

**MOSSEL BAY MUNICIPALITY
INVITATION TO TENDER**

CLOSING TIME: 12:00

CLOSING DATE: 10 DECEMBER 2021

TDR256/2021/2022: RENTING OF COMMERCIAL OUTDOOR ADVERTISING SPACE ON A BILLBOARD ERECTED BY MOSSEL BAY MUNICIPALITY LOCATED ON HARTENBOS SPORT FIELD NEXT TO LOUIS FOURIE ROAD, FOR LOCAL TOURISM BUSINESS AND ACTIVITIES LOCATED WITHIN THE BOUNDARIES OF MOSSEL BAY MUNICIPALITY

Tenders are hereby invited from local tourism businesses and activities (located within the boundaries of Mossel Bay municipality) for the renting of commercial advertising space on an Advertising billboard, 5m wide x 7.5m, erected and erf owned by the municipality, located on the sport field in Hartenbos next to Louis Fourie, at the intersection of Louis Fourie & Kaap de Goede for a period of one (1) year.

Tenders must be submitted on the original documents and remain valid for ninety (90) days after the closing date of the tender. Enquiries pertaining to the specifications can be addressed to Ms Francis Brand at telephone (044) 606-5078 or e-mail to fbrand@mosselbay.gov.za. Enquiries pertaining to the completion of the documents can be addressed to Ms Juanita Schutte at telephone (044) 606-5198 or e-mail to jschutte@mosselbay.gov.za.

A set of tender documents can be obtained at a non-refundable cost of R127.40 per set from Ms Juanita Schutte who may be contacted at telephone (044) 606-5198 or e-mail to jschutte@mosselbay.gov.za **OR** it can be obtained on our website at <https://www.mosselbay.gov.za/tenders-available> free of charge (follow the procurement-link). Payments must be made at the cashiers at the **Mossel Bay Municipality's Main Building, 101 Marsh Street on the Lower Ground Floor (seaside)** prior to collecting the tender document and proof of payment must be submitted when collecting the tender document from the Supply Chain Management Offices, 2nd Floor, Municipal Main Building, 101 Marsh Street, Mossel Bay.

Fully completed tender documents must be placed in a sealed envelope and placed in the **tender box on the Lower Ground floor (seaside) at the Mossel Bay Municipality Main Building, 101 Marsh Street, Mossel Bay by not later than 12h00 on Friday, 10 December 2021** or be mailed to reach the **Tender Box, Mossel Bay Municipality, PO Box 25, Mossel Bay, 6500** before the specified closing date and time. The envelopes must be endorsed clearly with the number, title and closing date of the tender as above.

The tender will be evaluated on the 80/20 or 90/10 Preference Points system as prescribed by PPPFA (Preferential Procurement Regulations) Circular 01 of 2021/22.

Receipts will be issued on request only for tenders handed in during office hours from Mondays to Fridays. Receipts will not be issued for tenders placed in the tender box after hours or which are received by mail.

The tender box will be emptied just after 12:00 on the closing date as above, hereafter all bids will be opened in public. Late tenders or tenders submitted by e-mail or fax will under no circumstances be accepted.

The Municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The Municipality does not bind itself to accepting the highest tender.

It is expected of all Bidders who are not yet registered on the Central Supplier Database to register without delay on the prescribed form. The Municipality reserves the right not to award tenders to Bidders who are not registered on the Database.

**MR C PUREN
ACTING MUNICIPAL MANAGER**