

## அறிவிப்பு

### தமிழ்நாடுமோட்டார் வாகனபராமரிப்புத் துறை, வேளச்சேரி, சென்னை 42

தமிழகத்திலுள்ளதனியார் பணிமனைகளுக்குஅரசு அங்கீகாரம் (பதிவு) வழங்க விண்ணப்பங்கள் வரவேற்பதுதொடர்பாக.

- 1) தமிழ் நாடுஅரசுத் துறைகளைச் சார்ந்த இயக்கூர்திகளுக்குகீழ்க்காணும் பழுதுகள் பணிகள் மேற்கொள்ளதமிழ்நாட்டிலுள்ளதனியார் தானியங்கிப் பட்டறைகளுக்கு 01.10.2022 முதல் 30.09.2024வரை இரண்டுஆண்டுகளுக்குகீழ்க்கண்டபணிகள் ஒவ்வொன்றிற்கும் அரசு அங்கீகாரம் வழங்க தனித்தனிவிண்ணப்பங்கள் வரவேற்கப்படுகின்றன.
  - 2) இரண்டுசக்கர இயக்கூர்திகள் அனைத்துவகைபழுதுகள்
  - 3) நான்குசக்கர இயக்கூர்திகள்
    - 1) பெரும் பழுதுகள் (சிறுபழுதுகள் உடற்கூடுபழுதுகள் மின்பணிகள், அப்போல்சரிமற்றும் சர்வீசிங் பழுதுகள் பார்த்தல்)
    - 2) சிறுபழுதுகள்
    - 3) உடற்கூடுபழுதுகள் (ஒட்டுவேலைதகரப்பணிகள் மற்றும் வர்ணம் பூசுதல்)
    - 4) மின்பணிகள்
    - 5) அப்போல்சரி
    - 6) சர்வீசிங்
- மேற்குறிப்பிட்டுள்ளஒவ்வொருவகைபழுதிற்கும் தனித் தனியாகவிண்ணப்பம் அளிக்கவேண்டும். இதற்கானவிண்ணப்ப படிவங்கள் மற்றும் நிபந்தனைகள் இயக்குநர், மோட்டார் வாகனபராமரிப்புத் துறை, வேளச்சேரி, சென்னை 42 விருந்துஒவ்வொருவிண்ணப்பத்திற்கும் ரூ.500/- +GST 18% (90/-)ரூ.590/- (ரூபாய் ஐநூற்றுதொண்ணூறு மட்டும்) ரொக்கமாகசெலுத்திநேரில் பெற்றுக் கொள்ளலாம் அல்லது அஞ்சல் மூலம் ரூ. 640/- (ரூபாய் அநுநூற்றுநாற்பதுமட்டும்) செலுத்தி 01.06.2022காலை 10 மணிமுதல் 30.06.2022பிற்பகல் 2.00 மணிவரைஅனைத்துவேலைநாட்களிலும் பெற்றுக் கொள்ளலாம். நிறைவு செய்யப்பட்டவிண்ணப்பங்கள் 30.06.2022 (வியாழக் கிழமை) அன்றுமாலை 4.00 மணிவரைவரவேற்கப்படுகின்றன.

இயக்குநர்.

## OTHER CONDITIONS

- (1) The norms shown below in addition to all machineries should be fulfilled to become eligible for recognition.

### I. MAJOR REPAIRS

Overhaul / repairs of all assemblies such as engine, gear box, differential, clutch, brake etc. and body repairs (like patch work, painting and tinkering) upholstery jobs, electrical jobs and servicing from bumper to bumper of the vehicle should come under the classification of major repairs.

#### Major repairs (contd.)

- a) Should have been got registered under Factories Act.
- b) Should have been registered under GST Act 2017
- c) Should have been got insured against fire for not less than Rs.5,00,000/- with particular specification to cover the customers' vehicles parked in the premises. (Exclusively for the customers' vehicles parked in the workshop premises.)
- d) Number of persons employed in the workshops should not be less than 20 consisting of Mechanic, Fitter, Helper, Electrician, Tinker, Welder, Liner, Blacksmith, Painter Carpenter and Turner
- e) Covered accommodation of the workshop should not be less than 1000 Sq.ft.

