

**KANCHEEPURAM ARINGAR ANNA SILK HANDLOOM**

**WEAVERS CO-OPERATIVE SOCIETY Ltd. K.H-1**

No.15, Vazhakkarutheeswarar Koil Street, Kanchipuram – 631 501



**044-27229020**

**Email: annasilk1971@yahoo.com**

Sl.No.

Issued To

**TENDER SCHEDULE**

**Annual Rate Contract for supply of Gold plated Silver Zari**

1. Kanchipuram Arignar Anna Silk Handloom Weavers Co-operative Society Ltd, K.H.1 (Anna Silk) invites sealed tender bids from the manufacturers and Traders of Real Zari for the supply of Gold Plated Silver Zari (Real Zari) as per the specifications given on Annual Rate Contract basis for a period of one year from the date of entering into contract.
2. The approximate quantity of Real Zari procured under this Tender per year is around 5000 marcs.(One marc is 242 Grams). The monthly requirement is around 400 marcs for which orders will be placed with the successful tenderers 2 times in a month.
3. The tender document can be obtained free of cost in person from the above address or downloaded free of cost from the website at [www.tn.tenders.gov.in](http://www.tn.tenders.gov.in).

**4. Specifications of Real Zari**

Sl.No	Name of the materials	Standard Content %
1	Gold	0.50%
2	Silver	40.00%
3	Silk	24.00%
4	Copper	35.50%
	Total	100%

## 5. RATE FORMULA PER MARC OF REAL ZARI

Sl.No	Material	Percentage	Qty in Grams	Remarks
1	Gold	0.50	1.21	Based on the prevailing Bullion Rate on the date of procurement published in Mumbai Bullion- IBJA
2	Silver	40.00	96.80	
3	Copper	35.50	85.91	Copper Rate on the date of procurement Published in Economics Times of India
4	Silk	24.00	58.08	Central Silk Board Karnataka Filature Silk maximum rate with Rs. 500/- per Kg. for twisting and dying and Degumming at 75%
5	5% Wastage with 75% realization			As per Formula
6	Wages			The tenderers should quote only a lumpsum amount for all three items put together which will be fixed throughout the contract period
7	Over Head Expenses			
8	Profit			
9	Total	100	242	

- a) For calculation of Real Zari Supply rate per marc, Gold and Silver will be based on prevailing rates of Mumbai Bullions as per IBJA, Economics Times of India for Copper and Central Silk Board Bulletin for silk.
- b) The waste realization will be adopted as indicated in the formula i.e., 5% wastage with 75% realization.
- c) The Tenderer has to quote only a lump sum amount for expenses like Wages, Overhead, Profit Margin etc. put together in Cover B, in terms of rupees per Marc of Real Zari. The rate quoted should be firm and fixed and no variation in price will be allowed on any account during the contract period.
- d) Delivery of the material to the destination (Anna Silk Kanchipuram) should be at the cost of the tenderer.
- e) The rates arrived per marc based on the formula for the tender will be excluding GST.
- f) The delivery should be effected within 7 days from the date of the purchase order.
- g) The rate should include weather proof packing for transport of Real Zari. The Real Zari should be supplied in bobbins. Each marc containing 4 bobbins should be packed in the specific wrapper of the supplier with brand name. Each bobbin and marc should bear the Gross, Tare and Net Weight in grams and length in meters.
- h) The Successful tenderer should supply zari marc under maximum of two brand names throughout the annual rate contract period.

## **6. PERIOD OF CONTRACT :**

The contract will be valid for a period of one year from the date of entering into the agreement which can be extended for a further period of one year on the same rate and terms & conditions on mutual consent of both parties. However Anna Silk may terminate the contract at any time by giving 15 days advance notice without assigning any reason

