

**TAMILNADU HOUSING BOARD**  
**Special Project Circle-II**

**TENDER NOTICE NO: 08 / 2021-22 (Item No . 1 & 2 )**

**DATED:21.03.2022**

Wax Sealed tenders with name of work, reference No, due date and name of tenderers duly super scribed on the cover are invited for the following works so as to reach the office of the Superintending Engineer, Special Project Circle-II, Tamil Nadu Housing Board, C-48 TNHB complex ,2<sup>nd</sup> Avenue, Anna Nagar, Chennai-40 . Not later than 11.00 A.M (as per office clock) on the due dates mentioned below. The tenders will be opened by the undersigned at his office at 11.30 A.M on the same day in the presence of the tenderers or their authorized representatives who choose to be present.

Sl. No.	Description of work	Approximate value (in Lakhs)	EMD in Rupees	Cost of Tender Schedule in Rs. (Non-refundable)	Period during which the tender schedule available for sale	Last date of receipt and opening of tender
1	2	3	4	5	6	7
1.	Providing Essential Services and security arrangements for the Maintenance of 32 IAS officers quarters at SAFGV Scheme, Koyambedu, Chennai for the period from <b>15.04.2022 to 31.03.2023.</b> <b>SPC-II/DB/ 006 /2022.</b>	<b>Rs.32.05</b> <b>(Including GST @ 12%)</b>	<b>26,100/-</b>	<b>9450/-</b> <b>Including taxes</b>	<b>From</b> <b>31.03.2022</b> <b>to</b> <b>07.04.2022</b>	<b>08.04.2022</b>
2	Providing Essential Services for the Maintenance of 60 TNGRHS Flats and 5 Nos of Transit Flats at SAFGV Scheme, Koyambedu, Chennai for the period from <b>15.04.2022 to 31.03.2023.</b> <b>SPC-II/DB/ 007 /2022.</b>	<b>Rs.44.23</b> <b>(Including GST @ 12%)</b>	<b>32200/-</b>	<b>9450/-</b> <b>Including taxes</b>	<b>From</b> <b>31.03.2022</b> <b>to</b> <b>07.04.2022</b>	<b>08.04.2022</b>

## **CONDITIONS FOR ISSUE OF TENDER SCHEDULES**

1. The Contractors registered (registration Certificate should be re-classified and renewed up to date) in PWD, TNHB, TNPHC, TNSCB and other Government/ Quasi Government Department with appropriate monetary limit are eligible to participate in the Tender.
2. Attested copy of income tax (accounted up to previous financial year) indicating Permanent account number and TNGST (Works Contract) Clearance certificate allotted by the respective departments.
3. The tender documents will be issued only after verifying credential produced by the Intending tenderer regarding their registration, latest income tax clearance latest Sales tax clearance certificate and experience certificate.
4. Conditional tender not accepted.
5. The tender should have executed works of similar nature of work in a single contract with in the last 5 years period. A certificate from the Govt. Department not below the rank of Superintending Engineer/Executive Engineer should be furnished.
6. Further particular and tender document can be had from the office of the Superintending Engineer/ Special Project Circle-II, TNHB, C – 48 TNHB Complex, 2<sup>nd</sup> Avenue, Anna nagar, Chennai-40.
7. **Tenderer should have licence to engage in the business of private security agency.**
8. Requisition in writing and payment is **DD only** of the prescribed cost of tender schedule in the office of **The Superintending Engineer /SPC-II, TNHB, AnnaNagar, Chennai-40**. On all working days between 11.00a.m to 1.00 p.m on the dates mentioned above. And the D.D/Pay order or bankers cheque drawn from any nationalized bank or scheduled banks in India payable at Chennai should be drawn **in favour of The Executive Engineer/ SAF Games Village Division, TNHB, Thirumangalam, Anna Nagar west, Chennai-101.**

### **Note:**

1. The Tender Schedule can also be downloaded from the Website [WWW.tender.tn.gov.in](http://WWW.tender.tn.gov.in) at free of cost. If there are any corrections /omissions in the Tenderer will be noticed in the web site only.
2. Tender documents are not transferable.
3. The rate should be quoted in departmental schedule only inclusive of all demand any deviation liable for rejection.
4. Telegraph tenders will not be entertained.
5. Tender received without EMD in proper forms as specified in the tender Schedule, unsealed tenders and the sealed cover not in proper form will be summarily rejected.
6. In case the due date of receipt of tender happens to be a holiday, tenders will be received and opened on the succeeding working day without any change in the time indicated.
7. The tenders received after due time and due date will be summarily rejected.
8. Withdraw of tender on any circumstance after its submission is not acceptable.
9. The TNHB will not be responsible for any postal delay.
10. The undersigned reserved the right to reject any (or) all the tenders without assigning any Reasons therefore.
11. The Tenderer shall keep a watch over the website till the proceeding date of tender.

