

# TAMIL NADU HOUSING BOARD



**Date of Tender:05.05.2022**

**SUPERINTENDING ENGINEER  
Project Circle**

**No: 485, MTB Building, Anna Salai,  
Nandanam, Chennai-600035,  
Tamil Nadu.  
Phone No: 044 – 24350820**

**Name of work : Annual Maintenance of Engaging  
Essential Service to 76 TNGRHS flats  
at Taylors Road, Kilpauk, Chennai  
for the period from 16.05.2022 to  
31.03.2023**

Contractor

No of corrections

Superintending Engineer  
Project Circle

**TAMIL NADU HOUSING BOARD**  
**TENDER NOTICE No.SE/PC/2/2022-23 Dated:18.04.2022**  
**File No: SE/PC/70/2022**

**Office of the Superintending Engineer, Project Circle, Tamil Nadu Housing Board**

Tenders will be received by the Superintending Engineer/ Project Circle, Tamil Nadu Housing Board, at his Office at Nandanam, Chennai - 35 upto **11.00 A.M. On 05.05.2022** for the work of

**“Annual Maintenance of Engaging Essential Service to 76  
 TNGRHS flats at Taylors Road, Kilpauk, Chennai for the  
 period from 16.05.2022 to 31.03.2023”**

1. The Tender should in the prescribed form obtainable from Office of the Superintending Engineer/ Project Circle, Tamil Nadu Housing Board. The tenders will be opened by the Superintending Engineer/ Project Circle, Tamil Nadu Housing Board or his delegate at the place on the date afore mentioned. The tenderers or their agents are expected to present at the time of opening of tenders. The Tender receiving officer will on opening each tender prepare a statement of the attested and unattested corrections therein and hand it over to the tenderers concerned and initial all such corrections in the presence of the tenderer. If any of the tenderers or their agents finds it inconvenient to be present at the time, then, in such case the tender Receiving Officer will on opening the tender of the absentee tenderer make out a statement of the unattested corrections and communicate it to him. The absentee tenderer shall then accept the statement of corrections without any question whatsoever.

2. Tenders must be submitted in sealed covers and should be addressed to the Superintending Engineer/ Project Circle, Tamil Nadu Housing Board, the name of the tenderer and the name of the work being noted on the cover.

If the tender is made by an individual it shall be signed with his full name and his address shall be given. If it is made by a member of the firm, it shall be signed with the co-partnership name by a member of the firm who shall also sign his own name, and the name address of each member of the firm shall be given. If the tender is made by a corporation, it shall be signed by duly authorized officer, who shall produce with his tender, satisfactory evidence of his authorization. Such tendering corporations may be required before the contract is executed, to furnish evidence of its corporate existence.

3. Each tenderer must also send a certificate of Income Tax from the appropriate income tax Authority in the form prescribed therefore. This certificate will be valid for one year from the date of issue for all tenders submitted during the period.

In the case of proprietary and partnership firm it will be necessary to produce the certificate aforementioned for the proprietors and for each of the partners as the case may be.

If the tenderer is a registered contractor and if a certificate for the current year had already been produced by him during the calendar year in which the tender is made it will be sufficient if particulars regarding the previous occasion on which the said certificate was produced are given.

All tenders received without certificate as aforementioned will be summarily rejected

Contractor

No of corrections

Superintending Engineer  
Project Circle

4. \*\* Each Tenderer must pay as earnest money, a sum of **Rs.30,000/-(Rupees Thirty thousand only)** into the cash counter of the Division 10.00 a.m. to 1.00 p.m. and enclose with his tender the challan in original. This earnest money will be refunded to the unsuccessful tenderer on application after intimation is sent of rejection of the tender or at the expiration **90 days** from the date of tender, whichever is earlier. The tender validity period of 90 days. The earnest money will not be received in cash, cheque or Bank Guarantee. Tenders accompanied by cheque, cash or bank guarantee will be summarily rejected.

The earnest money will be retained in the case of the successful tendering and will not carry any interest it will be dealt with as provided for in the tender.

\* Name of work

\*\* Alternatively the earnest money deposit to the required value will be accepted in any one these forms.

i) Crossed demand draft on any nationalised banks / NSC / IVP in favour of the **Executive Engineer & Adm. Officer, Special Project Division - I, Tamil Nadu Housing Board, C- 48, 1<sup>st</sup> floor, West wing, Anna Nagar, Chennai-40**

5. When a tender is to be accepted, the tenderer who is under consideration shall attend the office before the end of the period specified by written intimation to him. If the tenderer fails to attend the office before the end of the period specified, his tender will not be considered. He shall forthwith upon intimation being given to him of acceptance of his tender make a security deposit, it will be in formed to the successful tenderer on acceptance of tender and sign agreement in the proper departmental form for the due fulfillment of the contract. This security deposit together with the earnest money and the amount with held according to Clause 68 of the Standard Preliminary Specification of the Tamil nadu Detailed Standard Specifications shall be retained as Security for the due fulfillment of his contract. Failure to enter into the required agreement or to the make the Security deposit as defined in this paragraph shall entail forfeiture of the earnest money. The written agreement to be entered into between the contractor and the Superintending Engineer shall be foundation of the rights of the both the parties and the contract shall not be deemed to be complete until the agreement has first been signed by the contractor and then by proper officer authorised to enter into contracts on behalf of the Housing Board.
6. The tenderer shall examine closely the Tamil Nadu Detailed Standard Specifications and also the Standard Preliminary Specifications contained therein and sign the copy of the Tamil Nadu Detail Standard Specifications and its attend volume in token of such study before submitting his tender unit rates which shall be for finished work in site. He shall also carefully study the drawings and additional specifications and all the documents which form part of the agreement to be entered into by the accepted tender. The Tamil Nadu Detailed Standard Specifications and other documents connected with the contract such as specifications plans descriptive specifications sheet regarding materials etc., can be seen at any time between 11.00 a.m. and 5.00 p.m. on office of the Superintending Engineer/ Project Circle aforementioned.  
A copy of the set of contract documents can also be had on payment of **Rs. 9,450/- Inclusive of GST (Rupees Nine thousand four hundred and fifty only inclusive of GST)** for each set which will not be refunded on any account.
7. The tenderer's attention is directed to the requirement for materials under the clause "Materials and workmanship" in the Preliminary. Materials confirming to the Indian Standards Specifications shall be used on the work and the tenderer shall quote his rates accordingly.

