

**TWO COVER SYSTEM**



**GOVERNMENT OF TAMIL NADU,  
WATER RESOURCES DEPARTMENT,  
LOWER VAIGAI BASIN CIRCLE,  
SIVAGANGAI- 630 562.**

**PRE – QUALIFICATION APPLICATION FORM**

**“Construction of an Anicut across the Thenar River to feed Oyyakonda tank and other tanks near O. Siruvayal Village of Karaikudi Taluk in Sivagangai District.”**

**E.M.D: Rs.2,80,000.00**

**LAST DATE OF RECEIPT OF PQ AND PRICE TENDER: 06.04.2022 UPTO 3.00 P.M.**

**TECHNICAL BID**

**PART – A**



**GOVERNMENT OF TAMIL NADU,  
WATER RESOURCES ORGANISATION,  
LOWER VAIGAI BASIN CIRCLE,  
SIVAGANGAI-630 562.**

## **TECHNICAL BID**

**PRE – QUALIFICATION TENDER APPLICATION (UNDER TWO COVER SYSTEM) FOR THE WORK OF “Construction of an Anicut across the Thenar River to feed Oyyakonda tank and other tanks near O. Siruvayal Village of Karaikudi Taluk in Sivagangai District.”**

**Date of Tender :- 06.04.2022.**

***Issued to Thiru / Thirumathi / Thiruvalargal***

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**Special Chief Engineer WRD.,  
Lower Vaigai Basin Circle, Sivagangai.**

**FOR THE SPECIAL ATTENTION OF THE APPLICANTS**

1. Issuance of Tender Documents to the Application based on the basic documents and information furnished along with the Requisition for the Tender Documents will not confer any right on the Applicant for automatic Pre – Qualification.
2. Approval or otherwise of the Pre – Qualification Tender Application (i.e) Technical Bid of the applicant will be strictly based on the detailed evaluation done on the basis of the Documents / Records / Evidences / Certificates produced by the Applicant along with the Pre – Qualification Tender Application.
3. Pre-qualification application (Cover-1) will be opened as per Notice Inviting Tender and after detailed evaluation, the date and time of opening of price tender Schedule will be intimated to the qualified applicant.

**Special Chief Engineer WRD.,  
Lower Vaigai Basin Circle, Sivagangai.**

**PRE – QUALIFICATION TENDER APPLICATION**

**Ref. No.**

**Dated.**

**From**

**To**

**The Special Chief Engineer WRD.,**  
Lower Vaigai Basin Circle,  
Sivagangai.

Sir,

**Sub:** Tender - Technical Bid for the work of “**Construction of an Anicut across the Thenar River to feed Oyyakonda tank and other tanks near O. Siruvayal Village of Karaikudi Taluk in Sivagangai District.**” - Submitted – Regarding.

**Ref:** **Tender Notice No. 06 /LVB/2021-2022/ Dated 14.03.2022** of the Special chief Engineer, WRD, Lower Vaigai Basin Circle, Sivagangai.

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1. Having examined the two cover system documents including scope of work, Time Frame for construction and the criteria stipulated for qualification. I / We hereby submit all necessary information and relevant documents for qualifying me/us, to offer my / our tender for the above mentioned work.
2. The application is made by me / us on behalf of (Partnership firm / Private limited company / Public Limited Company) in the capacity of ..... Duly authorized to submit the tender.
3. Necessary evidence admissible in law in respect of authority assigned to me / us on behalf of the Partnership Firm / Private Limited Company / Public Limited Company, for applying for tender is attached herewith.
4. I / We present my / our documents herewith taking into consideration all the instructions In the Pre-qualification Application supplied to me / us, including special instructions to Applicants, Criteria for Pre-qualification, Information and Instruction in the detailed two cover Tender Notice etc.,

5. The EMD amount is enclosed in the shape as notified in the qualification application.
- i)
  - ii)
  - iii)
6. I / We understand that the Special Chief Engineer, PWD/WRD., Lower Vaigai Basin Circle, Sivagangai – 630 562 reserves the right to reject any or all the Pre - qualification application tender without assigning any reason therefore or to drop the proposal altogether, as detailed in the Tamilnadu Transparency in Tender Act - 1998.

Date : -

**Signature of the Applicant including the  
Capacity in Which the Tender is made offered.**

**Name :  
(IN BLOCK LETTERS)**

**Encl: 1.**

2.

3.

4.

5.

**TENDER NOTICE.**  
**(PRE – QUALIFICATION AND PRICE TENDER)**

- 1. TYPE OF CONTRACT :** LUMPSUM CONTRACT  
(Two cover, Rate quoted Tender system)
- 2. NAME OF WORK :** Construction of an Anicut across the Thenar River to feed Oyyakonda tank and other tanks near O. Siruvayal Village of Karaikudi Taluk in Sivagangai District.

**3. INVITATION**

Sealed Pre – Qualification Tenders along with sealed price Tenders are invited for and on behalf of the Governor of Tamil Nadu by the Special Chief Engineer, PWD/WRD Lower Vaigai Basin Circle, Sivagangai.

**4. FOR SPECIAL ATTENTION :**

- (i) The Contractors registered with Tamil Nadu State Public Works Department, Other State Government / Government of India / State and Central Government under takings under **class I (State Level) with monetary limit above Rs.75.00 Lakhs (Rupees Seventy Five Lakhs only)** or any of the construction under taking authorized by the Government of Tamilnadu. For specialized works, only reputed applicants or contractors of proven record of experience in the field of specialization are eligible.

However the contractors not registered in Tamil Nadu Public Works Department should get themselves registered in Tamil Nadu Public Works Department under Class I (above Rs.75.00 Lakhs) before opening of price tender.

The Applicant in the same name and style should have been in the same field at least for the past “FIVE” years.