Sd/-K.Nandagopal  
Superintending Engineer(i/c),  
Special Project Circle-II

**SPC-II / DB/ 007 /2022. TAMIL NADU HOUSING BOARD****TENDER NOTICE No. 08 / 2021-22 (Item No . 2 )****Office of the Superintending Engineer,( SPC- II ) Tamil Nadu Housing Board**

Tenders will be received by the Superintending Engineer (SPC-II ), Tamil Nadu Housing Board, at his Office at C- 48,2<sup>nd</sup> Avenue ,TNHB Complex, Anna Nagar, Chennai – 40 up to 11.00 AM. **On 08.04.2022** for the work of: **Providing Essential Services for the Maintenance of 60 TNGRHS Flats and 5 Nos of Transit Flats at SAFGV Scheme, Koyambedu, Chennai for the period from 15.04.2022 to 31.03.2023. .**

1. The Tender should be in the prescribed form obtainable from Office of the Superintending Engineer, Tamil Nadu Housing Board. The tenders will be opened by the Superintending Engineer, Tamil Nadu Housing Board or his delegate at the place on the date afore mentioned. The tenderers or their agents are expected to present at the time of opening of tenders. The Tender receiving officer will on opening each tender prepare a statement of the attested and unattested corrections therein and hand it over to the tenderers concerned and initial all such corrections in the presence of the tenderer. If any of the tenderers or their agents finds it inconvenient to be present at the time, then, in such case the tender Receiving Officer will on opening the tender of the absentee tenderer make out a statement of the unattested corrections and communicate it to him. The absentee tenderer shall then accept the statement of corrections without any question whatsoever.

2. Tenders must be submitted in sealed covers and should be addressed to the Superintending Engineer, Tamil Nadu Housing Board with the name of the tenderer and the name of the work being noted on the cover.

If the tender is made by an individual it shall be signed with his full name and his address shall be given. If it is made by a member of the firm, it shall be signed with the co-partnership name by a member of the firm who shall also sign his own name, and the name address of each member of the firm shall be given. If the tender is made by a corporation, it shall be signed by duly authorised officer, who shall produce with his tender, satisfactory evidence of his authorisation. Such tendering corporations may be required before the contract is executed, to furnish evidence of its corporate existence.

3. Each tenderer must also send a certificate of Income Tax from the appropriate income tax Authority in the form prescribed therefore. This certificate will be valid for one year from the date of issue for all tenders submitted during the period.

In the case of proprietary and partnership firm it will be necessary to produce the certificate aforementioned for the proprietors and for each of the partners as the case may be.

If the tenderer is a registered contractor and if a certificate for the current year had already been produced by him during the calender year in which the tender is made it will be sufficient if particulars regarding the previous occasion on which the said certificate was produced are given. All tenders received without certificate as aforementioned will be summarily rejected.

**CONTRACTOR****NO. OF CORRECTIONS****SUPERINTENDING ENGINEER.**

4. Each Tenderer must pay as earnest money, a sum of **Rs.32,200/- (Rupees Thirty Two Thousand and Two Hundred Only.) in favour of Executive Engineer , SAF Games Village Division, TNHB, Thirumangalam ,Chennai-101** enclose with this tender the challan in original. This earnest money will be refunded to the unsuccessful tenderer on application after intimation is sent of rejection of the tender or at the expiration of **90 days** from the date of tender, whichever is earlier. The earnest money will not be received in Cash , cheque or Bank Guarantee. Tenders accompanied by cheque, Cash or bank guarantee will be summarily rejected.
5. The earnest money will be retained in the case of the successful tendering and will not carry any interest it will be dealt with as provided for in the tender.  
Name of work  
Alternatively the earnest money deposit to the required value will be accepted in any one of these forms.
  - i) **Crossed demand draft on any nationalized banks / NSC / IVP in favour of Executive Engineer/ SAF Games Village Division/TNHB Payable at Chennai**
6. When a tender is to be accepted, the tenderer who is under consideration shall attend the office before the end of the period specified by written intimation to him. If the tenderer fails to attend the office before the end of the period specified, his tender will not be considered. He shall forthwith upon intimation being given to him of acceptance of his tender make a security deposit, it will be in formed to the successful tenderer on acceptance of tender and sign agreement in the proper departmental form for the due fulfillment of the contract. This security deposit together with the earnest money and the amount with held according to Clause 64-1 of the General Condition of the TNBP shall be retained as Security for the due fulfillment of his contract. Failure to enter into the required agreement or to the make the Security deposit as defined in this paragraph shall entail forfeiture of the earnest money. The written agreement to be entered into between the contractor and the Superintending Engineer shall be foundation of the rights of the both the parties and the contract shall not be deemed to be complete until the agreement has first been signed by the contractor and then by proper officer authorised to enter into contracts on behalf of the Housing Board.
7. The tenderer shall examine clearly the TNBP and General Condition of and sign the copy of the TNBP and its addenda volume in token of such study before submitting his tender unit rates which shall be for finished work in site. He shall also carefully study the drawings and additional specifications and all the documents which form part of the agreement to be entered into by the accepted tender. The Tamil Nadu Building Practice and other documents connected with the contract such as specifications plans descriptive specifications sheet regarding materials etc., can be seen at any time between 11.00 a.m. and 5.00 p.m. on office of the Superintending Engineer aforementioned.  
\* A copy of the set of contract documents can also be had on payment of **Rs. 9450/- inclusive of taxes ( Rupees Nine Thousand Four hundred and Fifty Only inclusive of taxes )** for each set which **will not be refunded on any account. Demand Draft drawn in favour of the EE/SAFGV Division , TNHB, Thirumangalam, Chennai-101 payable at Chennai.** The tenderer's attention is directed to the requirement for materials under the clause "Materials and workmanship" in the Preliminary. Materials conforming to the Indian Standards Specifications shall be used on the work and the tenderer shall quote his rates accordingly.

