

AAVIN

**THE TAMILNADU CO-OPERATIVE MILK PRODUCERS'
FEDERATION LIMITED: CHENNAI**

TWO PART TENDER

**CONTRACT WORK FOR WASHING OF EMPTY MILK TUBS
AT SHOLINGANALLUR DAIRY, CHENNAI-600 119**

**PART – I
TECHNICAL –BID**

TENDER DOCUMENT ISSUED TO

M/S.

.....

COST OF TENDER DOCUMENT, REMITTED UNDER

RECEIPT NO..... DATE for Rs.

DEPUTY GENERAL MANAGER (DG)

PART-I TECHNICAL BID

TWO PART TENDER APPLICATION

1.

From

To

M/s.

The Joint Managing Director,
T.C.M.P.F.Limited.,
29 & 30 Industrial Estate,
Ambattur,Chennai-600 098.

Madam,

Sub: Two part tender for contract work for Washing of empty milk tubs at Sholinganallur dairy for 24(Twenty four) months for the year 2022-2024 - submission of tender documents - Regarding.

&&

Having examined the two part tender documents consisting of Part I Technical Bid and Part II Commercial Bid with price quotation, I/we hereby submit all the necessary documents and relevant information for bidding the above mentioned tender.

The application is made by me/us on behalf of..... in the capacity of duly authorized to submit this two part tender offer.

Necessary legal evidence in respect of authority assigned to me / us on behalf of the bidding firm is herewith attached.

I/we submit the documents herewith agreeing to all the instructions, Terms and Conditions detailed in the two part tender.

SIGNATURE OF THE TENDERER

I/We understand that the Managing Director, T.C.M.P.F.Ltd., Chennai-35 reserves the right to reject any tender offer fully or partly without assigning any reasons thereof.

I / We hereby agree to hold the tender offer valid for acceptance for a period of not less than 180 days from the date of opening of Part –I Technical bid.

I/We understand that the tender on acceptance will be valid for a period of 24 (Twenty four) months and extendable upto 6 months on the same rate terms and conditions from the date of execution of the agreement.

Enclosures:

1. Evidence of authority to sign
2. Part I pre-qualification – Technical bid in a separate sealed cover
3. Part-II Commercial bid with price quotation in a separate sealed cover.

SIGNATURE OF THE TENDERER(S)
INCLUDING TITLE CAPACITY.

NAME:

(IN BLOCK LETTERS)
(SEAL)

2.0 INSTRUCTIONS TO THE TENDERERS

This two-part tender consists of the following documents:

- a. Part I - Pre-qualifying Technical bid
- b. Part II- Commercial bid for price-quote schedules.

- 2.01. The tenderer is requested to read all the terms and conditions of the two-part tender carefully before start filling up.
- 2.02. The tenderer is requested to inspect the work site at Sholinganallur Dairy during the working hours on any working day before submitting their tender offer, so as to have first hand knowledge of the work.
- 2.03 The tenderer is requested to submit the Original set of the two-part tender (both Part-I - Technical Bid and part II Commercial Bid) duly filled in, attaching necessary documents and they are advised to retain the duplicate set of document for their reference / records.
- 2.04. The Part-1 pre-qualification cum technical bid consisting of page Nos. 1 to 26 and the part-II Commercial bid consisting of page Nos. 27 to 28 should be submitted in two different covers duly superscribed as "Tender for the contract work for washing of empty milk tubs daily for 3 shifts at Sholinganallur Dairy" The work is for 24 (Twenty four) months period from the date of execution of agreement by the tenderer and that period of 24 months is extendable upto 6 months from the date of expiry on the same terms and conditions.

Noted and agreed to the above

SIGNATURE OF THE TENDERER

- 2.05. The Part-I Pre-qualification cum Technical Bid should be submitted in one inner cover superscribing as Part I "Technical Bid" and the Part-II-"Commercial Bid" should be submitted in another inner cover superscribing as "Commercial Bid" and again both the covers shall be put in a larger cover sealed duly superscribed as " Tender for the contract work for washing of empty milk tubs daily for 3 shifts at Sholinganallur Dairy" for the year 2022-2024, addressed to the Joint Managing Director, TCMPF Ltd., Plot No.29 &30 Industrial Estate, Ambattur, Chennai-98 either in person or by post or courier or by electronic submission through the designated website i.e.www.tntenders.gov.in The tender Inviting Authority shall not be responsible for any delay in such cases Tenders received after the specified date and time shall be summarily rejected.
- 2.06. The tenderer is requested to kindly go through the check-list in Page No.20 to 22 and ensure compliance of the documents attested by the Notary Public.
- 2.07. The tenderer is specifically informed that all the pages in both Part I-Technical Bid and Part II- Commercial Bid should be signed at the bottom of each page without any omission by the tenderer / his/her authorised signatory with name and seal of the firm as token of acceptance of the tender.
- 2.08. The tenderer who are downloading the document from the website is instructed to look for any corrigendum after the date of pre bid meeting, for any amendments if any issued. The tenderer is advised to download the above amendments and enclose it without fail along with the technical bid document, duly authenticating. In case of failure to submit the amended document (if any), the Federation reserves the right to reject of the tender offer.

