

TAMIL NADU CIVIL SUPPLIES CORPORATION - HEAD OFFICE

No. 12, THAMBUSAMY ROAD, KILPAUK, CHENNAI - 10.

**TENDER NOTIFICATION FOR PROVIDING LIFE INSURANCE BENEFITS FOR THE
EMPLOYEES / WORKMEN FOR THE PERIOD FROM 31.07.2022 TO 30.07.2023
UNDER GROUP INSURANCE SCHEME IN LIEU OF EMPLOYEES' DEPOSIT LINKED
INSURANCE SCHEME AS PER EPF MP ACT-1952**

The Managing Director, TNCSC., Ch - 10 invites sealed tenders "under rate contract" for payment of Rs.7,02,000/-with effect from **31.07.2022 to 30.07.2023** to the legal heirs of deceased employees / workmen covered under **EPF & MP ACT-1952 UNDER GROUP INSURANCE SCHEME IN LIEU OF EDLI** as detailed below:

1.	No. of Employees	17094
2	Last Date and Time for Receipt of Tender	15.07.2022 upto 2.30 P.M.
3	Date and Time of opening of Tender	15.07.2022 at 3.00 P.M.

Detailed specifications and terms & conditions are indicated in the tender document. The tender document can be obtained in person on payment of Rs.2000/- + GST 18% from the above mentioned Office or by post on payment of Rs.2100/- + GST 18% by D.D. drawn in favour of TNCSC, Chennai for each Tender application form on all working days upto **04.00 p.m. on 14.07.2022.** TNCSC is not responsible for any delay in receipt or non-delivery of Tender Document by post / courier. Alternatively, the tender document can also be downloaded from www.tncsc.tn.gov.in or www.tenders.tn.gov.in at free of cost.

Sd/- S. Prabhakar,
Managing Director.

Manager (Provident Fund)

தமிழ்நாடு நுகர் பொருள் வாணிபக் கழகம் - தலைமை அலுவலகம்

12, தம்புசாமி சாலை, கீழ்ப்பாக்கம், சென்னை-600 010.

1952ம் வருட வருங்கால வைப்புநிதி சட்டத்தின் கீழ் தொழிலாளர்கள் வைப்பீட்டில் இணைந்த காப்பீட்டிற்கு பதிலாக குழு காப்பீடு திட்டத்தில் பணிக்காலத்தில் இயற்கை எய்தும் பணியாளர்கள் / தொழிலாளர்களுக்கு ஆயுள் காப்பீட்டு பலன்கள் 31.07.2022 முதல் 30.07.2023 வரையிலான காலத்திற்கு - வழங்குவதற்கான ஒப்பந்தப்புள்ளி வரவேற்கும் அறிவிக்கை.

நிர்வாக இயக்குநர், த.நா.நு.பொ.வா.கழகம், சென்னை அவர்களால், தமிழ்நாடு நுகர் பொருள் வாணிபக் கழகத்தில் பணியாற்றி பணிக்காலத்தில் இயற்கை எய்தும் பணியாளர்கள் / தொழிலாளர்களின் வாரிசுதாரர்களுக்கு, தொழிலாளர்கள் வைப்பீட்டுடன் இணைந்த காப்பீட்டிற்கு பதிலாக குழு காப்பீட்டு திட்டத்தின் கீழ் 1952ஆம் வருடம் வைப்புநிதி சட்டத்தின்படி 31.07.2022 முதல் 30.07.2023 வரையிலான காலத்திற்கு ரூ.7,02,000/- வழங்க மூடி முத்திரையிடப்பட்ட விலை நிர்ணய ஒப்பந்தப்புள்ளிகள் வரவேற்கப்படுகின்றன.