CONTRACTOR

NO. OF CORRECTIONS

SUPERINTENDING ENGINEER.

8. Every tenderer is expected, before quoting his rates to inspect the site of the proposed work. He should also inspect quarries, and satisfy himself about the quality and availability of materials. In every case the materials must comply with the relevant standard specification. Samples of materials as called for the standard specifications, or in this tender notice or as required by the Executive Engineer in any case, shall be submitted for the Executive Engineer's approval before the supply to site of work is begun.

The Tamil Nadu Housing Board will not, however, after acceptance of a contract rate pay any extra charges for load or for any other reason, in case the contractor is found later on to have misjudged the materials available. Attention of the contractor is directed to the "Preliminary Specification" regarding payment of seigniorage tools etc.

9. The Tender's particular attention is drawn to sections and clause in the Standard "Preliminary Specification" dealing with.

1. Test, Inspection and rejection of defective materials and work.
2. Carriage
3. Construction plant;
4. Water and Lighting
5. Cleaning up during progress and for delivery;
6. Accidents;
7. Delays;
8. Particulars of payment;

\* To be struck out if such copies are not be issued for sale.

The contractor should closely peruse all the specification clause which govern the rate which he is tendering.

10. A Schedule of quantities accompanies this tender notice. It shall be definitely understood that the Superintending Engineer, aforementioned does not accept any responsibility for the correctness or completeness, of this schedule and that this schedule is liable to alterations by omissions, deductions or additions at the discretion of the Executive Engineer, Tamil Nadu Housing Board or as set forth in the conditions of contract. The tenderer will however base his lumpsum tender on this schedule of quantities. He should quote specific rates for each item in the Schedule and the rates should be in Rupees and Paise. The rates should be written both in words and figures and the units in words. The tenderer should also show the totals of each item and the grand total of the whole contract. The schedule "A" accompanying the lumpsum tender shall be written legibly and free from the erasures, overwritings of conversions of figures, corrections, where unavoidable should be made by crossing out, initialing dating and rewriting.

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**NO., OF CORRECTIONS**

**SUPERINTENDING ENGINEER**

11. Tenders offering a percentage deduction from or increase on the estimate amount and those not submitted in proper form or in due time will be rejected. Rates or lumpsum amounts for items not called for shall not be included in the tender. No alteration which is made by tenderer in the contract from the conditions of contract, the drawings, specification, quantities accompanying same will be recognized and if any, such alterations are made the tender will be avoided.
12. The tenderer should work out his own rates without reference being made to the Tamil Nadu Housing Board current schedule of rates or to the estimate rates which are not open for inspection by tenderers.
13. The attention of the tenderers is directed to the contract requirements as to time of beginning work, the rate of progress and the dates for the completion of the whole work and its several parts, the following rate of progress and of proportionate value of work done from time to time. As will be indicated by the Executive Engineer's certificates of the value of work done will be required. Date of commencement of this programme will be the date on which the site (for premises) is handed over to the contractor.

Period after date of commencement	Percentage of work completed (based on contract lump-sum amount)
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**From 15.04.2022 to 31.03.2023 ----- 100% of whole work to be completed**

Note : The period to be entered in Column (1) for the purpose of defining the rate of progress may be fixed by Executive Engineer to suit each case.