## **7. TENDERER**

- a) **The tenderer should be a manufacturer of Real Zari, or Traders of Real Zari** capable of supplying the required quantity as per the specifications given in the tender schedule and deliver the supply at the specified destination.
- b) To prove as actual manufacturer of Real Zari, the tenderer should produce the following.
  - (a) Certified copy of industrial license/certificate issued by the authority concerned.
  - (b) Professional tax paid to the local authorities for carrying on the manufacturing activity.
  - (c) Certificate issued by the Chartered Accountants regarding value of Gold, Silver and Silk used by the tenderer during the last Three years.
  - (d) Supply of minimum 500 marcs of Real Zari every year during the last 3 years to Silk WCSs or Traders of Zari.
- c) To prove as Trader in Real Zari, the tenderer should produce the following.
  - (a) Copy of the agreement entered between Real Zari manufacturers and Traders
  - (b) Previous 3 years VIZ 2019-20, 2020-21 and 2021-22 supply details of real zari to Silk WCSs in TamilNadu.
  - (c) Supply of minimum 500 marcs of Real Zari during every year to the last 3 years to Silk WCSs in TamilNadu.

## **8. PRODUCTION CAPACITY & SALES TURNOVER**

- a) The minimum monthly or supply production capacity of the firm should be 500 Marcs of Real Zari
- b) The minimum average annual turnover in real zari business during the last 3 years. viz 2019-20, 2020-21, 2021-22 should be Rs. 1.00 Crore.

9. Affidavit that the firm is not blacklisted by the States / Central Government Departments or affiliated units. If at any time the Tender Accepting Authority receives information that a tenderer who has submitted tender has been banned by any procuring entity, the Tender Accepting Authority shall not accept the tender of that tenderer even if it may be the lowest tender or cancel the order, if order is given.

## **EARNEST MONEY DEPOSIT**

10. Tenderer must pay an Earnest Money Deposit of Rs.50,000/- in the form of Crossed Demand Draft drawn in favour of “Kanchipuram Arignar Anna Silk Handloom Weavers Co.op. Production and Sale Society Ltd. K.H.1” from any Nationalized Bank/ Scheduled Bank payable at Kanchipuram or bank transfer ( Proof of bank transfer to be enclosed).

11. Earnest Money Deposit will not be accepted in cash.

12 Tenders submitted without the prescribed EMD will be summarily rejected.

13. Earnest Money Deposit remitted shall not carry any interest.

14. The Earnest Money Deposit will be returned to the unsuccessful tenderers after finalisation of the tender based on the written request by the tenderers. In the case of successful tenders, the Earnest Money Deposit shall be adjusted for the Security Deposit payable by the tenderer.

15. The amount remitted towards Earnest Money Deposit is liable to be forfeited in case the tenderer withdraws from his offer after submitting his tender or after his offer is accepted the tenderer fails to execute an agreement / contract within the prescribed date.

### **TENDER EVALUATION**

16. Tenderers shall not make any attempt to establish unsolicited and unauthorised contact with Tender Accepting Authority or Tender Scrutiny Committee after the opening of the tender and prior to the notification of the award and any attempt by any tenderer to bring to bear extraneous pressures on the tender accepting authority shall be sufficient reason to disqualify the tenderer.

17. Any tender once submitted shall remain in full force as submitted notwithstanding any modification, correction or cancellation made or attempted to be made in respect thereof by the tenderer or on his behalf whether on the ground of mistake or otherwise and any acceptance by the Managing Director, Anna Silk of the tender as originally submitted or any part thereof shall be binding upon the tenderer notwithstanding that the Managing Director, Anna Silk had received notice of such modification, correction or alteration before acceptance of the tender.

18. No changes in terms of contract as may be requested by the tenderers including rates shall be entertained during the tender validity period.

19. The Tender Accepting Authority and the Tender Scrutiny Committee may seek bonafide clarifications from the tenderers relating to the tenders submitted by them during the evaluation of tenders.

20. The Tender Accepting Authority shall cause an objective evaluation of the tenders taking into consideration the rates quoted in the tender document and the prevailing market rate for procurements and estimated rates.

21. After evaluation and comparison of tenders, the Tender Accepting Authority shall accept the lowest tender subject to the conditions mentioned in clause 22 to 25.

22. If the Tender Accepting Authority decides that the price of the lowest tender is higher with reference to the prevailing market rate, the Tender Accepting Authority may negotiate for a reduction of price with the lowest tenderer.

23. If the rates quoted by the lowest tenderer is below the estimated rate by more than 10%, the Tender Accepting Authority shall ask the tenderer to deposit the difference between the estimated rate and the lowest tender rate for the total quantity offered as additional security deposit in addition to security deposit before award of tender.