Noted and agreed to the above

SIGNATURE OF THE TENDERER

3.0. INTRODUCTION

Two part tender for the contract work for washing of empty milk tubs daily for 3 shifts at Sholinganallur Dairy for 24(Twenty four) months period from the date of execution of agreement by the tenderer.

This Two Part tender form contains the schedules as indicated below:

- i) Cost of tender document - Rs.590/- inclusive of all tax. Rs.100/- extra by post by cash.
Tender documents can also be down - loaded from the designated website at free of cost.
- a. Website for downloading the tender - www.tenders.tn.gov.in and aavinmilk.com
- b. Website for e-submission of tender - www.tntenders.gov.in
- ii) Date of Pre-bid meeting - 05.04.2022 at 03.00 PM
- iii) Place of Pre-bid meeting - O/o The Joint Managing Director
The T.C.M.P.F. Limited
Plot No.29 & 30 Industrial Estate,
Ambattur, Chennai - 600 098.
- iv) Last date and time for submission of the Two Part Tender both Technical bid and Commercial bids. - 12.04.2022 at 3.00 P.M
- v) Date and time of opening of Part-1 Pre-qualification cum Technical bids - 12.04.2022 at 03.30 P.M.
- vi) Place of opening of Part1 Pre-qualification cum-Technical bid. - O/o The Joint Managing Director,
T.C.M.P.F. Limited.,
Plot No. 29 & 30 Industrial Estate
Ambattur, Chennai - 600 098.
- vii) Date of opening of Part-II Commercial bids. - Commercial bid will be normally opened within 60 days from the date of Opening of Part I- Technical bid on the date & time convenient to the Tender Inviting Authority and those who are qualified in the part I Technical bid of the tender will, only be intimated to participate in the opening of part II commercial bid. The date and time of opening will be intimated to the eligible tenderers.

Noted and agreed to the above

SIGNATURE OF THE TENDERER

4.0 GENERAL TERMS AND CONDITIONS

TWO PART TENDER for the contract work for washing of milk tubs daily for 3 shifts at Sholinganallur Dairy for 24 (Twenty four) months period from the date of execution of agreement by the tenderer.

- 4.01. The tenderer should furnish a Earnest Money Deposit of Rs.50000/- by means of Demand Draft or Banker's cheque drawn form a Nationalized / Scheduled Bank drawn in favour of the "Deputy General Manager (Dairying), TCMPF Ltd.," Chennai 600 119.
- 4.02. If the tenderer claiming exemption from the payment of Earnest Money Deposit, should furnish necessary valid documentary proof for SSI registration in the form of Entrepreneurs Memorandum EM No.Part-I and part-II as per new system and its accessories MSMED Act. 2006 of Tamilnadu Small Industries Development Corporation/the District Industries Centre of Directorate of Industries and Commerce in respect of those items for which the registration certificate has been obtained and tenders called for by the Federation.
- 4.03. The tenderer should have the balance amount of Rs.4.00 lakhs on any date of the past one year either in his/her savings bank account or current bank account as on the date of submitting e-tender.
- 4.04. The tenderer should have a minimum manpower strength of 30 persons.
- 4.05. The tenderer should have the capacity to provide 25 persons daily in 3 shifts for the above work.
- 4.06. The tenderer should have the experience of having provided not less than 25 Nos. of labourers in a single organization on contract basis to any Govt. organization or Co-operative Institutions or any reputed organization within the period of 5 years as on the date of submitting the tender.
- 4.07. The tenderer should have Employees Provident Fund & Employees State Insurance registration certificates.
- 4.08. The tenderer should have Permanent Account No.