14. No parts of the contract shall be subject without written permission of the Superintending Engineer, nor shall transfer be made by power of attorney authorised to receive payment on the contractor's behalf.
15. If further necessary information is required, the Superintending Engineer of the Tamil Nadu Housing Board will furnish such but it must be clearly understood that tenders must be received in order, and according to instructions.
16. The Superintending Engineer or other sanctioning authority reserves the right to reject any tenders without assigning any reason therefore.
17. Preference in the selections from among the tenders will be given. Other things equal, to those who are themselves professionally qualified or who undertake to employ qualified men at their cost to look after the work. The tenderers should therefore state in clear terms whether they are professionally qualified or whether they undertake to employ technical staff and if so to give their professional qualifications or of the staff to be employed. In case the selected tenderer is one who has undertaken to employ technical staff under him he should see that one of the staff is always at site of the work during hours personally checking all items of work and paying extra attention to such works as may demand special attention e.g., reinforced concrete works etc.,

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**SUPERINTENDING ENGINEER**

18. A tenderer submitting a quotation which the tender accepting authority considers excessive and / or indicate of the insufficient knowledge of current prices or definite attempt at profiteering will tenderer himself liable to be debarred permanently from tendering or for such period as the tender accepting authority may decide.

19. The fact of submitting the tender implies that the tenderers actually inspected the site of works and have examined before tendering the nature and extend of various kinds of soil at various depth and have based their tenders on such examination by them and no future representation in this regard will be consideration.

20. A statement giving brief particulars of equipment and resources that will be put at the disposal of the work under the following classifications should accompany the tender.

- a) Equipment (Transport for materials viz., lorries and carts, concrete mixers)
- b) Organization (i) technical and (ii) unskilled.
- c) Resources in materials like teakwood, steel, etc., and extent to which departmental help is not required for procurement of materials and transport of the same.
- d) Methods that will be adopted up the work to ensure completion within or less than the time fixed for completion.

21. The Superintending Engineer, reserves to himself the right of allotting the different sub-works to different contractors or to one and the same contractor as he may decide after the receipt of tenders.

22. The Contractors are liable to pay a penalty of not exceeding one percent of the estimated value of work for non employment of the technical staff if the value exceeding Rs. 50,000/-

23. The cost of materials supplied will be recovered from the bills or any other amounts due to the contractor.

**CONTRACTOR**

**NO. OF CORRECTIONS**

**SUPERINTENDINGENGINEER**

**OFFICE OF THE SUPERINTENDING ENGINEER****TAMIL NADU HOUSING BOARD****TENDER**

To

**The Superintending Engineer ( SPC-II )**

Anna Nagar

Tamil Nadu Housing Board

Date ..... 2022

Sir,

I / We, do hereby tender and, if this tender accepted, undertake to execute the following work, viz.,

**Providing Essential Services for the Maintenance of 60 TNGRHS Flats and 5 Nos of Transit Flats at SAFGV Scheme, Koyambedu, Chennai for the period from 15.04.2022 to 31.03.2023 .**

as shown in the drawings and described in the specification deposited in the Office of the Superintending Engineer, Nandanam, Tamil Nadu Housing Board, with such variations by way of alterations of additions to, and omissions from the said works and method of payment as are provided for in the conditions of contract for the sum of Rs. .... (in words and figures) .....  
 .....  
 .....

or such other sum as may be arrived at under the clause of the Standard Preliminary specification relating to "Payment of lump-sum basis or by final measurement at unit price".

I / We have also completed the price list of items of Schedule 'A' annexed (in words and figures) for which I / We agree to execute the work and receive payments on detailed final measurement at Unit Prices.

I / We hereby distinctly and expressly declare and acknowledge that, before the submission my / our tender I / We have carefully followed the instructions in the tender notice and have read the Tamil Nadu Detailed Standard Specification and the Preliminary Specifications therein and that I / We have made such examination of the contract documents and the plans, specifications and quantities and of the location where the said work is to be *done* and such investigation of the work required to be done

**CONTRACTOR****NO. OF CORRECTIONS****SUPERINTENDING ENGINEER**

in regard to the material to be furnished as to be enable me / us to thoroughly understand the intention of the same and the requirement, covenants, agreements, stipulations and restrictions contained in the contract, and in the said plans and specification and distinctly agree that I / We will not hereafter make any claim or demand upon the Board based upon or arising out of any alleged misunderstanding or misconception, of mistake on my / our part of the said requirements, covenants, agreements, stipulations restrictions and conditions.

I / We being a registered contractor enclose an income-tax verification / have already produced and income-tax verification certificate in respect of (here particulars of the previous occasion on which the certificate was produced should be given).