Contractor

No of corrections

Superintending Engineer  
Project Circle

8. Every tenderer is expected, before quoting his rates to inspect the site of the proposed work. He should also inspect quarries, and satisfy himself about the quality and availability of materials. In every case the materials must comply with the relevant standard specification. Samples of materials as called for the standard specifications, or in this tender notice or as required by the Executive Engineer in any case, shall be submitted for the Executive Engineer's approval before the supply to site of work is begun.

The Tamil Nadu Housing Board will not, however, after acceptance of a contract rate pay any extra charges for load or for any other reason, in case the contractor is found later on to have misjudged the materials available. Attention of the contractor is directed to the "Preliminary Specification" regarding payment of seignior age tools etc.

9. The Tender's particular attention is drawn to sections and clause in the Standard "Preliminary Specification" dealing with.

1. Test, Inspection and rejection of defective materials and work.
2. Carriage
3. Construction plant;
4. Water and Lighting
5. Cleaning up during progress and for delivery;
6. Accidents;
7. Delays;
8. Particulars of payment;

\* To be struck out if such copies are not be issued for sale.

The contractor should closely peruse all the specification clause which govern the rate which he is tendering.

10. A Schedule of quantities accompanies this tender notice. It shall be definitely understood that the Superintending Engineer, aforementioned does not accept any responsibility for the correctness or completeness, of this schedule and that this schedule is liable to alterations by omissions, deductions or additions at the discretion of the Superintending Engineer/ Project Circle, Tamil Nadu Housing Board or as set forth in the conditions of contract. The tenderer will however base his lumpsum tender on this schedule of quantities. He should quote specific rates for each item in the Schedule and the rates should be in Rupees and Paise. The rates should be written both in words and figures and the units in words. The tenderer should also show the totals of each item and the grand total of the whole contract. The schedule "A" accompanying the lumpsum tender shall be written legibly and free from the erasures, over writings of conversions of figures, corrections, where unavoidable should be made by crossing out, initialing dating and rewriting.

Contractor

No of corrections

Superintending Engineer  
Project Circle

11. Tenders offering a percentage deduction from or increase on the estimate amount and those not submitted in proper form or in due time will be rejected. Rates or lumpsum amounts for items not called for shall not be included in the tender. No alteration which is made by tenderer in the contract from the conditions of contract, the drawings, specification, quantities accompanying same will be recognized and if any, such alterations are made the tender will be avoided.
12. The tenderer should work out his own rates without reference being made to the Tamil Nadu Housing Board current schedule of rates or to the estimate rates which are not open for inspection by tenderers.
13. The attention of the tenderers is directed to the contract requirements as to time of beginning work, the rate of progress and the dates for the completion of the whole work and its several parts, the following rate of progress and of proportionate value of work done from time to time. As will be indicated by the Superintending Engineer's certificates of the value of work done will be required. Date of commencement of this programme will be the date on which the site (for premises) is handed over to the contractor.

Period after date of commencement	Percentage of work completed (based on contract lump-sum amount)
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**10 ½ Months (i.e 16.05.2022 to 31.03.2023) – 100 % of whole work to be completed.**

Note : The period to be entered in Column (1) for the purpose of defining the rate of progress may be fixed by Superintending Engineer to suit each case.

14. No parts of the contract shall be subject without written permission of the Superintending Engineer, nor shall transfer be made by power of attorney authorized to receive payment on the contractor's behalf.
15. If further necessary information is required, the Superintending Engineer of the Tamil Nadu Housing Board will furnish such but it must be clearly understood that tenders must be received in order, and according to instructions.
16. The Superintending Engineer or other sanctioning authority reserves the right to reject any tenders without assigning any reason therefore.
17. Preference in the selections from among the tenders will be given. Other things equal, to those who are themselves professionally qualified or who undertake to employ qualified men at their cost to look after the work. The tenderers should therefore state in clear terms whether they are professionally qualified or whether they undertake to employ technical staff and if so to give their professional qualifications or of the staff to be employed. In case the selected tenderer is one who has undertaken to employ technical staff under him he should see that one of the staff is always at site of the work during hours personally checking all items of work and paying extra attention to such works as may demand special attention e.g., reinforced concrete works etc.,

Contractor

No of corrections

Superintending Engineer  
Project Circle

18. A tenderer submitting a quotation which the tender accepting authority considers excessive and / or indicate of the insufficient knowledge of current prices or definite attempt at profiteering will tenderer himself liable to be debarred permanently from tendering or for such period as the tender accepting authority may decide.

19. The fact of submitting the tender implies that the tenderers actually inspected the site of works and have examined before tendering the nature and extend of various kinds of soil at various depth and have based their tenders on such examination by them and no future representation in this regard will be consideration.

20. A statement giving brief particulars of equipment and resources that will be put at the disposal of the work under the following classifications should accompany the tender.

- a) Equipment (Transport for materials viz., lorries and carts, concrete mixers)
- b) Organization (i) technical and (ii) unskilled.
- c) Resources in materials like teakwood, steel, etc., and extent to which departmental help is not required for procurement of materials and transport of the same.
- d) Methods that will be adopted up the work to ensure completion within or less than the time fixed for completion.

21. The Superintending Engineer, reserves to himself the right of allotting the different sub-works to different contractors or to one and the same contractor as he may decide after the receipt of tenders.

22. The Contractors are liable to pay a penalty of not exceeding one percent of the estimated value of work for non employment of the technical staff if the value exceeding Rs. 50,000/-

23. The cost of materials supplied will be recovered from the bills or any other amounts due to the contractor.

Contractor

No of corrections

Superintending Engineer  
Project Circle

**OFFICE OF THE SUPERINTENDING ENGINEER**  
**Project Circle**  
**TAMIL NADU HOUSING BOARD**

**TENDER**

To

The Superintending Engineer,  
 Project Circle  
 Tamil Nadu Housing Board,  
 No.485, Anna Salai, Nandanam,  
 Chennai – 600 035.