5. **The Contractors who fulfill the Pre-qualification criteria are alone eligible to be considered in the Item wise rate system tender..**
6. **The Pre-qualification tender and price tender in separate sealed envelopes will be received by the Special Chief Engineer, WRD Lower Vaigai Basin Circle, Sivagangai, on upto 3.00 PM on 06.04.2022.**

**7. PERIOD OF COMPLETION:**

The period of completion shall be 18 (Eighteen) calendar months, which is inclusive of monsoon period, from the date of handing over of the site to the successful Tenderer.

**8. EARNEST MONEY DEPOSIT:**

8.1 Earnest money deposit of **Rs. 2.80 Lakhs (Rupees Four Lakhs and Sixty Thousand only) (including the GST Amount)** must accompany the Pre-qualification document for this work.

8.2 The Earnest money deposit may be produced in any one of the following forms.

- (i) Demand Draft issued by Nationalized or Scheduled Banks drawn in favour of the Executive Engineer, WRD, Manimuthar Basin Division, Devakottai.
- (ii) Small Savings Scripts / Deposits Accounts, Kisan Vikas Patras duly pledged in favour of the Executive Engineer, WRD, Manimuthar Basin Division, Devakottai.
- (iii) Bank Guarantee will not be accepted towards Earnest Money Deposit.

8.3 Pre-qualification tenders not accompanied with Earnest Money deposit in acceptable shape will be rejected as invalid tender.

## 9. SECURITY DEPOSIT :

9.1. The successful tenderer shall furnish a security deposit for an amount equivalent of 2 % of the contract value **including GST amount**, which including the Earnest Money Deposit already paid within 15 days (Fifteen days) from the date of receipt of letter of acceptance. If the successful tenderer fails to execute the contract (sign the agreement) within the aforesaid 15 days time the Earnest Money Deposit furnished with the pre qualification will be forfeited.

9.2. On evaluation of Tender, if it is found that, over all quoted amount of the Tender is less than 5 to 15 % of the value put to Tender, the contractor has to pay an additional security deposit at 2 % of the estimated value of work put to tender. If the Tender discount exceeds 15 % to 20% of the value put to tender the contractor has to pay an additional security deposit of 50% of the difference between the quoted amount and estimated amount. Failure to furnish the additional security deposit within 15 days from the date of receipt of acceptance order and execute the agreement shall entail cancellation of award of contract and forfeiture of E.M.D. furnished.

If the Tender discount exceeds 20% of the value put to tender ie (with – 20% or more) then the Tender can be rejected.

9.3. The Security Deposit in the shape of irrevocable Bank Guarantee with validity as required there for in the approved form of scheduled banks with managers signature dated seal will only be accepted on receipt of written confirmation from the authority concerned.

9.4. In addition to the aforesaid security deposit, the Executive Engineer shall deduct from the running account bills, an amount equivalent to 5% (Five Percent) of the total value (**including GST amount for all the running account bill**) of each bill as retention money.

9.5. The Security deposit shall be released only after 12 (Twelve) months reckoned from the date of completion of work.

9.6. The Security Deposit in the shape of irrevocable Bank Guarantee will also be accepted. The Security Deposit should have a validity period of 31 (Thirty One) Months from the date of signing of agreement.



9.7.. 2 ½ % (Two and a Half Percent) of the total value of the work, will be retained in the final bill (**and in the final bill, the Goods and Services Tax (GST) amount retained in previous payment has to be released to the contractor without interest.**) of the work for a period of one year, reckoned from the date of completion of the work or as soon as after the expiration of such period of one year, as all defects shall have been made good according to the true intend and meaning hereof, whichever shall last happen.

9.8. The Retention money of 2 ½% **including GST** (Two and a Half Percent) of the total value of contract after deducting any amount due to the department, shall be refunded to the contractor, after the defects liabilities attached to the contract is over subject to the following conditions.

- (i) The Executive Engineer, concerned should certify that no liability is due from the contractor.
- (ii) The contractor should execute and produce an Indemnity Bond for a further period of “FOUR” years indemnifying the Government against any loss or expenditure incurred, to rectify any defects noticed due to faulty workmanship by the contractor or sub – standard materials used by the contractor, during the period of “FOUR” years.

Note : Further details on Additional Security deposit, Retention money, Shrinkage period, Refunds of security deposit and with held amount are available in the Price Tender Schedule.

## **10. LANGUAGE OF PRE – QUALIFICATION AND PRICE TENDER:**

Tenders shall be offered only in the prescribed forms in “ENGLISH” only.

## **11.VALIDITY OF PRICE TENDER**

The Price Tender shall be valid for a period of **90 days (Ninety days)** from the last date for the receipt of tender. The tenderers shall be prepared to give due extension of validity until such time as may be required till the acceptance or decision of tenders by tender accepting authority.

## **12. SUBMISSION OF PRE-QUALIFICATION TENDER AND PRICE TENDER:**

12.1. The Price tender under Item wise rate tender System may be submitted as per the instructions given in the price tender Schedule booklet. Tenderer should quote their rates both in figures and words in the Price tender schedule

12.2. Pre – Qualification tender and the Price tender must be submitted separately in a wax sealed envelopes. These envelopes (called as inner envelopes) shall then be put inside, one outer envelope. The inner and outer envelopes shall be addressed to.

**The Special Chief Engineer, WRD  
Lower Vaigai Basin Circle, Sivagangai**

The outer cover and inner covers containing the Pre-qualification Tender and Price tender must be super scribed as mentioned below.