#### The following machineries should be available:-

The workshop should have the following essential equipments in addition to the normal tools required by the workshop.

1. Air Compressor 3 H.P.
2. Car Washer with 3 H.P. Motor.
3. Hydraulic Hoist or Washing ramp.
4. Props.
5. Battery Charger.
6. Lathe
7. Greasing Equipment.
8. Plug Tester.
9. Hydrometer.
10. Cell Tester.
11. Wheel alignment Gauge.
12. Arbor Press
13. Bench Grinder 1/2 H.P.

#### Desirable Equipments:-

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1. Electrically Welding Machine - 1
  2. Gas Welding Equipments - 1
  3. Spray Painting Equipments - 1
  4. Sewing Machine - 1

## **II. MINOR REPAIRS:-**

• The following jobs shall fall broadly under the classification of minor repairs:-

- i) Overhauling of brake / suspension.
- ii) Tuning up of the engine.
- iii) Overhauling clutch.
- iv) Adjustment of brakes.
- v) Check up of wheel alignment.
- vi) Rectifying minor electrical defects.

Any other items of job of minor nature specific to a vehicle may be included in the estimate subject to approval by the Technical Officer of the Motor Vehicles Maintenance Department.

### **Minor repairs (contd.)**

- a) Should have got registered under Factories Act.
- b) Should have been registered under GST Act 2017
- c) Number of persons employed should not be less than 10(Ten)
- d) Covered accommodation should not be less than 1000 sq. ft.
- e) Should have been got insured against fire for not less than Rs.3,00,000/- with particular specification to cover the customers' vehicles parked in the premises (exclusively for the customers' vehicles parked in the workshop premises)
- f) The following machineries should be available :-

### **The following machineries should be available:-**

The workshop should have the following essential equipments in addition to the normal tools required by the workshop.

- 1. Greasing Equipment
- 2. Plug Tester
- 3. Hydrometer
- 4. Cell Tester
- 5. Wheel alignment Gauge.
- 6. Arbor Press
- 7. Bench Grinder 1/2 H.P.
- 8. Should have props.

## **III. PATCH WORK, TINKERING AND PAINTING:**

- a) Number of persons employed should not be less than 5(five)
- b) Covered accommodation should not be less than 500 sq. ft.
- c) Should have been got insured against fire not less than Rs.3,00,000/- with particular specification to cover the customers' vehicles parked in the premises (exclusively for the customers' vehicles parked in the workshop premises).
- d) The workshop should have the following essential equipments in addition to the normal tools required by the workshop.



1. Arc and Gas welding equipment.
2. Spray painting equipment.

#### **IV. ELECTRICAL WORK**

- a) Number of persons employed should not be less than 3(Three)
- b) Should have a qualified Electrician (ITI or 'B' Grade Certificate)
- c) Covered accommodation should not be less than 300 sq. ft.
- d) Should have been got insured against fire for not less than Rs. 1,00,000/- with particular specification to cover the customers' vehicles parked in the premises (exclusively for the customers' vehicles parked in the workshop premises).
- e) Should have facility for Coil Winding Machine.
- f) Should have Growler.

#### **V. UPHOLSTRY WORK:**

- a) Number of persons employed should not be less than 5(five)
- b) Covered accommodation should not be less than 500 sq. ft.
- c) Should have a Carpenter.
- d) Should have been got insured against fire not less than Rs.1,00,000/- with particular specification to cover the customers' vehicles parked in the premises (exclusively for the customers' vehicles parked in the workshop premises).
- e) Should have Industrial Sewing Machine.

#### **VI. SERVICING:**

- a) Number of persons employed should not be less than 4(FOUR)
- b) Covered accommodation should not be less than 500 sq. ft.
- c) The workshop should have the following essential equipments in addition to the normal tools required by the workshop.
  1. Car Washer.
  2. Air Compressor.
  3. Washing ramp or Hydraulic Hoist.
  4. Greasing Equipment.