Date .....2022

Sir,

I / We, do hereby tender and, if this tender accepted, undertake to execute the following work,  
 viz.,

**Annual Maintenance of Engaging Essential Service to 76  
 TNGRHS flats at Taylors Road, Kilpauk, Chennai for the  
 period from 16.05.2022 to 31.03.2023**

As shown in the drawings and described in the specification deposited in the Office of the Superintending Engineer, Nandanam, Tamil Nadu Housing Board, with such variations by way of alterations of additions to, and omissions from the said works and method of payment as are provided for in the conditions of contract for the sum of Rs. .... (in words and figures)

.....  
 .....

or such other sum as may be arrived at under the clause of the Standard Preliminary specification relating to "Payment of lump-sum basis or by final measurement at unit price".

I / We have also completed the price list of items of Schedule 'A' annexed (in words and figures) for which I / We agree to execute the work and receive payments on detailed final measurement at Unit Prices.

I / We hereby distinctly and expressly declare and acknowledge that, before the submission my / our tender I / We have carefully followed the instructions in the tender notice and have read the Tamil Nadu Detailed Standard Specification and the Preliminary Specifications therein and that I / We have made such examination of the contract documents and the plans, specifications and quantities and of the location where the said work is to be *done* and such investigation of the work required to be done and in regard to the material to be furnished as to be enable me / us to thoroughly understand the intention of the same and the requirement, covenants, agreements, stipulations and restrictions contained in the contract, and in the said plans and specification and distinctly agree that I / We will not hereafter make any claim or demand upon the Board based upon or arising out of any alleged misunderstanding or misconception, of mistake on my / our part of the said requirements, covenants, agreements, stipulations restrictions and conditions.

I / We being a registered contractor enclose an income-tax verification I have already produced and income-tax verification certificate in respect of (here particulars of the previous occasion on which the certificate was produced should be given).

Contractor

No of corrections

Superintending Engineer  
 Project Circle

I / We enclose herewith a challan for the payment of the sum of Rupees (in words and figures) ..... as earnest money not to bear interest. If my / our tender is not accepted; this sum shall be returned to me / us on my / our application when intimation is sent to me / us of rejection or at the expiration of two months from the date of this tender whichever is earlier. If my / our tender is accepted, the earnest money shall be retained by the Board as security for the due fulfillments of the contract. If upon written intimation to me / us by the Superintending Engineer indicating that my / our presence is required for the purpose of enquiry. I / We fail to attend the said office before the end of period specified on such intimation, and if upon intimation being given to me / us by the Superintending Engineer of acceptance of my / our tender. I / We fail to make the additional security deposit or to enter into the required agreement as defined in clause 4 of the tender notice. Then I / We agree to the forfeiture of earnest money. A notice required to be served on me / us hereunder shall be sufficiently served on me / us personally or forwarded to me / us by post (registered or ordinary) or left at my / our address given herein such notices shall be sent by post be deemed to have been served on me / us at the time when-in due course of post it would be delivered at the address to which it is sent.

I / We fully understand that the written agreement to be entered into between me / us and the Board shall be the foundation of the rights of both the parties and the contract shall not be deemed to be complete until the agreement has first been signed by me / us and then by the proper officer authorized to enter into contracts on behalf of the Board.

I am / We are professionally qualified and my / our Qualification are given below:

Name

Qualifications

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***Contractor***

Contractor

No of corrections

Superintending Engineer  
Project Circle



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I / We will employ the following technical staff for supervising the work and will see that one of them is. Always at site during working hours personally checking all items of works and paying extra attention to such works as require special attention (e.g) Reinforced Concrete Work.

Name of Members of technical Staff proposed to be employed	Qualifications
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- Note : a) The last two clauses should be scored out if the cost of the works involved is less than Rs. 10,000/-
- b) The tenderers should score out the last clause or the penultimate according as they are themselves professionally qualified or undertake to employ technical staff under them.

### **RATE OF PROGRESS**

**(Fill in under Notice)**

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Period after the	Percentage of work to be	
commencement of	completed on the whole work	

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CONTRACTOR

Contractor

No of corrections

Superintending Engineer  
Project Circle

## Schedule-A

### TAMIL NADU HOUSING BOARD

SCHEDULE OF APPROXIMATE QUANTITIES FOR THE WORK OF:

**Annual Maintenance of Engaging Essential Service to 76  
TNGRHS flats at Taylors Road, Kilpauk, Chennai for  
the period from 16.05.2022 to 31.03.2023**

1)The quantities here given are those upon which the lump sum tender cost for the work is based but they are subject to alteration, omission, deduction or addition, as provided for in the conditions of the contract and do not necessarily show the actual quantities of the work to be done. The unit rates noted below are those governing payment for the extras or deductions or omissions or alterations according to the conditions of contract as set forth in the preliminary specification of the Tamil Nadu Building practice and other conditions of specifications of this contract.

It is to be expressly understood that the measured work is to be taken nett. (Not withstanding any custom of practice to the contrary) according to the actual quantities when in place and finished according to the drawings or as may be ordered from time to time by the Executive Engineer, as the cost calculated by measurement or weight at the respective prices quoted are for the work in situ and in every respects.

Contractor

No of corrections

Superintending Engineer  
Project Circle

SCHEDULE – A							
Name of Work: Annual Maintenance of Engaging Essential Service to 76 TNGRHS flats at Taylors Road, Kilpauk, Chennai for the period from 16.05.2022 to 31.03.2023							
Sl No	Quantity		Description Of Work	TN BP No.	Rate in Figures & words	Unit in Figures & Words	Amount
1	2		3	4	5	6	7
1			Annual Maintenance of Engaging Essential services to 76 TNGRHS flats at Taylor's road, Chennai for the period from 16.05.2022 to 31.03.2023. by engaging the required and properly trained Pump operators cum plumber for lifting water from sump, well or bore well to the over head tank in each block, maintenance of pump sets, attending the repair works in water supply and Mazdoor Grade-II(Scavanger) for sanitary line and removal of blockages in water closets inspection chambers and gullies and repair works. Electrician Grade-II for attending electrical fault in wiring and electrical installations in the flats, replacing the bulb in common areas etc., Mazdoor Grade-II(Sweeper) for sweeping the common areas including clearing the cob-web and clearing of vegetations, bushes and jungle clearance in and around the scheme area, desilting and cleaning the storm water drains and removal of debris away from the scheme area, maintaining the avenue trees, and garden plants, cleaning of water tanks and sump in each block once in 4 months of a year by rotation and to maintain the scheme area in a neat and tidy condition, Lift operator for operating the lift smoothly without any complaints from the residents of the scheme and also staying in the lift itself as per time schedule indicated etc., complete in all respect and as directed by department officers.				