Noted and agreed to the above

SIGNATURE OF THE TENDERER

- 4.09. The tenderer should have GST registration certificate.
- 4.10. If the pre-bid day is declared as holiday, the pre-bid shall be held on the next working day at the same time and place.
- 4.11. The PART – I Technical bid will be opened on the date, time and venue specified, in the presence of the tenderer or his/her authorized representatives who opt to be present during the opening.
- 4.12. If the tender opening day is declared as holiday, the tenders shall be received and opened immediately on the next working day at the same time and place.
- 4.13. PART I Technical bid, specifies the pre qualification based on various factors such as man power strength, capacity, suitability, eligibility etc., of the tenderer, that will be evaluated, considered and decided prior to opening of their part II commercial bids of the tenderer.
- 4.14. The tenderer(s) who do not satisfy any/all the terms and conditions specifically so mentioned under Part – I Technical bid, are not eligible for opening of commercial bid and the Part II Commercial Bid shall not be opened, treating it as non responsive.
- 4.15. The Part – II Commercial bids shall normally be opened within 60 days from the date of opening of the Part – I Technical Bid at the convenient date and time of Tender Inviting Authority.
- 4.16. The date of opening of commercial bid will be intimated separately to those who are qualified in the Part – I Technical bid. The Part – II Commercial bid will be opened in the presence of tenderers or their authorized representative who are present at the time.
- 4.17. The Tender forms are not transferable or assignable.
- 4.18. In the event of escalation in cost due to revision of daily wages by the District Collector or revised tax payable during the period of the contract, the successful tenderer should alone bear such escalation and the successful tenderer shall not claim any additional amount for such escalation.

Noted and agreed to the above

SIGNATURE OF THE TENDERER

- 4.19. The variation in GST or any other tax levied by the Government shall be effected on the end price to the benefit of either the tenderer or the Federation as the case may be.
- 4.20. The signatory of the tenderer should indicate his status in which he has signed and should submit necessary legally admissible documentary proof in respect of such authority assigned to him by the firm.
- 4.21. No tenderer shall be allowed to withdraw the tenders after submitting the tender.
- 4.22. A tenderer may submit a modified tender before the last date for receipt of tender provided that where more than one tender is submitted by the same tenderer the lowest eligible financial tender shall be considered for evaluation.

5.0 PAYMENT OF EARNEST MONEY DEPOSIT:

- 5.01. The tenderer shall pay an Earnest Money Deposit amount of Rs.50,000/- (Rs. Fifty thousand only) by means of Demand Draft or Banker's cheque drawn in favour of "The Deputy General Manager (Dairying) TCMPF Limited.," Chennai-119.
- 5.02. If the tenderer claiming exemption from the payment of Earnest Money Deposit, should furnish necessary valid documentary proof for SSI registration in the form of Entrepreneurs Memorandum EM No.Part-I and part-II as per new system and its accessories MSMED Act. 2006 of Tamilnadu Small Industries Development Corporation/the District Industries Centre of Directorate of Industries and Commerce in respect of those items for which the registration certificate has been obtained and tenders called for by the Federation.
- 5.03 Domestic Small Scale Industrial Unit means an Industrial Unit in which the investment in fixed assets in Plant and Machinery(Imported) whether held in ownership or on lease or by hire purchase does not exceed Rupees one hundred lakhs and which manufactures the goods within the State and Registered with the Director of Industries and Commerce as defined under clause 2(aa) of TINTT Act of 1998.

Noted and agreed to the above

SIGNATURE OF THE TENDERER

- 5.04 The tender not accompanied with demand draft /Bankers cheque towards the prescribed amount indicated in 5.01 Or in case of claiming exemption from the payment of Earnest Money Deposit, necessary valid documentary proof for SSI registration in the form of Entrepreneurs Memorandum EM No.Part-I and part-II as per new system and its accessories MSMED Act. 2006 as indicated in clause No.5.02, the tender will be summarily rejected.
- 5.05. The Earnest Money Deposit remitted by the tenderer shall be forfeited in full and the offer will be summarily rejected in the following contingencies:-
- a. If the tenderer withdraws his offer or backs out before the expiry of the validity period or after acceptance of the tender.
 - b. If the tenderer revises any of the terms quoted during the validity period.
- 5.06. The successful tenderer alone is the sole employer and it is his/her responsibility to extract work from his employees conforming to the stipulations in this tender document. For any commission or omission on the part of his employees, the successful tenderer alone is liable and the latter shall pay damages to the Federation for any damage / loss caused to the Federation by his/her employees.
- 5.07. There will be no employer- employee relationship between the employees of the successful tenderer and the Federation.
- 5.08. The successful tenderer alone is liable for implementation of all the Labour Laws applicable to his/her employees.
- 5.09. In case, by chance, the Federation has to shoulder any liability arising out of any statutory provisions, the successful tenderer shall make good the loss in that regard to the Federation.
- 5.10. In case of any accident involving the employees of the successful tenderer the compensation and the penal consequences under the relevant Act shall be borne entirely by the successful tenderer. If the Federation has to incur any expenditure in that regard, the same shall be reimbursed by the successful tenderer.