1.	பணியாளர்களின் எண்ணிக்கை	17094
2	ஒப்பந்தப்புள்ளி சமர்ப்பிக்கும் கடைசி நாள் மற்றும் நேரம்	15.07.2022 பிற்பகல் 02.30 மணி
3	ஒப்பந்தப்புள்ளி திறப்பு நாள் மற்றும் நேரம்	15.07.2022 பிற்பகல் 03.00 மணி

ஒப்பந்தப்புள்ளி தொடர்பான நிபந்தனைகள் விரிவாக ஒப்பந்தப்புள்ளி படிவத்தில் தெரிவிக்கப்பட்டுள்ளன. ஒப்பந்தப்புள்ளி படிவங்களை ரூ. 2000/- + GST 18% தமிழ்நாடு நுகர்பொருள் வாணிபக் கழகம், சென்னை என்ற பெயரில் வரைவோலையாக செலுத்தி நேரடியாகவோ அல்லது ரூ. 2100/- + GST 18% தமிழ்நாடு நுகர்பொருள் வாணிபக் கழகம், சென்னை என்ற பெயரில் வரைவோலையாக செலுத்தி தபால் மூலமாகவோ 14.07.2022 மாலை 04.00 மணி வரையில் எல்லா வேலை நாட்களிலும் பெற்றுக் கொள்ளலாம். தபாலில் ஏற்படும் காலதாமதத்திற்கு கழகம் பொறுப்பேற்காது. மாறாக, ஒப்பந்தப் புள்ளி படிவங்களை www.tncsc.tn.gov.in அல்லது www.tenders.tn.gov.in இணையதளத்திலிருந்து இலவசமாக பதிவிறக்கம் செய்து கொள்ளலாம்.

ஒம்/- சு. பிரபாகர்,
நிர்வாக இயக்குநர்.

மேலாளர் (வைப்புநிதி)

TAMIL NADU CIVIL SUPPLIES CORPORATION : HEAD OFFICE

12, THAMBUSAMY ROAD : KILPAUK : CHENNAI – 600 010

FORM-I

TENDER NOTICE No. APF14/7507/2022

1	Tender Inviting Authority [Designation/Address]	Dr. S. PRABHAKAR, I.A.S., Managing Director Tamil Nadu Civil Supplies Corporation, No.12, Thambusamy Road, Kilpauk, CHENNAI-10.
2	Name of Scheme	Payment of Rs.7,02,000/- to the legal heirs of deceased employees / workmen who are covered under EPF MP Act-1952 under group insurance scheme in lieu of EDLI for the period from 31.07.2022 to 30.07.2023
3	Place of execution	Tamil Nadu Civil Supplies Corporation No.12, Thambusamy Road, Kilpauk CHENNAI-10.
4	Place at which Tender Document available, cost and last date for sale of Tender Form	At the Office mentioned in Sl.No.1. Cost (In person) Rs.2,000/- + GST 18% = Rs.2,360/- or (By Post) Rs.2,100/- + GST 18% = Rs.2,478/-Last date. 14.07.2022 at 4.00 P.M. by DD drawn in favour of TNCSC, Chennai.
5	Due date/time and place for submission of filled Tender Documents	At the Office mentioned in Sl.No.1 on 15.07.2022 at 2.30 P.M.
6	Place, date and time of opening of Tender Documents	At the Office mentioned in Sl.No.1 on 15.07.2022 at 3.00 P.M.

Signature : **Sd/- S. Prabhakar**
Name of the Officer : **Dr. S. PRABHAKAR, I.A.S.,,**
Designation : **MANAGING DIRECTOR.**
Date : **28.06.2022.**
(NOT TRANSFERABLE)

Manager (Provident Fund)

TAMIL NADU CIVIL SUPPLIES CORPORATION: HEAD OFFICE

NO.12, THAMBUSAMY ROAD, KILPAUK, CHENNAI-10.