#### **NOTE:**

- 1) A covered area should have either RCC, Tiled or ACC roofing. Thatched roofing will not be considered at all. The area of covered accommodation includes the accommodation of vehicles undergoing repairs, machine shop area, working area such as Welding, Work Bench, Stores, Battery charging, electrical work etc and it will not include the office accommodation.
- 2) The attested Xerox copies of the following documents should send along with application to enable this department to include the workshop for inspection.
  - (a) Valid Factory License
  - (b) GST registration Certificate
  - (c) Fire Insurance
  - (d) Approved Plan
  - (e) Receipt for Property Tax paid for current claim
  - (f) Receipt for Water Tax paid for current claim
  - (g) List of employees (Permanent / Temporary)

- 4) The Proprietor of the workshop should furnish a certificate to the effect that the machineries available in the workshop are owned by him. The machineries should be produced for inspection at any time. The machineries should not be transferred / replaced anywhere without the knowledge of this Department.
- 5) The Proprietor should make arrangements for having watch and ward round the clock to the workshop. The documents to this effect should be produced as and when warranted.
- 6) The fire fighting equipments and list of the same should be produced.
- 7) If the Factory License and Fire Insurance is valid at the time of approval but is likely to expire during the period of approval then it should be the responsibility of the applicant to get the Factory License and Fire Insurance renewed for the remaining period. Failure to do so would lead to cancellation of the approval beyond the expiry date of the Factory License and Fire Insurance.
- 8) Consolidated statements of repairs carried out along with the cost should be submitted on or before 10th of every month, to the Director, Tamil Nadu Motor Vehicles Maintenance Department, Chennai-42 in the form shown below:

1. Serial Number :
  2. Vehicle Number and make :
  3. Designation of the vehicle owning officer:
  4. Date of admission of vehicle :
  5. Date of delivery of vehicle :
  6. Nature of repairs (with details) :
  7. Estimated cost of repairs :
  8. Bill number and date :
  9. Actual cost of repairs :
- 9) In the case of repair charges exceeding ceiling to vehicle using officers the work order issued by the Technical Officers and estimates sanctioned should be recorded.
  - 10) The workshop should issue bill serially numbered and preferably for all the repairs carried out within the orbit of this approval; a separate bill book should be maintained.
  - 11) The workshop should furnish estimate for undertaking repairs after inspecting the vehicle where it is parked when quotations are called for. No charges shall be levied for inspection and submission of estimates for Motor vehicles.
  - 12) While submitting the estimates, materials cost and labor cost for Spares and labor should be indicated separately for each job as called for. Estimates should have serially printed numbers. Failure on the part of approved workshop for furnishing such estimates will be viewed seriously and any continuance of such practice will end up in cancellation of approval.



- 13) No vehicle admitted for repairs should be repaired / parked other than the actual place where insured and detained for a period exceeding 30 days in respect of light vehicles and 45 days in respect of heavy vehicles and for the period of the detention in excess of the above limits, a penalty of Rs.25/- per day will be levied.
- 14) If approved workshop does not adhere to delivery schedule of vehicle undergoing repairs with them within time and or the quality of work carried out is not satisfactory such approved workshop are liable for cancellation.
- 15) The attendance register verified by the Inspector of Factory alone should be produced for inspection team of this department at the time of inspection.
- 16) The workshop approved shall be inspected by the Technical officer of this department once in six months. The Inspecting Officer is empowered to verify working of machineries / Attendance Register or any other document relates to approved workshop.
- 17) If the workshop undertaking repairs other than for those that have been recognized, they will be debarred from the approval list. Once the workshop is debarred from the approval list, it will not be revoked in the currency of this approval period (2019-2021).
- 18) If any of the above conditions are violated, the defaulting workshop is liable to be removed from the approved list.
- 19) Though the scope of giving approval for private workshop mainly intended for Motor Vehicles Maintenance Department and State Health Transport Workshop, the condition stipulated as above also holds good if other State Government Departmental vehicles which do not fall under the purview of Tamil Nadu Motor Vehicles Maintenance Department are undertaken for repairs / maintenance.
- 20) The Director, Tamil Nadu Motor Vehicles Maintenance Department reserves the right to reject the application without assigning any reason there for.
- 21) The orders passed by the Director, Tamil Nadu Motor Vehicles Maintenance Department in all cases will be final.