Noted and agreed to the above

SIGNATURE OF THE TENDERER

- 5.11. The employees so engaged by the successful tenderer under no circumstances could be considered for appointment in the Federation on the ground that they have worked as a contract labourer.
- 5.12. The employees of the successful tenderer can not claim any benefits or amenities extended to Federation employees.
- 5.13. All sums found due to the Federation under or by virtue of these payments shall be recoverable from the successful tenderer under the provisions of Tamilnadu Co-op. Societies Act 1983 or in any other legal manner as the Federation may deem fit, if the same could not be recovered by adjusting from the security deposit or the bills of the tenderer, due to any reason.
- 5.14. The Managing Director, TCMPF Ltd., reserves the right to reject the tender offer without assigning any reasons thereof.
- 5.15. The successful tenderer, after the expiry of the contract period has to execute the work at the same rate, terms and conditions for a period upto 6 months from the date of expiry of the contract in case of delay in finalization of new tender.
- 5.16. The successful tenderer should not engage persons below 18 years and above 50 years of age to do this work.
- 5.17. The successful tenderer shall be responsible to the TCMPF for any loss or damage arising out of theft, burglary, pilferage, larceny, mischief, looting etc., due to the involvement or negligence of his/her workers and the successful tenderer shall make good any such losses or damages as ascertained by the Federation and such losses are liable for deduction from his/her bills/deposits etc.
- 5.18. The Successful tenderer should furnish medical fitness certificates within 30 days from the date of taking over the job in respect of all his/her workers that they are not affected with any communicable diseases. Such requirement is necessary since they are handling the milk daily. Failing which the Federation will arrange for the medical checkup and certificates and the cost of expenditure incurred in such medical checkup will be recovered from the successful tenderer.

Noted and agreed to the above

SIGNATURE OF THE TENDERER

- 5.19. The Successful tenderer should execute the work as per requirement in the tender documents. If any lapse is noticed for more than 3 occasions, the Federation reserves the right to terminate the contract and the Federation would be at liberty to call for new tender. This is in addition to recovering damages for the loss caused to the Federation by such lapses.
- 5.20. If the contract is prematurely terminated for lapses on the part of the tenderer to fulfill the terms and conditions or prematurely withdrawn by the successful tenderer, the Security Deposit is liable to be forfeited and if the amount of such loss is more than the security deposit, the same will be recovered from the successful tenderer by legal means, apart from forfeiture of any amount due to the successful tenderer.
- 5.21. The successful tenderer shall be responsible for the discharge of all legal obligations under various labour legislations in force

6.0. SECURITY DEPOSIT:

- 6.01. After evaluation and finalisation of Part I Technical bids and Part II Commercial bids, selected tenderer shall furnish a Security Deposit amount at 5% of the order value (including EMD) for 24 (Twenty four) months, by means of Demand Draft or Bankers Cheque drawn from any Nationalized / commercial Bank drawn in favour of The Deputy General Manager (Dairying), TCMPF Ltd., Chennai-119 payable at Chennai within 10 days from the date of receipt of work order. Failing which, the successful tenderer will not be permitted to execute the work.
- 6.02. The Earnest Money Deposit paid along with the tender shall be adjusted against security deposit to be paid by the successful tenderer.
- 6.03. No exemption will be given from payment of Security deposit under any circumstances as per TTTT Act and the same should be remitted by Demand Draft or Banker's cheque only drawn in favour of The Deputy General Manager (Dg) The TCMPF Ltd., Chennai – 600 119. Bank guarantee or any other form of remittance will not be accepted.
- 6.04. The security deposit is liable to be adjusted against any loss or damage caused by the successful tenderer to the Federation by his/her violation of the tender conditions.

Noted and agreed to the above
SIGNATURE OF THE TENDERER

6.05. The security deposit will be refunded only after the expiry of 6 months from the date of satisfactory completion of the contract and satisfactorily complying with the scope of work and the conditions thereof.

6.06. No interest shall be paid on the earnest money deposit or security deposit.

7.0. AGREEMENT:

7.01. The successful tenderer should sign an agreement on a non judicial stamp paper to the value of Rs.100/- within 10 days from the date of work order. Non execution of the agreement will lead to cancellation of work order and forfeiture of Earnest Money Deposit.

7.02. If the successful tenderer fails to execute the contract satisfactorily at the tendered rate, the security deposit will be forfeited by the Federation.

7.03. If the Federation incurs any loss/ additional expenditure due to the negligence of the successful tenderer in connection with the work during the period of contract or on extension period, the same shall be recovered together with all charges and expenses from the successful tenderer.

7.04. The losses or damages, if any, caused by the successful tenderer or his employees to the property of the Federation ,the cost as ascertained by the Federation will be recovered from the successful tenderer.

7.05. No increase in the rate will be allowed during the period of contract or on extension period under any circumstances.

7.06. The tenderer should offer his/her rate per 100 tubs for this work, taking into consideration, the present minimum wages rate prescribed by the District to the Collector inclusive of service tax and all other statutory dues.

Noted and agreed to the above

SIGNATURE OF THE TENDERER

8.0. PAYMENT TERMS:

- 8.01. Performance of the work done by the successful tenderer will be evaluated daily. Based on the fulfillment of the contractual obligations for 3 shifts, the monthly bill will be settled.
- 8.02. The successful tenderer shall submit necessary monthly bill in duplicate along with advance stamped receipt, performance report, copies of the EPF & ESI Challans of the previous month GST remittance for making payments.
- 8.03. The actual No. of tubs washed as certified by the official concerned only will be considered as production of the day for payment of the bill. The payment shall be made within 30 days from the date of receipt of the bills based on satisfactory performance of the work.
- 8.04. Income tax will be deducted from the monthly bill of the successful tenderer and the same will be remitted to the Income Tax Department.
- 8.05. It is the liability of the successful tenderer to pay GST as per the rules in force.
- 8.06. Loss or damage if any caused by the successful tenderer to the Federation shall be adjusted against the bill amount.

9.0. PENALTY:-

The following penalties will be imposed on the successful tenderer for the following lapses:-

- 9.01. Unsatisfactory washing of tubs found out by the officials, a fine of Rs.500/- will be recovered.
- 9.02. Delayed despatch of vehicles due to the washing of lesser No.of tubs by the successful tenderer, a fine of Rs.1000/- per shift will be recovered.
- 9.03. Breaking of tubs due to improper handling / usage, double the cost of the tub will be recovered.

Noted and agreed to the above

SIGNATURE OF THE TENDERER

- 9.04. Penalty at 5 times of the MRP cost will be recovered from the bill of the successful tenderer if milk packet or milk product or any Dairy materials is found with the worker of the successful tenderer at the Security Gate while leaving from the duty. Such worker should be immediately stopped from working at this dairy.
- 9.05. No worker will be permitted to bath inside the premises or take lunch other than the specified places. If found, penalty of Rs. 100 per occasion will be recovered.
- 9.06. Daily a minimum of 5000 Nos. of tubs should be washed manually for 3 shifts. For shortage of tubs manually washed, double the rate per tub will be recovered.
- 9.07 If the workers of the successful tenderer uses Polythene liner or SMP empty bag or Empty film carbon or any other dairy materials for their personal use and then scatters them inside the dairy penalty at the rate of Rs.200/- per instance will be recovered.
- 9.08 The workers of the successful tenderers should be present in their work spots during the working hours. Failing which, double the minimum wages will be recovered from the Contractor as penalty, for each shortfall of man hours.
- 9.09. After completion of the work the waste materials during the time of washing of tubs should be put in the dust bin and the area should be kept cleaned. If failed to do so, penalty of Rs.500/- will be recovered.
- 9.10. Proportionate rate cut will be made for the late arrival/early leaving or late commencement of work by the workers at the rate of minimum wages.
- 9.11. For shortage of workers, wages at the minimum rate prescribed by the collector will be recovered from the bill of the successful tenderer. Failing which double the minimum wages will be recovered from the contracted as penalty, for each shortfall on man days.

Noted and agreed to the above

SIGNATURE OF THE TENERER

10.0 VIOLATION OF CONTRACT

- 10.01. Not with-standing anything contained in the tender schedule, no obligation is cast on the Federation to accept the lowest tenderer and the Federation shall also have the right to accept or reject the tender, if the Tender Accepting Authority decides that the price quoted by the tenderer is higher than the prevailing market rate.
- 10.2 Time being the essence of this contract no variation shall be permitted and if the tenderer fails to supply and execute the work in full or part of the order as per the work order, the Federation reserve the right to cancel the order besides forfeiting the of Security Deposit.
- 10.3. If the successful tenderer defaults to execute agreement or to pay security deposit or to supply ordered quantity either in part or full The successful tenderer will be block listed shall be debarred from participating in any of the subsequent tender for a period of 3 years in the Federation.
- 10.4 For violation of any of the Terms and conditions of the contract, the Federation reserves the right to terminate the contract,
- 10.5 In the event of termination of contract, the Security Deposit will be forfeited and the resultant loss shall be recovered from the successful tenderer.

11.0. LEGAL JURISDICTION:

- a) The successful tenderer shall become an Associate Member of TCMPF Ltd. by paying the requisite fees under the Tamilnadu Co-operative Societies Act & Rules.
- b) If either party is in any way aggrieved, that party has the right to raise dispute by way of Arbitration under Section 90 of the Tamilnadu Co-operative Societies Act before the Deputy Registrar (Dairying)Thiruvallur whose decision shall be accepted as final.
- c) In case of dispute, the relevant court in Chennai alone will have jurisdiction.

Noted and agreed to the above

SIGNATURE OF THE TENDERER

12.0.PRE-QUALIFICATION:

The Part – I Pre-qualification cum technical bid contain the under mentioned aspects pertaining to the prospective contractor about his suitability, capacity, financial status, antecedents, past performance etc., The tenderer should furnish all the Photostat copies of the following documents duly attested by a Notary Public and enclose them along with the part-I technical bid of the tender.

TWO PART TENDER for the contract work for washing of milk tubs daily for 3 shifts at Sholinganallur Dairy for 24 (Twenty four) months period from the date of execution of agreement by the tenderer.

- 12.01 The tenderer should furnish a Earnest Money Deposit of Rs.50000/- by means of Demand Draft or Banker's cheque drawn form a Nationalized / Scheduled Bank drawn in favour of the "Deputy General Manager (Dairying), TCMPF Ltd.," Chennai 600 119. **No other form of remittance shall be accepted.**
- 12.02. If the tenderer claiming exemption from the payment of Earnest Money Deposit, should furnish necessary valid documentary proof for SSI registration in the form of Entrepreneurs Memorandum EM No.Part-I and part-II as per new system and its accessories MSMED Act. 2006 of Tamilnadu Small Industries Development Corporation/the District Industries Centre of Directorate of Industries and Commerce in respect of those items for which the registration certificate has been obtained and tenders called for by the Federation.
- 12.03. The tenderer should furnish the statement of account either in his/her savings bank account or current bank account showing the balance amount of Rs.4.00 lakhs on any date for the past one year as on the date of submitting the tender.
- 12.04.The tenderer should furnish a Photostat copy of work order or attendance register or wage register or Employees Provident Fund challans or Employees State Insurance challans or any other document containing a minimum manpower of 30 persons.

Noted and enclose as above

SIGNATURE OF THE TENDERER

- 12.05. The tender should furnish Photostat copy of documentary evidence for having provided not less than 25 Nos. of labourers in a single organization of contract basis to any Government organization or Co-operative Institutions or any reputed organization within the period of 3 years as on the date of submitting the tender.
- 12.06 The tenderer should have Employees Provident Fund & Employees State Insurance registration certificates.
- 12.07 The tenderer should furnished photo stat copy of Permanent Account No.
- 12.08. The tenderer should furnished photo stat copy of GST registration certificate.
- 12.09. The tenderer should produce all the above mentioned documents in original for verification when called for.
- 12.10. The Federation reserves the right to reject the offer of a tenderer who had either been black listed or charged for non-performance of any work either in part or full in the Federation previously during the last 3 years.

THE TENDERER NOT COMPLYING WITH THE ABOVE TENDER REQUIREMENT IS LIABLE TO BE REJECTED.

13.0. TENDER EVALUATION CRITERIA:

- 13.01 The tender offer should be unconditional and it should be for conforming to all the stipulations in the tender terms and conditions.
- 13.02. The tender will be evaluated as per TTTT Act.
- 13.03. The tenderer should offer his rate per 100 tubs basis as mentioned in the tabular column of the commercial bid.
- 13.04. No column should be left blank in the commercial bid. In such case the tender will not be considered for evaluation.
- 13.05. All inclusive end rates shall be considered for evaluation of lowest offer.

Noted and agreed to the above

SIGNATURE OF THE TENDERER

14.0 VALIDITY

14.01. The tender offer shall be valid for acceptance for a period of not less than 120 days from the date of opening of Part I Technical bid.

14.02. The tenderer shall agree to extend the validity of the bids without altering the substance and prices of his bid for further period, if required by Federation.

15.0 DEVIATION:

15.01. The offers of the tenderer with deviations on technical/ commercial bids of the tender will be rejected

15.02. No alternate offer will be accepted.

Noted and agreed to the above

SIGNATURE OF THE TENDERER

16. CHECK LIST:

Kindly ensure compliance of the under mentioned documents attested by the notary public enclosed with part-I Technical bid only as per Tender terms & conditions mentioned in pre qualification in Serial No.12.

<p>1. Whether the EMD amount of Rs.50,000/- (Rupees Fifty thousand only) by means of Demand Draft / Bankers cheque drawn from a Nationalized Bank / Scheduled Bank in favour the "Deputy General Manager(Dg), TCM PF Ltd.," Chennai - 119 enclosed ?</p> <p>If yes, details of Demand Draft / Banker's cheque. No., date, Bank on Which drawn etc. may be furnished?</p> <p>Demand Draft / Banker's cheque. No..... date.....</p> <p>Drawn at Branch</p> <p>.....drawn in favour of Deputy General Manager (Dairying), "The TCM PF Ltd.," Chennai - 119.</p>	Yes/No
<p>2. If not whether necessary valid documentary proof for SSI registration in the form of Entrepreneurs Memorandum EM No.Part-I and part-II as per new system and its accessories MSMED Act. 2006 of Tamilnadu Small Industries Development Corporation/the District Industries Centre of Directorate of Industries and Commerce in respect of those items for which the registration certificate has been enclosed for exemption from the payment of Earnest Money Deposit?</p>	Yes/No
<p>3. Whether the Photostat copy of bank account showing the balance amount of Rs.4.00 lakhs in his/her account for the past 1 year as on the date of submitting the tender enclosed?</p>	Yes / No
<p>4. Whether the Photostat copy of the work order or attendance register or wage register or EPF or ESI Challans or any other documents containing a minimum man power of 30 persons enclosed?</p>	Yes / No

Noted as enclose as above

SIGNATURE OF THE TENDERER

5. Whether the photostat copy of any documentary evidence for having provided not less than 25 Nos labourers in a single organization on contract basis to any Govt. organization or co-operative institution or any organization within the period of 5 years as on the date of submitting the tender enclosed?	Yes/No
6. Whether the Photostat copies of the following certificates enclosed? If so, the details: a) E.P.F registration No..... b) E.S.I registration No..... c) PAN Account No..... d) GST registration No	Yes/No
7. Whether the tenderer either has been black listed or charged for non - performance in honouring any of the contractual obligations either partly or fully in the past 3 years in the Federation?	Yes/No.
8. Whether the price schedule of the Commercial Bid Part-II tender duly filled up in figures and words? If any correction made, whether it is authenticated by the tenderer or his/her authorized signatory?	Yes/No.
9. Whether all the pages in the Part-I Technical bid and Part II Commercial bid have been duly signed by the tenderer or by his/her authorised signatory	Yes/No.
10. Whether the part I Technical Bid have been wax sealed and duly superscribed as "Tender for the contract work for washing of empty milk tubs daily for 3 shifts at Sholinganallur Dairy" for 24 (Twenty four) months period from the date of execution of agreement by the tenderer.	Yes/No

Noted and enclosed as above

SIGNATURE OF THE TENDERER

11. Whether the part II Commercial Bid cover have been wax sealed and duly superscribed as "Tender for the contract work for washing of empty milk tubs daily for 3 shifts at Sholinganallur Dairy for 24 (Twenty four) months period from the date of execution of agreement by the tenderer.	Yes/No
12. Whether these two sealed covers for "Part-I Technical Bid" and "Part-II Commercial Bid" are one put in a single large cover, duly superscribed as indicated above addressed and wax sealed at appropriate places?	Yes/No

Noted and enclosed as above

SIGNATURE OF THE TENDERER

17.0 PARTICULARS OF THE TENDERER:

1	Registered name of the tenderer:	
2	Registered address of the tenderer:	
3	Address for all communications	
4	Telex/Fax No.	
5	Telephone Nos	
6	Mobile Nos.	
7	Name/Names of persons whom to be contacted regarding this tender with Telephone Nos. & Mobile Nos.	
8	Is the tenderer a registered contract Firm? If so the details including registration & enclose a copy of the registration Certificate.	

SIGNATURE OF THE TENDERER:

18.0 SCOPE OF WORK

- 18.01. Daily a Minimum of 38,000 empty milk tubs are to be washed both inner side and outer side by Machine and 5,000 Nos. of Tubs to be washed manually daily for 3 shifts. Totally 43000 tubs are to be washed daily in 3 shifts by engaging 25 workers daily in A, B and C shifts.
- 18.02. The empty tubs which are received through the route vehicles and Wholesale distributors' vehicles are to be stacked and moved to the cleaning area. The tubs should be neatly cleaned and properly stacked, for quality check. Then the cleaned tubs are to be shifted to the respective production areas.
- 18.03. In case of breakdown of machines or power failure, the cleaning works have to be done manually.
- 18.04. The cleaning of tubs will be checked by the Quality Control wing. If found not satisfactory it should be taken up for cleaning again either manually or by machine as decided by Quality Control wing and clearance should be obtained from Quality control wing. No payment will be made for recleaned tubs.
- 18.05. The following detergents and washing materials will be provided by the successful tenderer at his/her own cost.
- The following quantity of cleaning materials should be used:-
1. Teepol 5 Kgs. daily for manual cleaning daily
 2. Washing soda 12 Kgs. daily for machine cleaning
 3. Hand brush 5 Nos. daily
 4. Brooms 6 Nos. per month
 5. Squeezer 2 Nos. per month
 6. Cob web remover 2 Nos. per month
- 18.06. If not, the Federation will provide the above detergents and cleaning materials for which double the cost of the materials will be recovered from the bill of the successful tenderer.

Noted and agreed to the above

SIGNATURE OF THE TENERER

- 18.07. The Tubs unloaded in the unloading dock from the vehicle must be moved to washing area. The washing schedule prescribed by the Production wing and Quality Control wing must be carried out.
- 18.08. The manual tub washing bay, tub unloading dock, the tub washing machines and the work area must be cleaned, hygienised and sanitized by the successful tenderer as per the check list issued by Quality Control wing and Production wing.
- 18.09. The tub lifting aids must be cleaned, lubricated and kept ready by the successful tenderer for use. The tub lifting aids' repairs and maintenance works will be carried out by the Federation.
- 18.10. The successful tenderer should carry out the additional works in Tub washing work as and when required by the Production Officers and as per the requirement.
- 18.11. The successful tenderer should provide 25 Nos. of workers for 3 shifts starting from 6.00 AM to next day 6.00 am daily.
- 18.12. The washed tubs should be stacked and stored in orderly manner systematically for easy moving.
- 18.13. The successful tenderer should ensure the availability of empty tubs nearer to the tub washer yards.
- 18.14. The successful tenderer shall suitably direct his/her employees to rectify any defects pointed out by the Shift Officer/ Manager(Dg) /Dy. Manager (Dg) and they shall not leave the place of work allotted to them any other place without the specific permission of Shift Officer.
- 18.15. The work should be carried out on all days of the year, including on Bundh days, Hartal days and even on natural calamity days unless and otherwise it is declared not necessary by the Federation.
- 18.16. The successful tenderer should ensure that his/her workers abide by the instructions given from time to time by the DGM (Dg) or the Shift Officers, Sholinganallur Dairy.
- 18.17. The successful tenderer shall comply with the requirements or directions of statutory authorities like Inspector of Factories, employees state insurance etc., pertaining to the contract work.

Noted and agreed to the above

SIGNATURE OF THE TENDERER

- 18.18. The successful tenderer should compulsorily maintain a Wage Register showing the wages paid to his workers. The Register should be produced along with the bill.
- 18.19. The Successful tenderer shall be responsible for the discipline of the persons engaged by him/ her for the execution of the works.
- 18.20. General discipline, respect to co- workers especially women workers shall be maintained
- 18.21. The successful tenderer should provide identity cards with name, colour photo of his workers, date of birth, temporary and permanent address of all his contract workers.
- 18.22 The successful tenderer should provide apron to all his/her workers at the time of working.
- 18.23. No labourer of the successful tenderer shall be supplied any eatable from the Dairy canteen at subsidised rates applicable to workers/staff of TCMPF Ltd.
- 18.24. Usage of panparag or similar items, by the workers inside the Dairy premises is prohibited. If found, suitable penalty will be imposed.
- 18.25. Smoking, spitting, littering or any other kind of intoxicants by the workers inside the Dairy premises is prohibited.
- 18.26. Use of cell phones by the contract labourer except supervisor is prohibited at the working place. The Management reserves the rights to take suitable action in case of violation.

Noted and agreed to the above

SIGNATURE OF THE TENERER

AAVIN

**THE TAMILNADU CO-OPERATIVE MILK
PRODUCERS' FEDERATION LIMITED:
CHENNAI - 600 119**

PART – II**COMMERCIAL BID****QUALIFICATION**

The Commercial offers of such of those tenderer who qualify themselves for being considered for the tender for the contract work for washing of empty milk tubs daily for 3 shifts at Sholinganallur Dairy for 24 (Twenty four) months period from the date of execution of agreement by the tenderer by fulfilling the entire Terms and Conditions as laid in Part I "Technical Bid" of this tender will be considered for the finalisation of the tender.

SIGNATURE OF THE TENDERER

**THE TAMILNADU CO-OPERATIVE MILK PRODUCERS FEDERATION LIMITED
THIRD DAIRY: SHOLINGANALLUR: CHENNAI 600 119**

PART-II COMMERCIAL BID

PRICE QUOTATIONS: RATE QUOTED PER 100 TUBS

Contract work for washing of empty milk tubs daily for 3 shifts at Sholinganallur Dairy'

Description	Rate per 100 tubs Rs. ps.
1. Rate quoted	
2. Add GST @ 18%	
3. End rate (End rate is inclusive of all costs, payment of Service Tax and any incidental services)	Rs..... (Rupees..... only) per 100 tubs.
<p>NOTE:</p> <p>A. The successful tenderer shall be responsible for the discharge of all legal obligations under various labour legislations in force</p> <p>B. The rate should be quoted for the above work both in figures and in words without correction. If any corrections are made, the same should be attested by the tenderer or his/her authorized signatory.</p> <p>C. If any discrepancy is found between the prices quoted in words and in figures, the lower of the two shall be considered.</p> <p>D. The rate quoted is taking into consideration of the Minimum wages Act and Statutory dues</p> <p>E. After quoting the rate, if the tenderer goes back, the Earnest Money Deposit remitted by the Tenderer shall be forfeited fully.</p> <p>F. The lowest end rate per 100 tubs will be considered for award of contract.</p>	

SIGNATURE OF THE TENDERER