24. In case where the quantity offered at the lowest price is less than the total quantity required, the Tender Accepting Authority may, after placing orders with the lowest evaluated tenderer for the entire quantity offered by such tenderer subject to his ability to supply, adopt one or more of the following procedures to procure the balance quantity:-

i) The Tender Accepting Authority will negotiate with the next lowest tenderers in strict ascending order of evaluated price and require them to match the price offered by the lowest evaluated tenderer and place orders until the entire quantity required is ordered.

ii) The Tender Accepting Authority will require all the other eligible tenderers who participated in the tender and offered a price higher than that offered by the lowest evaluated tenderer, to submit sealed offers of the quantity they would be willing to supply at the price quoted by the lowest evaluated tenderer, and thereafter place orders for the remaining required quantity with all those who match the lowest evaluated price such that those who bids lower prices in the original tender get a higher priority for supply.

iii) In case the bidders other than the lowest evaluated bidder fail to agree to accept the lowest price or the total quantity offered by them at the price quoted by the tenderer with lowest evaluated price is less than the required quantity the Tender Accepting Authority may place orders for remaining required quantity at different rates with different suppliers in the ascending order of evaluated price until the entire quantity required is covered. Provided that, where different quantities have to be procured at more than one price from one or more tenderers, **the Tender Accepting Authority may decide not to procure beyond a price considered uneconomical although the entire quantity originally stated to be required in the tender documents is not ordered.**

iv) In cases where, the Tender Accepting Authority is of the view that the commodity to be purchased is so vital in nature and the failure in supply would affect the public interest and that it is necessary to have more than one supplier, the Tender Accepting Authority may place orders on the tenderer quoting the lowest evaluated price for not less than 60% of the quantity covered in the tender at the price quoted by him and place orders for the remaining quantity on the tenderers quoting the next lowest evaluated prices at the lowest evaluated price.

25. Notwithstanding the provisions contained in clause 21 to 24, a price preference for the Public Sector Undertakings of Government of Tamil Nadu in respect of products and quantities manufactured by them will be allowed subject to the condition that the rates offered is not above the prevailing market rates.

### **QUALITY AND QUANTITY PARAMETERS**

26. The approximate quantity covered under this Annual Rate Contract tender is 5000 marcs. The monthly requirement is around 400 marcs of Real Zari.

27. The quantities noted in the tender are approximate and order will be placed two or three times in a month for the monthly requirement. The quantity ordered may vary 25% either way of requirement indicated in the tender.

28. The successful tenderer should maintain the specified quality for the entire supply. If any of the supply do not meet the required specification as per the test report, such shall be rejected.

29. a) The supplied quantity will be subjected to quality test in vogue and also the tests that may be stipulated by the Commissioner of Handlooms, from time to time to ensure quality standards as indicated in the specifications.

## Quality Parameters for Real Zari:

Sl.No	Materials	Specification	Tolerance	Rejection Below
1	Silver	40%	Upto 38%	38%
2	Gold	0.50%	Upto 0.48%	0.48%

## TOLERANCE LIMIT

The following amount of cut will be adopted for the tolerance limit

### TOLERANCE CUT

Gold\* From 0.49% -- 0.48% for every 0.01% variation as per Gold Rate

Silver\*\* From 39.00% -- 38.00% for every 1.00% variation as per the Silver Rate

\*For making cuts, Gold fraction of 0.005 and above will be rounded to the next higher 2 digit figure and below 0.005 will be rounded to the lower 2 digit figure.

\*\* For making cuts Silver fraction of 0.5 and above will be rounded to the next higher 2 digit figure and below 0.5 will be rounded to the lower 2 digit figure.

## LENGTH OF REAL ZARI.

Each bobbin of real zari should measure 4600 – 4800 metres and a marc of real zari should measure 18400- 19200 metres.

## EXPENSES INCURRED FOR TESTING

All expenses incurred for quality testing will borne by the supplier.

## DELIVERY

30. The supply of ordered quantity should be completed within 7 days of the order. Conditions such as social functions, lockout, power cut, plant shutdown, abnormal increase in the bullion rates etc., will not be accepted as valid reasons for delay in the supply or non supply.