I / We enclose herewith a challan for the payment of the sum of Rupees (in words and figures) ..... as earnest money not to bear interest. If my / our tender is not accepted; this sum shall be returned to me / us on my / our application when intimation is sent to me / us of rejection or at the expiration of 150 Days from the date of this tender whichever is earlier. If my / our tender is accepted, the earnest money shall be retained by the Board as security for the due fulfillments of the contract. If upon written intimation to me / us by the Superintending Engineer indicating that my / our presence is required for the purpose of enquiry. I / We fail to attend the said office before the end of period specified on such intimation, and if upon intimation being given to me / us by the Superintending Engineer of acceptance of my / our tender. I / We fail to make the additional security deposit or to enter into the required agreement as defined in clause 4 of the tender notice. Then I / We agree to the forfeiture of earnest money. A notice required to be served on me / us hereunder shall be sufficiently served on me / us personally or forwarded to me / us by post (registered or ordinary) or left at my / our address given herein such notices shall be sent by post be deemed to have been served on me / us at the time when-in due course of post it would be delivered at the address to which it is sent.

I / We fully understand that the written agreement to be entered into between me / us and the Board shall be the foundation of the rights of both the parties and the contract shall not be deemed to be complete until the agreement has first been signed by me / us and then by the proper officer authorised to enter into contracts on behalf of the Board.

I am / We are professionally qualified and my / our Qualification are given below:

Name	Qualifications
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**CONTRACTOR**

**NO. OF CORRECTIONS**

**SUPERINTENDING ENGINEER**

I / We will employ the following technical staff for supervising the work and will see that one of them is. always at site during working hours personally checking all items of works and paying extra attention to such works as require special attention (e.g) Reinforced Concrete Work.

Name of Members of technical Staff	Qualifications
proposed to be employed	

Note : a) The last two clauses should be scored out if the cost of the works involved is less than Rs. 10,000/-

b) The tenderers should score out the last clause or the penultimate according as they are themselves professionally qualified or undertake to employ technical staff under them.

**CONTRACTOR**

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**SUPERINTENDING ENGINEER**

Percentage of work to be commenced on the whole work completed on the whole work

**SUPERINTENDING ENGINEER**

**Schedule-A****TAMIL NADU HOUSING BOARD****SCHEDULE OF APPROXIMATE QUANTITIES FOR THE WORK OF**

**Providing Essential Services for the Maintenance of 60 TNGRHS Flats and 5 Nos of Transit Flats at SAFGV Scheme, Koyambedu, Chennai for the period from 15.04.2022 to 31.03.2023.**

The quantities here given are those upon which the lump sum tender cost for the work is based but they are subject to alteration, omission, deduction or addition, as provided for in the conditions of the contract and do not necessarily show the actual quantities of the work to be done. The unit rates noted below are those governing payment for the extras or deductions or omissions or alterations according to the conditions of contract as set forth in the preliminary specification of the Tamil Nadu Building practice and other conditions of specifications of this contract.

It is to be expressly understood that the measured work is to be taken nett. ( Not withstanding any custom of practice to the contrary ) according to the actual quantities when in place and finished according to the drawings or as may be ordered from time to time by the Executive Engineer, as the cost calculated by measurement or weight at the respective prices quoted are for the work in situ and in every respects.

**Contractor****No.of corrections.****Superintending Engineer**

**Name of work : Providing Essential Services for the Maintenance of 60 TNGRHS Flats and 5 Nos of Transit Flats at SAFGV Scheme, Koyambedu, Chennai for the period from 15.04.2022 to 31.03.2023 .**

<b>Sl. No</b>	<b>Quantity</b>	<b>Unit</b>	<b>Description of work</b>	<b>Rate in figures and in words</b>	<b>Unit in figures and in words</b>	<b>Amount</b>
1.	<b>702</b>	<b>Nos</b>	Engaging the required and properly trained <b>Pump Operator cum Plumber</b> for lifting the water from sump, well or bore well to the over head tank in each block, maintenance of pump sets, attending the repair works in water supply and sanitary line and removal of blockages in water closets and gullies etc., complete in all respect and as directed by the departmental officers.		<b>1 No (Each Person)</b>	
2	<b>1053</b>	<b>Nos</b>	Engaging the required and properly trained <b>Electrician</b> (Grade II) attending electrical fault in wiring and electrical installations in the flats, replacing the bulb in common areas etc., complete in all respect and as directed by the departmental officers.		<b>1 No (Each Person)</b>	
3	<b>351</b>	<b>Nos</b>	Engaging the required and properly trained <b>Carpenter</b> (Grade II) attending the carpentry repair works such as repairing the door, windows, cupboard, shutters and furniture fittings inside the all flats etc, complete in all respect and as directed by the departmental officers.		<b>1 No (Each Person)</b>	

4	<b>2106</b>	<b>Nos</b>	Engaging the required and properly trained <b>Lift Operator</b> , operating of lift smoothly without any compliance from the residence of the scheme and also staying in the lift itself as per time schedule indicated etc complete in all respect and as directed by the departmental officers.		<b>1 No (Each Person)</b>	
5	<b>1053</b>	<b>Nos</b>	Engaging the required <b>Sweeper</b> , sweeping the common areas including clearing the cob-web and clearing of vegetations, bushes and jungle clearance in and around the scheme area excluding the cost of required cleaning materials such as brooms, basket, bleaching powder required for routine daily periodical maintenance work etc., complete in all respect and as directed by the departmental officers.		<b>1 No (Each Person)</b>	
6	<b>702</b>	<b>Nos</b>	Engaging the required <b>Scavenger</b> for cleaning the Toilets and surroundings and removing the blockages in sewer line and desilting and cleaning the storm water drains and removal of debris away from the scheme area, cleaning of OHT sump in each block once in 4 months by rotation excluding the cost of required cleaning materials such as brooms, basket, bleaching powder, phynol required for routine daily periodical maintenance work etc., all complete as directed by the Departmental officers.		<b>1 No (Each Person)</b>	

Taxes GST @ 12 % extra over the quoted rate  
Total

=  
=

( Rupees

Only)

**Note:**

1. Contractor has to sign in all the pages of Schedule-A
2. Tenderer should quote rate in the prescribed department tender Schedule A form itself.
3. **The price quoted should be excluding GST.**

**Contractor**

**No.of Correction**

**Superintending Engineer**

# TAMIL NADU HOUSING BOARD

## SCHEDULE 'B'

Name of Work: **Providing Essential Services for the Maintenance of 60 TNGRHS Flats and 5 Nos of Transit Flats at SAFGV Scheme, Koyambedu, Chennai for the period from 15.04.2022 to 31.03.2023 .**

1.	Layout
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**Note: The drawings can be seen in S.E. ( SPC-II ) /Drawing  
Branch./T.N.H.B./ AnnaNagar, Chennai-40**

**Contractor**

**No.Of.Correction**

**Superintending Engineer**

**ANNEXURE****PAYMENT OF EMD AND SECURITY DEPOSIT PRESCRIBED****ACCEPTABLE FORM**

Circular No. CE / TC / 5/ 98 dated 10-06-98

I EMD will be accepted in the following form only and any other form for payment of EMD will not be accepted.

1) Demand Draft / Banker's Pay orders / Banker's cheque drawn in the name of Exe. Engineer /Tamil Nadu Housing Board of Division concerned (subject to realization of cash) or irrevocable Bank Guarantee drawn from any nationalized/Scheduled bank in India.

2) A deposit at call receipt duly pledged to the Exe. Engineer / Tamil Nadu Housing Board of concerned Divisions.

(Note item 1 and 2 shall be from Nationalized Bank / Schedule (Indian) Bank)

3) Government Securities / Bonds / Certificates duly endorsed / pledged in favour of the Exe. Engineer / Tamil Nadu Housing Board of Division concerned.

4) NSC pledged in favour of Exe. Engineer / Tamil Nadu Housing Board Division concerned, along with the letter triplicate confirming the pleading scrips to the Exe. Engineer / Tamil Nadu Housing Board (This is not applicable to companies and Institutions)

(Note : Item 3 & 4 above shall be valid for 150 days from the date of opening of Tender (i.e. maturity date of above shall be on or after 150 days from the date of opening of tenders)

II. The successful tenders / Suppliers should furnish security deposit (Including EMD furnished in other forms) in the form of small saving scrip's / Deposit accounts.

**Contractor**

**No.Of. Correction**

**Superintending Engineer**

- 1) NSC pledged in favour of the Exe. Engineer / Tamil Nadu Housing Board Division concerned along with the letter in triplicate confirming the pledging the scrip's to the Exe. Engineer / Tamil Nadu Housing Board (This is not applicable for companies / Institutions)
- 2) Other Small Savings scripts / Deposit accounts with the compliance of the stipulation stated in (1) (as application in this case)
- 3) The security deposit in the form of Irrevocable bank guarantee from nationalized banks /scheduled banks

III. The above are applicable to the Tenderer / firms situated in TamilNadu only. The tenderers from other states shall remit EMD / SD by means of cash receipt from the TNHB, Division office concerned, Bankers Demand Drafts, Bankers Pay order, payable to the EE / TNHB. Division concerned. Other form of payment of EMD / SD. will not be considered in respect of the tenderers from other states.

IV. In case of Companies / Institutions will be accepted towards SD, selected Small saving scrip's like NSC. Time Deposit will not be accepted for EMD / SD. The companies / Institutions, if furnished for EMD / Security Deposit shall give letter indicating the name of the post office and its value and confirming to have been furnished by them towards EMD / S.D. for the tender / Agreement under reference.

V. Actual purchase cost of small saving scrip's will alone be taken as the amount paid by the Tenderer / Contractor. The maturity value will not be considered.

VI. This shall form part of tender schedule / Agreement and shall supersede any other stipulations made stated elsewhere in the tender schedule / Agreement.

**Contractor**

**No of Correction**

**Superintending Engineer**

## TAMIL NADU HOUSING BOARD

### ADDITIONAL CONDITIONS

1. Once the offer of the tenderer is accepted by the Board, If either the tenderers choose to withdraw this tender or for any reason refused to execute the agreement and comply with the terms of the tender and agreement, the amount deposited by the tenderer towards the EMD and A.S.D, shall be forfeited and tenderer shall not be entitled to refund the same (CE/TC/7/79) dt. 14.3.79.
2. The contractor should take risk insurance against fire, other usual risk for all or any loss or damages occasioned by or arising out of acts of God, and in particular un precedent flood, volcanic eruption . earth quake or other convulsion of nature, invasion, the act of foreign enemies, hostilities or warlike operations (before or after declaration of war) rebellion, military or usurped power, such policy should cover the construction period against the risk by the contractor at his /their own cost and produce to the concerned Executive Engineer & Superintending Engineer within one month from the date of execution of the agreement failing which the TNHB shall be entitled to take out what ever policy as may be required to cover those eventualities and to effect recovery towards the cost of such policies from the contractor's payments with a penalty of 50% on the cost of such policies'.
3. The contractor should agree for the change of Arbitrator due to change in incumbency or due to change in territorial Jurisdiction.
  - a. For Claims upto Rs.10,000/- S.E. of TNHB
  - b. Rs.10,001/- to Rs.50,000/- C.E of TNHB
  - c. Rs.50,001/- and above referred to the court (CE/TC/24/83, dt.7.9.83).
4. In case of tender at 10% less than the estimate value 1% (One) of the estimate value shall be collected in one lump sum as additional security deposit.
5. It is obligatory on the part of the contractor to effect recovery of Employees Provident fund subscription from Employees who work more than 60 days and remit to the Regional provident Fund Commissioner.
6. The contractor is bound by all the conditions of clauses of the standard preliminary specifications as amended from time to time. If in the course of the contract any G.O. is issued introducing new conditions or clauses (for PWD / other Departments) supplemental agreement must be executed by the contractor.

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7. Contractors is requested to provide his own expenses, shed, latrine, and urinal for his workmen.

8. In respect of the work being transferred from any other circles / Divisions, subdivisions, the S.E, E.E, AEE and A.E who is incharge of Circle / Division / subdivision having jurisdiction over the work shall be competent to exercise all the powers and privileges reserved in favour of the Government.

9. The work shall be carried out with least hindrance of the adjoining building and the contractor shall be responsible if any damage caused to the existing fixtures, electrical fittings etc., in the course of execution and the contractor shall make good any such damages without claim for extra.

10. The EMD will be 1% upto Rs.20.00 Lakhs of estimate value plus 1/2% of the amount by which the estimates value exceeds Rs.20 Lakhs

**11. Security deposit will be 2 % of the contract value after deducting the EMD.**

12. Recovery under Revenue Recovery Act: - Whenever any amount has to be paid by the contractor in view of termination of the contract by virtue of clause 57.4 (TNBP) or any amount that maybe due or may become due from the contractor under these present and the contractor is not responding to the demand for the payments of the said amount, then the Government, Tamilnadu Housing Board shall be entitled to recover the said amount, as per the provisions of the Tamilnadu Revenue Recovery Act. 1964 (Tami Nadu Act. V of 1864).

13. The tenderers are requested to quote their validity of **tender upto 90 days** from the date of opening of the tender.

14. Withheld amount towards effective performance of the contract do not exceed 10% of the total value of Contract. Present rule of withholding 5% of bill amount may be followed .

15. Quantity variation is permissible, to the extend of 25% with prior approval of the authority who accepted the tender provided that total value including variation is within the power of officers concerned. Otherwise, orders of higher authority shall be obtained .

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16. In the Case of discrepancy between the prices quoted in words and in figures, the lower of the two shall be considered.

17. The payment of security deposit, FDR from any Nationalized Bank can also be accepted apart from whatever small savings scripts available in vogue with an understanding from the concerned Bank to release the deposit to Tamil Nadu Housing Board on request unconditionally.

18. Withdrawal of tender on any circumstances after its submission is not acceptable. The name of such of those tenderers will be removed from the list of approved contractors and their tender will not be entertained thereafter and will be summarily rejected.

19. If at any time the Executive Engineer shall be of the opinion that the contractor is delaying commencement of the work or violating any of the progress of the site work as defined by the tabular statement rate of progress in the article of agreement, the Executive Engineer shall so advise the contractor in writing and at the same time demand complied. If the contractor neglects to comply with such demand within seven days after the receipt of such notice it shall these or at any time thereafter be lawful for the Executive Engineer to determine the contract which determination shall carry with the forfeiture of the security deposit and the total of the amount withheld from the final bill together with value of such works as may have been executed and not paid for such proportion of such total sums as shall be assessed by the Executive Engineer.