Contractor

No of corrections

 Superintending Engineer  
 Project Circle

Sl No	Quantity		Description Of Work	TN BP No.	Rate in Figures & words	Unit in Figures & Words	Amount
1	2		3	4	5	6	7
a	640.00	Nos	<b>Pump Operators cum Plumber</b> (1 Person per day in A Block and 1 person per day in B Block)			1 No (Each)	
b	1280.00	Nos	<b>Lift Operator.</b> (2 person per day in A Block and 2 person per day in B Block)			1 No (Each)	
c	1600.00	Nos	<b>Mazdoor Gr-II(Sweeper)</b> – (4 person per day in the 1 <sup>st</sup> shift from 6.00am to 2.00pm and 1 person per day in the 2 <sup>nd</sup> shift 2.00pm to 10.00pm)			1 No (Each)	
d	640.00	Nos	<b>Mazdoor Gr-II(Scavenger)</b> – (1 person per day in A Block and 1 person per day B block)			1 No (Each)	
e	640.00	Nos	<b>Electrician Grade-II</b> (1 person per day in the 1 <sup>st</sup> shift from 6.00am to 2.00pm, 1 person per day in the 2 <sup>nd</sup> shift 2.00pm to 10.00pm)			1 No (Each)	

Contractor

No of corrections

 Superintending Engineer  
 Project Circle

Sl No	Quantity		Description Of Work	TN BP No.	Rate in Figures & words	Unit in Figures & Words	Amount
1	2		3	4	5	6	7
2			Providing Security arrangements for <b>76 TNGRHS flats at Taylor's road, Chennai for the period from 16.05.2022 to 31.03.2023</b> with necessary regular day and night watchman and to safe guard the installation such as pump sets, generators, fire service equipments, common lights, etc all complete and as directed by the departmental officers.				
a.	1920.00	Nos	<b>Watch man (Mazdoor Gr-II)</b>  2 person per day in the 1st shift from 6.00am to 2.00pm,  2 person per day in the 2nd shift 2.00pm to 10.00pm and  2 person per day in the 3rd shift 10.00pm to 6.00am)			1 No (Each)	
			<b>Total Rs. (A)</b>				
			<b>GST 12% (B)</b>				
			<b>Grand Total Rs. (A+B)</b>				

(Total Rs. ....)

**EPFO No.**

**ESI No.**

- Note: 1. Contractor has to sign in all the pages of tender document  
 2. The price quoted should be exclusive of all taxes. Such as levies duties and G.S.T etc...  
 3. Tenderer should quote rate in the prescribed department tender Schedule "A" form itself.

Contractor

No of corrections

Superintending Engineer  
Project Circle

# TAMIL NADU HOUSING BOARD

## ANNEXURE

### PAYMENT OF EMD AND SECURITY DEPOSIT PRESCRIBED

#### ACCEPTABLE FORM

Circular No. CE / TC / 5 / 98 dated 10-06-98

- I) EMD will be accepted in the following form only and any other form for payment of EMD will not be accepted
- 1) Cash receipt from the Division office concerned.
- 2) Demand Draft / Banker's Pay orders / Banker's cheque drawn in the name of Exe. Engineer / Tamil Nadu Housing Board of Division concerned (subject to realization of cash)
- 3) A deposit at call receipt duly pledged to the Exe. Engineer / Tamil Nadu Housing Board of concerned Divisions. (Note item 2 and 3 shall be from Nationalized Bank / Schedule (Indian) Bank)
- 4) Government Securities / Bonds / Certificates duly endorsed / pledged in favour of the Exe. Engineer / Tamil Nadu Housing Board of Division concerned.
- 5) Indra Vikas Patras along with letter (In triplicate) stating that he / they / is / are submitting EMD in the form of IVP & by indicating name of the post office, IVP numbers and value and to mark his / their name in the back side of IVP.
- 6) NSC / KVP pledged in favour of Exe. Engineer / Tamil Nadu Housing Board Division concerned, along with the letter triplicate confirming the pledging scrips to the Exe. Engineer / Tamil Nadu Housing Board (This is not applicable to companies and Institutions)  
(Note : Item 3, 4, 5 & 6 above shall be valid for 150 days from the date of opening of Tender (i.e. maturity date of above shall be on or after 150 days from the date of opening of tenders)
- II) The successful tenders / Suppliers should furnish security deposit (Including EMD furnished in other forms) in the form of small saving scrips / Deposit accounts.
- 1) NSC / KVP pledged in favour of the Exe. Engineer / Tamil Nadu Housing Board Division concerned along with the letter in triplicate confirming the pledging the scrips to the Exe. Engineer / Tamil Nadu Housing Board (This is not applicable for companies / Institutions)
- 2) I.V.P. along with the letter (in Triplicate) indicating the name of the Post office IVP number and value and confirming to have been furnished the same towards Security Deposits.
- 3) Other Small Savings scrips / Deposit accounts with the compliance of the stipulation stated in (1) / (2) (as application in this case)
- 4) The security deposit in the form of Irrevocable bank guarantee from nationalized banks / scheduled banks.
- III) The above are applicable to the Tenderer / firms situated in Tamil Nadu only. The tenderers from other states shall remit EMD / SD by means of cash receipt from the TNHB, Division office concerned, Bankers Demand Drafts, Bankers Pay order, payable to the EE / TNHB. Division concerned. Other form of payment of EMD / SD. will not be considered in respect of the tenderers from other states.
- IV) In case of Companies / Institutions, IVP alone will be accepted towards SD, selected Small saving scrips like KVP, NSC. Time Deposit will not be accepted for EMD / SD. The companies / Institutions along with IVP, if furnished for EMD / Security Deposit shall give letter indicating the name of the post office IVP No's and its value and confirming to have been furnished by them towards EMD / S.D. for the tender / Agreement under reference.
- V) Actual purchase cost of small saving scrips will alone be taken as the amount paid by the Tenderer / Contractor. The maturity value will not be considered.
- VI) This shall form part of tender schedule / Agreement and shall supercede any other stipulations made stated elsewhere in the tender schedule / Agreement.

**Note:-**

Division office Concerned means:- The Executive Engineer & Ado,  
Special Project Division-I,  
Tamil Nadu Housing Board.