31. The invoice for the supplies should be in the name of the tender firm to whom orders were placed.

32. The successful tenderer should ensure completion of entire allotment before the next allotment is made.

## PENALTIES

33. Tenderers who are not fulfilling 75% of the allotted quantity of quality passed supplies in a order will be debarred to participate in 2 subsequent allotments.

34. Tenderers who are not fulfilling 50% of the allotted quantity of quality passed supplies will be debarred to participate in 4 subsequent allotments.

35 (a) In any of the supplies in a Tender, 25% of the parcels are rejected, the supplier will be asked for explanation, and if the rejections continues in the subsequent supplies, such supplier will be black listed for 2 years.

**35(b). In a Tender if 100% of the parcels are rejected due to quality issue, the supplier will be asked for explanation, and if the explanation is not satisfied to the management, the supplier will be banned/blacklisted for 3 years from participating future tenders.**

36. If the G.S.T collected from Anna Silk has not been remitted by the supplier and GST not filed within the stipulated period as per the GST Act, the concerned supplier will be debarred from participating in the Tender until remitting the GST and filing GST return and produced the proof for it.

37. In the event of the failure of the successful tenderer to deliver the required quantity within the stipulated time, it shall be open to The Managing Director, Anna Silk, to purchase from any other source at the prevailing market rates besides forfeiting Earnest Money Deposit, and Security Deposit.

38. The Managing Director Anna Silk, reserves the right to grant suitable extension of time with penalty subject to his satisfaction that supplies will be completed during the extension or also to take action to terminate the contract if the supplies are not completed within the stipulated period of delivery.

39. (a) The Managing Director is the Competent Authority to workout the assessment rates of Real Zari based on the formula approved by the Commissioner of Handlooms, Chennai.

(b) At any cost the Real Zari will not be purchased at higher rate than the assessment rate arrived by the Anna Silk.

(c ) The Managing Director is the competent authority to arrive the Real Zari supply rates based on formula and rates quoted in tender.

(d) The Managing Director is the Competent Authority to review the supply performance of the allotment orders made.

## **DELIVERY POINT**

40(a). The tenderers to whom orders are placed should raise the invoice in the name of Kanchipuram Arignar Anna Silk Handloom Weavers Co.op. Production and Sale Society Ltd. and send the parcels to Anna Silk, No.15 Vazhakkarutheeswarar Koil Street, Kanchipuram 631501. After the quality check, the quality passed parcels will be accepted by the company.

40(b) In case of any failure in quality, the parcels will be returned to the concerned supplier at their cost including insurance and at their risk. The rejected supply shall be taken by the tenderer within 10 days from the date of intimation. Anna Silk will not bear any loss on account of non-receipt of parcels (returned goods) by the tenderers.

40(c) No replacement of parcels will be allowed for the failed lots of the tenderers.

## **PAYMENT**

41.No advance payment will be made towards the supply. Payment will be settled by the Anna Silk, directly to the suppliers by way of RTGS/NEFT normally within 45 days after getting the test report.

42. Payment shall be made for the passed quantity only to the tenderers to whom orders were issued.

43. If the payments are settled within 30 days of getting test report, the following cash discount will be deducted from the invoice.

<b><u>From Receipt of Test report</u></b>	<b><u>Cash Discount</u></b>
i) Payment within 7 days	Rs.100/-per Marc
ii) Payment within 14 days	Rs.75/-per Marc
iii) Payment within 21 days	Rs.50/- per Marc
iv) Payment within 30 days	Rs.25/- per Marc

Income Tax and Surcharge if any will be deducted at source as per existing rules while effecting payment.

All expenses incurred for the quality testing of real zari will be borne by the supplier

## **TENDER FORM**

44. The tender should be in the prescribed form obtained from Anna Silk, Kanchipuram Tender form shall be obtained free of cost in person on all working days or can be downloaded at free of cost from the website [www.tn.tenders.gov.in](http://www.tn.tenders.gov.in) from **09-06-2022 to 24-06-2022**.

45. Under any circumstances, the amount paid for the tender form shall not be refunded nor is the tender form transferable.

## **TENDER PROCEDURE**

46. Tenders should be sent in the prescribed form duly signed by the Tenderer. The tender form issued in the name of the intending tenderer/firm only should be used. If the form issued to others is used, such tenders will be summarily rejected.