Phone : 044-2642 6773-6

Fax : 044-2642 1662

E-Mail : tncsc@tn.nic.in

**TENDER ON RATE CONTRACT FOR FIXING OF PREMIUM RATES FOR
PROVIDING LIFE INSUARANCE BENEFITS TO THE EMPLOYEES /
WORKMEN FOR THE PERIOD FROM 31.07.2022 TO 30.07.2023 UNDER
GROUP INSURANCE SCHEME IN LIEU OF EMPLOYEES' DEPOSIT LINKED
INSURANCE SCHEME AS PER EPF MP ACT-1952**

PERIOD OF SALE : 01.07.2022 TO 14.07.2022

OF TENDER DOCUMENT UPTO 4.00 P.M

LAST DATE OF RECEIPT OF TENDER : 15.07.2022 AT 2.30 P.M

DATE OF OPENING OF

TENDER DOCUMENT : 15.07.2022 AT 3.00 P.M

CHECK LIST

1. Whether Authorization letter is enclosed for attending the tender

Page No.	
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YES	
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NO	
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2. Whether attested photocopy of license of IRDA is enclosed

Page No.	
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YES	
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NO	
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3. Whether the Tender document is signed in all pages.

Page No.	
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YES	
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NO	
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4. Whether the Declaration in Annexure I is enclosed.

Page No.	
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YES	
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NO	
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CONDITIONS OF TENDER ON RATE CONTRACT FOR FIXING PREMIUM RATES FOR PROVIDING LIFE INSURANCE BENEFITS TO THE EMPLOYEES / WORKMEN FOR THE PERIOD FROM 31.07.2022 TO 30.07.2023 UNDER GROUP INSURANCE SCHEME IN LIEU OF EMPLOYEES' DEPOSIT LINKED INSURANCE SCHEME AS PER EPF MP ACT-1952

1. PREAMBLE:

Tenders are invited under "Rate contract" on or before 02.30 PM on **15.07.2022** by the Managing Director, Tamil Nadu Civil Supplies Corporation, 12, Thambusamy Road, Kilpauk, Chennai-10 from the Insurance Companies having a valid license issued by Insurance Regulatory Development Authority for LIFE INSURANCE BENEFITS TO THE EMPLOYEES / WORKMEN FOR THE PERIOD FROM 31.07.2022 TO 30.07.2023 UNDER GROUP INSURANCE IN LIEU OF EMPLOYEES' DEPOSIT LINKED INSURANCE SCHEME AS PER EPF MP ACT-1952,

2. QUALIFICATION CRITERIA:

The tenderers having the following qualifications alone are eligible to participate in the tender.

a) The tenderer should be an insurance company having valid license issued by the I.R.D.A. and obtained approval of Group Insurance Scheme in lieu of EDLI by the Employees Provident Fund Organization, New Delhi.

3. GENERAL INSTRUCTIONS:

(a) The tenderers are requested to go through instructions, terms and conditions and specifications given in the tender. Failure to furnish all required information in every aspect will be at the tenderer's risk and may result in the

rejection of the tender. For any queries Contact phone No. 044 – 26426773-6, 26424871.

(b) A prospective tenderer requiring any clarification on the tender may request Tamil Nadu Civil Supplies Corporation by a letter or by fax. TNCSC will respond in writing to any request for clarification in the tender. For e-mail communication from the tenderers, e- mail reply from TNCSC shall be treated as valid communication.

(c) TNCSC may amend the tender wherever it is felt that such an amendment is absolutely necessary.

(d) Amendment to tender may also be given in response to clarifications by prospective tenderer's and it is solely at the discretion of TNCSC. Any amendment to the tender will be uploaded in the website and made available and it is the responsibility of the tenderer to verify the amendments if any and get the amendment documents before the submission of the tender provided no such change could be effected 48 hours prior to the time fixed for opening of the tender.

(e) TNCSC at its discretion may or may not extend the due date and time for the submission of tender on account of amendments.

(f) The staff data in respect of **17094** Employees / workmen who are covered under EPF MP Act 1952 , are available in the Tender document, which can be downloaded from www.tncsc.tn.gov.in or www.tenders.tn.gov.in The tender document can be downloaded through website on A4 size paper only and

computer print alone should be submitted in the form of a booklet, submission of tender document in any other form will be rejected.