### **Outer cover:**

- a) PRE – QUALIFICATION TENDER AND PRICE TENDER
- b) NAME OF WORK
- c) TENDER NOTICE NO.
- d) DUE DATE FOR OPENING OF PRE-QUALIFICATION TENDER
- e) NAME AND ADDRESS OF TENDERER

### **Inner cover (Pre-qualification Tender):**

- a) PRE – QUALIFICATION TENDER
- b) NAME OF WORK
- c) TENDER NOTICE NO.
- d) DUE DATE FOR OPENING OF TENDER
- e) NAME AND ADDRESS OF TENDERER
- f) EARNEST MONEY DEPOSIT IN THE PRESCRIBED FORM

### **Inner cover (Price Tender):**

- a) PRICE TENDER
- b) NAME OF WORK
- c) TENDER NOTICE NO.
- d) NAME AND ADDRESS OF TENDERER

12.3.If the cover is not sealed and super scribed as instructed above no responsibility will be assumed for any misplacement of tender or premature opening of the envelope or parcel.

12.4.Tenders received late, on any account or on any reasons whatsoever, will not be opened or considered and will be returned to the tenderer unopened.

12.5.Telegraphic tender will not be accepted.

### **13. OPENING OF PRE-QUALIFICATION TENDER AND PRICE TENDERS :**

The Pre-Qualification Tender application will be opened by the Superintending Engineer, WRD Lower Vaigai Basin Circle, Sivagangai in his chamber at **3.30 PM, on 06.04.2022** in the presence of the tenderers or their authorised representatives who choose to be present. The Pre-Qualification Tender received will be evaluated on a **Pass or Fail** basis. Tenderer's representatives participating in tender opening should produce their authentication on tender the date of opening.

The Price Tender of the pre-qualified Tenderers will be opened by the Superintending Engineer, WRD Lower Vaigai Basin Circle, Sivagangai in his chamber on intimation to the qualified Tenderers. The Price Tenders of unqualified Tenderers in pre-qualification will be kept unopened. The unopened price tenders of the unqualified Tenderers in Pre-qualification will be returned along with EMD either by post or in person on production of due authentication acknowledgement.

### **14. NEGOTIATION:**

Negotiation of rate will be made only with the lowest tenderer for reducing the quoted rates.

### **15. REFUND OF EMD TO THE UNSUCCESSFUL TENDERER**

Communication to the unsuccessful tenderers will be sent with in 7 days time from the date of communication sent to the successful tenderers. Refund of Earnest Money Deposit will be made, within 15 days from the date of receipt of refund voucher duly stamped and signed, from the unsuccessful tenderer.

**16. FORFEITURE OF EMD**

If the tenderer withdraws his tender after the acceptance of tender or fails to pay the requisite security deposit amount within the specified period time, the Earnest Money Deposit will be forfeited.

**17. WHOM TO CONTACT :-**

The Special Chief Engineer, WRD., Lower Vaigai Basin Circle, Sivagangai – 630 562. (Phone No. 04575-240304) may be contacted for further information in this matter.

**Special Chief Engineer WRD.,  
Lower Vaigai Basin Circle, Sivagangai.**

## **INFORMATION AND INSTRUCTION FOR PRE – QUALIFICATION**

### **I. FOR SPECIAL ATTENTION:**

PRE – QUALIFICATION TENDER HERE UNDER IS INVITED IN ACCORDANCE WITH PWD ., PROCEDURE FOR PRE – QUALIFICATION OF TENDERERS.

### **II. MINIMUM CRITERIA FOR PRE – QUALIFICATION**

#### **1. ELIGIBILITY AND REGISTRATION .**

1 (a) The Applicant should be a registered contractor of TamilNadu State Public Works Department/Water Resources Department under Class I (State Level) with monetary limit Rs. 75.00 Lakhs and above (Rupees Seventy Five Lakhs and above).

#### **Evidence to be produced for 1 (a)**

Attested copy of Registration Certificate issued by the Registering Authority, registering the name of applicant as class I Contractor in Tamil Nadu State Public Works Department/Water Resources Department and live list certificate.

1 (b) The Applicant in the same "NAME" and STYLE" should have been in the field of civil Engineering Irrigation Construction at least for the Past Five Years.

#### **Evidence to be produced for 1 (b)**

(i) Audited Balance sheet with Chartered Accountant's Certificate for the past "FIVE" years in the case of Individual Contractor Partnership Firms, Private / Public Limited Companies.

(ii) Attested copy of Registered partnership deed in the case of Partnership Firms.

(iii) Attested copy of Articles of Association and Memorandum of Association registered with Registrar of Companies as per Company Act in the case of Private Limited Companies and Public Limited Companies.

1 (c). If a registered single contractor has changed and registered his / her 'Name and Style' to a Company / Partnership Firm within the period of past Five Years, is also be considered for this criteria, subject to the condition that the registered individual contractor is one of the partner and having experience in Civil Engineering field for at least 5 (Five) Years.

**Evidence to be produced for 1 (c)**

The applicant should produce evidence with proven track record for his / her / their Registration and Live Certificate.

**2 REVENUE SOLVENCY CERTIFICATE :**

1. The applicant should be solvent to a tune of at least Rs.30.00 lakhs (higher value may be fixed by the Tender Inviting Authority based on the value of work for which tenders are floated) on immovable properties in his / her / their name obtained from Revenue Authorities.

2. In addition to the above, the applicant should furnish the copy of same Solvency Certificate, as furnished to the Registration Authority at the time of registering in his / her / their name, as contractor in PWD along with the Encumbrance Certificate on that property, which should be authenticated by the Notary Public.

3. If any ambiguity noticed by the Tender Inviting Authority while scrutinising the pre-qualification tender application With regard to the Solvency Certificate furnished by the contractor in the pre-qualification document and at the time of registration, as a contractor in PWD, is varied, the Tender Inviting Authority may seek clarification with the Registration Authority and verify its genuineness' - 12 - since the initial Solvency Certificate furnished by the applicant at the time of registration, as contractor in PWD is the fundamental document for registration.

**EVIDENCE TO BE PRODUCED for 2**

The solvency of the applicant shall be evidenced by the production of certificate of Revenue Solvency ( In India ) on immovable properties to the tune of Rs.30.00 Lakh issued by the Tahsildar of the taluk concerned with latest Encumbrance certificate.