Contractor

No of corrections

Superintending Engineer  
Project Circle

**TAMIL NADU HOUSING BOARD**  
**SPECIAL CONDITION FOR TAXES/GST**

The taxes are applicable for the project with any tax/fund/charges announced by the State/Central Government will be recovered from the payment to the contractor without prior information and cannot be refunded.

The rates quoted in the tender shall be exclusive of all Taxes duties/ levies and prevailing rate of **GST** etc., as announced by the State/Central Government.

Any change in the existing levy/charges duties/GST announced by the State/Central Government from time to time will be recovered from the payment to the contractor without any prior information.

Contractor

No of corrections

Superintending Engineer  
Project Circle

**TAMIL NADU HOUSING BOARD**  
**SCHEDULE 'C'**  
**ADDITIONAL SPECIFICATION**

1. The contractor shall make his own arrangements for clean fresh water for use on the work and shall meet all charges therefore.
2. The broken stone for concrete and RCC work shall be granite as passed by the Executive Engineer.
3. SAND & BRICK: River sand will be used in all cases. The bricks shall be stock bricks or good country bricks of fairly uniform size, shape, colour and well burnt.
4. All iron works or steel work of every kind, except such as is to be embedded in cement concrete shall immediately on arrival at the site be, properly scrapped and wire brushed and given a priming coat of lead paint without claim for extra.
5. The teakwood shall be of best Indian Teak wood only and shall be subject to inspection and approval by the Executive Engineer before use on work country wood where specified shall be best and known for scantling and uniform planks.
6. Holes and chases for electric wiring, water supply and drainage etc., shall be provided as directed during the progress of work without any claim for extra,
7. All external corners, edges of beams, edges of doors and windows openings etc. shall be finished sharp using rich mortar if necessary and also finished truly vertical or horizontal as the case may be. The rates for plastering shall include the cost of finishing as above. No extra for finishing the corners, edges of beams, etc., will be paid. The construction of the building will be deemed to be complete only if all the items of work including finishing items contemplated herein are executed. Concrete works.
8. The arrangement of M.S./RTS rods for reinforcement for each RCC works shall be in accordance with working drawings supplied.
9. The contractor has to use steel sheets over wooden frames, providing the required finish to the under side of the slab. Centering and form work shall be provided to the extent and area ordered by the Executive Engineer during the execution. The payment for centering works will be paid after the concrete is laid.
10. All cement concrete for RCC works shall be machine mixed and vibrated.
11. All lime mortar shall be ground in a mortar mill as per TNDSS (MDSS).
12. The rate for brick work in all floors includes the labour charges for fixing the frame of doors and window's and fixing G.I. Pipe outlets for windows and per sub clause 14 of TNDSS (MDD.No.31)
13. The rate for plastering includes providing cornice, band cornice, ceiling cornice, and skirting wherever necessary as directed by the departmental officers.
14. It is not obligatory to supply any materials (controlled or non-controlled) required for the construction, which are not available in the general stores and the contractor is expected to make; his own arrangements. The quality of these materials shall conform with, the specification given in ISI. If the material is available in the general stores, the contractor should use that materials only and the cost there of will be recovered as per the ANNEXURE. The cost of materials supplied will be recovered from the bills or any other amount due to contractor.

Contractor

No of corrections

Superintending Engineer  
Project Circle



15. M.S. Rod, RTS Rod should be cut and placed as reinforcement with proper care according to the available rod at site, so as to ensure the minimum wastage possible.

Note: No separate charge will be paid to the contractor for straightening the M,S. Rods, RTS Rods if happens to be bend or in coils

16. The cement brought by the contractor for use on work should be carefully stocked in approved stores and should be used on works as and when required with proper care.
17. All the dismantled portion should be made good, plastered and cement painted etc., to match original surfaces.
18. If the rates are not separately called for, for similar items of works in the works in the different floor the contractor should quote one rate applicable for all the floors indicated in the detailed plans. Any claims for such items floor wise will not be entertained under any circumstances
19. If night work required to fulfill the agreed rate of progress, all arrangements shall be made by the contractor inclusive of lighting without any claim for extra rate.
20. Rates: The tenderer shall quote their rates for the finished items of work only as given in the schedule. It shall be clearly understood that no increase in rate tendered for will be permissible on any account.
21. The contractor should not employ the labour below the age of 12 years.
22. The rate for all the items shall be quoted for in the metric units.
23. The tenderer, shall examine closely the general condition of contract of the Tamilnadu Detailed Standard specification issued in the G.O. Ms. No.2659, dt.23.12.1970 and to see the copy kept in the division office in token of such study before submitting his tender. Unit rates which shall be for finished work insite.
24. The electrical works should be executed by a person or firm holding 'A' grade or 'B' grade license issued by Electrical Wireman, Supervisor, contractors, licensing Board and Government of Tamil Nadu.
25. Once the offer of the tenderer is accepted by the Board, If either the tenderers choose to withdraw this tender or for any reason refused to execute the agreement and comply with the terms of the tender and agreement, the amount deposited by the tenderer towards the EMD and A.S.D, shall be forfeited and tenderer shall not be entitled to refund the same (CE/TC/7/79) dt. 14.3.79
26. The contractor should take risk insurance against fire, other usual risk for all or any loss or damages occasioned by or arising out of acts of God, and in particular un precedent flood, volcanic eruption . earth quake or other· convulsion of nature, invasion, the act of foreign enemies, hostilities or warlike operations (before or after declaration of war) rebellion, military or usurped power, such policy should cover the construction period against the risk by the contractor at his /their own cost and produce to the concerned Executive Engineer & Superintending Engineer within one month from the date of execution of the agreement failing which the TNHB shall be entitled to take out what ever policy as may be required to cover those eventualities and to effect recovery towards the cost of such policies from the contractor's payments with a penalty of 50% on the cost of such policies.