(g) The tender should be given Price Bid in a cover superscribed as **“LIFE INSURANCE BENEFITS TO THE EMPLOYEES / WORKMEN FOR THE PERIOD FROM 31.07.2022 TO 30.07.2023 UNDER GROUP INSURANCE SCHEME IN LIEU OF EMPLOYEES’ DEPOSIT LINKED INSURANCE AS PER EPF MP ACT-1952”**

4. **OPENING OF TENDER:**

(a) Tenders will be opened at the prescribed date and time in the presence of tenderers or their representatives who choose to be present. The representatives of tenderers who attend the tender opening must produce their identification proof and authorization letter from the companies.

(b) If the date fixed for opening of tender happens to be a Government holiday for any reasons, the sealed tenders will be received and opened on the next working day at the appointed time.

5. **AGREEMENT:**

The tenderer whose rate offered is accepted shall execute an agreement in a non-judicial stamp paper value of which is not less than Rs.100/- (Stamp duty to be paid by the tenderer) with the Managing Director, Tamil Nadu Civil Supplies Corporation, No.12, Thambusamy Road, Kilpauk, Chennai- 600 010 within three days from the date of receipt of Letter of Acceptance (LOA) sent by TNCSC.

6. PRICES AND OTHER CONDITIONS:

(a) The tender document should be signed by the tenderer at the bottom of each page with the office seal duly affixed.

(b) Tender should be legible and correction if any should be attested by full signature by the authorized signatory of the tenderer with date before submission. Corrections done with correction fluid should be duly attested.

(c) Premium rates should be quoted in the Price Offer. Taxes applicable must be mentioned separately, as noted in the column.

(d) The premium rates offered and accepted will be binding on the tenderers for the stipulated period and on no account any increase in the price be entertained till the completion of the tender period of offer.

(e) No tenderer shall be allowed at any time on any ground what so ever to claims revision of/ modification in the rates offered by them. Clerical error, Typographical error committed by the tenderer in the forms shall not be considered after opening the quotations. Conditional tender shall be summarily rejected.

(f) If at any time, during the period of contract, the rate of premium is reduced or brought down by any law or Act of the Central/ State Government or by the Insurance Company itself, the tenderer shall be bound to inform the Managing Director, Tamil Nadu Civil Supplies Corporation, No.12, Thambusamy Road, Kilpauk, Chennai- 600010 immediately about such reduction and the reduced rate will alone be allowed from the rate of reduction.

7. ACCEPTANCE OF OFFERS :

- (a) The Managing Director reserves the right to reject the offer or to accept without assigning any reason.
- (b) The acceptance of tender shall be communicated to the tenderer in writing.
- (c) The Services should commence immediate on remittance of premium

8. SPECIFIC TERMS AND CONDITIONS FOR INSURANCE POLICY:

- a) Payment of Rs.7,02,000/- (Rupees Seven Lakhs and two thousand only) should be paid to legal heirs of Employees / Workmen who are covered under EPF MP Act 1952 for the period from **31.07.2022 to 30.07.2023**.
- b) All the members of the Employees Provident Fund Scheme are covered as members of the Employees Deposit Linked Insurance Scheme.
- c) On the death of the member while in service, the nominee and other persons entitled to receive the assurance benefit.
- d) Whenever, the Government of India increase the quantum of benefit the insurance company also should pay the benefit to the legal heirs, for which employer will pay the differential premium amount as per the rules and regulations.
- e) Employees recruited on or after **31.07.2022** and enrolled under EPF Scheme should also be included in the EDLI Scheme, for which separate staff data will be given.
- f) EDLI Payment should be settled to the legal heir within 15 days from

the date receipt of the proposals from TNCSC.

- g) The insurance company should issue a Master Policy incorporating all the assurances under the scheme.