**3 – ENCUMBRANCE CERTIFICATE :**

The applicant should produce Encumbrance Certificate issued by the Registration Department on the properties listed out in the Solvency Certificate in the name of the applicant for the period from the date of issue of solvency upto the date of publication of tender notice. If it is found that the property owned by the applicant is under mortgaged, the pre – qualification tender is deemed to be invalid.

#### **4 – INCOME TAX AND GST CERTIFICATE :**

The applicant should produce "Income Tax SARAL", as produced to Income Tax Department for the preceding 5 (Five) years, GSTIN [GSTIN or Goods and Services Tax Identification Number is a unique 15 digit Number, which has replaced the Tax Identification Number (TIN). Before GST was implemented, dealers registered under the state VAT Law were given a unique TIN by the respective State Tax Authorities] / GSTR (Goods and Service Tax Return) filed copy for the current year.

##### **EVIDENCE TO BE PRODUCED for 4**

i). An attested copy of the Income Tax clearance certificate / Income Tax Assessment order issued by the competent Income Tax departmental official shall be produced.

ii). The Income Tax clearance certificate shall indicate the details of income tax claimed and paid as well as the total contract amount received during the Past " Five "years. [

iii). An attested copy of Registration certificate that is issued by the competent State / Central commercial tax department official and which is showing the TNGST / CGST Number assigned by the concerned Commercial Tax Department shall be produced.

iv). Copy of G.S.T related documents after 01.07.2017 shall be produced.

#### **5 – MAJOR WORKS :**

The applicant should produce the documentary evidence for the construction and completed major works by him / her / them during the past 5 (Five) years.

##### **EVIDENCE TO BE PRODUCED : for 5**

List of major Civil Construction works, completed in the past five years with full and complete details such as

- (i) Name of work
- (ii) Value of work
- (iii) Name of Employer for whom the works were executed
- (iv) Agreement Number
- (v) Period of Completion as per agreement

(vi) Actual period of execution and date of completion.

(vii) Reasons for delay if any.

(viii) Nature of works.

(ix) Certificate issued by employer.

Certificate for Civil works with break up details should be produced.

(Details furnished without supporting certificates will not be considered)

## **6 – SIMILAR NATURE OF SINGLE WORK WITHIN PRECEDING 5 YEARS :**

The applicant should have satisfactorily completed at least one Irrigation works of similar nature with value not less than

under a single agreement in any one of the preceeding " Five" years at 2021 –2022 price level.

i. One work of similar nature with value not less than 50% of proposed contract in a single agreement in any one of the preceding 5 (Five) years.

ii. Two works in two agreements of similar nature with value not less than 25% (each work) of proposed contract value in any one of the preceding 5 (Five) years.

iii. For Non-Government works of similar nature executed by the tenderer externally for private parties, shall also be considered, provided that, the tenderer should produce an Affidavit authenticated by the Notary Public with regard to the private works completed by him / her / them other than Government / Quasi Government Organisations.

iv. Weightage at 10% per annum will be allowed to bring the value of work to the current year value.

## **EVIDENCE TO BE PRODUCED : for 6**

i). The Experience Certificate for similar nature, Government / Quasi Government / Private works shall contain following details.

1. Name of work.

2. Location of the work.

3. Name / Designation of the Employer / Owner.

4. Awarded value of work as per agreement with agreement number.

5. Completed value of work as per agreement.

6. Stipulated period of contract as per agreement.

7. Date of commencement Of work.

8. Date of actual completion of work.

9. Reason for delay in completing the work, if any.



10. Overall performance of the work executed.
11. Any litigation in between the employer and the tenderer.

ii. In addition to the above, the concerned Executive Engineer, PWD under his / her jurisdiction, shall issue a genuineness certificate for the private work executed by the applicant, after his / her personnel inspection and based on local enquiry. iii. The Tender Inviting Authority shall verify, satisfy and confirm the certificate issued by the Executive Engineer for the private work executed by the applicant, whether the contract amount has been reflected in the Assessment Year of the Income Tax Statement of the applicant. The same should be furnished along with prequalification tender proposal for consideration by the Tender Accepting Authority.

**6. a. The quantities of work done for the following items in any one year:**

- (1) Earthwork, excavation (both cutting & Embankment) –
- (2) Cement concrete (PCC & RCC) –

**EVIDENCE TO BE PRODUCED : for 6 (a)**

The Quantity of works should have been executed in any one year during the last five years. The applicant will supply information regarding annual production for these items in the set of forms enclosed (form D4) with necessary certificate from the Engineer – in – Charge Certifying the specified items of works, executed in any one year in the last 5 years.

**7 – ANNUAL FINANCIAL TURNOVER :**

Annual turn over of the applicant shall be not less than

in any one of the preceding " Five"years.

**EVIDENCE TO BE PRODUCED : for (7)**

(i) Audited Balance Sheet, Profit and Loss Account etc., duly certified by the Chartered Accountant for the preceeding "FIVE" Years.

(ii) With the condition that total amount of contract received by the applicant from the Employer / Employers should have been reflected in the ITCC also.

(iii) In case of difference in the depicted contract amount of the balance sheets and the amounts furnished in the Income Tax clearance certificate, the lesser of the two figures would be reckoned with

## **8. SHARE CAPITAL**

The applicant shall have Share capital to a value of

(The applicant should have a minimum of issued / called-up share capital and the capital reserves equal to at least 20% of the value of work for which the prequalification tender have been called for)

## **EVIDENCE TO BE PRODUCED : for (8)**

- i. Audited Balance Sheet for the preceding five years duly certified by the Chartered Accountant.
- ii. The amount indicated in the Audited Balance Sheets as
  - a. Paid up Share Capital /In the Case of Private
  - b. Called up and subscribed share capital /Public Limited Company
  - c. Partner's Capital Account in the case of Partnership firm.
  - d. Individual Capital Account in the case of individual Contractors. AND
  - e. Reserves and Surplus Available in Capital account alone will be taken as amount available as paid up share capital / called up share capital.

