	7 (2 Females)		
Shorts	6 (2 Females)		
Total Overall Price (VAT Inclusive)			

ANNEXTURE C: CONTROL CENTRE UNITS ADDRESSES

REGIONAL AIRPORTS	DELIVERY ADDRESS
GEORGE AIRPORT TOWER	George Airport, Old Mosselbay Road, George, 6529

NAME OF THE COMPANY.....

DESIGNATION.....

SIGNATURE.....

CSD NUMBER.....

The Evaluation of the RFQ:

Stage 1	Acquisition strategy (BBBEE Level 1 to 4)
Stage 2	Price

Stage 1

Preferential Procurement Reform:

The Preferential Procurement Regulations, 2017 pertaining to the Preferential Procurement Policy Framework Act, Act No 5 of 2000.

ATNS Preferential Procurement (PP) requirements as per the ATNS Supply Chain Management Policy which states that ATNS shall deal with suppliers in accordance with the B-BBEE Codes of Good Practice will be taken into consideration. In particular, ATNS shall deal with local B-BBEE suppliers with a B-BBEE contribution of level **1 to level 4**.

Suppliers not meeting the requirements of the Preferential Procurement are required to clearly identify any possible teaming arrangement which could be established with South African BBBEE compliant enterprises Any workable plan to train and promote black businesses or individuals through meaningful

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participation in this project will be considered favourably by the Company during the Tender evaluation process.

Partnership must be in the form of Joint Venture Agreement or Consortium Agreement between compliant B-BBEE and non-B-BBEE Organisation/or foreign supplier in order to meet the policy requirements.

All responsive tender offers shall be evaluated in terms of Price and B-BBEE. The 80/20 Preference Point System shall be applicable in accordance with the Preferential Procurement Framework Act (No.5) of 2000.

REFERENCE	REQUIREMENT	YES	NO
1	Does the Bidder meet the Preferential Procurement requirements? (if Yes, indicate by tick below, if No complete section 2 below)		
1.1	Suppliers with BEE contribution: Level 1- 4 (this requirement is a must for local suppliers)		

Stage 2: Price and BBBEE:

Evaluation for Price and BBBEE

PRICE	80
B-BBEE COMPLIANCE	20

B-BBEE rating certificates are applicable and points allocated in terms of the BBBEE Codes of Good Practice guideline as indicated in the table below. Bidders must submit valid BBBEE Certificates and Statements which will be verified.

BBBEE Status Level of Contributor	Number of Points (80/20 System)
1	20
2	18
3	14
4	12

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5	8
6	6
7	4
8	2
Non-compliant contributor	0

CONTRACT TERMS

Whilst ATNS have taken every reasonable step to ensure the accuracy of this brief, the Company accepts no liability in relation to the accuracy of any representations made. Tenderer should accept that their tender response is on the basis and reliance of its own judgment and information. ATNS reserves the right to vary the scope and terms as described in this document. If any variation does take place tenderer will be advised as soon as possible in writing.

The successful tenderer will be engaged subject to acceptance of a contract containing the standard Terms and Conditions as given. The contract contains standard clauses including a retention clause for non-satisfactory completion, breach of contract and confidentiality clauses and a requirement for the tenderer to have adequate professional indemnity insurance. All Tenderers must bear in mind that if circumstances dictate, ATNS reserves its right to withdraw from any commitments that will be entered into within this statement of work.

All designs and documentation submitted by the tenderer will be treated as confidential.

ATNS reserves the right to reject, withdraw or cancel any or all Proposals/Tenders, to undertake discussions with one or more Tenderers and to accept that tender or modified tender which in its sole judgment, will be most advantageous to the Company, price and other evaluation factors having been considered.

PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	ATNS/FAGG/RFQ006/2021/22 _PPE	CLOSING DATE:	28 October 2021	CLOSING TIME:	15:00
DESCRIPTION					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
RFQ can be sent by email to: Thabom@atns.co.za or Hand Delivered at ATNS head Office:					
Eastgate Office Park, South Boulevard					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Thabo Maribe		CONTACT PERSON		
TELEPHONE NUMBER	011 607 1475		TELEPHONE NUMBER		
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER		
E-MAIL ADDRESS	Thabom@atns.co.za		E-MAIL ADDRESS		
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
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QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE: