

**TN-IAM PROJECT - ANIMAL HUSBANDRY DEPARTMENT**  
**Procurement of Goods under RFQ/ Shopping Procedure**  
**Procurement Notice**

**Roc.No.27192/IW/2022**

Commissionerate of Animal  
Husbandry and Veterinary Services,  
Veterinary Polyclinic Campus,  
No.571, Anna Salai, Nandanam,  
Chennai – 35, dated:24.06.2022

Dear Sir,

Sub : Animal Husbandry Department - TNIAM Project - **Invitation of Quotations for Supply of Medicine Inj.Cloprostenol – Reg.**

**RFQ No. Phase I,II & III - Package No.104/IAMP/AHD/CPR/GOODS/21-22**  
**Dated:24.06.2022**

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1. The Government of India has received financing 318 million US\$ from the World Bank in various currencies towards the cost of the Tamil Nadu Irrigated Agriculture Modernization Project and intends to apply part of the proceeds towards the eligible payments under the contract for which this request for Quotations is issued. The Animal Husbandry Department invites quotations from the eligible bidders for the following goods.

| Brief Description of the Goods | Specifications  | Unit Presentation | Quantity      | Delivery Period | Place of Delivery             | Installation Requirement if any |
|--------------------------------|---|-------------------|---------------|-----------------|-------------------------------|---------------------------------|
| Medicine<br>Inj.Cloprostenol   | Each ml contains:<br>Cloprostenol sodium<br>263 mcg<br>equivalent to<br>Cloprostenol<br>250 mcg | 2 ml vial         | 14112<br>Nos. | 30 days         | Details<br>furnished<br>below | -                               |

**Supply of Medicine Inj.Cloprostenol (Package No.104/IAMP/AHD/CPR/GOODS/21-22) -  
Delivery Schedule (Place of Delivery)**

| Sl. No. | Region       | Division          | Sub basin                | Quantity (in Nos) | Place of Delivery   |
|---------|--------------|-------------------|--------------------------|-------------------|---|
| 1       | Ariyalur     | Udaiyarpalayam    | Lower Coleroon           | 144               | Assistant Director of Animal Husbandry, <b>Ariyalur</b> , New Market Street, Ariyalur Post, Ariyalur District-621 704<br>Cell: 9842250613   |
|         |              | Ariyalur          | Marudhaiyar              | 144               |   |
|         |              | Ariyalur          | Nandhiyar kulaiyar       | 84                |   |
|         |              |                   | <b>Total</b>             | <b>372</b>        |   |
| 2       | Coimbatore   | Coimbatore        | Upper Bhavani            | 48                | Veterinary Assistant Surgeon, <b>Veterinary Dispensary, Karamadai</b> , Near Govt. Hospital, Karamadai Post, Mettupalayam Taluk, Coimbatore District-641104, Cell: 6374924471   |
| 3       | Cuddalore    | Chidambaram       | Lower Coleroon           | 432               | Deputy Director of Animal Husbandry, Cattle Breeding and Fodder Development, <b>Cuddalore</b> , Veterinary Hospital Compound, Pudhupalayam Road, Cuddalore - 607 001<br>Cell: 9486680826  |
|         |              | Cuddalore         | Lower Pennaiyar          | 144               |   |
|         |              | Chidambaram       | Lower Vellar             | 144               |   |
|         |              | Virudhachalam     | Lower Vellar             | 144               |   |
|         |              | Chidambaram       | Paravanar                | 84                |   |
|         |              | Cuddalore         | Paravanar                | 60                |   |
|         |              |                   | <b>Total</b>             | <b>1008</b>       |   |
| 4       | Dharmapuri   | Dharmapuri        | Chinnar                  | 144               | Deputy Director of Animal Husbandry, Cattle Breeding and Fodder Development, <b>Dharmapuri</b> , Veterinary Hospital Campus, Rajaji swimming pool (opp), Elakiampatty, Collectorate Post, Dharmapuri-636 705.<br>Cell: 9944493222 |
|         |              | Harur             | Krishnagiri to Pambar    | 96                |   |
|         |              | Dharmapuri        | Mettur Noyyal Confluence | 144               |   |
|         |              | Harur             | Vaniyar                  | 288               |   |
|         |              |                   | <b>Total</b>             | <b>672</b>        |   |
| 5       | Dindigul     | Dindigul          | Manjalar                 | 36                | Deputy Director of Animal Husbandry, Cattle Breeding and Fodder Development, <b>Dindigul</b> , Veterinary Hospital Campus, East Arokya Madah Street, Mengils Road, Dindigul-624003.Cell: 9074053389                               |
|         |              | Kodaikanal        | Manjalar                 | 168               |   |
|         |              | Kodaikanal        | Sirumalaiyar             | 60                |   |
|         |              |                   | <b>Total</b>             | <b>264</b>        |   |
| 6       | Erode        | Erode             | Lower Bhavani            | 192               | Deputy Director of Animal Husbandry Cattle Breeding and Fodder Development, <b>Erode</b> , Veterinary polyclinic Campus, State Bank Road, Erode -638001.<br>Cell: 9698750566  |
|         |              | Gobichettipalayam | Lower Bhavani            | 384               |   |
|         |              | Gobichettipalayam | Mettur Noyyal Confluence | 144               |   |
|         |              |                   | <b>Total</b>             | <b>720</b>        |   |
| 7       | Kancheepuram | Chengalpattu      | Lower Palar              | 144               | Regional Joint Director of Animal Husbandry, <b>Kancheepuram</b> , Veterinary Hospital Campus, Kancheepuram, Cell: 8015738244   |
|         |              | Chitlapakkam      | Lower Palar              | 144               |   |
|         |              | Kancheepuram      | Lower Palar              | 144               |   |
|         |              | Maduranthagam     | Lower Palar              | 144               |   |
|         |              | Kancheepuram      | Vegavathi                | 144               |   |
|         |              |                   | <b>Total</b>             | <b>720</b>        |   |

| Sl. No. | Region         | Division       | Sub basin                | Quantity (in Nos) | Place of Delivery   |
|---------|----------------|----------------|--------------------------|-------------------|---|
| 8       | Karur          | Kulithalai     | Pungar                   | 144               | Assistant Director of Animal Husbandry, <b>Kulithalai</b> , Kauvery Nagar, Near Library, Opp. to TDCC Bank, Kulithalai Post, Karur District – 639 004. Cell: 9843187414   |
| 9       | Krishnagiri    | Krishnagiri    | Krishnagiri to Pambar    | 192               | Deputy Director of Animal Husbandry, Cattle Breeding and Fodder Development, <b>Krishnagiri</b> , Veterinary Hospital Campus, Old Bangalore Road, Krishnagiri 635 001.Cell:9487622110                               |
|         |                | Krishnagiri    | Pambar                   | 144               |   |
|         |                |                | <b>Total</b>             | <b>336</b>        |   |
| 10      | Madurai        | Thirumangalam  | Gowsiganadhi             | 120               | Deputy Director of Animal Husbandry, Cattle Breeding and Fodder Development, <b>Madurai</b> , Veterinary Hospital Campus, Dr. Thangaraj Salai, Near Gandhi Museum, Thallakulam, Madurai - 625 020. Cell: 9840896680 |
|         |                | Madurai        | Sathiar                  | 180               |   |
|         |                | Thirumangalam  | Sathiar                  | 108               |   |
|         |                | Thirumangalam  | Sirumalaiyar             | 84                |   |
|         |                | Madurai        | Uppar                    | 288               |   |
|         |                |                | <b>Total</b>             | <b>780</b>        |   |
| 11      | Nagapattinam   | Myladuthurai   | Lower Coleroon           | 288               | Assistant Director of Animal Husbandry, <b>Myladuthurai</b> , Veterinary Hospital Campus, Mayuranadhar North Street, Myladuthurai – 609 001,Nagapattinam District. Cell: 7094297981                                 |
|         |                | Myladuthurai   | Cauvery Delta            | 156               |   |
|         |                |                | <b>Total</b>             | <b>444</b>        |   |
| 12      | Namakkal       | Namakkal       | Aiyyar                   | 12                | Deputy Director of Animal Husbandry, Cattle Breeding and Fodder Development, <b>Namakkal</b> , Erode Main Road, Kootapalli Post,Thiruchengode, Thiruchengode (Taluk), Namakkal Dist. -637 214 Cell: 9362023353      |
|         |                | Namakkal       | Karaipottanar            | 288               |   |
|         |                | Tiruchengode   | Mettur Noyyal Confluence | 144               |   |
|         |                | Namakkal       | Tirumanimuthar           | 288               |   |
|         |                | Tiruchengode   | Tirumanimuthar           | 144               |   |
|         |                |                | <b>Total</b>             | <b>876</b>        |   |
| 13      | Perambalur     | Perambalur     | Lower Vellar             | 48                | Assistant Director of Animal Husbandry, <b>Perambalur</b> , Veterinary Hospital Campus, Opposite to Municipal office,Near New Bus Stand, Perambalur-621212.   |
| 14      | Pudukottai     | Illupur        | Cauvery Delta            | 156               | Assistant Director of Animal Husbandry, <b>Ilupur</b> , Pudukottai District. Cell: 9842475386   |
|         |                | Illupur        | Ponnannaiyar             | 180               |   |
|         |                |                | <b>Total</b>             | <b>336</b>        |   |
| 15      | Ramanathapuram | Paramakudi     | Lower Vaigai             | 84                | Assistant Director of Animal Husbandry, <b>Paramakudi</b> . Veterinary Hospital Campus, Paramakudi Post, Ramanathapuram District – 623 707.   |
|         |                | Ramanathapuram | Lower Vaigai             | 24                |   |
|         |                |                | <b>Total</b>             | <b>108</b>        |   |
| 16      | Salem          | Omalar         | Mettur Noyyal Confluence | 144               | Deputy Director of Animal Husbandry, Cattle Breeding and Fodder Development, <b>Salem</b> , Veterinary Polyclinic campus, Brets Road, Salem - 636001.Cell: 9443551816   |
|         |                | Sankari        | Mettur Noyyal Confluence | 144               |   |
|         |                | Salem          | Tirumanimuthar           | 144               |   |
|         |                |                | <b>Total</b>             | <b>432</b>        |   |

| Sl. No. | Region          | Division        | Sub basin            | Quantity (in Nos) | Place of Delivery  |
|---------|-----------------|-----------------|----------------------|-------------------|--|
| 17      | Sivagangai      | Sivagangai      | Lower Vaigai         | 36                | Veterinary Surgeon, Veterinary Hospital, <b>Sivagangai</b> -630 562.   |
|         |                 | Sivagangai      | Uppar                | 144               |  |
|         |                 |                 | <b>Total</b>         | <b>180</b>        |  |
| 18      | Thanjavur       | Kumbakonam      | Cauvery Delta        | 312               | Deputy Director of Animal Husbandry, Cattle Breeding and Fodder Development, <b>Thanjavur</b> , Near RTO office, Pillaiyarpatti Post, Vallam Road, Thanjavur – 613 403. Cell: 9445032521                 |
|         |                 | Patukotai       | Cauvery Delta        | 156               |  |
|         |                 | Thanjavur       | Cauvery Delta        | 312               |  |
|         |                 |                 | <b>Total</b>         | <b>780</b>        |  |
| 19      | Theni           | Periakulam      | Manjalar             | 84                | Assistant Director of Animal Husbandry, <b>Periakulam</b> , Theni District. Cell: 9629726378   |
|         |                 | Periakulam      | Suruliyar            | 48                |  |
|         |                 | Uthamapalayam   | Suruliyar            | 240               |  |
|         |                 | Periakulam      | Varahanadhi          | 144               |  |
|         |                 |                 | <b>Total</b>         | <b>516</b>        |  |
| 20      | Thiruchirapalli | Musiri          | Aiyyar               | 276               | Deputy Director of Animal Husbandry, Cattle Breeding and Fodder Development, <b>Thiruchirapalli</b> , Old Poultry Farm Campus, Kottapattu, Pudukottai Main Road, Tiruchirappalli-620023 Cell: 9444855455 |
|         |                 | Thiruchirapalli | Cauvery Delta        | 156               |  |
|         |                 | Lalgudi         | Nandhiyar            | 168               |  |
|         |                 | Musiri          | kulaiyar             | 36                |  |
|         |                 | Srirangam       | Ponnannaiyar         | 180               |  |
|         |                 | Thiruchirapalli | Ponnannaiyar         | 72                |  |
|         |                 |                 | <b>Total</b>         | <b>888</b>        |  |
| 21      | Thiruvallur     | Ponneri         | Gummidipoondi        | 144               | Assistant Director of Animal Husbandry, <b>Thiruthani</b> , Veterinary Hospital Campus, (Back side of BDO Office), Thiruthani Post, Thiruvallur District-631 209. Cell: 9894556477                       |
|         |                 | Thiruttani      | Nagariar             | 144               |  |
|         |                 | Thiruttani      | Nandhiyar            | 144               |  |
|         |                 |                 | <b>Total</b>         | <b>432</b>        |  |
| 22      | Thiruvannamalai | Thiruvannamalai | Aaliyar              | 144               | Assistant Director of Animal Husbandry, <b>Thiruvannamalai</b> , Veterinary Hospital Campus, Thandrapet Road, Thiruvannamalai - 606 601 Cell: 9445032516   |
|         |                 | Arni            | Cheyar               | 288               |  |
|         |                 | Thiruvannamalai | Cheyar               | 288               |  |
|         |                 |                 | <b>Total</b>         | <b>720</b>        |  |
| 23      | Thiruvarur      | Mannargudi      | Cauvery Delta        | 384               | Assistant Director of Animal Husbandry, <b>Thiruvarur</b> , Clinician Campus, Nethaji Road, Thiruvarur – 610 001 Cell: 9443340204,   |
|         |                 | Thiruvarur      | Cauvery Delta        | 144               |  |
|         |                 |                 | <b>Total</b>         | <b>528</b>        |  |
| 24      | Thoothukudi     | Kovilpatti      | Kallar               | 48                | Regional Joint Director of Animal Husbandry, <b>Thoothukudi</b> , Veterinary Hospital Campus, Pudhugramam, Thoothukudi-628003. Cell: 9445032519  |
|         |                 | Thiruchendur    | Lower Thamarabharani | 120               |  |
|         |                 | Thoothukudi     |                      | 96                |  |
|         |                 |                 | <b>Total</b>         | <b>264</b>        |  |
| 25      | Tirunelveli     | Tenkasi         | Chithar              | 264               | Deputy Director of Animal Husbandry, Cattle Breeding and Fodder Development, <b>Tirunelveli</b> , Veterinary Polyclinic Campus Sripuram, Tirunelveli-627 001.  |
|         |                 | Tirunelveli     | Chithar              | 24                |  |
|         |                 | Ambasamudram    | Gadananadhi          | 144               |  |
|         |                 | Ambasamudram    | Lower                | 96                |  |
|         |                 | Tirunelveli     | Thamarabharani       | 120               |  |
|         |                 | Ambasamudram    | Nambiyar             | 144               |  |

| Sl. No. | Region       | Division     | Sub basin          | Quantity (in Nos) | Place of Delivery  |
|---------|--------------|--------------|--------------------|-------------------|--|
|         |              | Ambasamudram | Pachayar           | 120               |  |
|         |              | Tirunelveli  | Pachayar           | 24                |  |
|         |              |              | <b>Total</b>       | <b>936</b>        |  |
| 26      | Vellore      | Vellore      | Agaramaru          | 144               | Deputy Director, Cattle Breeding and Fodder Development, <b>Vellore @ Katpadi</b> , Thiruvalam Road, Kadpadi, Vellore - 632007, Cell: 9445032525       |
|         |              | Ranipet      | Cheyar             | 144               |  |
|         |              | Ranipet      | Nandhiyar          | 144               |  |
|         |              | Tirupattur   | Pambar             | 144               |  |
|         |              | Ranipet      | Vegavathi          | 144               |  |
|         |              |              | <b>Total</b>       | <b>720</b>        |  |
| 27      | Villupuram   | Villupuram   | Lower Pennaiyar    | 432               | Deputy Director, Cattle Breeding and Fodder Development, <b>Villupuram</b> , Collectorate Compound (Back side), Villupuram – 605 602, Cell: 9443041492 |
|         |              | Thirukovilur | Lower Vellar       | 96                |  |
|         |              | Kallakurichi | Manimukthanadhi    | 144               |  |
|         |              | Kallakurichi | Musukundanadhi     | 144               |  |
|         |              |              | <b>Total</b>       | <b>816</b>        |  |
| 28      | Virudhunagar | Virudhunagar | Gowsiganadhi       | 24                | Assistant Director of Animal Husbandry, <b>Virudhunagar</b> , Collectorate Compound, Virudhunagar – 626 002.   |
|         |              |              | <b>Grand total</b> | <b>14112</b>      |  |

- The Bidders may submit Quotations for all items.
- This procurement notice includes the terms and conditions applicable to submission of quotations; criteria for qualification, evaluation, and for award of supply order(s) and relevant forms to be filled by the bidders. The Procurement notice including the terms and conditions etc., can be downloaded free of cost by logging on to the website [www.tenders.tn.gov.in](http://www.tenders.tn.gov.in). In such cases the bidder would be responsible for ensuring that any addenda available in website is also downloaded and incorporated
- Quotations shall be submitted to “The Commissioner of Animal Husbandry and Veterinary Services, 571, Anna Salai, Nandhanam, Veterinary Polyclinic Campus, Chennai - 600 035, Tamil Nadu, India. on or before 11.00 hours on 12.07.2022. The Quotations will be opened (at the same address of quotation submission) on 12.07.2022 at 11.30 hours.
- If the Purchaser's office happens to be closed on the date of opening of the Quotations as specified, the Quotations will be opened on the next working day at the same time and venue.
- The purchaser shall not be held liable for any delays due to postal or any other reasons whatsoever. A bidder requiring any clarification of the RFQ document may visit the office of the Purchaser at the address given below during working hours on working days:

Office : Commissionerate of Animal Husbandry and Veterinary Services  
Contact person : Nodal Officer for Animal Husbandry (Additional Director(SS))  
Address : Veterinary Polyclinic Campus, No. 571, Anna Salai, Nandanam, Chennai – 35  
Tel. No. : 044 – 24321070 Exten:101  
Email : [anh.tn@gov.in](mailto:anh.tn@gov.in) / [ahdiamwarm@gmail.com](mailto:ahdiamwarm@gmail.com)

**Terms and Conditions**

- 1. Eligibility:** A Bidder (a) shall not participate in more than one Quotation; (b) shall not have conflict of interest as defined in the Bank's Procurement Regulations; and (c) should not have been (i) temporarily suspended or debarred by the World Bank Group in compliance with the Bank's Anti-Corruption Guidelines and its Sanctions Framework (ii) blacklisted / debarred by tender inviting authority or by any other State Government or Central Government department/Organization during the period of blacklisting / debarment. (d) shall be a Manufacturer / Dealer / Distributor / Wholesaler for Supply of drugs / medicines / chemicals / medical consumables / equipment and disposables (Veterinary).
  - 2. Clarifications & Amendments:** If the Purchaser receives any request for clarification of this RFQ Document, it will upload its response together with any amendment to this document, on the [www.tenders.tn.gov.in](http://www.tenders.tn.gov.in) portal for information of all Bidders. Bidders should check on the portal, for any amendments to the terms and conditions.
  - 3. The Quotation shall comprise the following:**
    - a. Letter of Quotation;
    - b. Delivery Period Offered: List of Goods & Related Services indicating Bidder's offered delivery period in the prescribed Form;
    - c. Technical Specifications: confirmation that the offered Goods and Related Services conform to the required specifications;
    - d. Evidence in accordance with Clause 6 establishing Bidder's qualifications to perform the contract, if its quotation is accepted;
    - e. Performance Statement<sup>1</sup> of supplies of similar goods made during the last 3 years, in the prescribed Format;
    - f. Complete address and contact details of the Bidder having the following information:
      - i. Name of Firm
      - ii. Address for communication
      - iii. Telephone No(s): Office
      - iv. Mobile No.
      - v. Electronic Mail Identification (E-mail ID)
    - g. Price Schedule (Quotation)
  - 4. Quotation Prices**
    - a) The contract shall be for the full quantity for all items or for full quantity of each item, as specified in the Price Quotation Form.
    - b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
    - c) GST and any other taxes, which will be payable on the goods at the time of invoicing in connection with the sale, shall be shown separately. If these are only stated to be extra, such quotations are liable to be rejected. Wherever these taxes are not shown, these will be assumed to have been included in the quoted price.
    - d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
    - e) The Prices shall be quoted in Indian Rupees only.
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- 5. Conformity of Goods:** Bidder shall furnish, documentary evidence that the Goods conform to the technical specifications and standards, as relevant for example catalogue, warranty/ guarantee etc. of the manufacturer.
- (a) The bidder shall submit the following documents along with the bid for evaluation.
- Attested copy of valid drug manufacturing license for the item Quoted.
  - Attested copy of GMP certificate or equivalent for the premise in the which the quoted item is manufactured.
  - In case of non-manufacturer quoting the bid, suitable authorization letter from the manufacture to the non-manufacturer to quote the bid.
  - In case of non-manufacturer quoting the bid, attested copy of suitable license to sell, stock or exhibit for sale or distribute drugs issued by the competent authority.
- 6. Qualification of the Bidder:** (a) Bidder should have supplied goods of similar type (& capacity) up to at least 100% quantity in any one of last 3 years. Details of supplies made during the last 3 years shall be submitted in the specified Proforma.(Proforma for performance statement). Attested copy of invoices noted in performance statement should be attached). Atleast 40 % of the quantity in case of equipment offered for supply should have been in successful operation for at least one year as on date of quotation opening.
- (b) Supplies for any particular item in each quotation should be from one manufacturer only. Quotations offering supplies from different manufacturers for the same item in the quotation will be treated as non-responsive.
- 7. Validity of Quotation:** Quotation shall remain valid for a period not less than 30 days after the deadline date specified for submission.
- 8. Signing of Quotations:** The name and position held by each person signing the quotation and related documents must be typed or printed below the signature.
- 9. Quotation Submission:** The Letter of Quotation shall be filled, signed and submitted along with the Price Schedules that shall be furnished using the Forms available in this document.
- 10. Opening and Evaluation of Quotations:** The Quotations will be opened on the specified date, time and place.
- (a) The Purchaser shall examine the quotation to determine whether the quotation (a) has been properly signed (Clause 8); b) meets the eligibility criteria (Clause 1); (c) conforms to all terms, conditions, technical specifications, warranty/guarantee etc.; and (d) the bidder has accepted the delivery schedule (Purchaser's Requirement Form 1).
- (b) Only Quotations that are substantially responsive to the RFQ document, and meet all Qualification Criteria shall qualify.
- (c) The evaluation shall be based on the total price of Goods and Related services at project site including GST and any other taxes, which will be payable on the finished goods at the time of invoicing.
- 11. Award of contract:** The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- (a) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
  - (b) The bidder whose quotation is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order.
  - (c) 100%Payment shall be made within 60 days after delivery of the goods. Payment of GST and other taxes payable for the goods at the time of invoicing, although already included in the total cost, will be at actual or the rate/amount of these taxes specified in the supply order, whichever is lower.
  - (d) Normal commercial warranty/ guarantee shall be applicable to the supplied goods. The quoted medicine / item should have a minimum expiry period of one year from the date of supply. **Government Supply – Not For Sale** should be printed in the item to be supplied.
12. The Purchaser reserves the right at the time of Contract award to increase or decrease by up to 20 percent of the quantity of goods and services originally specified in the delivery schedule without any change in unit price or other terms and conditions.
13. The bidder on the cover shall mention “**TNIAM PROJECT – Quotation for - Medicine Inj.Cloprostenol**”
14. We look forward to receive your quotations and thank you for your interest in this project.

Name : Commissioner of Animal Husbandry  
and Veterinary Services  
Address : Veterinary Polyclinic Campus, No.571,  
Anna Salai, Nandanam, Chennai – 35  
Tel. No. : 044 – 24321070 Exten: 101  
Email : [anh.tn@nic.in](mailto:anh.tn@nic.in) /  
ahdiamwarm@gmail.com

Sd/-A.Gnanasekaran  
Commissioner of Animal Husbandry  
and Veterinary Services, Chennai-35



## Letter of Quotation

*The Bidder must prepare the Letter of Quotation on stationery with its letterhead clearly showing the Bidder's complete name and address. The italicized text is for Bidder's guidance in preparing these forms and shall be deleted from the final products.*

RFQ No.: [insert identification]

Our Reference: No..... Dated.....

To:

(Purchaser's name and address)

Subject: Supply of.....

Sir,

1. We, the undersigned, hereby submit our Quotation. In submitting our Quotation, we make the following declarations:

- (a) **No reservations:** We have examined and have no reservations to the RFQ Document;
- (b) **Conformity:** We offer to supply in conformity with the RFQ Document and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services *[insert a brief description of the Goods and Related Services]*;
- (c) The total price of our Quotation, including any unconditional discounts offered is:  
Total price of the Quotation ***[insert the total price of the quotation including GST and any other taxes, which will be payable on the finished goods, in words and figures]***;
- (d) **Commissions, gratuities and fees:** We have paid, or will pay the following commissions, gratuities, or fees with respect to the Bidding process or execution of the Contract: *[insert complete name of each Recipient, its full address, the reason for which each commission or gratuity was paid and the amount and currency of each such commission or gratuity. If none has been paid or is to be paid, indicate "none."]*
- (e) **Quotation Validity Period:** Our Quotation shall be valid for the period of 30 days, from the deadline fixed for the Quotation submission;
- (f) **Eligibility:** We meet the eligibility requirements and have no conflict of interest, we are not participating in more than one quotation in this bidding process, and we have not been temporarily suspended or debarred by the World Bank.
- (e) **Fraud and Corruption:** We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any type of corrupt, fraudulent, collusive, coercive, or obstructive practices.