47. Every page of the tender documents sold to the tenderer should be signed and enclosed along with the tender, in token of having accepted all the tender conditions.

48. Conditional tenders by the tenderers will not be accepted.

49. The person or persons signing the tender shall state in what capacity he/ she/ they are signing the tender. If an individual makes any tender, it shall be signed with his full name & designation and his address shall be given. If it is made by a firm, it shall be signed by all the partners of the firm or by a partner of the firm duly empowered or authorised to do so and the authorization / power of Attorney should also be enclosed.

50. If any tender is made by a Corporation / Company / Society / Cooperative Society / Association of persons, it shall be signed by a duly authorised Officer, who shall produce with his tender satisfactory evidence of such authorization. Such tendering Corporation may be required to furnish evidence of its corporate existence before the contract is executed.



51. The rates quoted should be strictly as required in the schedule forming part of the tender forms. The rates should be neatly and legibly written both in figures and words strictly as in the schedule. Any correction, re-writing etc. in the tender form should be attested by the tenderer with full signature.

**52. The tender should be submitted in two separate covers superscribing Cover “A” and Cover “B” as detailed below:**

53. The Cover “A” should contain the following as detailed in the tender schedule.

- a) Proof of actual manufacturer or Trader of Real Zari
- b) Proof of Income Tax PAN.
- c) Proof of GST Registration Certificate
- d) Production or supply Capacity details of the firm per month for Real Zari.
- e) Brand names of the tenderer for supply. Only Two Brand names per tenderer will be allowed (wrapper papers of brands to be attached)
- f) Turnover details of the Firm during the last 3 years in Real Zari business.
- g) Earnest Money Deposit of Rs.50,000/-
- h) Affidavit that the firm is not blacklisted by any State/Central Government Departments or affiliated units.
- i) Duly signed terms and conditions for supply of Real Zari excluding rate schedule.

54. The documents mentioned in (a) to (h) has to be produced one time during the tender.

55. Cover “B” should contain price quotation and the quantity offered for supply of Real Zari as per the enclosed rate schedule. The minimum quantity offered should be 500 Marcs of Real Zari.

56. Cover “A” and Cover “B” should be wax sealed and placed in another Envelope and wax sealed superscribing “Tender for the supply of Real Zari and addressed to:

The Managing Director, Kanchipuram Arignar Anna Silk Handloom Weavers Co.op Production and Sale Society Ltd. K.H.1, No. 15 Vazhakkarutheeswarar Koil Street, Kanchipuram 631 501.

57. The declaration in this tender schedule must be signed by the tenderer. Tenders received without signed declaration will not be considered

#### **RECEIPT OF TENDERS:-**

58. The tenders completed should be sent in Wax Sealed cover superscribed as “Tender for supply of Real Zari” to The Managing Director, Anna Silk, Kanchipuram, to reach **before 12.30 P.M. on 24.06.2022** as per Office clock. The tenders received by post or courier will also be accepted provided if they are received in time.

59. The Managing Director, Anna Silk, is not however responsible for any delay/loss in transit in such cases. Tenders received after the specified date and time will not be accepted or taken up for consideration. The tenders submitted by facsimile (fax) or by electronic mail shall not be accepted.

60. In case the tender receipt last date happens to be a public holiday for any reason, the tender will be received up to the same time on the following working day.

### **TENDER OPENING:-**

61. The tender will be opened by the Tender Committee at **1.00 P.M on 24.06.2022** at Anna Silk,. Kanchipuram in the presence of the available tenderers or their authorised representatives. The authorised representative shall produce satisfactory evidence of authority of the tenderer to act on behalf of the tenderer at the time of opening the tender.

62. First Cover “A” will be opened. Tenderers who satisfy the conditions stipulated in the tender schedule and who has supplied all the documents / materials required in this tender schedule will be considered as qualified tenderers. Tenders of qualified tenderers alone will be considered for opening of price bid in cover “B” subsequently and the time of opening cover “B” will be intimated to the eligible tenderers.

63. The Managing Director, Anna Silk reserves the right to reject any or all tenders without assigning any reason. The decision of the Managing Director Anna Silk shall be final in all matters relating to this tender.