## **9. WORKING CAPITAL**

The applicant shall have working capital to a value of

### **DEFINITION :**

a) The applicant shall have required working capital for at least sufficient to finance for one month current activity (including all ongoing works in hand and works awarded and to be commenced) under assumption that if the work under reference is also awarded to him / her / them.

b) Working capital means the amount available in the bank accounts of the applicant on the date of submission of pre-qualification application (plus) unutilised amount of overdraft / credit facilities readily to extend to the applicant for the particular work issued by the Nationalised / Scheduled Banks approved by Reserve Bank of India.

c) One month current activity means, sum of total value of the unfinished portion of works already committed by the applicant and the works being executed (outstanding value) divided by the balance period available for completion of each of the committed works under execution plus value of work for which the pre-qualification application is called for divided by the number of months stipulated for its completion.

d) Outstanding value of committed works means, the total value of each project under execution minus the value of work completed plus works ready to commenced (i.e. committed works) as on the date of submission of pre-qualification application.

e) Regarding the working capital required, the certificate obtained from the Bank shall be IN ORIGINAL.

f) If it is found by the Tender Inviting Authority that, the applicant has furnished the incorrect particulars, the' forged / false information (or) incomplete particulars (or) incorrect details of ongoing works / committed works by him / her / them in the pre-qualification application, the pre-qualification application may be treated as substantially non-responsive and rejected, as per the rules framed under Section-28 Of Chapter-6 of Tamil Nadu Transparency in Tenders Rules, 2000.

#### **EVIDENCE / DOCUMENTS TOBE PRODUCED : for 9**

a. Certificate issued by Bank / Banks showing the amount available (on the date of submission of application) in the Current Accounts / Savings Bank Account of the applicant.

b. Certificate issued by Bank / Banks showing the limit upto which overdraft / Credit facilities is extending to the applicant and the overdraft / Credit facility availed by the applicant upto date and the utilised overdraft / Credit facility available.

Note: Fixed deposits in the name of applicant will also be considered for the purpose of working capital on production of certificate issued by the Respective Banks clearly stating that the fixed deposits are available in the " Name of Applicant" and the same are "Encumbrance free" and can be readily " Encashable".

## **10. AFFIDAVIT AND UNDERTAKING**

The applicant should not have any of his contract terminated / rescinded due to breach of contract on the part of the applicant during the past FIVE years by any agency.

### **EVIDENCES TO BE PRODUCED : for 10**

For the above criteria, the applicant should furnish an Affidavit in the form, as prescribed in 'Schedule-F' & Undertaking, as prescribed in 'Schedule-G' incorporated in the pre-qualification application, signed by the applicant and authorised by the Notary Public.

The applicant should not get any negative remarks, such as, cost occasioned by repairs (or) re-construction of works from the Employer in-charge regarding his performance on the work completed by him during the course of contract period, as well as in the liability period of 5 (Five) Years.

## **11. TECHNICAL PERSONNEL**

The applicant shall have a Project Manager together with site Engineer with degree in Civil Engineer, Diploma in Civil Engineering with minimum field experience noted against each, available as given below, exclusively for this work.

The applicant should furnish an affidavit authorised by the Notary Public for the Technical personnel available with him / her / them (or) proposed to be engaged especially for this work with him / her / them along with their consent letter and qualification certificate and certify their experience in the field.

Numbers and qualification of the Technical Personnel has to be decided by the Tender Inviting Authority based on the requirements of each work especially for the specialised nature of work like heritage nature of Works

Project Manager: 1 No. (One Number) B.E., in Civil Engineering with minimum Ten years experience in projects.

Site Engineer : 2 Nos. ( Two Numbers) B.E., in Civil Engineering with minimum Five years Experience.

: 2 Nos. (Two Numbers) Diploma in Civil Engineering with minimum three years experience.

## **DOCUMENTS TO BE PRODUCED : for 11**

(i) List of Technically Qualified personnel under Permanent / Regular employment available with the applicant with details such as (a) Name (b) Qualification (c) Total Experience (d) Under Regular Employment with the applicant since... (e) Emoluments paid etc.

(ii) List of Technical Personnel to be deployed for this work along with their willingness, attested Xerox copy of the testimonials in support of the Technical Qualification of the personnel to be deployed.

(iii) If required number of Technical Personnel are not available under Permanent regular employment of the applicant, the Names, Qualification, Total Experience etc., of the Technical Personnel proposed to be employed for this work, along with their willingness and attested Xerox copy of the testimonials in support of the qualifications of the Technical Personnel proposed to be employed exclusively for this work, should be furnished.

## **12. TOOLS AND PLANTS**

The applicant should have the minimum prescribed construction equipment, tools and plants exclusively for executing the work, as required in the pre-qualification application. The following evidence to be produced as prescribed in the pre-qualification condition for tools and plants should be furnished by the applicant at the time of submission of pre-qualification tender proposal itself.

A) Concrete Mixer (10/7 Cft.)	: 2 Nos.
B) Needle Vibrators	: 4 Nos.
C) Dewatering Pumps (3 HP to 10 HP)	: 2 Nos.
D) Lorry/Tipper (10 MT)	: 3 Nos.
E) Vibrator Road Roller	: 1 No.
F) Curing Pump with hose	: 2 Nos.
G) Poclain	: 1 No.
H) JCB	: 2 Nos.
I) Water Tanker (10000 Ltr.)	: 2 Nos.
J) Generator 10 KVA	: 1 No.
K) Transit mixers (Ajax)	: 1 No.

## **DOCUMENTS TO BE PRODUCED : FOR 12**

(i) Attested Xerox copy of the R.C. Books for the Machineries / Vehicles owned by the applicant.