9. **INSURANCE PREMIUM:**

a) The rate of insurance premium for insuring the “**LIFE INSURANCE BENEFITS TO THE EMPLOYEES / WORKMEN FOR THE PERIOD FROM 31.07.2022 TO 30.07.2023 UNDER GROUP INSURANCE IN LIEU OF EMPLOYEES’ DEPOSIT LINKED INSURANCE SCHEME AS PER EPF MP ACT-1952**”

b) The premium offered must be for one time insurance for the period from **31.07.2022 to 30.07.2023.**

10. **PREMIUM PAYMENT:**

As per the directions of the Board of Directors, the premium for insurance coverage will be paid by the Tamil Nadu Civil Supplies Corporation.

11. **CLAIMS AGAINST INSURANCE POLICY:**

a) The details of coverage of the policy must be clearly stated.

b) The appropriate authority to whom claims may be addressed must be clearly stated.

c) The procedure for making claims must be clearly spelt out without any ambiguity.

d) The number and list of documents to be submitted for making claims should be clearly given.

- e) The procedure for making and settlement of claims must be very simple and easily available.
- f) Necessary claim forms should be made available in required numbers and the place of availability of the forms must also be clearly stated.
- g) The claims must be settled within 15 days from the date of submission of firm claims with the required documents.

12. AWARD OF TENDER:

- a) In case of rates offered by two firms being equal, the decision of the TNCSC will be final.
- b) The tenderer offering the least rates of premium and best of package will be selected as “L1” tenderer which cannot be questioned by other tenderers.

13. ARBITRATION:

- a) In case of any dispute in the tender including the interpretation of any of the clauses of the tender or the agreement, the matter shall be preferred by the TNCSC / tenderer to any one of the arbitrators in the panel of the arbitrators appointed by TNCSC, approved by the Board of Directors of the TNCSC. The list of arbitrators will be sent to the tenderer on demand by the TNCSC and the tenderer on receipt of the communication from the TNCSC shall select an arbitrator. In case if there is no reply from the tenderer within 15 days, TNCSC reserves the right to choose any one of the arbitrators from the panel of arbitrators and refer the dispute by filing claim. The remuneration for arbitrators and other expenses shall be shared equally by the tenderer and TNCSC.

b) The arbitration shall be held at the Head Office, TNCSC, Chennai-10. The decision of the arbitrator shall be final and binding on both the parties to the arbitration.

ANNEXURE – I

DECLARATION FORM

I /We _____

_____ have our office at

_____ do declare that I/We have carefully read all the conditions of TENDER FOR FIXING OF PREMIUM RATES for providing LIFE INSUARANCE BENEFITS TO THE EMPLOYEES / WORKMEN FOR THE PERIOD FROM 31/07/2022 TO 30/07/2023 UNDER GROUP INSURANCE SCHEME IN LIEU OF EMPLOYEES' DEPOSIT LINKED INSURANCE SCHEME AS PER EPF MP ACT-1952

Signature :

Date :

Name of the

Firm and address :

ATTESTED BY NOTARY PUBLIC

ANNEXURE –II

DETAILS OF COMPANY

Name and Address of the Firm / Company :

Phone Nos. :

Fax :

E-Mail :

Date of Inception :

License No. & Date :

Issued by :

Valid up to :

Details of activity :

Name of the authorized signatory :

Specimen signature of the authorized signatory :

Mobile Phone No. of the authorized signatory :

TAMIL NADU CIVIL SUPPLIES CORPORATION

RATE OF PREMIUM OFFERED BY THE TENDERER

PART II COVER (PRICE OFFER)

SL No	Policy Required	Actual Annual Premium Rs.P	Cess /Taxes if any with details Rs.P	Total Rs.P	Allowable Discount if any Rs.P	Net rate of premium per annum Rs.P	Remarks
1)	Group insurance in lieu of EDLI for 17094 Employees / Workmen (PERIOD FROM 31/07/2022 TO 30/07/2023)						

NOTE: i) The rate of premium, tax, service charges, Discount etc., should be given only in Percentage.

ii) Offering the rate with any condition will be rejected.

Sd/-S. Prabhakar,
Managing Director.

Manager (Provident Fund)