### **SECURITY DEPOSIT**

64. The successful tenderer shall within 5 (five) days from the date of receipt of communication of acceptance of the order from the Managing Director, Anna Silk, should remit Security Deposit of Rs.1,50,000/- amount by means of crossed Demand Draft drawn in favour of the “Kanchipuram Arignar Anna Silk Handloom Weavers Co.op. Production and Sale Society Ltd.,” obtained from any Nationalised Bank / Scheduled Bank and payable at Kanchipuram or through bank transfers .The EMD amount of the Tender can be adjusted to the Security Deposit Payable.

65. If the Security Deposit, is not paid within the time specified, the Earnest Money Deposit remitted by the tenderer shall be forfeited. Besides, Managing Director Anna Silk., shall be entitled to recover from the tenderer, the consequential loss if any incurred on the purchase made in subsequent tender (or) re-tender.

### **VALIDITY OF OFFERED PRICE:**

66. The offered price in the Tender should be valid for a period of 90 days.

### **PLACING ORDERS OF PURCHASE:**

67. The purchase order will be normally issued twice in a month based on the requirement and stock position of Anna Silk

### **DISPUTES AND APPEAL:**

68. The decision of the Tender Accepting Authority on Tender transaction as per the terms and conditions and as per the Tender Act and Rules shall not be called in question in any court.

69. In case of disputes regarding shortages in packing, tampering of parcels in packing, quality etc., the decision of the Managing Director, Anna Silk shall be the final.

70. In respect of matters not specifically mentioned in these clauses, the Managing Director, Anna Silk shall give reasonable instructions and directions on mutual consent. The successful tenderer shall comply with the same. Failure to comply with the same shall constitute breach of terms and conditions

71. The Managing Director, Anna Silk, will not be liable for any loss or damages whatsoever sustained by the successful tenderer.

72. Apart from the provisions specifically mentioned in this tender schedule, The Tamil Nadu Transparency in Tender Act 1998 and Tamil Nadu Transparency in Tender Rules, 2000 will be followed in the Tender system.

73. Any legal dispute regarding the receipt of return parcels sent back to The Suppliers which are not passed in Quality should be Raised within the jurisdiction of District in which Anna Silk is registered.

ANNA SILK– KANCHIPURAM

Check List for Tenderers

(only for checking the enclosure, Don 't fill in this)

Tender date:

Tenderer name :

S No	Documents Enclosed	Status
1	Proof of actual Manufacturer/Trader	Yes / No
2	Proof of Income Tax PAN	Yes / No
3	G.S.T Registration.	Yes / No
4	Production /supply capacity details (minimum 500 Marcs Real Zari /month) – Letter to be enclosed.	Yes / No
5	Brand Name Wrapper (Only Two allowed)	Yes/ No
6	Turnover details during 2019-20, 2020-21, and 2021-22 in Real Zari business.	Yes / No
7	Affidavit that the firm is not blacklisted by the States / Central Government Departments or affiliated units.	Yes / No
8	Demand draft for EMD or Proof of remittance of EMD	Yes / No
9	Signed Tender Schedule.	Yes / No

Signature with Seal

## **ANNUAL FIXED RATE CONTRACT**

Date:

(COVER – B)

1. Name of the Tenderer :
2. Address

Mobile No :

3. Quantity Offered per Year :  Marcs  
(As per the quality specifications)

4. Rate quoted other than the raw material  
cost and waste realization per marc  
( Ref. Clause 5 of tender Schedule)

Rs.

(Rupees .....  
.....  
..... only)

I / We intend to submit the bid on the subject captioned above and hereby consent to agree / accept all the terms and conditions mentioned stipulated in the tender document for the Annual Fixed Rate Contract.

.

Signature :

Name :

Seal :

(Tenderer Letter Head)

**DECLARATION**

I/We,..... having our office at  
..... declare that I / We carefully  
read all the terms and conditions of this tender floated by the Anna Silk,  
Kanchipuram for the supply of Real Zari and abide by all the terms and conditions  
set forth therein.

We accept to enter into an agreement for a period of one year to supply  
Real Zari with the conditions stipulated in the Tender Schedule from the date  
of entering into contract.

Signature :

Seal

Name :