Contractor

No of corrections

Superintending Engineer  
Project Circle

27. The consumption of lead must be in accordance with the Table, VIII of MDSS No.109. any additional consumption of lead must be intimated to Executive Engineer and Admn. Officer, who will then decided the necessity
28. The pipes should not be covered until the Executive Engineer tests and approve the work. If it is covered it must be uncovered by the contractor at his own cost without claiming extra
29. Any extension of time may not be granted by the authority, unless the delay caused is on departmental side
30. The contractor should agree for the change of Arbitrator due to change in incumbency or due to change in territorial Jurisdiction.
  - a. For Claims upto Rs.10,000/- S.E. of TNHB
  - b. Rs.10,001/- to Rs.50,000/- C.E of TNHB
  - c. Rs.50,001/- and above referred to the court (CE/TC/24/83, dt.7.9.83).
31. The EMD, SD shall be released only after the expiry of six months period from the date of completion of the work (After release of final Bill). **(CE/TC/24/1983 dated.07.09.1983)**

The Board would retain Retention money deposit recovered from the contractor for 2 years after the date of completion of work in order to enable the departmental officer to watch the effect to all reason of the work. After completion of 2 years the contractor should produce an Indemnity bond for a further period of 3 year.

**In this regard As per CE Circular Memo.No.TC1/19369/2014 dated:19.08.2014). B.R.No. 5.03 dated:07.08.2014. Refund of Retention Money Deposit after receipt of Indemnity Bond after completion of work (After release of final Bill) to refund the entire amount with the following conditions.**

- a) The contractor should produce irrecoverable Bank Guarantee for the **Total Retention money deposit** for the period of **two years** from the date of completion of work **(After release of final Bill)**.
- b) The contractor has to make payment of interest charges at the **rate of sinterest force** in Board 60 days before the lapse of irrecoverable Bank Guarantee, failing which the Bank guarantee has been encased and the interest charges will be deducted and the Balance amount to be paid to the contractor.
32. In case of tender at 10% less than the estimate value 1% (One) of the estimate value shall be collected in one lump sum as additional security deposit.
33. It is obligatory on the part of the contractor to effect recovery of Employees Provident fund subscription from Employees who work more than 60 days and remit to the Regional provident Fund Commissioner.
34. The contractor is bound by all the conditions of clauses of the standard preliminary specifications as amended from time to time. If in the course of the contract any G.O. is issued introducing new conditions or clauses (for PWD /other Departments) supplemental agreement must be executed by the contractor.

Contractor

No of corrections

Superintending Engineer  
Project Circle

35. The Security deposit shall be paid by the contractor in the form of small savings scripts. The Security Deposit in the Form of Irrevocable Bank Guarantee from Nationalised Bank/Scheduled Banks can also be accepted and it has to be duly verified with the concerned Bank for genuineness.
36. Contractors special attention is invited to clause 27 and 38 of the preliminary specification on TNDSS and he is requested to provide his own expenses, shed, latrine, and urinal for his workmen.
37. In respect of the work being transferred from any other circles / Divisions, subdivisions, the S.E, E.E, AEE and A.E who is incharge of Circle / Division / subdivision having jurisdiction over the work shall be competent to exercise all the powers and privileges reserved in favour of the Government.
38. Water closet, basins urinals, sinks and other sanitary ware shall be of approved make as required in the relevant items. The fixing of these should be in accordance with the special specifications after the completion of the work.
39. The work shall be carried out with least hindrance of the adjoining building and the contractor shall be responsible if any damage caused to the existing fixtures, electrical fittings etc., in the course of execution and the contractor shall make good any such damages without claim for extra.
40. The clamps of G.I. pipes fittings should not be spaced more than 3'-0" apart from the wooden plug for pipe and bracket fittings should be properly fixed in C.M. 1:3 in holes made in and not hammered into the walls. The size of plugs should be not less than 1" square at this end and at the other end with the depth of not less than 3".
41. The contractor should procure approved quality of paint only in containers. The above container should be used in the presence of the Assistant Executive Engineer and got approved before use. On any account paint in other than original container will not be allowed for use
42. The contractor shall form his own approach road to the work sites for which no extra will be due to him. On completion of work the contractor shall not be permitted to remove the materials laid for formation of road. If the contractor is allowed to use the existing roads, he shall maintain them in good condition at his own cost throughout the period of contract.
43. The work should be executed in accordance with the circular instruction of the CE issued time to time. Copy of the circular instructions can be perused in circle office during office hours.
44. Copy of latest income tax clearance certificate should be enclosed along with the tender.
45. An authenticated credential in support of experience for the similar works done so far should be enclosed.
46. EMD will be 1% upto Rs.20.00 Lakhs of estimate value plus 1/2% of the amount by which the estimates value exceeds Rs.20 Lakhs.
47. Security deposit will be 2% of the contract value minus the EMD already remitted along with the tender.
48. Recovery under Revenue Recovery Act: - Whenever any amount has to be paid by the contractor in view of termination of the contract by virtue of clause 57.4 (TNBP) or any amount that maybe due or may become due from the contractor under these present and the contractor is not responding to the demand for the payments of the said amount, then the Government, Tamilnadu Housing Board shall be entitled to recover the said amount, as per the provisions of the Tamilnadu Revenue Recovery Act. 1964 (Tami Nadu Act. V of 1864)

Contractor

No of corrections

Superintending Engineer  
Project Circle

49. Brick used should be of class designation 50 i.e. having a crushing strength of not less than 50 kg/cm<sup>2</sup>.
50. The building materials like bricks, tiles etc., the finished products like concrete cubes etc., should be tested in recognized institution as directed by the departmental staff. The expenditure should be borne by the contractor.
51. The tenderers are requested to quote their validity of tender upto 90 days from the date of opening of the tender.
52. Impounding minimum 10cm of water over roofs for 48 hours before laying the weathering course and press tiles to check the water tightness. (vide. Memo.No.TC4/68839/95 dated 24.11.95)
53. Xerox copy of the certificate for the technical personnel's to be enclosed along with the tender.
54. Withheld amount towards effective performance of the contract do not exceed 10% of the total value of Contract. Present rule of with-holding 5% of bill amount may be followed.
55. Payment of liquidated damages and penalty payable by the contractor in the event of non-fulfillment of any or Whole of the contract.
56. Quantity variation is permissible, to the extend of 25% with prior approval of the authority who accepted the tender provided that total value including variation is within the power of officers concerned. Otherwise, orders of higher authority shall be obtained .
57. In the Case of discrepancy between the prices quoted in words and in figures, the lower of the two shall be considered.
58. The contractors should not be allowed to use water with Saline content. The usage of water with saline content is strictly prohibited.
59. The payment of security deposit, FDR from any Nationalised Bank can also be accepted apart from whatever small savings scripts available in vogue with an understanding from the concerned Bank to release the deposit to Tamil Nadu Housing Board on request unconditionally.
60. Withdrawal of tender on any circumstances after its submission is not acceptable. The name of such of those tenderers will be removed from the list of approved contractors and their tender will not be entertained thereafter and will be summarily rejected.
61. In the event of the work being transferred to any other Unit I Division Sub Division the Exe. Engr. and Admn. Officer, the Asst. Engineer who is in-charge of the unit Division I Sub-Division having jurisdiction even the above work shall be competent authority to exercise all these powers and privileges of Tamilnadu Housing Board and act on behalf of Tamilnadu Housing Board.
62. All the Measuring tapes used on works by Departmental officers and Contractors, Suppliers shall be graduated only in metric units and shall bear the verification Stamping of the department of Legal Meterology (on the end book) Dual Marked (Metric and feet and inches) measuring tapes should not be used by the departmental officers / Contractor; Suppliers. All the tapes should be Confirming to the Standard of weights and measures (General) Rules 1987 (Board Circular memo No. TC4/66896/98dt: 6.10.99).