(ii) Sworn in Affidavit and Chartered Accountant 's Certificate Stating the details of equipment, Tools & Plants available with the applicant with make, year of purchase, capacity, present working condition of the equipment etc.,

(iii) If the Tools and Plants are proposed to be taken on lease or already on lease with the applicant, the source, from which the Tools and Plants have been taken on lease with proof, should be furnished in addition to the particulars in items. (ii) as said above.

### **13) Bid capacity.**

Tenderers who meet the above requirement will be qualified if this available bid capacity is more than the total value of this tender.

The available bid capacity will be calculated as under.

Assessed available bid capacity =  $A \times N \times 1.5 - B$ .

Where

A – Maximum value of Civil Engineering works executed in any one year during the last five years taking into account the completed as well as the work in progress.

N – Number of years prescribed for completion of the work for which tender is invited (i.e.,) 18 months ( $18 / 12 = 1.50$  year)

B - Value at 2021 – 2022 price level of existing Commitments and on going works to be completed during the next 18 months.

### **DEFINITION :**

" Existing commitments " the total value of each project under execution minus the value of works completed as on the date of submission of prequalification application and value of work awarded to the tenderer and value of work to be awarded to the tenderer i.e., tenders under consideration.

## **EVIDENCE TO BE PRODUCED FOR 13**

- a) List of works already committed by the applicant and are in progress.
- b) Certificate (for each of the committed works) issued by the Engineer in Charge (Not below the Rank of Executive Engineer / Project Engineer) of the work, being executed by the applicant with the following details.

1. Name of work with location.
2. Name / Designation of the Owner / Employer.
3. Agreement Number
4. Total value of work.
5. Period of completion stipulated in the agreement.
6. Date of commencement of the work.
7. Balance period available for completing the work.
8. Value of work so far completed.
9. Value of Balance items of work to be completed.
10. Physical Progress or stage of work
11. Remarks.

Note :

1. If any of the information furnished by the applicant is found to be concealed or false, at a later date, the contract will be terminated forthwith, without prejudice to the rights thereon, consequent on termination, the contractor will be banned from business dealings.

2. All the documentary evidences should be stitched (Spiral binding should be avoided) neatly and the pages should be serial numbered. Index of the Index documents produced, should be prepared, and Reference to page number of the documents produced should be furnished in the Index.

3. The Pre – qualification evaluation shall be done on a PASS or FAIL basis against each of the above 13 (THIRTEEN) Criteria.

4. The evaluation will be done only based on the information, evidence, documents, records, particulars furnished by the applicant and hence the applicants are advised to furnish adequate and relevant information along with requisite documentary evidences without omission.

5. As far as possible, details shall be furnished in the schedules appended to this application. If the space left is found insufficient additional sheets may be attached to the schedules.

6. Photographs of the Civil Construction works completed by the applicants may be pasted in thick white paper and produced along with the documents.

7. Brochures, Pamphlets, etc., shall also be stitched along with the documents value.

8. The applicants are cautioned that the Pre – Qualification Application containing any deviation from the contractual terms and conditions, specification or other requirements will be rejected as non – responsive and low performance reliability

### **III METHOD OF TENDERING:**

(i) If the Pre – Qualification tender is made by an individual, it should be signed by the individual with his full name in capitals and his current address.

(ii) If the Pre – Qualification tender is made by a sole Proprietary Firm, it should be signed by the proprietor along with his full name, Name of firm with its current address. Documents with regard to Registration as FIRM by the Registrar of Firms should be produced.

(iii) If the Pre – Qualification tender is made by a FIRM in partnership it should be signed, by all the partners of the Firm with their full names with current address or by a PARTNER authorised by the Firm (either as per Articles of the Deed of Partnership, or by Power of Attorney )for signing in Tenders, Agreements etc., In which case, certified copy of the Registered Deed of Partnership along with the current address of all the partners and a certified copy of the Registered Power of Attorney issued in favour of the Signatory, should be produced.

(iv) If the Pre – Qualification tender is made by a “Limited Company or a “Limited Corporation”, it should be signed by a duly authorised person holding the power of attorney for signing the application, in which case, the certified copy of the Power of Attorney should accompany the tender. Such limited company or Corporation should also furnish satisfactory evidence of its existence along with the Pre – Qualification tender.

(v) PRE – QUALIFICATION TENDERS FROM JOINT VENTURES ARE NOT ACCEPTABLE.

(vi) All the Signatures in the Pre – Qualification tender and all the signatures in the Documents produced shall be dated.

(vii) All the original of the documentary evidences produced, shall be produced, if asked for, for verification at the time of opening of Pre – Qualification tender or during evaluation.



#### **IV CAPABILITY OF APPLICANT:**

The Applicant shall include with the Pre – Qualification Application details in the prescribed Proforma vide Schedule “A” to “H”.

- i. Schedule – “A” : Structure and Organisation
- ii. Schedule – “B” : Financial Capability Statement
- iii. Schedule – “C” : Plant and Equipments.
- iv. Schedule – “D” : Work Experience (Works completed (D1, D2, D3 & D4) Works in progress and details of quantity done)
- v. Schedule – “E” : Abandonment of Work
- vi. Schedule – “F” : Affidavit
- vii. Schedule – “G” : Undertaking.
- viii. Schedule – “H” : Details of Technical personnel under Regular Employment with the Applicant.

#### **V. OPENING OF PRE – QUALIFICATION TENDER**

Pre – Qualification tender received in sealed cover upto 3.00 P.M on 24.03.2022 will be opened on the same day at 3.30 PM by the Superintending Engineer, WRD., Lower Vaigai Basin Circle, Sivagangai in his chamber in the presence of the applicants or their authorised representatives (Who should produce the authorisation issued by the Applicant / Firm / Company who choose to be present.

(i) The Pre Qualification tender received belatedly on account of any reasons what so ever, will not be considered or opened, and will be returned unopened Tender to the applicant.