Yours faithfully,

Authorized Signature

Name & Title of Signatory \_\_\_\_\_

In the capacity of *[insert legal capacity of person signing the Letter of Quotation]*

Name of Bidder \_\_\_\_\_

Address \_\_\_\_\_

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ *[insert date of signing]*

### FORMAT OF QUOTATION

| Sl. No.                                     | Description of Goods | Specifications | Qty. | Unit | Quoted Unit Rate <sup>2</sup> at destination in Rs. | <sup>3</sup> GST and similar other taxes applicable on finished Goods/ Services | *Total Price per line item at Destination - inclusive of discounts, all taxes and duties |          |
|---|----------------------|----------------|------|------|---|---|--|----------|
|   |                      |                |      |      |   |   | In Figures   | In Words |
| 1   |                      |                |      |      |   |   |  |          |
| <b>TOTAL including all taxes and duties</b> |                      |                |      |      |   |   |  |          |

**Gross Total Cost : Rs. ....**

**Note:** \*Payment of GST and other taxes payable for the goods at the time of invoicing, although already included in the total cost, will be at actuals or the rate/amount of these taxes specified in the supply order, whichever is lower.

We agree to supply the above goods in accordance with the technical specifications for a total contract price (including all taxes and duties) of Rs. ....(Amount in figures) (Rs... amount in words) within the period specified in the Request for Quotations.

We also confirm that the normal commercial warranty/guarantee of .....months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices (as defined in the prevailing World Bank's sanctions procedures) in competing for or in performing the Contract.

**Signature of Bidder**

<sup>2</sup> Any unconditional discounts if offered, shall be specified in this column along with the unit rates.

<sup>3</sup> Indicate each applicable tax separately.

### PROFORMA FOR PERFORMANCE STATEMENT\*

Proforma for Performance Statement (for a period of last 3 years)

RFQ No. \_\_\_\_\_ Date of opening \_\_\_\_\_ Time \_\_\_\_\_ Hours

Name of the Bidder \_\_\_\_\_

| <u>Order placed by</u><br>(full address of Purchaser) | <u>Order No. and date</u> | <u>Description and quantity of ordered Goods/ equipment</u> | <u>Value of order</u> | <u>Date of completion of delivery</u> |        | <u>In case of Equipment, state if the equipment been satisfactorily functioning? (Attach a certificate from the Purchaser/Consignee)</u> |
|---|---------------------------|---|-----------------------|---------------------------------------|--------|--|
|   |                           |   |                       | As per contract                       | Actual |  |
| 1   | 2                         | 3   | 4                     | 5                                     | 6      | 8  |
|   |                           |   |                       |                                       |        |  |

\*This proforma shall be deleted if requirement of Performance Statement is deleted in Clause 4.

Signature and seal of the Bidder

*Purchaser's Requirement*

**1. LIST OF GOODS & RELATED SERVICES AND DELIVERY PERIOD**

| Line Item No.  | Description of Goods and Related Services  | Quantity  | Physical unit | Final Destination (Project site)     | Desired Delivery Period for completion of supply from the date of the Contract | Bidder's offered Delivery Period [to be provided by the Bidder] |
|--|--|-----------|---------------|--------------------------------------|--|---|
| 1  | 2  | 3         | 4             | 5                                    | 6  | 7   |
| <b>Package No.104/IAMP/AHD/ CPR/GOODS/ 21-22</b><br>Medicine<br>Inj.Cloprostenol | <b><i>Each ml contains:</i></b><br>Cloprostenol sodium 263 mcg<br>equivalent to Cloprostenol 250 mcg | 14112 nos | 2 ml vial     | As per delivery schedule in this RFQ | 30 days  |   |

Note:

1. All details should be filled in by Purchaser except for Colum 7.
2. Delivery Period offered by the Bidder should be filled in Column 7 by the Bidder.

## **2. Technical Specifications**

*Detailed Technical Specifications and Standards [whenever necessary] and scope of services*

*[Insert detailed description of TS and scope of services each item or for each group of similar items]*

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