

**Rc.No: E4/4170/2022**

Office of the  
Inspector General Police,  
Technical Services,  
Chennai - 04.

**Dated: 18.05.2022**

**QUOTATION NOTICE**

Sealed quotations are invited from the manufacturers/authorized dealers for the purchase of following items. Your quotation should be super scribed on the top of sealed cover "Quotation for **Ref. No. Rc.No.E4/4170/2022** dated 18.05.2022 with due on 28.05.2022 @ 1200 Hrs.

**Tender Requirement:**

SL.NO	Name of the item	Qty
1	Samsung MLT – R707 original mono imaging unit Drum unit for Samsung K2200 Photocopier	02 Nos.

**Terms and conditions:**

1. Quotations from only reputed dealers will be accepted.
2. Advance Payment / Payment on delivery is not possible.
3. Payment will be made within 60 days from the date of acceptance of goods subject to availability of funds.
4. Tax will be paid as per GST. Unit price of product and percentage of GST should be mentioned separately in the quote.
5. Percentage of charges for delivery/packing/forwarding/insurance etc. should be clearly indicated.
6. Quotation should be valid for 120 days and Delivery period and guarantee for product should be clearly indicated.
7. Make and model of the item should be specified in the quotation otherwise liable for rejection.
8. Single make and model only should be quoted. If multiple make and model is quoted, only lowest quoted make and model is considered and others are summarily rejected.



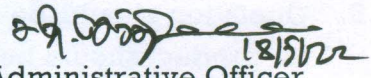
9. Firms need not quote if they are not prepared to accept conditions 1,2 and 3 above.
10. The under signed have rights to reject or cancel the tender of order partially or fully without prior notice and reasons thereof.
11. The quotations should be sealed and cellophane fasten and not stapled.
12. The reference number of the enquiry along with the item and due date should be super scribed on the top of the envelope.
13. Separate quotation should be sent for each and every item.
14. If the single envelope contains quotations for mo re than one item it will be summarily rejected.
15. Please ensure that the quotations reach this office well before the due date for us to process.
16. In case of purchase order value is more than Rs. 5.00 lakhs, the company has to deposit 5% of the total value of the purchase order as security deposit at the time of submission of contract agreement. However agreement has to be entered with Department, if the purchase order exceeds Rs.3.00 lakhs.
17. In case the contractor fail to make the supply on due date, the purchaser, without prejudice to his other right and remedies shall be entitled or recover from the contractor and the contractor shall be liable to pay on penalty 1 % per week, on the value of the undelivered quantities subject to maximum of 5% of the value of the undelivered quantity (Condition No. 47 in the tender documents)

**Sd/-C.Mageshwari**  
Inspector General of Police,  
Technical Services, Chennai

**To**

All Vendors (tenders can be downloaded in [www.tenders.tn.gov.in](http://www.tenders.tn.gov.in))

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Administrative Officer,  
Police Telecommunication Branch,  
Chennai