Contractor

No of corrections

Superintending Engineer  
Project Circle

63. For testing the concrete and aggregate the contractor must procure the following equipments and make them available at site.

a. Steel mould for making 15cm cube of concrete

b. Slump cone for testing consistency (slump test) the cone will be 30cm height truss casted cone with top and bottom diameters of 10 cm and 20cm respectively. In addition a steel rod 1.5cm dia and 50cm in length and with tamping and rounded is to be procured.

c. For finding fineness modules and coarse aggregate hand operated Sieve Shaker apparatus may be procured along with weighing machine for weighing the aggregate and the sand.

d. In the case of any breach of the terms of the contract the contract will be closed at the risk and the cost of contractor in addition to the forfeiture of the EMD and security deposit.

e. The testing is to be done at the contractor's cost for all building materials and also for concrete cubes.

f. The work shall be executed and measured as per metric dimension given in the schedule of quantities drawing etc. (F.P. units where indicated are for guidance only)

g. Unless otherwise specified all the rates quoted by the contractor shall be for works at all levels of the buildings.

h. Rates for every item of work to be done under this contract shall be for all lifts and leads, heights, depths, lengths and widths Except when specifically mentioned in the item, otherwise nothing extra will be paid on this account The rate for all item in which use of cement is involved is inclusive of charges for curing.

64. If at any time the Executive Engineer shall be of the opinion that the contractor is delaying commencement of the work or violating any of the progress of the site work as defined by the tabular statement rate of progress in the article of agreement, the Executive Engineer shall so advise the contractor in writing and at the same time demand complied. If the contractor neglects to comply with such demand within seven days after the receipt of such notice it shall these or at any time thereafter be lawful for the Executive Engineer to determine the contract which determination shall carry with the forfeiture of the security deposit and the total of the amount withheld from the final bill together with value of such works as may have been executed and not paid for such proportion of such total sums as shall be assessed by the Executive Engineer.

65. Water and lighting : The contractor shall pay all fees and provide water and light as required from Municipal main or other sources and shall pay all charges therefore (including storage tanks, metre etc.) for the use of the works and workman unless otherwise arranged and decided as in writing with Executive Engineer.

The tenderer shall ensure that no damage is caused to the existing structure / building whether it is Government owned or private owned etc. in the adjacent areas close preliminary to the proposed site and if any damage is caused due to pile driving etc. to the adjacent buildings it shall be rectified / compensated by the tenderer at his own cost of the satisfaction of departmental officers / owners of any private building affected (i.e) the contractor should indemnify the department against damages if any to adjacent building due to pile driving.

Contractor

No of corrections

Superintending Engineer  
Project Circle

The contractor has to make his own arrangements for procuring water for construction purpose and curing should be done with water free from injurious amounts of deleterious materials. Portable water are generally considered satisfactory for curing and mixing concrete and masonry. However the water to be used should be periodically tested at contractor's cost for its suitability for using the construction work and got approved from Department Engineers.

Electricity: The contractor should make his own arrangements for obtaining electricity for all types of his use like lighting, welding, pumping and mosaic and marble polishing etc. Any damages to work resulting from rains or flame, any other cause until these work is taken over by the department after completion, will be made good by the contractor at his own cost.

66. Since it is special nature of work, the contractor (or) his authorized agent should have experience/expertise in this field. The certificate of company to be deployed may be enclosed along with the tender.
67. Price Escalation, Mobilisation Advance, Secured Advance etc., will not be entertained for this work.
68. The motor samples to be collected and sent for testing. if any deficiency is proved by the test the **entire structure should be demolished** and rebuilt at the cost of the contractor **as per the Managing Director/Tamil Nadu Housing Board Memo.No.PT1/25800/2012 dt.02-01-2015.**
69. **Retention Money Deposit @ 5%** shall be recovered from the contractor in each bill based on the value of work done. **For other than standing contractor.**
70. **Retention Money Deposit @ 2%** shall be recovered from the contractor in each bill based on the value of work done. **For standing contractor.**
71. **As per the Board's memo No.TC1/4808/2018 dated:15.10.2018 – the Goods & Service tax – Tamil Nadu Goods & Service tax 2017 – Section 51 relating to tax Deduction at Source at one percent for SGST and one percent for CGST if value of supply, under a Contract exceeds Rs.2,50,000/-.**

Contractor

No of corrections

Superintending Engineer  
Project Circle

**TAMIL NADU HOUSING BOARD**  
**CONDITIONS FOR MAINTANENCE WORK:**

1. The maintenance agency is responsible for the safety of departmental materials in and around the blocks.
2. The maintenance agency is responsible for attending to any complaint during the contract period.
3. Pump Operator is responsible for operating the pump sets for lifting water from well to sump and sump to Over water tanks, regulate the water distribution to all the flats without any interruption to the inmates in Day (or) Night times as proposed by the departmental officers and as per their instructions.
4. Plumber Cum Electrician is responsible for attending to any power fault in the flats and in the common places other than the faults under the preview of the electricity Board, during the Day (or) Night times as proposed by the departmental officers and as per their instructions,
5. Sweeper is responsible for keeping the common places of flats, roads and other common areas clean including clearing the cob-web and clearing of vegetations, bushes and jungle clearance in and around the scheme area to keep the scheme neat
6. Scavenger is responsible to clean gully, Inspection Chambers sewer lines, manholes screen wells and blockage in the drainage should be removed then and there. The materials required will be issued departmentally at its cost.
7. The contractor should follow all the labour rules as per the contract labour act and should maintain the relevant register.
8. In case the Executive Engineer/ Officer in charge of the works is not satisfied with the performance of the individuals, the contractor should replace them immediately.
9. The shifts of the persons can be changed by the Executive Engineer as per the requirement from time to time.
10. All the maintenance personal will come under direct control of the Assistant Executive Engineer concerned and they should sign in the separate attendance register maintained in the Sub-Division Office.

Contractor

No of corrections

Superintending Engineer  
Project Circle

11. At any time during surprise check by departmental officers the number of workers stated in the schedule 'A' should be available in the site on duty and if there are any absentees the proportion wages will deducted in the payment for that month of the work.
12. During the contract period, if there is any accident on duty (or) loss of life to any workers (or) any unforeseen, incidents the Tamil Nadu Housing Board will not be liable for making compensation (or) meet any claim by the workers or their family members and the contractor will be liable to meet the outcome of such unforeseen incidents.
13. In addition to the clearing the common staircase etc., the contractor should also keep the environments clean and tidy within the boundary of the flats.
14. The contractor is liable for rectifying the minor incidental repairs in common service system water supply, electricity and drainage.
15. The tenderer should furnish the experience certificate issued by any departmental along with the tender in support of their experience in executions the similar works,
16. The EMD, SD. and RMD will be released only from the date of completion of the work.
17. Suitable substitute of individuals to be arranged by the contractor in the event of absence of any of the workers engaged by him.
18. Any damages (or) loss to the departmental properties causes by the negligence of the workers/ contractor during the period of the contract should be made good by the contractor at his own cost.
19. At any time during surprise check by departmental officers the number of workers stated in the schedule 'A' should be available in the site on duty and if there are any absentees, the departmental officers directly engage the labour double wages will deducted in the payment for that month of the work.

Contractor

No of corrections

Superintending Engineer  
Project Circle



**TAMIL NADU HOUSING BOARD  
PROJECT CIRCLE**

**TENDER NOTICE NO: SE/PC/2/2022-23**

**Dated:18.04.2022**

Sealed tenders with duly superscripted on the covers with name of works, reference No, due date and name of tenderer duly superscribed on the cover are invited for the following works so as to reach the office of the Superintending Engineer/Project Circle, Tamil Nadu Housing Board, MTB Building No:485, Annasalai, Nandanam, Chennai-600 035 upto 11.00 A.M. (as per office clock) on the date mentioned below. The tenders will be opened by the undersigned at his office at 11.15 A.M. on the same day in the presence of the tenderer or their agent who choose to be present.

Sl. No	Description of work	Approximate value (Rs. in lakhs)	EMD in Rupees	Cost of Tender Schedule including all taxes Rs. (Non-refundable)	Period during which the tender schedule available for sale	Last date of receipt and opening of tender	Eligible Class and Monitory Limit of the Tenderer
1	2	3	4	5	6	7	8
1.	Annual Maintenance of Engaging Essential Service to <b>76 TNGRHS flats at Taylors Road, Kilpauk, Chennai.</b>	39.67	30,000/-	Rs.9,450/-	Up to 04.05.2022	05.05.2022	Class II and Above

**CONDITIONS FOR ISSUE OF TENDER SCHEDULES :-**

1. All the copies of the certificate should be attested by Gazetted Officer.
2. The tender schedule will be issued only to the contractors who is registered prior to 1.1.2000 in the appropriate class on production of registration issued by TNHB or Govt. department or central and state/Quasi Govt. department undertaking/public sector undertakings. The registration done on (or) after 1.1.2000 in PWD only, is to be considered for issue of tender schedule.
3. Attested Copy of income tax (accounted upto previous financial year) indicating permanent account number and TNGST (works contract) clearance and GST certificate allotted by the respective departments.
4. The contractor should furnish the registration number allotted by Employees provident Fund organization and the rules and regulations should be applicable of the EPFO Department and ESI Department.
5. The Tenderer should have executed works of similar nature costing more than 50% of the Value of work put to tender, in a single contract during the last 5 years period. A certificate from the concerned department not below the rank of Executive Engineer/ Superintending Engineer should be furnished.
6. Further particulars and tender documents can be had from the office of the Superintending Engineer /Project Circle, TNHB, MTB Building No: 485, Annasalai, Nandanam, Chennai-600 035 – requisition in writing and on payment of the prescribed cost of tender document by **“only DD / Pay order or Banker’s cheque”** drawn from any Nationalized or scheduled Banks in India payable at Chennai in infavour of the Executive Engineer &Adm. Officer, Special Project Division - I, Tamil Nadu Housing Board, C- 48, 1<sup>st</sup> floor, West wing, Anna Nagar, Chennai-40 on requisition on all working days between 10. 00 a.m. to 1. 00 p.m. on the dates mentioned above at the above same address. If the tender documents are required by post Rs.100/- per each set has to be paid extra over the amount mentioned in column No.5.
7. The tender documents will be issued only after verifying credential produced by the intending tenderer regarding their registration & renewal, latest income tax clearance, latest GST clearance certificate, EPFO, ESI etc.,

Contractor

No of corrections

Superintending Engineer  
Project Circle

**NOTE:-**

1. Tender documents are not transferable.
2. The rate should be quoted in the department schedule only which inclusive of all demand, and deviation liable for rejection.
3. Telegraph tenders will not be entertained.
4. Tender received without EMD in proper forms as specified in tender schedule and unsealed tender will be summarily rejected.
5. In case the due date of tender happens to be holiday, tenders will be received and opened on the succeeding working day without any change in the time indicated.
6. The tenders received after due date and due time will be summarily rejected.
7. Withdrawal of tender on any circumstance after its submission is not acceptable. The name of such those tenderers will be removed from the list of approved contractors and their tender will not be entertained.
8. Tenderer shall furnish an attested copy of performance certificate.
9. The TNHB will not be responsible for any postal delay.
10. The undersigned reserves the right to reject any or all the tenders without assigning any reasons therefore.
11. The registration of contract and firms renewed up to date and in current.
12. The GST rules from 01/07/2017 is applicable in force.

Contractor

No of corrections

Superintending Engineer  
Project Circle