(ii) Telegraphic Tender will not be entertained.

(iii) The Pre – Qualification tender received will be evaluated on a PASS or FAIL basis against each of the 13 (Thirteen) Minimum criteria for Pre – Qualification in Para II above and Price tender documents cover will be considered only to the Pre Qualification applicants (contractors)

(iv) The price tender will be in the safe custody of the Deputy Superintending Engineer , W.R.D Lower Vaigai Basin Circle, Sivagangai from the date of opening of Pre – Qualification tender till the date of opening of price tender.

Dated Signature of Applicant

Special Chief Engineer WRD.,  
Lower Vaigai Basin Circle, Sivagangai

**SCHEDULE “A”**  
**STRUCTURE AND ORGANIZATION**

1. Name of the Applicant :
2. Status :
  - i. Individual Contractor
  - ii. Sole Proprietary Firm
  - iii. Firm in Partnership
  - iv. Private Limited Company
  - v. Public Limited Company
3. Head office / Registered office addressed :  
with Phone / Telex / Fax Number
4. Regional office address with Phone / Telex / :  
Fax Number
5. Local Office (if any) address with phone / :  
Telex / Fax Number
6. Field of activity of the Applicant as per deed :  
of partnership / Memorandum of Association /  
Articles of Association (Civil Engineering  
Contractor, General Engineering Contractor  
Electrical Engineering Contractor etc., should  
be specified)
7. Country and year of Incorporation :
8. Main line of Business :
9. Names, position, status, capacity etc., of the :  
key personnel / Directors of the Company  
(Attach organization chart showing the  
structure of the company / Firm)
10. Name, Capacity and address of the signatory  
who has signed in the Pre-Qualification  
Application Attested copy of authorization  
issued (either by power of attorney or as per  
articles of Partnership deed / Memorandum  
of Association in favour of the signatory to  
sign in the Pre – Qualification Application.

**Dated Signature of the Applicant with sea**

## **SCHEDULE “B”**

### **FINANCIAL CAPABILITY**

1. Name and address of the Applicant :
2. Income Tax Permanent Account No. : PAN No.  
(Xerox copy of card to be enclosed)
3. T.N.G.S.T. / C.S.T. / GST Registration No. :
4. Annual turnover as per Income Tax returns filed : Last Five Years
5. Annual turnover as per Audited statement of : Last Five Years  
Account duly certified by the Chartered Accountant  
during the preceding Five years (Attach attested  
copy of balance sheet)
6. Financial position :
  - i. Cash on hand
  - ii. Cash with Bank / Banks
  - iii. Current assets
  - iv. Current Liabilities
  - v. Working capital
  - vi. Net worth
7. Outstanding value of work already committed and :  
in Progress and time left for completion (Details for  
each work to be furnished separately)
8. Amount available in capital Account :
  - i) Paid up share capital (of Partners or share  
holders)
  - ii) Called up and subscribed share capital
  - iii) Reserves under capital account
  - iv) Surplus under capital account
9. Net profit before tax during the proceeding five : Last Five Years  
years
10. Applicant's financial Arrangements :
  - a) Own resources
  - b) Bank Credits / Over Draft
  - c) Other source (Specify the source)

**Dated Signature of the Applicant with seal.**

### SCHEDULE “C”

#### DETAILS OF CONSTRUCTION EQUIPMENTS, TOOLS AND PLANTS, VEHICLES, THAT COULD BE DEPLOYED EXCLUSIVELY FOR THIS WORK

Name of the Applicant :

Sl. No.	Name of Equipment / Tools and Plants / Vehicles	Total requirement for this work	Equipment owned by the Applicant			Equipment currently under lease, available with the Applicant			Equipment proposed to be taken on lease			Proposed to be purchased
			Number	Year of Purchase, Make and Capacity	Present working condition	Number	Year of Manufacture make and capacity	Present working condition	Number	Year of Manufacture make and capacity	Present working condition	
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Concrete Mixer (10/7 Cft)	2 Nos										
2	Needle Vibrators	4 Nos										
3	Dewatering Pumps (3HP to 10 HP)	2 Nos.										
4	Lorry/Tipper (10MT)	3 Nos.										
5	Vibrator Road Roller	1 No.										
6	Curing Pump with hose	2 Nos.										
7	Poclain	1 No.										
8	JCB	2 Nos.										
9	Water Tanker (10000 Ltr)	2 Nos.										
10	Generator 10 KVA	1 No.										
11	Transit mixers (Ajax)	1 No.										

Note : For the equipments currently under lease with the Applicant Date of Expiry of lease period shall be furnished

**Dated Signature of Applicant with seal**

**SCHEDULE “D - 1”**

**LIST OF MAJOR SIMILAR NATURE OF CIVIL WORKS OR EQUAL OTHER CIVIL  
CONSTRUCTION WORKS COMPLETED IN THE PRECEDING FIVE YEARS**

Sl. No.	Name of Work with location (Town / State)	Value of the work as per Agt. Rs.	Name of the Employer	Agt. Number	Period of completion stipulated in the agreement	Time actually taken to complete the work	Reason for delay (if any)	Type and Nature of the work	Value of work completed	Remarks
1	2	3	4	5	6	7	8	9	10	11

**Note** : Details of Original construction work along should be furnished Repairs / Improvements to existing structures should not be included. Certificate issued by the Engineer-in-Charge (not below the rank of Executive Engineer) / Project Engineer of each of the work is to be appended

**Dated Signature of Applicant with seal**

**SCHEDULE “D - 2”**

**LIST OF SIMILAR NATURE OF WORKS COSTING MORE THAN RS. 828.00 LAKHS**

**UNDER SINGLE AGREEMENT (OR) TWO AGREEMENTS, COMPLETED IN THE**

**PRECEDING FIVE YEARS**

(as specified in Criteria 6)

**Name of the Applicant :**

Sl. No.	Name of Work	Location Village / Town / Taluk / District / State	Value of the work as per Agreement	Name and designation of the Employer / Owner	Stipulated period of contract as per agt.	Date of commencement of work	Date of actual completion of work	Reason for delay completion (if any)	Actual value of work executed as per final bill	Quality of work done
1	2	3	4	5	6	7	8	9	10	11

Note : Certificated issued by the Engineer-in-Charge (not below the rank of Executive Engineer ) / Project Engineer of each of the work is to be appended.

**Dated Signature of Applicant with seal**

**SCHEDULE “D - 3”**

**DETAILS OF WORKS ALREADY COMMITTED BY THE APPLICANT AND ARE IN PROGRESS**

**Name of the Applicant :**

Sl. No.	Name of Work with location	Nature / Designation of the Employer of owner	Agt. No.	Total value of the work as per agt.	Period of completion stipulated in the agreement	Date of commencement of the work	Balance period available for completing the remaining portion of the work	Value of work so far completed	Value of balance works to be completed	Physical progress or stage of work	Remarks
1	2	3	4	5	6	7	8	9	10	11	1 2

Note : Certificated for each of the committed work in progress, issued by the Engineer-in-Charge or Project Engineer (not below the rank of Executive Engineer ) / Project Engineer with all above details should be appended.

**Dated Signature of Applicant with seal**

### **SCHEDULE “E”**

#### **INFORMATION REGARDING CURRENT LITIGATION / DEBARRING / EXPELLING OF APPLICANT FOR ABANDONMENT OF WORK BY THE APPLICANT**

1. a) Is the applicant currently involved in any : YES / NO  
Arbitration / litigation relating to the  
contract works  
b) If yes, Details there on :
2. a) Has the Applicant or any of its constituent : YES / NO  
partners been Debarred / Expelled by an  
agency during the last ‘Five’ years.  
b) If yes, Details there on :
- 3 a) Has the Applicant or any of its constituent : YES / NO  
Partners failed to complete, any contract  
work during the past “Five” years.  
b) If yes, give Details there on

**Dated Signature of the Applicant with seal.**

**Note :** If any information in this Schedule is found to be incorrect or concealed,  
the Pre-Qualification tender will be summarily rejected.



## **SCHEDULE “F”**

### **AFFIDAVIT**

(To be furnished in Twenty Rupees Non-Judicial stamp paper duly certified by Notary public)

1. I / We the undersigned solemnly declare that all the statement made in documents, records etc., attached with this application are true and correct to the best of my / our knowledge.
2. I / We the undersigned to hereby certify that neither my / our firm / company nor any of it's constituent partners have abandoned any work / works of similar nature and magnitude in India, during the last “FIVE” years.
3. I / We the undersigned to hereby certify that any of the contract awarded to me / us has not been terminated / rescinded, due to breach of contract on my / our part, during the last “FIVE” years.
4. I / We the undersigned authorize and request any bank / person / firm / corporation / Government departments to furnish pertinent information deemed necessary and requested by the Superintending Engineer, WRD, Lower Vaigai Basin Circle, Sivagangai. to verify the statements made by me / us or to assess my / our competence and general reputation.
5. I / We the undersigned understand that further qualifying information / clarifications on the statements made by me / us may be requested by the Superintending Engineer, WRD, Lower Vaigai Basin Circle, Sivagangai. and agree to furnish such information / Clarification with in “SEVEN” days from the date of receipt of such request from the Superintending Engineer, WRD, Lower Vaigai Basin Circle, Sivagangai.

**Dated Signature of the Applicant with seal.**

(To be signed by the Officer authorized by the Firm / Company to sign on behalf of the Firm / Company with Company's Seal)

Note : In case of sole proprietary concern, affidavit should be signed only by the sole proprietor.

(Title of the Firm / Company)

(Date)

The above named deponent has understood the contents well and solemnly and sincerely declared and affirmed by the deponent in my presence at ----- and signed before me ----- on this day of -----  
-----.

(Seal)

(Signature of the Notary Public)

**SCHEDULE “G”**

**UNDER TAKING**

(Under taking should be furnished in Twenty Rupees Non – Judicial Stamp Paper with the Pre-Qualification Application and certified by the Notary Public)

I / We

the applicant do hereby undertake that I / We will abide by the terms and conditions if any modified by the Government in the contract conditions subsequent to submission of Pre-Qualification tender / Price tender or subsequent to execution of the agreement.

The undersigned understand and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.

Place :

Date :

Signature of the Applicant with Seal

The above named deponent has understood the contents well and solemnly and sincerely declared and affirmed by the deponent in my presence at ----- and signed before me ----- on this day of -----.

Place :

Date :

Notary Public

**SCHEDULE “H”**

**DETAILS OF TECHNICAL PERSONNEL UNDER REGULAR EMPLOYEMENT OF THE  
APPLICANT WHO CAN BE MADE AVAILABLE EXCLUSIVELY FOR THIS WORK**

**Name of the Applicant :**

Sl. No.	Designation	Name	Educational Qualification	Under regular employment with Applicant since	Total span of experience	Remarks
1	2	3	4	5	6	7
1	1 No. - Degree in Civil Engineering, with at least Ten years experience in executing similar works					
2	<b>Site Engineers :</b>					
a.	2 Nos. - Degree in Civil Engineering with at least Five years experience					
b.	2 Nos. - Diploma in Civil Engineering with at least Three years experience.					

**Dated Signature of Applicant with seal**

**Special Chief Engineer PWD/WRD.,  
Lower Vaigai Basin Circle, Sivagangai.**

## **DECLARATION**

I / We have not tampered / modified the tender documents downloaded from website in any manner. And I am / we are aware of the amendment, clarifications, corrigendum etc. issued if any in connection with the above said tender

**CONTRACTOR**