**20. Retention Money Deposit @ 5 % shall be recovered from the contractor in each bill based on the value of work done. For other than standing contractor.**

**21. Retention Money Deposit @ 2 % shall be recovered from the contractor in each bill based on the value of work done. For standing contractor.**

**22.** If the Contractor quotes unworkable rates in the tender special Additional Security deposit will be levied at the discretion of the tender accepting authority apart from usual deposit.

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**23. Eradication of Child Labour:**

(Labour Dept.Letter No.TT/64447/07, dated 26.12.2007)

(Board Memo No.TC3/7976/08, dated 20.02.2008)

The contractor should agree and undertake hereby to the effect that "No children below 14 years" have been employed in the work sites during the course of execution.

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**SPECIAL CONDITION FOR TAXES**

1. The taxes are applicable for the project with any tax/fund/Charges announced by the State/ Central Government will be recovered from the payment to the contractor without prior information and cannot be refunded. The rate quoted in the tender shall be inclusive of all Taxes prevailing rate of GST etc., as announced by the State/ Central Government. Any Charge in the existing levy charges announced by the State/ Central Government from time to time will be recovered from the payment to the Contractor without any prior information.
  
2. As per Notification No. 50/2018 Central Tax dated 13-9-2018 and G.O.Ms.No.122 dated 12-9-2018 issued by Government of Tamil Nadu, the provisions relating to Tax deduction at sources under section 51 of TNGST/CGST Act is notified to come into force from 1<sup>st</sup> October,2018. As per section 51 of the TNGST Act 2017, read with the above notifications, the following persons have to deduct tax at sources at the rate of one percent for (One percent for SGST + One percent for CGST) from the payment made or credited to the supplier of taxable goods or services or both, where the total value of such supply, under a contract, exceeds two lakh and fifty thousand rupees.

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## **TAMIL NADU HOUSING BOARD**

### **CONDITION FOR MAINTENANCE WORK:**

1. The maintenance agency is responsible for the safety of departmental materials in and around the blocks.
2. The maintenance agency is responsible for attending to any complaint during the contract period.
3. Pump Operator is responsible for operating the pump sets for lifting water from well to sump and sump to over water tanks, regulate the water distribution to all the flats without any interruption to the inmates in Day (or) Night times as proposed by the departmental officers and as per their instructions.
4. Electrician is responsible for attending to any power fault in the flats and in the common places other than the faults under the preview of the electricity Board, during the Day (or) Night times as proposed by the departmental officers and as per their instructions.
5. Sweeper is responsible for keeping the common places of flats ,roads and other common areas clean including clearing the cob-Web and clearing of vegetations, bushes and jungle clearance in and around the scheme area to keep the scheme neat
6. Scavenger is responsible to clean gully, Inspection chambers sewer lines manholes screen wells and blockage in the drainage should be removed then and there. The materials required will be issued departmentally at its cost.
7. The contractor should follow all the labour rules as per the contract labour act and should maintain the relevant register and to take proper insurance cover to the labour as per prevailing labour Act.
8. In case the Executive Engineer /Officer in charge of the works is not satisfied with the performance of the individuals, the contractor should replace them immediately.
9. The shifts of the persons can be changed by the Executive Engineer as per the requirement from time to time.
10. All the maintenance personal will come under direct control of the Assistant Executive Engineer and they should sign in the separate attendance register maintained in the Sub-Division Office.

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11. At any time during check by departmental officers the number of workers stated in the Schedule 'A' should be available in the site on duty and if there are any absentees the proportion wages will deducted in the payment for that month of the work.
12. During the contract period , if there is any accident on duty ( or) loss of life to any workers ( or) any unforeseen , incidents the Tamil Nadu Housing Board will not be liable for making compensation ( or) meet any claim by the workers of their family members and the contractor will be liable to meet the outcome of such unforeseen incidents.
13. In addition to the clearing the common staircase etc., the contractor should also keep the environment clean and tidy within the boundary of the flats.
14. The contractor is liable for rectifying the minor incidental repairs in common service system water supply, electricity and drainage.
15. The tenderer should furnish the experience certificate issued by any departmental along with the tender in support of their experience in executions the similar works.
16. The EMD,S.D and RMD will be released only from the date of completion of the work.
17. Suitable substitute of individuals to be arranged by the contractor in the event of absence of any of the workers engaged by him.
18. Any damages ( or ) loss to the departmental properties causes by the negligence of the workers/ contractor during the period of the contract should be made good by the contractor at his own cost.

**CONTRACTOR**

**NO. OF CORRECTIONS**

**SUPERINTENDING ENGINEER**

$$A_1, A_3 \notin B, \text{ - BLOCK.}$$

*A. p. normalis*  
AEE

ESTADO: