

Dated : 29 .04.2022

QUOTATION NOTICE

Sealed quotations are invited from reputed dealers for the purchase of following Items. Your quotation should be super scribed on the top sealed cover Quotations for Ref. No. S1/SB/99/4283/2022 dated: 29. 04.2022. The Sealed cover should be addressed to " The Inspector General of Police, Intelligence, Chennai -04 ". The Sealed Quotations should be reached to the above address on or before **14.05.2021** at **12.00** hrs..

2) The price bid should be in the following format.

Sl. No.	Name of the item	Basic price per unit	GST %	Discount	Total Price per unit after discount including GST	Total Cost for entire quantity including GST
1.						
					Grand Total * Compulsory	


Tender Requirement :

Sl.No	Name of the items	Quantity
1	Ricoh Printer Toner 203,200L	04 Nos
2	Cannon Printer Toner 051	03 Nos

Terms and conditions :

1. Quotations from only reputed dealers in Chennai will be accepted.
2. Advance Payment / Payment on delivery is not possible.
3. Payment will be made within 60 days from the date of acceptance of goods subject to availability of funds.
4. Validity of quotation - should be 120 days and Delivery period and guarantee for product should be clearly indicated.
5. Specify the make and model of the quoted item in the tender enquiry otherwise liable for rejection.
6. The quote should contain one make and model only. Multiple make and model quoted is summarily rejected.
7. Firms need not quote if they are not prepared to accept conditions 1 and 2 above.
8. Tax will be paid as per GST.

9. The under signed have rights to reject or cancel the tender of order partially or fully without prior notice and reasons thereof.
10. The quotations should be sealed and cellophane fasten and not stapled.
11. The reference number of the enquiry along with the item and due date should be super scribed on the top of the envelope.
12. Please ensure that the quotations reach this office well before the due date for us to process.
13. The payment will be made through ECS on receipt of pre-receipted bill.


For Inspector General of Police,
Intelligence, Chennai - 04.

To

All Vendors (tenders can be downloaded in www.tenders.tn.gov.in)